



WALLA WALLA COMMUNITY COLLEGE  
**On-Campus Student Employment  
Job Description**

Walla Walla Campus Career Services: [careerservices@wwcc.edu](mailto:careerservices@wwcc.edu) | 509.527.4225  
Clarkston Campus Career Services: [kt.peterson@wwcc.edu](mailto:kt.peterson@wwcc.edu) | 509.758.1701

This job description provides a clear overview of the role, benefits, responsibilities, and skills required for student employment positions, helping both supervisors and student applicants understand the expectations of the job. Please complete the form below with any and all relevant information for your available job(s). Each unique job title should have its own job description.

<b>Job Title:</b> _____	<b>Start Date:</b> _____	<b>Wage:</b> _____
<b>Department:</b> _____	<b>Work Location:</b> _____	
<b>Hours Per Week:</b> _____		
<b>How to Apply:</b> _____		

Educational Benefits of This Job To Students: (i.e. teamwork, communication, leadership, etc.)

Job Duties and Responsibilities:

**Minimum Qualifications and/or Education Requirements:** (If State or Federal work-study, student must meet eligibility criteria)

**Preferred Skills:** (i.e. Microsoft Office, cleaning, customer service, etc.)

**Availability Requirements/ Schedule:** (i.e. M, Th: 9am-11am)

**Physical Requirements:** (i.e. standing, lifting, pushing/pulling, kneeling or squatting, etc.)

**Additional Comments:**

Walla Walla Community College does not discriminate on the basis of race, color, national origin, sex, gender, disability, or age in its programs and activities. The following person has been designated to handle inquiries regarding non-discrimination policies: Vice President of Human Resources/ Title IX Coordinator/Section 504 Compliance Officer; 500 Tausick Way, Walla Walla, WA 99362; 509.527.4382; titleix@wwcc.edu.