

**Budget Council**  
**April 26, 2023**

**Participants:**

Dan Hall, Lori Peterson, Rachel Warren, Morgan Sandvick, David Johnson, Luke Fidge, Mike Boogaard, Magdalena Moulton, Lori Loseth, Chad Miltenberger, Kt Peterson, Tyler Cox (not present: Stacey (Simeon) Hall, Brooke Marshall, Stephanie Groom)

**Agenda:**

1. Review FY23 results through March 31, 2023 (as presented to the Board of Trustees) and the year-end forecast, as well as give a quick update on the news from Olympia.
2. Overview of the work of the Strategic Enrollment Leadership Council, in preparation for our joint meeting on 4/27/2023 at 1:00 pm.

**Meeting summary:**

1. We reviewed the financial results through March 31<sup>st</sup>, 2023.
2. We reviewed the year-end forecast and how vacancies have impacted the bottom line as of June 30<sup>th</sup>, 2023. We are forecasting that FY23 revenue will exceed expenses by at least 2.4 million.
3. We discussed that the revenue for student fees is currently exceeding expectations.
4. We discussed that facilities expenses have increased due to increase utility costs.
5. We discussed that we will need to do one more revenue draw down to move all the funds out of CARES.
6. We discussed that the bookstore is currently in a deficit.
7. Lisa Chamberlin discussed what the Strategic Enrollment Leadership Council is working on and their proposed goals and how they support the vision, mission, and goals of WWCC Strategic Plan and align with the academic plan.
8. The Strategic Enrollment Leadership plan is organized by goals, strategies, and tactics. The council currently has four goals. The plan should be sent to ELT and the board within the next 4 weeks for approval.
9. We discussed that enrollment has consistently declined over the past 3 years in the summer. The more adjuncts we cut, the lower summer enrollment gets.
10. We discussed that we have the highest number of running start students this year.
11. We discussed that they are anticipating transitional studies enrollment to increase in FY23-24.
12. We went over student communication requests and tracking and how they try to narrow it down to who gets what. The messaging is developed by marketing. If they're going to drop a student, the student is notified by phone, text, and email and Lisa discussed the importance of understanding how this impacts others at the college.
13. Administrative Services and Student Services will work on program review for fall to assist with FY25 budget planning process.

**Next meeting: 5/10/2023, 2:00-3:00 pm**