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DATE: November 25, 2024

TO: All WWCC Nursing Students

FROM: Kathy Adamski, Asst. Assistant Dean of Nursing and Allied Health

RE: **Addendum to WWCC Nursing Student Handbook, 2024-25, Nursing Policy Clarification/Change in the Medication Competency test processes**
[see highlighted sentences]

Dear Nursing Students,

Policy Change: The nursing faculty clarified/changed the process for summative Medication Competency testing found on pp. 26-27 of the 2024-25 WWCC Nursing Student Handbook as follows:

Evaluation of Medication Competency

Students will be evaluated each quarter of the Nursing Program to determine medication administration proficiency using assessments that measure knowledge of pharmacology, medication administration techniques, and safe dosage calculation. **Every quarter**, students will take a summative Medication Competency Test. Under the broad heading of **Medication Competency Test**, there are **two (2)** specific tests: **1) Safe and Effective Medication Administration Test, and 2) Dosage Calculation Test**. Students who do not earn a minimum benchmark test score (see below) must complete a mandatory structured remediation and take a retake test. **Students who do not complete the structured remediation as outlined in the quarter's practicum syllabus and take the needed retake test(s) will earn an Incomplete ("I") grade and must go on an "I" grade contract. "I" grade contracts not completed within three (3) days into the next quarter will result in the conversion of the "I" grade to a maximum of a C-grade in the practicum course of the previous quarter, and the student will not progress in the nursing program. The sequence of testing and remediation for the Medication Competency Test is summarized below:**

- **Summative Medication Competency Test** as scheduled on a quarter's calendar:
 - All students will take both portions of the Medication Competency Test, 1) the **Safe & Effective Medication Administration Test** and 2) the **Dosage Calculation Test**.

- Students who score less than **75%** on the **Safe & Effective Medication Administration Test** must complete the structured remediation before taking a **retake** of the test (see below).
 - Students who score less than **90%** on the **Dosage Calculation Test** must complete the structured remediation before taking a **retake** of the test (see below).
- **Summative Medication Competency Retake Test # 1** as scheduled on a quarter's calendar:
 - Students who do not score a minimum of 75% on the first Safe & Effective Medication Administration Test **must** take this retake test after remediation is completed.
 - Students who do not score a minimum of 90% on the first Dosage Calculation Test **must** take this retake test after remediation is completed.
 - Students may need to take one or both tests. The highest score between the initial and retake tests will be counted toward the student's final grade calculation.
 - Optional: Any student who meets the minimum test scores may also take either test for an opportunity to increase their test score, however, remediation is not required. Students who wish to take an optional retake test must notify the Lead Instructor as specified in the quarter's syllabus.
 - Students who do not meet the minimum expected score of 90% on the retake **Dosage Calculation Test** **must** complete another structured remediation before taking a 2nd Dosage Calculation Retake Test (see below).
- **Summative Medication Competency Retake Test # 2** as scheduled on a quarter's calendar:
 - There is **no** 2nd retake for the Safe & Effective Medication Administration Test.
 - Students who do not score a minimum of **90%** on the 2nd Dosage Calculation Test **must** take this 2nd retake test after remediation is completed.
 - This is a final opportunity for a student to increase their test score.
 - Optional: Any student who meets the minimum test score for the Dosage Calculation test may also take the 2nd Dosage Calculation Retake test for an opportunity to increase their test score; however, remediation is not required. Students who wish to take an optional Dosage Calculation Retake test must notify the Lead Instructor as specified in the quarter's syllabus.
- **Safe & Effective Medication Administration Test Score and clinical grade calculation:**
 - **There are formative activities/quizzes to** assess competency in Safe & Effective Medication Administration within a quarter.
 - Formative tests guide and enhance learning. (Quizzes are an example of a formative activity.)
 - The formative activities/quizzes will count as 5% of a quarter's clinical grade

- There are **20** questions on a quarter's **summative** Safe & Effective Medication Administration Test.
 - Summative tests evaluate and measure student learning. [Note Adamski: removed "at the end of the quarter"]
 - The Summative Safe & Effective Medication Administration test will count as 5% of a quarter's clinical grade.
- **Dosage Calculation Test Score and clinical grade calculation:**
 - There are **formative activities/quizzes** to assess competency in dosage calculation within a quarter.
 - The formative activities/quizzes will count as 10% of a quarter's clinical grade.
 - There are **20** questions on a quarter's **summative** Dosage Calculation Test within a quarter.
 - The Dosage Calculation Test will count as 10% of a quarter's clinical grade.

This change in testing policy is effective until further notice. Please address specific questions to your lead faculty.

Best wishes,
Kathleen Adamski (e-signature, kma)