


# September 5, 2023

Monday, September 4, 2023 8:12 PM

## Agenda

9:00-10:30 AM

Presenter	Discussion Item	Resources/Links
Erika/Nick	1. College Council Presentation - Fall Conference	
Erika/Nick	2. College Strategic Plan	<a href="https://wwcc-my.sharepoint.com/:x/g/personal/814180922_wwcc_edu/ETnZjxi3GuNGgXZmpQLuCcBZNI5_YX-dnsB4_BYCPHOQ">https://wwcc-my.sharepoint.com/:x/g/personal/814180922_wwcc_edu/ETnZjxi3GuNGgXZmpQLuCcBZNI5_YX-dnsB4_BYCPHOQ</a>
Erika	3. College Calendar	 <p>Draft Calendar_...</p>
Erika, Katie, Stephanie, Jack/David/Victor	4. Updates on Data Dictionary <ul style="list-style-type: none"> <li>• HCM Report out</li> <li>• FIN Report Out</li> <li>• CS Report Out</li> <li>• Jack/David Report out</li> </ul> <p>Has any area made progress? Do we need someone to provide oversight?</p>	Data Dictionary Files link: <a href="#">Data Dictionary</a> (also located in DC Team - Resources - Data Dictionary)
All	New Business	
	<p><b><u>Meeting notes:</u></b></p> <ol style="list-style-type: none"> <li>1. How to present Data Council?               <ul style="list-style-type: none"> <li>• Making sure we exist, and people should be coming to us for definitions and queries.</li> <li>• Examples on what people should come to us will be helpful for the audience to know (creating any kind of report that will be published or provided to any kind of group)</li> <li>• They may go to David R and Victor L for these kinds of reports</li> <li>• If the queries have anything to do with money- the business office needs to have eyes on this report</li> <li>• <b>Side note:</b> what identifies a Clarkston student? Butts in seats? FTE? Is it paying for itself?</li> </ul> </li> <li>2. Strategic Plan               <ul style="list-style-type: none"> <li>• Anything we'd like Erika to report back to College Council- drop in the</li> </ul> </li> </ol>	

document above

3. College Calendar

- NOT going to 4 equal quarters
- Starting July 1<sup>st</sup>
- Summer quarter will still be 7 weeks
- DOC may not have much time between summer and fall due to this change
- **Side note:** Header school means we can start awarding financial aid in summer versus right before classes start.

4. Updates on Data Dictionary

- Do we need someone to provide oversight on this? What is our incentive to get this done? How can we make this a priority?

5. New business/other topics

- Job titles, job securities, job roles.  
When do we implement this change?
  - Who owns this process?  
Probably us. This council can be the sounding board with these issues
  - There needs to be some kind of process to alert checking security roles

**Actions:**

- Chad would like us to work on some goals. Maybe we start with small goals like what does it mean to be under a pillar, and what queries actually are. Guidance on how ctlink is built, and how data is inside and outside their pillar.
- Create a step-by-step on how to request a report and what kind of data are they looking for
- Next Board meeting Sept 27<sup>th</sup>
- Changing meetings to 9-10:30 the first Tuesday of each month

**To Do:**

- Drop examples of what Data Council does in the Teams Chat for Erika to take to Fall Conference presentation
- Data Council and IEC should have a joint meeting so that we can establish how these two work together
- Drop any questions in the Teams chat if you'd like anything taken to College Council

**For next meeting:**

- Process for David regarding security roles
- Further discuss the process of new hires and their security roles

**Attendance:**

Erika B., Jack C. Joshua S, David R,  
Stephanie G, Victor L, Nyx Mann (virtual),  
Nick V, Jessica R, Katie R