

**WALLA WALLA COMMUNITY COLLEGE
CREDIT HOUR
ADMINISTRATIVE POLICY 6400**

I. POLICY BACKGROUND/PURPOSE

The [Northwest Commission on Colleges and Universities](#) (NWCCU) [Credit Hour Policy](#) and [State Board of Community and Technical College's](#) (SBCTC) [Class Effort: Credit Values and Credit Equivalents](#) provide the guidance necessary to align a credit hour with the federal requirements. This policy exists to ensure that credit hour assignments are accurate, fair, equitable, and reliable across degree levels, academic disciplines, delivery modes, and types of academic activities.

II. AUTHORITY

Board Policy 1370; NWCCU, SBCTC, and US Department of Education.

III. SCOPE OF POLICY

This policy applies to all credit-bearing courses.

IV. DEFINITIONS

A. A credit hour is an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutional established equivalency that reasonably approximates not less than:

1. One hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks for one semester or trimester hour of credit, or ten to twelve weeks for one quarter hour of credit or the equivalent amount of work over a different amount of time.
 - a. For most instructional types at Walla Walla Community College, fifty (50) minutes is considered an hour of "classroom or direct faculty instruction."
2. At least an equivalent amount of work as required in section (1) of this definition for other academic activities as established by the institution, including laboratory work, internships, practicum, studio work, and other academic work leading to the award of credit hours.
 - a. For internships and practicums, sixty (60) minutes is considered an hour.

B. POLICY

Credit-bearing courses, regardless of delivery method, are scheduled and conducted in compliance with federal and state regulations defining the credit hour.

<p>Policy Contact: <u>Vice President, Instruction</u></p> <p>Approved by (Department/Body): <u>Dr. Chad Hickox, President</u></p> <p>Date Originally Approved: <u>June 21, 2022</u></p> <p>Last Reviewed/Revised on: _____</p>
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