



Student Job Description

(On-Campus)

Position Title: Tasting Room Associate **Department:** Enology & Viticulture
Supervisor: Michelle Poulson **Work Location:** College Cellars (E&V), Bldg T
Start Date: ASAP **Campus:** ☒ Walla Walla ☐ Clarkston **Hourly Wage:** \$17.13 + tips
Hours Per Week: Up to 19 **Position Available During:** ☒ Fall ☒ Winter ☒ Spring ☐ Summer

Work Schedule (e.g. During business hours M-F. 8am-5pm)

Work may be completed during open hours: Thursday-Sunday, 11am-5pm

Job Duties and Responsibilities

The Tasting Room Associate works in the day-to-day hospitality operations of College Cellars of Walla Walla. This includes greeting and serving customers, and direct-to-consumer wine sales in the tasting room.

- Provide an excellent customer experience to winery guests
- Proper use of the POS system
- Maintain the tasting room and patio spaces making sure they are clean and stocked.
- Sales of new wine club memberships. Learn sales techniques to increase wine club memberships.
- Packing/shipping of wine club allocations and customer purchases

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Educational Benefits to Students (e.g. Teamwork, communication, leadership, etc.)

Minimum Qualifications and/or Education Requirements (e.g. eligible for State or Federal work study, etc.)

- Must be 21 years of age
- Mandatory Alcohol Server Training (MAST) Permit and Washington Food Handlers Permit (or able to obtain both within one month of hire)
- Friendly and engaging attitude, responsive to various styles and needs of the individuals and groups with whom they are communicating.
- Exceptional communication skills
- The ability to manage cash and sales receipts
- Able to earn the trust, respect, and confidence of coworkers and customers through consistent honesty, forthrightness and professionalism in all interactions.
- Willingness to be flexible and work at both on-site and off-site wine events.

Preferred Skills (e.g. Microsoft Excel, customer service, Outlook, etc.)

Wine experience/knowledge preferred but not necessary. Applicant should have experience in hospitality, customer service, or similar.

Physical Requirements (e.g. sitting or standing for long periods, lifting up to 40lbs, etc.)

Ability to be on feet for long shifts (8 hour), ability to lift up to 40lbs

Additional Comments

Walla Walla Community College does not discriminate on the basis of race, color, national origin, sex, gender, disability, or age in its programs and activities. The following person has been designated to handle inquiries regarding non-discrimination policies: Vice President of Human Resources/ Title IX Coordinator/ Section 504 Compliance Officer; 500 Tausick Way, Walla Walla, WA 99362; 509.527.4382; titleix@wwcc.edu.

