### Warrior Tutoring Services

#### To be considered for employment, the following must be submitted to

warriortutoring@wwcc.edu or given to Matthew Stacey of Warrior Tutoring Services

- Completed application form
- College transcripts from any college other than WWCC (these can be unofficial)
- Faculty reference(s)

#### **JOB QUALIFICATIONS**

- 1. Completed at least one quarter of college education.
- 2. Have a minimum cumulative Grade Point Average of 3.0.
- 3. Maintain a cumulative 3.0 Grade Point Average each quarter employed as a tutor.
- 4. Demonstrate strong understanding of content (e.g., Mathematics, Chemistry, Physics, English, History, Business, etc).
- 5. Be able to communicate well orally and relate meaningfully with students of diverse backgrounds, experiences, and abilities.
- 6. Be responsible and willing to work under supervision and as a member of a team.
- 7. Have a positive recommendation from past instructor(s) from your tutoring content area (Science, Writing, Math, Business, etc). One letter of recommendation per content area specialty is required.
- 8. Be able to demonstrate successful strategies for studying, time management, and self-direction.
- 9. Must be able to communicate well orally and relate meaningfully with fellow students as determined in a personal interview.

#### **JOB REQUIREMENTS**

#### Tutors are expected to:

- 1. Become familiar with all services available to Warrior Tutoring Services, as well as other services across campus that support student success and learning.
- 2. Tutor students both in subject matter and study skills.
- 3. Manage time and balance schedule between academic and work responsibilities.
- 4. Adhere to a predetermined work schedule and keep record of hours worked.
- 5. Complete evaluations when required.
- 6. Maintain adequate records as required.
- 7. Dress appropriately and behave professionally.
- 8. Utilize and adapt a variety of strategies and approaches to serve a diverse range of learning needs and styles
- 9. Participate in initial and ongoing training programs as requested.
- 10. Be able to tutor online and be familiar with various online learning platforms used at the college.

Walla Walla Community College and Warrior Tutoring Services do not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.

#### **Mission Statement:**

Through providing high-quality peer tutoring in a welcoming space, Warrior Tutoring Services works to increase student success, efficacy, and self-advocacy.

#### **Core Values:**

We will model the growth mindset, resilience, curiosity, critical thinking, and problem-solving skills we strive to foster in students.

DATE:	_ SID #:		
NAME:			
Last	First Middl		
PHONE:			
E-MAIL:			
HIGHEST EDUCATION LEVEL ATTAINED:			
HS Diploma/GED Transfer Degree Ba	chelor's Master's Other		
MAJOR/INTENDED MAJOR:	OVERALL GPA		
.IST THE SUBJECTS YOU FEEL QUALIFIED TO TUTOR (			
and earned at least an A-):			
Provide the hours and weekdays that you are available t	ek, but may work more or less depend	ding on availability	
nd student needs. We prioritize in person tutoring durir			
and student needs. We prioritize in person tutoring during utside this range may be offered online via Zoom.			
and student needs. We prioritize in person tutoring during butside this range may be offered online via Zoom.  Monday	Thursday		
and student needs. We prioritize in person tutoring during butside this range may be offered online via Zoom.	Thursday Friday		
and student needs. We prioritize in person tutoring during butside this range may be offered online via Zoom.  Monday	Thursday Friday		

An application will only be considered complete when at least one faculty recommendation has been submitted. Please list the name(s) of faculty members from whom we should be expecting recommendation(s):					
Briefly explain why you want to become a tutor					
WHAT SKILLS AND ABILITIES DO YOU HAVE THAT QUALIFY YOU TO BECOME AN EFFECTIVE TUTOR?					
LIST PREVIOUS EXPERIENCE RELATED TO TEACHING OR TUTORING:					
Are you currently working in any other department on the WWCC campus?  Yes No					
If yes, in what department? How many hours per week?					
What is your job assignment?					
If hired as a tutor, would you want to continue that job while also tutoring? Yes No					
SHORT RESPONSE: Explain which of the core values has most significantly impacted your learning and academic career. How did you go about developing and demonstrating this core value? How will you model this value to students and coworkers in the Warrior Tutoring Cente? (Core values: growth mindset, resilience, curiosity, critical thinking, and problem solving)					

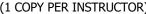
Yes

No

Unknown

Are you state or federal work study eligible? (Circle one)

## Walla Walla Community College Warrior Tutoring Services (1 COPY PER INSTRUCTOR)



Instructor's Signature



Dear (instructor)		;	100	ISHEU		
NAME OF APPLICANT						
has used your name as a refe	has used your name as a reference for a tutoring position in (specialty subject area) at the Warrior					
Tutoring Center. We want to	hire the most qualified	tutors, and it is importe	ant for us to know whet	ther you recommend		
this student. In consideration	of your time, the refer	rence form has been de	signed as a checklist. Pi	lease feel free to add		
comments or email warriortu	utoring@wwcc.edu f	or more information.				
I hereby authorize the above Tutoring Services. I waive ac		•	rmation to the profession	onal staff of Warrior		
rutoring Services. I waive ac	cess to this information	l <b>.</b>				
Student's	S Signature		 Date			
	o organistical o		2010			
QUALIFICATIONS	HIGHLY RECOMMEND	RECOMMEND	DO NOT RECOMMEND	INSUFFICIENT INFORMATION		
Demonstrates skill and	RECOMPLEND	RECOMMEND	RECOMPLIA	INIORMATION		
knowledge in the area(s) identified above						
identified above						
Able to communicate and relate meaningfully to						
other students						
Desperable and willing to						
Responsible and willing to work under supervision						
·						
Additional comments:						

Date

# Walla Walla Community College Warrior Tutoring Services (1 COPY PER INSTRUCTOR)

Instructor's Signature



Dear (instructor)		<i>:</i>		ABLISHED (
NAME OF APPLICANT				
has used your name as a refe	at the Warrior			
Tutoring Center. We want to	hire the most qualified	tutors, and it is importe	ant for us to know whet	ther you recommend
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I hereby authorize the above Tutoring Services. I waive ac			rmation to the profession	onal staff of Warrior
Tatoling Sci Nocol 1 Walte de				
Student's	s Signature		 Date	
QUALIFICATIONS	HIGHLY RECOMMEND	RECOMMEND	DO NOT RECOMMEND	INSUFFICIENT INFORMATION
Demonstrates skill and knowledge in the area(s)				
identified above				
Able to communicate and				
relate meaningfully to				
other students				
Responsible and willing to				
work under supervision				
Additional comments:				

Date