

**WALLA WALLA COMMUNITY COLLEGE  
REGISTERED SEX/KIDNAPPING OFFENDER  
ADMINISTRATIVE PROCEDURE 7380**

---

**I. ADMISSION PROCESS**

A. Students with Registered Sex/Kidnapping Offender Status Seeking Admission to Walla Walla Community College (WWCC) must complete the following:

1. Notify the local Sheriff's Office of intent to apply/enroll at WWCC, as required by law.
  - a. If applicable, also notify Community Corrections Officer.
2. Apply for admission to WWCC by completing the application form located on the WWCC website: [Application for Admission](#).
3. Submit a [Release of Information](#) form to WWCC to allow access of educational records to any individuals who need, or are required, to have access, including Community Corrections Officer (*if applicable*).
4. Complete the WWCC Students with Registered Sex Offender (RSO) Status Enrollment form located on the WWCC website: [RSO Registration Form](#). This form will notify the WWCC VPSS Office of the intent to attend WWCC.
  - a. Upon receipt and review of RSO Registration form, a meeting will be scheduled to discuss an enrollment plan at WWCC.
5. Attend enrollment plan meeting. At the meeting, WWCC staff will review RSO Registration form, discuss RSO status and possible restrictions, and develop an enrollment plan that adheres to federal and state requirements.
  - a. A behavioral contract may be established
  - b. Resources/support to assist with educational goals will be identified

<p><b>Policy Contact:</b> <u>Vice President, Student Services</u></p> <p><b>Approved by (Department/Body):</b> <u>Dr. Chad Hickox, President</u></p> <p><b>Date Originally Approved:</b> <u>February 26, 2025</u></p> <p><b>Last Reviewed/Revised on:</b> _____</p>
---