

WALLA WALLA COMMUNITY COLLEGE
ACADEMIC STANDING
ADMINISTRATIVE PROCEDURE 6200

I. ACADEMIC ACHIEVEMENT

- A. Honor roll recognition based on quarterly grade point average (GPA) for full-time students pursuing a certificate or associate degree is determined as follows:
 - 1. President's List: 3.9 – 4.0 GPA
 - 2. Vice President's List: 3.7 – 3.89 GPA
 - 3. Dean's List: 3.5 – 3.69 GPA
 - 4. Students earning the following grades are not eligible for honor roll recognition:
 - a. Failing (F)
 - b. Incomplete (I)
 - c. Unsatisfactory (U)
- B. Students who achieve a cumulative 3.5 GPA or higher toward a degree or certificate will be awarded the following honors distinction upon graduation:
 - 1. Summa Cum Laude: 3.9 – 4.0 GPA
 - 2. Magna Cum Laude: 3.7 – 3.89 GPA
 - 3. Cum Laude: 3.5 – 3.69 GPA
 - 4. The College provides all students receiving honors distinction an honors cord to wear during commencement.

II. ACADEMIC WARNING, PROBATION, AND SUSPENSION

- A. At the conclusion of each quarter, the College will review the grades of all students enrolled in that quarter. Students who have attempted 10 or more credits in the quarter towards a degree or certificate program and whose quarterly GPA is less than 2.0, will be notified of the following academic status:
 - 1. Academic Warning – if a student falls below a 2.0 GPA in the first quarter, they will be placed on academic warning.
 - 2. Academic Probation – if a student falls below a 2.0 GPA for two consecutive quarters, they will be placed on academic probation for the following quarter.
 - a. As a result of being placed on academic probation, the student must meet with their navigator/advisor to create a study plan, which must be followed during the term of academic probation.
 - 3. Academic Suspension – if a student falls below a 2.0 GPA for three consecutive quarters, they will be suspended from attending WWCC for the next academic quarter.
 - a. If a student falls below a 2.0 GPA during spring quarter and again during fall quarter, this is considered a consecutive quarter, even if the student does not enroll during summer quarter.
- B. To ensure student academic success, any student whose GPA falls below a 2.0 will be referred to support services provided by the College.

III. ACADEMIC PROBATION OR SUSPENSION APPEALS

Students placed on academic probation or suspension may appeal the decision to the Vice President of Instruction (VPI), or designee.

A. Academic Appeal

Students placed on academic probation or suspension may appeal the decision if they feel that unusual circumstances caused their low academic achievement.

1. To request an academic appeal, the following documents must be submitted five (5) business days before the last day to register for the term (see [academic calendar](#)):
 - a. [Academic Appeal Request Form](#)
 - b. Letter of Appeal: the letter should explain the reason for appeal and plan for improvement
 - c. Letter from Navigator/Advisor
 - d. Letter of Support (*optional*) from WWCC faculty or staff member
2. The VPI, or designee, will review the appeal request and may request a meeting with the student prior to making a decision.
3. Notification of an appeal outcome will be made within two (2) business days from receipt of all appeal materials.
4. Academic appeal decisions are final and cannot be further appealed.

B. Appeal for Reinstatement Following Academic Suspension

A student may appeal for reinstatement to the College after an academic suspension of one quarter (fall, winter or spring, not to include summer).

1. To request an appeal for reinstatement, the following documents must be submitted five (5) business days before the last day to register for the term (see [academic calendar](#)):
 - a. [Academic Appeal Request Form](#)
 - b. Letter of Appeal: the letter should explain the reason for appeal and plan for improvement
 - c. Letter from Navigator/Advisor
 - d. Letter of Support (*optional*) from WWCC faculty or staff member
2. The VPI, or designee, will review the appeal request and may request a meeting with the student prior to making a decision.
3. If reinstatement is granted:
 - a. The student will remain on academic probation until achieving a cumulative 2.0 GPA; and
 - b. The student must meet with their navigator/advisor to create a study plan, which must be followed during the term of academic probation.
4. If reinstatement is not allowed, the suspension is upheld.
5. Appeal reinstatement decisions are final and cannot be further appealed.

Policy Contact: Vice President of Instruction

Approved by (Department/Body): Dr. Chad Hickox, President

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Last Reviewed/Revised on: April 1, 2025