



Student Job Description

(On-Campus)

Position Title: Science Lab Assistant **Department:** Science
Supervisor: Sally Madsen-Bouterse **Work Location:** Main Bldg Science Labs (RM 156, 157, 160)
Start Date: Sept 28, 2026 **Campus:** ☐ Walla Walla ☒ Clarkston **Hourly Wage:** \$17.13
Hours Per Week: Up to 12 **Position Available During:** ☒ Fall ☒ Winter ☒ Spring ☐ Summer

Work Schedule (e.g. During business hours M-F. 8am-5pm)

Monday through Friday, between 8 AM to 4:30 PM. Hours scheduled will be dependent on student's academic schedule to result in 6 to 12 hours per week.

Job Duties and Responsibilities

The laboratory assistant plays an important role in the maintenance of the Clarkston campus science labs.

Duties and responsibilities may include, but are not limited to:

- Following established protocols for cleaning of laboratory glass and plastic labware.
- Perform scheduled checks of safety equipment (eye washes, safety showers, fire extinguishers, etc.)
- Assist with general care of the laboratory space and equipment (e.g. cleaning lab benches).
- Assist with care of plants and animals as requested.
- Assist with maintaining an up-to-date inventory of reagents and supplies.
- Assist with preparation of media and chemicals for use in laboratory courses.
- Other duties as assigned.

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Educational Benefits to Students (e.g. Teamwork, communication, leadership, etc.)

As a laboratory assistant, students gain hands-on experience that supports their coursework and helps them explore whether a lab-based career is a good fit. They develop technical skills in lab maintenance, reagent preparation, and record-keeping, while also learning safety protocols and standard operating procedures similar to research and diagnostic settings. The role also strengthens time management and communication skills through collaboration with the supervisor on lab projects associated with inventories.

Minimum Qualifications and/or Education Requirements (e.g. eligible for State or Federal work study, etc.)

Currently enrolled or completed college level science course(s) with a lab (for example, CHEM& 110, 121, or 161; BIOL& 160, etc.).

Preferred Skills (e.g. Microsoft Excel, customer service, Outlook, etc.)

An interest in biology, chemistry or health care related fields.
Minimum of 3.0 GPA (if college level courses have been completed).
Evidence of attention to detail and organizational skills.
Experience with Microsoft applications (Word, Excel, Access).

Physical Requirements (e.g. sitting or standing for long periods, lifting up to 40lbs, etc.)

Most duties are performed while standing at the lab bench or sink.
Occasional lifting (up to 50 pounds).

Additional Comments

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