



To be eligible for federal, state, and institutional financial aid, students must maintain Satisfactory Academic Progress (SAP). SAP will be evaluated each year at the time of the initial financial aid award and each quarter the student is enrolled. This policy applies to ALL periods of enrollment, regardless of whether or not the student previously received financial aid. No provision will be granted for grade forgiveness. Transfer credits and credits attempted while enrolled in dual enrollment programs will be included.

There are three required elements of SAP measurement: (I) Credits/Quarterly Funding Level, (II) Grade Point Average, (III) Pace of Progression. Students must meet all three requirements to receive financial aid. Remedial credits may be funded with financial aid up to a maximum of 45 credits.

I. CREDITS/QUARTERLY FUNDING LEVEL *(Updated)*

A student’s credit load determines the amount of funding they receive. Students are expected to complete the number of credits that were funded, or meet their funding level, each quarter. Because of this, students must earn a minimum percentage the credits they attempt each quarter. This also serves as an additional metric to ensure students mathematically will be able to meet the required pace of progression within the remaining requirements for their program. Requirements are detailed in the chart below:

If you enroll: <i>As of census day*</i>	To be in GOOD STANDING you must successfully complete:	You will be placed on WARNING if you complete:	Financial aid will be SUSPENDED if you complete less than:
7-12+ credits	100% of attempted credits	60-99.99% of attempted credits	60% of attempted credits
3-6 credits		<i>Ineligible</i>	100% of attempted credits
Less than 3 cr. <i>(Ineligible for FA)</i>			

PLEASE NOTE: Due to changes in funding methodology taking effect for the 2024-25 aid year, WWCC has adjusted this chart from previous versions. “Enrollment Level” has been replaced with “Enrollment Intensity,” which adjusts award amounts with every credit hour up to 12, prompting a review of the previous SAP metric. The result is that students are no longer required to pass a certain number of credits based on enrollment level, but rather a certain percentage of attempted credits each quarter. Only students enrolled more than half-time are eligible for a Warning quarter if they do not pass 100% of attempted credits in a term. This measurement is separate from pace of progression, which is cumulative.

II. GRADE POINT AVERAGE

Students must earn a cumulative grade point average (GPA) of 2.00 to be eligible for financial aid funding. Students who fail to meet this requirement by maintaining a cumulative 2.0 GPA will be placed on Financial Aid Warning or Suspension.

Quarterly GPA is also reviewed as a part of SAP calculations. Students who fail to earn a quarterly GPA of 2.0 or higher will be placed on Warning or Suspension, or a Financial Aid Education Plan as appropriate.

⁰FINANCIAL AID CENSUS: Fall, Winter, Spring – 10th day of instruction; Summer – 8th day of instruction

Financial Aid Office

500 Tausick Way | Walla Walla, WA 99362
 Phone: (509) 527-4301 | Fax: (509) 527-1875
 financial.aid@wwcc.edu

Walla Walla Community College does not discriminate on the basis of race, color, national origin, sex, gender, disability, or age in its programs and activities. The following person has been designated to handle inquiries regarding non-discrimination policies: Brooke Marshall, JD/Vice President of Human Resources/Title IX Coordinator/Section 504 Compliance Officer; 500 Tausick Way, Walla Walla, WA 99362; (509) 527-4300; brooke.marshall@wwcc.edu

III. PACE OF PROGRESSION

Students must maintain a Pace of Progression by completing a minimum of 67% of all attempted credits to complete their current program. Credits are based in enrollment intensity on the census day of each quarter and are evaluated at the end of each term to determine completed credits. Grades “I”, “W”, “Z”, or “F” and repeated courses will not count as completed credits. All accepted transfer credits are counted toward the maximum time frames allowed. Students who fail to meet these requirements will be placed on Financial Aid Warning or Suspension.

Student’s Pace of Progression is determined using the following formula:

$$\text{Pace of Progression} = \frac{\text{Credits Completed}}{\text{Credits Attempted}}$$

IV. MAXIMUM TIMEFRAME

Federal Financial Aid funding is available for cumulative attempted credits up to 150% of the total required credits for a program. Remedial credits, courses below the 100 level, are included in the maximum timeframe calculation. Financial aid is limited to 45 remedial credits.

Please refer to our website for credit requirements of specific programs.

V. FINANCIAL AID WARNING

Students who fail to meet the credits/quarterly funding level, grade point average, or pace of progression Satisfactory Academic Progress requirements will be placed on Financial Aid Warning for one term. Students placed on Financial Aid Warning may receive financial aid for the next term of attendance and must meet **all** SAP requirements during that term to avoid Financial Aid Suspension. Students will only be on Warning for one quarter, after which they will either be Meeting SAP standards or Suspended from financial aid.

VI. FINANCIAL AID SUSPENSION

Students whose aid has been suspended may not be eligible for future financial aid. Financial Aid Suspension may occur when:

- A student does not complete all attempted credits, as detailed in the chart in Section I
- In the next quarter of attendance, a student on Financial Aid Warning or Probation does not complete:
 - All attempted credits
 - Does not meet a cumulative pace of progression of 67%
 - Does not maintain a cumulative or quarterly GPA of 2.0 or higher
- A student officially withdraws from all classes and receives “W” grades. Students who withdraw before the publicized last day to withdraw may owe a portion or all of their financial aid back to the financial aid programs.
- A student unofficially withdraws from classes and receives “F” grades.
- A student has attempted 150% of all credits required for their program, regardless of program change(s).
- A student has failed to meet requirements of their Financial Aid Education Plan.

VII. REINSTATEMENT OF ELIGIBILITY AFTER SUSPENSION

Students placed on Financial Aid Suspension or that have reached the Maximum Timeframe may submit a Suspension Appeal if they failed to make satisfactory academic progress or complete their program due to extenuating circumstances or those beyond the student’s control. Appeals may require that students provide documentation to support circumstances beyond their control. Acceptance and approval of appeals are based on extenuating circumstances and will be reviewed by the Financial Aid Office. Students are limited to two (2) approved Suspension Appeals in their time at Walla Walla Community College. ***Appeals must be submitted via a Navigator.***

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Students that have exhausted their two (2) appeal limit, have had an appeal denied, or do not wish to submit an appeal may regain eligibility for aid through Self-Reinstatement by attending without the assistance of traditional financial aid. Students must meet all SAP Requirements while attempting to self-reinstate. If students are successful in reinstatement, aid awarded will be based on available funding at the time of reinstatement and may not reflect the original award.

Please see our “Financial Aid Reinstatement Policy” for more information regarding the reinstatement process.

VIII. FINANCIAL AID PROBATION

Students who have Suspension Appeals approved are placed on probation for the first quarter of reinstatement. Reinstatement may also carry additional stipulations, which will be detailed in the “Acknowledgment of Terms and Conditions.” The most common condition of reinstatement is an Education Plan, either for Pace of Progression or GPA. Education plans must be created by a student’s advisor and will be reviewed every quarter they are in effect. This extends the “probationary” period beyond one quarter to the length of the required education plan. Students needing to make changes to this anticipated schedule are welcome to do so, but must submit an updated copy of their education plan to the Financial Aid Office.

Failure to meet all SAP standards during probationary periods will result in the student being resuspended. Suspensions that are a result of failure to meet SAP during a probationary period are not eligible to be appealed (back-to-back appeals).

IX. FINANCIAL AID EDUCATION PLANS

Students who are not meeting GPA or Pace of Progression requirements may be required to submit an Education Plan to the Financial Aid Office. Education plans may also be included as a condition of an approved Suspension Appeal. Students will meet with their advisor to create an anticipated quarterly schedule for the required length of the plan. Education plans will be reviewed quarterly by Financial Aid staff to ensure students are progressing as intended. Students needing to make changes to this anticipated schedule are welcome to do so, but must submit an updated copy of their education plan to the Financial Aid Office.

- GPA education plans detail a student’s quarterly schedule through the completion of their program. Students must raise their GPA each quarter and complete all classes they register for. This education plan remains in effect until a student’s cumulative GPA is over 2.0 – Financial Aid staff review progress quarterly.
- Pace of progression education plans are required to cover enough credits to bring a student’s completed credits above 67% of attempted credits. The Financial Aid Office will complete all calculations and provide the number of credits required to satisfy the education plan. This education plan remains in effect through the quarter in which a student either meets or exceeds the number of credits required to regain pace of progression.

X. STUDENTS NO LONGER ELIGIBLE FOR FINANCIAL AID

- Students that complete their program requirements, regardless of whether they have been awarded the degree/certificate, are not eligible for additional funds.
- Previously suspended students may be denied future appeals after failure to meet their Reinstatement Conditions.
- If it is mathematically impossible to meet the satisfactory academic progress requirements, consideration for reinstatement of financial aid will be denied.

XI. ADDITIONAL REQUIREMENTS AND LIMITATIONS

Grade Changes: If a grade change is made for a previous term for which SAP was calculated, SAP must be re-evaluated based in the grade change. Please notify the financial aid office using the “Request to Review for Self-Reinstatement/Notification of Grade Change” form attached to the Reinstatement Policy.

Repeat Courses: Students who fail a course may receive financial aid once to repeat the course failed. Students who DO successfully pass a course may be paid once to retake it. Credits can only be earned once for pace.

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