

**WALLA WALLA COMMUNITY COLLEGE
TUITION PAYMENT FOR WWCC EMPLOYEES
ADMINISTRATIVE POLICY 5440**

Walla Walla Community College is committed to the professional development of our employees. While not participating in the Chapter 28B.15.558 RCW State Employee Tuition and Fee Waiver Program, WWCC will ensure adequate funds are available so that eligible employees have the opportunity to request the College pay their tuition should they enroll in eligible WWCC classes.

For administrative purposes, the following employees are eligible:

- a) Classified employees employed half time or more;
- b) Faculty, counselors, and librarians employed half time or more;
- c) Exempt professional and administrative employees employed half time or more.

The College will establish written administrative procedures to implement this policy. Classified and faculty participation is subject to the terms and conditions of their collective bargaining agreement.

This policy becomes effective Spring Quarter 2008 and supersedes and rescinds Board Policy Tuition and Fee Waiver Policy for WWCC Employees, Other State Employees.

Other State employees (not WWCC employees) participating in the existing tuition waiver program during Winter Quarter 2008 will be allowed to continue under the current policy as long as they maintain consecutive quarterly enrollment (excluding summer quarter).

<p>Policy Contact: <u>VP of Human Resources</u></p> <p>Approved by (Department/Body): <u>WWCC Board of Trustees/College Council</u></p> <p>Date Originally Approved: <u>January 16, 2008</u></p> <p>Last Reviewed/Revised on: _____</p>
