



**Board of Trustees, District No. 20  
Walla Walla Community College  
Board Meeting Agenda  
Board Room (161) | WWCC Walla Walla Campus  
Wednesday | May 28, 2025 | 9:30 a.m.**

To connect to the Wednesday, May 28, 2025 Board Meeting virtually, go to ZOOM: <https://wwcc-edu.zoom.us/j/85411650530> or dial-in: 253/215-8782.

**Study Session**

*All Times are Estimates*

<b>9:30 a.m.</b>	<b>Call to Order</b> <i>Mr. Tim Burt, Chair</i>	
	<b>Approval of Agenda</b> <i>Mr. Burt</i>	<b>Action</b>
<b>9:35 a.m.</b>	<b>Agriculture Student Tour Experience (<i>Funded by Ag West</i>)</b> <i>WWCC Ag Program Staff, Students, and Ag West Reps</i>	<b>Discuss</b>
<b>10:25 a.m.</b>	<b>Break</b>	

**Board Meeting Agenda**

*All Times are Estimates*

<b>10:30 a.m.</b>	<b>Board Meeting Resumes</b>	
	<b>Consent Agenda</b> <i>Mr. Burt</i>	<b>Action</b>
	1. <b>April 23, 2025 Board Meeting Minutes</b>	<b>Tab 1</b>
	2. <b>Personnel Update</b>	<b>Tab 2</b>
	3. <b>April Financial Report</b>	<b>Tab 3</b>
<b>10:30 a.m.</b>	<b>President's Report</b> <i>Dr. Chad Hickox</i>	<b>Discuss</b>
<b>10:45 a.m.</b>	<b>Introduction of Vice President of Human Resources</b> <i>Dr. Hickox</i>	<b>Discuss</b>
<b>10:50 a.m.</b>	<b>Student Government Association Activity Report</b> <i>Ms. Natalie Wade and Ms. Isabella Dougan</i>	<b>Discuss</b>

<b>11:00 a.m.</b>	<b>Faculty Senate Report</b> <i>Mr. Michael Rostollan</i>	<b>Discuss</b>	
<b>11:10 a.m.</b>	<b>AFT Report</b> <i>Ms. Laura Wooster</i>	<b>Discuss</b>	
<b>11:20 a.m.</b>	<b>Interim Spring Quarter Enrollment Report</b> <i>Dr. Nick Velluzzi</i>	<b>Discuss</b>	<b>Tab 4</b>
<b>11:35 a.m.</b>	<b>Student Support Grant Funding Overview</b> <i>Dr. Colleen Vandenboom</i>	<b>Discuss</b>	
<b>11:50 a.m.</b>	<b>Board Reports / Remarks</b>	<b>Discuss</b>	
<b>12:00 p.m.</b>	<b>New and Unscheduled Business</b>	<b>Discuss</b>	
<b>12:10 p.m.</b>	<b>Public Comment</b> <i>Persons wishing to express their views on any matter must sign up in advance and are limited to three minutes.</i>		
<b>12:20 p.m.</b>	<b>Adjournment</b>		

**Board of Trustees Meeting Minutes  
Community College District No. 20  
Walla Walla Community College**

The Board of Trustees of Community College District No. 20 met in regular session on Wednesday, April 23, 2025 in the Board Room on the Walla Walla Community College Walla Walla Campus and via Zoom. Mr. Tim Burt called the meeting to order at 9:32 a.m.

**Trustees present:** Mr. Tim Burt, Chair  
Ms. Tara Lee  
Mr. Gustavo Reyna  
Mr. Bill Warren

**Administrators present:** Dr. Chad Hickox, President  
Dr. Marco Baeza, Vice President, Human Resources  
Mr. Dante Leon, Vice President, Instruction  
Mr. Patrick Sisneros, Vice President, Administrative Services  
Dr. Nick Velluzzi, Vice President, Planning, Effectiveness & Economic Development  
Dr. Cynthia Azari, Interim Dean, Arts & Sciences  
Ms. Denise Barnett Bower, Dean, Corrections Education  
Dr. Lisa Chamberlin, Dean, Enrollment Strategies  
Ms. Jennifer Clayton, Dean, Nursing & Allied Health  
Ms. Jessica Cook, Executive Director, Foundation  
Ms. Christy Doyle, Dean, Access & Opportunity  
Dr. Chad Miltenberger, Dean, Clarkston Campus  
Dr. Allen Sutton, Director, Connection & Belonging

**Also present:** Ms. Doreen Kennedy, Recording Secretary  
Mr. Bryan Ovens, AAG  
Mr. Jeff Reinland, Athletic Director/Head Men’s Basketball Coach  
Ms. Katie Ross, Director, Finance/Controller

**Approval of Agenda.**

Mr. Warren moved and Ms. Leer seconded to approve the agenda for the April 23, 2025 Board of Trustees meeting as presented. *Motion carried.*

**KPI Report: Policy Infrastructure.** Dr. Chad Hickox, Dr. Nick Velluzzi, Mr. Dante Leon, and Dr. Allen Sutton provided a key performance indicator (KPI) report related to policy infrastructure to the Board of Trustees during a study session.

**WWCC Foundation Report.** Ms. Jessica Cook presented the Foundation annual report to the Board of Trustees during a study session.

**Recognition of Women's Basketball Team.** The Board of Trustees and President Hickox recognized and congratulated Head Coach Bobbi Hazeltine and the Women's Basketball Team for their excellent season, earning the 2024-25 Northwest Athletic Conference (NWAC) Championship title. Coach Hazeltine proudly noted that during the season, the team achieved an average 3.8 GPA and successfully fundraised \$5,000 to support the local Providence Breast Cancer Foundation.

**Recognition of All-Washington and All-USA Academic Team.** The Board of Trustees and President Hickox recognized and congratulated students Jessica Grubb and Mya Silva for their achievement in having been selected as members of the All-Washington Academic Team, with Mya also being selected as one out of twenty in the nation to the All-USA Academic Team. Dr. Marley Olson, PTK Advisor, noted that students participating in this scholarship competition are selected based on academic performance, service and leadership.

**Introduction of Newly Tenured Faculty.** Mr. Leon congratulated and introduced the following newly-tenured faculty to the Board of Trustees:

- Hector Lujan, Faculty Librarian
- Halley McCormick, Mathematics Instructor
- Marley Olson, Sociology Instructor
- Tracy Sereda, Business Instructor

#### **Consent Agenda.**

Mr. Warren moved and Mr. Reyna seconded that the consent agenda items be approved or accepted, as appropriate: 1) March 26, 2025 Board Meeting Minutes, 2) Personnel Update, 3) Interim Spring Quarter Enrollment Report. *Motion carried.*

**President's Report.** Dr. Hickox presented on the following topics:

- **New Trustee:** We learned last week that the Governor's office appointed a new trustee, Ms. Alejandra Davis, to the WWCC Board to fill the expired position held by Trustee Michelle Liberty. We would like to explicitly acknowledge Trustee Liberty for her service and are working on plans to appropriately honor her contribution to WWCC in the near future.
- **Office of Connection & Belonging:** Dr. Allen Sutton, Connection & Belonging Director, has been working on several projects including the development of a department strategic plan and a Land Acknowledgement for the College, which includes native language pronunciation by a native speaker. Additionally, he has initiated two ongoing opportunities to engage with the college community – Warriors Unplugged and Café Connection, and is coordinating efforts to send approximately 10 employees to the upcoming Hispanic Serving Institution (HSI) Summit at Skagit Valley College. Dr. Sutton will present on some of these topics at a future Board meeting.
- **Local Rotary Club Support:** Last week, WWCC received a Don Sherwood Scholarship of nearly \$5,000 from the Noon Rotary Club, which will be distributed to students via our scholarship process. In addition, the Sunrise Rotary Club has continued to recognize WWCC students with their Student of the Month Scholarship. We are thankful for and appreciate their continued community support of our students.

- Innovation Fund: As mentioned last month, the proposal to implement an Innovation Fund utilizing MacKenzie Scott funds has been presented to ELT for approval. It includes a process for employees of the College to bring proposals forward that are intended to support student success or assist the college in supporting student needs, that would then be funded by the Innovation Fund. Special thanks to David Johnson for his work on this project and moving the initiative forward.
- Try-A-Trade: We are excited to be hosting our Try-A-Trade event today, this year's event had 398 students signed up, double the number from last year. Melissa Holecek and the Outreach Team coordinated this effort, which is a tremendous recruiting tool. We are grateful to all of the folks who have worked on this.

**Student Government Association Activity Report.** Ms. Isabella Dougan, SGA Clarkston Executive Vice President reported for the Walla Walla campus on the following topics:

- Engagement Activities & Events – featuring high participation, positive feedback, and appreciation for advocacy efforts
  - Spring Quarter Meet & Greet
  - Campus Duck Hunt
  - Earth Day
  - Upcoming: Mental Health Fair, Intention Bracelet Making, Transfer Fair, Career Fair, Spring Fest
- 2025-26 SGA Officer Applications – currently being accepted

**AHE Report.** Mr. Jim Peitersen reported on the following topics:

- Warrior Forum – topic: Presidential Executive Orders
- Legislative Lobbying
- PACE Survey – selection of supplemental questions
- Budget Shortfall – advocacy for faculty as it relates to student success, appreciate being included in budget discussions
- Campus Concerns – feel that resolution process is much better than has been in a long time

**WPEA Report.** Mr. Kennan Failing reported on the following topics:

- Background – employer/union/council relations, positive relationship with HR
- Classified Council – positive output, communication tool
- Employee Turnover
- Employee Recruitment - national versus PNW
- Budget Shortfall
- PACE Survey/Campus Concerns - access and dialogue is better than it has ever been

**March Financial Report.** Mr. Patrick Sisneros reviewed the March financial report for the period ending March 31, 2025, including:

- Operating Budget
  - Operating Budget Reconciliation
  - Revenue
  - Expenditures – by Category and Function
  - Course/Program Fees

- Self-Support Programs
- Grants and Contracts
- Enterprise Funds
- Fund Balance and Reserve Health
- Year End Forecast June 30, 2025
- Capital Projects Update

**Board Policy Review.** Dr. Hickox reviewed the following policies with the Board of Trustees as part of the regular review of policies and procedures outlined in the Board Policy Review Schedule.

- **Board Policy 1640.** Board Policy 1640 – Fiduciary Responsibility/Financial Condition. The Board determined that there were no updates necessary.
- **Board Policy 1650.** Board Policy 1650 – Asset Protection. The Board determined that there were no updates necessary.

**Board Reports / Remarks.** The following items were discussed:

- Board Communication Flow

**New and Unscheduled Business.** The following items were discussed:

- Trustee Onboarding
- ACT New Trustee Orientation & Spring Conference – May 21-23 in Spokane

**Public Comment.** None.

**Adjournment.** The meeting adjourned at 12:11 p.m.

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Dr. Chad E. Hickox, President

ATTEST:

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Mr. Tim Burt  
Board of Trustees

WALLA WALLA COMMUNITY COLLEGE

MEMORANDUM

DATE: May 19, 2025  
TO: Board of Trustees  
FROM: Dr. Marco Baeza, Vice President of Human Resources  
SUBJECT: Personnel Update

Below is an update reflecting changes to college personnel in April 2025.

**New Hires:**

None

**Separations:**

None

**Changes:**

Bull, Ryan — Education & Career Navigator, WSP  
Townsend, Colton — Basic Skills Instructor, WSP

**Full-Time Positions Currently Posted:**

Assistant Dean of Nursing  
Career Services Specialist  
Construction Trades Apprenticeship Preparation (CTAP) Instructor (tenure track), WSP  
Dean, Workforce Transfer & Trades  
Diesel Technology Instructor  
Instruction & Classroom Support Tech 2 (Welding)  
Nursing Instructor (tenure track)  
Nursing Program Administrator, Clarkston

# Financial Results

For Period Ending April 30, 2025

Board of Trustees Meeting  
May 28, 2025



# Presentation Summary

- Operating Budget:
  - Operating Budget Reconciliation
  - Revenue
  - Expenditures, by Category and Function
  - Course/Program Fees
  - Self Support Programs
  
- Grants and Contracts
  
- Enterprise Funds
  
- Fund Balance and Reserve Health
  
- Year End Forecast June 30, 2025
  
- Questions



# FY2025 Operating Budget

Approved 2024-2025 Operating Budget	\$39,675,865
Approved 2024-2025 Course/Program Fees Budget	1,697,708
<b>Approved 2024-2025 Operating Budget</b>	<b>\$41,373,573</b>

## Operating Budget

Approved 2024-2025 Operating Budget (less dedicated student fees)	\$39,653,646	
Allocation 1 - Baseline funding true-up(Budgeted vs. Allocation 1)	\$857	} 266,313
Allocation 1 - Other Earmarks/Provisos true-up (Budgeted vs. Allocation 1)	-25,860	
Allocation 1 - Incarcerated Students Grants SSB5953	136,500	
Allocation 1 - Early Achievers Grant Supports	25,000	
Allocation 2 - Higher Ed Opioid Prevention 2SHB 2112	12,118	
Allocation 2 - Student Emergency Assistance Grants	35,775	
Allocation 2 - Trucking/School Bus Driving	11,261	
Allocation 3 - Guided Pathways	500	
Allocation 3 - Goldstar Families	4,521	
Allocation 4 - Centers of Excellence	-2,000	
Allocation 6 - Opportunity Grants	27,136	
Allocation 6 - Opportunity Grants Health Workforce	2,546	
Allocation 6 - Climate Curriculum Development	19,000	
Allocation 7 - Truck/School Bus Driving	11,600	
Allocation 7 - College in High School Fees SSSB 5048	6,998	
Allocation 8 - Goldstar Families	361	

<b>Updated 2024-2025 Adjusted Operating Budget</b>	<b>\$39,919,959</b>
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# Revenue

	2024-2025 Adjusted Budget	% of Total	2024-2025 YTD Actuals	% of Budget	2023-2024 YTD Actuals	% of Budget	Difference over Prior Year	% Change YOY
<b>State Allocation</b>								
Base Allocation	\$20,246,738	51%	\$17,443,446	86%	\$16,483,793	87%	\$959,652	6%
Opportunity Grant	488,548	1%	399,268	82%	364,541	79%	34,727	10%
Other Earmarks/Provisos	4,919,742	12%	3,210,721	65%	2,568,412	0%	642,309	
Worker Retraining	1,703,115	4%	1,323,744	78%	1,185,961	69%	137,783	12%
<b>Total State Revenue</b>	<b>\$27,358,143</b>	<b>69%</b>	<b>\$22,377,179</b>	<b>82%</b>	<b>\$20,602,707</b>	<b>79%</b>	<b>\$1,774,471</b>	<b>9%</b>
<b>Tuition &amp; Other Revenue</b>								
Tuition, Net of Waivers	\$6,650,000	17%	\$6,719,177	101%	\$6,319,281	102%	\$399,895	6%
Other Misc Revenue	1,131,816	3%	673,119	59%	1,114,249	137%	-441,130	-40%
Open Doors Program	200,000	1%	159,013	80%	127,202	85%	31,811	25%
Running Start	1,980,000	5%	1,835,554	93%	1,330,450	78%	505,104	38%
Foundation Support	250,000	1%	150,000	60%	100,000	40%	50,000	50%
Grants and Contracts - Indirect	1,100,000	3%	621,707	57%	372,551	37%	249,156	67%
Community Service	300,000	1%	288,811	96%	275,254	106%	13,557	5%
Ancillary Programs	150,000	0%	101,066	67%	68,983	46%	32,084	47%
<b>Total Tuition &amp; Other Revenue</b>	<b>\$11,761,816</b>	<b>29%</b>	<b>\$10,548,447</b>	<b>90%</b>	<b>\$9,707,970</b>	<b>\$0</b>	<b>\$840,477</b>	<b>9%</b>
Use of Fund Balance (ctcLink)	\$0	0%	\$0	0.0%	\$211,556	57%	-\$211,556	-100%
CRSSAA/ARPA Funding	\$800,000	2%	\$86,493	0.2%	\$652,612	92%	-\$566,120	-87%
<b>TOTAL REVENUE</b>	<b>\$39,919,959</b>	<b>100%</b>	<b>\$33,012,118</b>	<b>83%</b>	<b>\$31,174,845</b>	<b>82%</b>	<b>\$1,837,273</b>	<b>6%</b>



# Expenditures, *by Category*

	2024-2025 Adjusted Budget	% of Total	2024-2025 YTD Actuals	% of Budget	2023-2024 YTD Actuals	% of Budget	Difference over Prior Year	% Change YOY
Salaries and Wages	\$24,263,171	61%	\$18,629,439	77%	\$17,112,838	74%	\$1,516,601	9%
Benefits	8,165,828	21%	6,129,244	75%	5,793,331	75%	335,913	6%
Rents	15,000	0%	36,510	243%	31,736	227%	4,774	15%
Utilities	1,232,026	3%	966,765	78%	921,858	80%	44,907	5%
Goods and Services	3,269,174	8%	3,031,374	93%	2,816,015	102%	215,359	8%
Travel	405,429	1%	188,579	47%	180,280	89%	8,300	5%
Equipment	204,146	1%	521,411	255%	716,937	105%	-195,526	-27%
Fin Aid, Debt Service, Transfers	2,170,223	5%	1,768,743	82%	1,281,537	61%	487,206	38%
<b>TOTAL EXPENSE</b>	<b>\$39,724,997</b>	<b>100%</b>	<b>\$31,272,065</b>	<b>79%</b>	<b>\$28,854,531</b>	<b>76%</b>	<b>\$2,417,533</b>	<b>8%</b>



# Expenditures, *by Function*

	2024-2025 Adjusted Budget	% of Total	2024-2025 YTD Actuals	% of Budget	2023-2024 YTD Actuals	% of Budget	Difference over Prior Year	% Change YOY
Instruction	\$15,547,635	39%	\$11,682,013	75%	\$10,576,201	73%	\$1,105,812	10%
Community Service	300,000	1%	377,450	126%	292,867	113%	84,583	29%
Instructional Computing	194,405	0%	185,965	96%	166,323	85%	19,643	12%
Ancillary Programs	127,044	0%	156,079	123%	70,463	47%	85,616	122%
Academic Administration	2,919,031	7%	2,163,746	74%	2,090,812	70%	72,935	3%
Library Services	585,449	1%	478,170	82%	514,031	80%	-35,861	-7%
Student Services	6,871,636	17%	5,577,101	81%	4,488,554	75%	1,088,546	24%
Institutional Support	8,748,926	22%	7,122,219	81%	7,185,086	81%	-62,868	-1%
Facility Services	4,430,871	11%	3,529,322	80%	3,470,194	81%	59,128	2%
<b>TOTAL EXPENSE</b>	<b>\$39,724,997</b>	<b>100%</b>	<b>\$31,272,065</b>	<b>79%</b>	<b>\$28,854,531</b>	<b>76%</b>	<b>\$2,417,533</b>	<b>8%</b>



# Course/Program Fees

	Academic Transfer	Vocational Programs	Healthcare Education	Facility Use Fees	eLearning Fees	Technology Fee	Intl Student Fees	Total
Student Fee Revenue, Year-to-date	\$88,326	\$741,949	\$297,564	\$563,266	\$491,332	\$182,410	\$4,380	\$2,369,227
less: Program costs	73,777	446,043	198,310	281,313	550,647	123,330	4,039	1,677,460
<b>Net Profit/(Loss), Year-to-date</b>	<b>\$14,549</b>	<b>\$295,905</b>	<b>\$99,253</b>	<b>\$281,953</b>	<b>(\$59,315)</b>	<b>\$59,080</b>	<b>\$341</b>	<b>\$691,767</b>
Opening Fund Balance, 7/1/24	\$86,307	\$513,102	\$232,635	\$1,011,952	\$697,498	(\$65,885)	\$40,820	\$2,516,428
<b>Fund Balance as of 4/30/2025</b>	<b>\$100,856</b>	<b>\$809,007</b>	<b>\$331,888</b>	<b>\$1,293,905</b>	<b>\$638,184</b>	<b>(\$6,805)</b>	<b>\$41,161</b>	<b>\$3,208,195</b>



# Self-Support Programs

	<b>Community Education</b>	<b>Resale Programs</b>	<b>2nd Chance Pell</b>	<b>Total</b>
Revenue, Year-to-date	\$168,675	\$101,066	\$120,136	\$389,877
less: Program costs	<u>248,171</u>	<u>156,079</u>	<u>129,279</u>	<u>\$533,529</u>
<b>Net Profit/(Loss), Year-to-date</b>	<b>-\$79,496</b>	<b>-\$55,012</b>	<b>-\$9,144</b>	<b>-\$143,651</b>
Opening Fund Balance, 7/1/24	<u>-\$118,673</u>	<u>-\$55,120</u>	<u>\$96,453</u>	<u>-\$77,340</u>
<b>Fund Balance as of 4/30/2025</b>	<b><u>-\$198,169</u></b>	<b><u>-\$110,132</u></b>	<b><u>\$87,310</u></b>	<b><u>-\$220,991</u></b>



# Grants and Contracts

	<b>Apr 2025 Budget Changes</b>	<b>2024-2025 YTD Budget</b>	<b>Expenditures to Date</b>	<b>YTD % Spent</b>
Corrections Education	\$ (273,350)	\$ 8,573,489	\$ 7,392,619	86%
State Funded Grants	(22,969)	2,754,031	1,999,549	73%
Federal Funded Grants	-	1,817,040	1,381,660	76%
Private Funded Grants	-	290,500	43,074	15%
Fiscal Agent Grants	236,700	911,730	709,113	78%
<b>TOTAL GRANTS &amp; CONTRACTS</b>	<b>\$ (59,619)</b>	<b>\$ 14,346,790</b>	<b>\$ 11,526,014</b>	<b>80%</b>



# Enterprise Funds

	SGA/Athletics	Bookstore	Culinary	College Cellars	Other Enterprise	Total
<b><u>Revenue, Year-to-date</u></b>						
Tuition/Fees	\$848,182	-\$180	\$280	\$0	\$5,053	\$853,335
Sales	2,279	190,531	214,168	219,995	6,024	632,998
Club/Team Fundraising	207,046	-	-	-	125	207,171
Other	352,240	5,106	250	-	111,226	468,821
<b>Total YTD Revenue</b>	<b>\$1,409,747</b>	<b>\$195,457</b>	<b>\$214,698</b>	<b>\$219,995</b>	<b>\$122,428</b>	<b>\$2,162,325</b>
<b><u>Program Costs, Year-to-date</u></b>						
Salaries and Benefits	\$269,838	\$416	\$122,653	\$24,813	\$164,937	\$582,657
Scholarships	216,924	-	-	-	-	216,924
Goods and Services	896,998	185,008	110,298	155,029	18,441	1,365,774
<b>Total YTD Program Costs</b>	<b>\$1,383,760</b>	<b>\$185,423</b>	<b>\$232,951</b>	<b>\$179,843</b>	<b>\$183,378</b>	<b>2,165,355</b>
<b>Net Profit/(Loss), Year-to-date</b>	<b>\$25,986</b>	<b>\$10,034</b>	<b>-\$18,252</b>	<b>\$40,152</b>	<b>-\$60,950</b>	<b>-\$3,030</b>
<b>Opening Fund Balance, 7/1/24</b>	<b>\$229,670</b>	<b>\$217,276</b>	<b>-\$566</b>	<b>\$94,174</b>	<b>\$432,498</b>	<b>\$973,052</b>
<b>Fund Balance as of 4/30/2025</b>	<b>\$255,656</b>	<b>\$227,309</b>	<b>-\$18,818</b>	<b>\$134,327</b>	<b>\$371,548</b>	<b>\$970,022</b>



# Fund Balance Report

	Balance	Committed	Available	Notes
Grants - 145	-\$8,998	-\$8,998	\$0	Allowable spending specific to each grant
Contracts - 146	11,180,982	330,396	10,850,586	Available includes: Running Start, Grant and Contract indirect, balance of HEERF draws
Local Funds - 148	5,631,171	2,784,293	2,846,879	Committed includes: ctLink, Self-support and ancillary programs, course, program, and tech fees
Operating Fee (Tuition) -149	3,683,330	0	3,683,330	Tuition and investment interest
Motorpool - 460	25,171	25,171	-	For maintenance of Motorpool fleet
SGA/Athletics - 522	255,656	255,656	-	For SGA/Athletics support
Bookstore - 524	227,309	227,309	-	For Bookstore operation
Culinary Enterprises - 569	-18,818	-18,818	-	For culinary enterprise activity only (Capstone, catering, café)
Auxilliary - 570	505,874	505,874	-	Reserved balances (PBX and software replace, various pass-throughs and fees, faculty excellence, etc)
Other funds	-5,367,866	-5,367,866	-	Agency funds, local capital, state appropriations, 3.5% FA
<b>Totals</b>	<b>\$16,113,812</b>	<b>-\$1,266,982</b>	<b>\$17,380,794</b>	



# Looking Ahead

	<b>Amount</b>	<b>Notes</b>
<b>Uncommitted Fund Balance</b>	<b>\$17,380,794</b>	from previous slide
<u>Less:</u>		
Lost Revenue spending	713,507	Committed for FY25 operating budget
Klicker Property Acquisition	2,943,541	Year end operating transfer to local capital project
<b>Subtotal</b>	<b>\$13,723,746</b>	
<u>Less Reserves:</u>		<u>Board Policy 1670</u>
Operational Contingency	1,241,207	3% of FY25 budgeted operating expenditures
Operating Reserves	7,033,507	17% of FY25 budgeted operating expenditures
<b>Net Available Fund Balance</b>	<b>\$5,449,031</b>	

\*In April 2025, WWCC earned \$15,645 interest



# Year-End Forecast

	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Actual	FY24 Budget	FY24 Actual	FY25 Budget	FY25 Actual (estimated)
Annual State FTE Enrollments	1,950	1,699	1,776	1,617	1,776	1,794	1,839	1,918
<b>Revenue</b>								
State and Local	\$ 25,820,685	\$ 25,477,440	\$ 27,584,873	\$ 29,090,512	\$ 31,065,552	\$ 30,851,710	\$ 32,469,959	\$ 32,281,413
Tuition	6,100,000	5,619,479	6,250,000	5,603,178	6,180,000	6,429,247	6,650,000	6,873,632
Reserves and COVID Relief Funds	1,660,272	879,530	2,610,000	916,376	1,370,000	524,359	800,000	637,892
<b>Total Revenue</b>	<b>\$ 33,580,957</b>	<b>\$ 31,976,449</b>	<b>\$ 36,444,873</b>	<b>\$ 35,610,066</b>	<b>\$ 38,615,552</b>	<b>\$ 37,805,316</b>	<b>\$ 39,919,959</b>	<b>\$ 39,792,937</b>
<b>Expenditures</b>								
Salaries and Wages	\$ 19,928,227	\$ 18,532,462	\$ 21,443,113	\$ 19,799,393	\$ 23,274,827	\$ 21,990,772	\$ 24,263,171	\$ 23,983,176
Benefits	6,795,456	5,968,897	7,297,353	6,687,845	7,829,257	7,344,298	8,165,828	7,869,876
<b>Total Personnel Costs</b>	<b>\$ 26,723,683</b>	<b>\$ 24,501,360</b>	<b>\$ 28,740,466</b>	<b>\$ 26,487,238</b>	<b>\$ 31,104,083</b>	<b>\$ 29,335,071</b>	<b>\$ 32,429,000</b>	<b>\$ 31,853,052</b>
Personnel as a % of Revenue	79.6%	76.6%	78.9%	74.4%	80.5%	77.6%	81.2%	80.0%
<b>Total Non-Personnel Expense</b>	<b>\$ 6,548,430</b>	<b>\$ 5,946,258</b>	<b>\$ 7,751,086</b>	<b>\$ 7,455,805</b>	<b>\$ 7,513,448</b>	<b>\$ 8,470,245</b>	<b>\$ 7,295,998</b>	<b>\$ 7,939,885</b>
Non-Personnel Expense as a % of Revenue	19.5%	18.6%	21.3%	20.9%	19.5%	22.4%	18.3%	20.0%
<b>Total Operating Expense</b>	<b>\$ 33,272,113</b>	<b>\$ 30,447,617</b>	<b>\$ 36,491,552</b>	<b>\$ 33,943,043</b>	<b>\$ 38,617,531</b>	<b>\$ 37,805,315</b>	<b>\$ 39,724,997</b>	<b>\$ 39,792,937</b>
Operating as a % of Revenue	99.1%	95.2%	100.1%	95.3%	100.0%	100.0%	99.5%	100.0%
<b>Net Operating Excess/Deficit</b>	<b>\$ 308,844</b>	<b>\$ 1,528,831</b>	<b>\$ (46,679)</b>	<b>\$ 1,667,023</b>	<b>\$ (1,979)</b>	<b>\$ 0</b>	<b>\$ 194,962</b>	<b>\$ -</b>





**Walla Walla Community College**

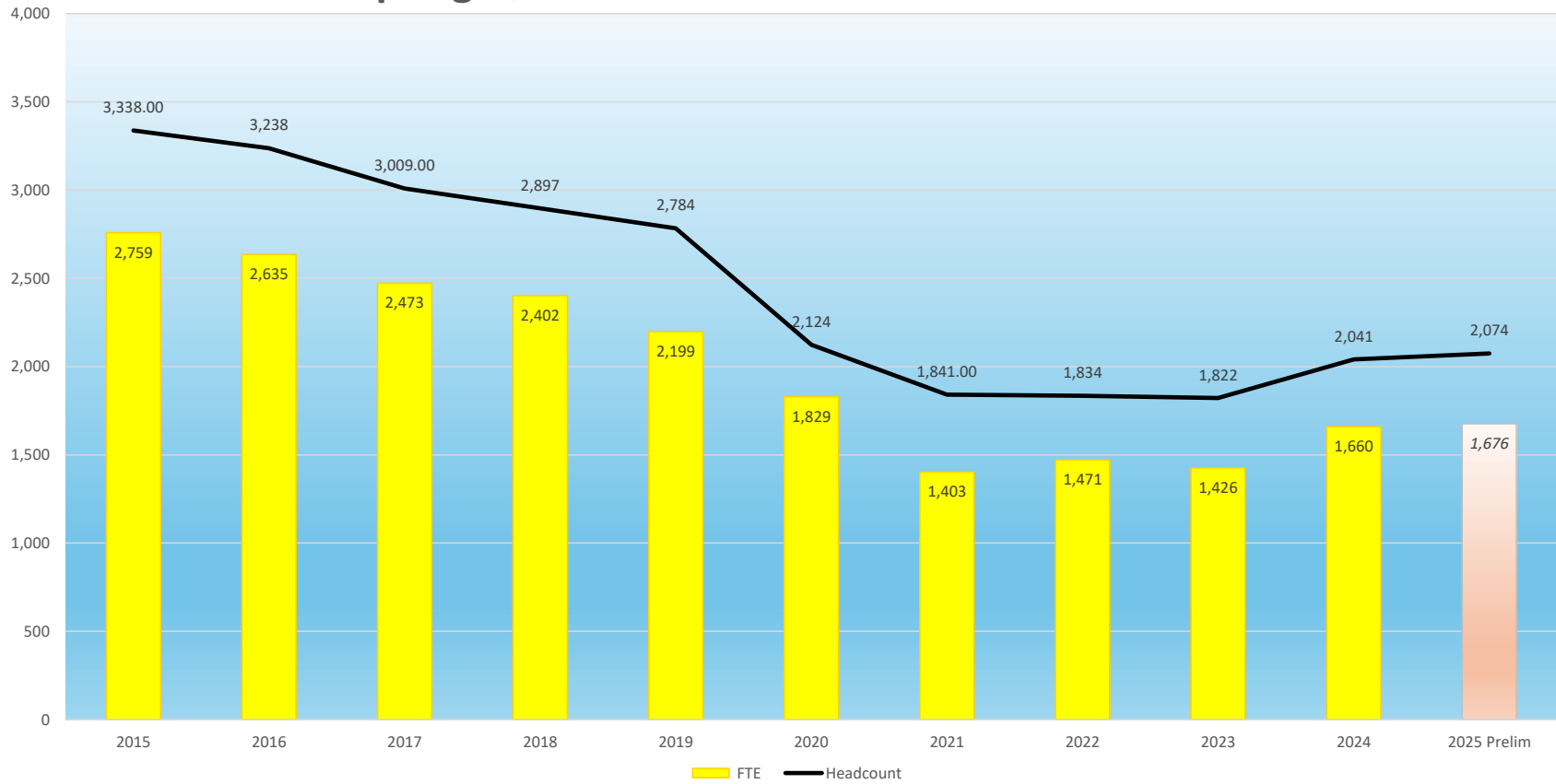
500 Tausick Way  
Walla Walla, WA 99362-9267  
(509) 522-2500  
FAX (509) 527-4800

DATE: May 22, 2025  
TO: Board of Trustees  
FROM: Dr. Nick Velluzzi  
RE: Interim Spring Quarter Enrollment

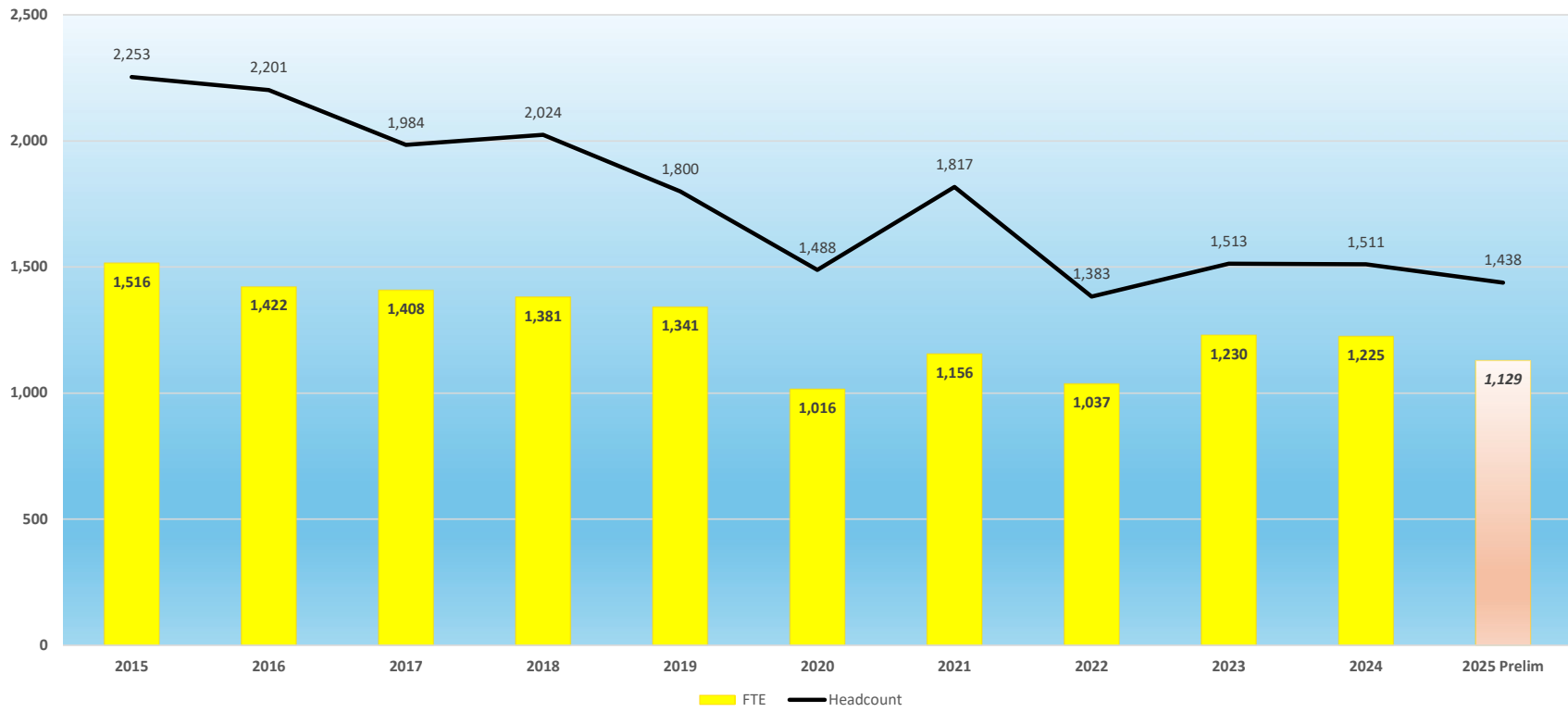
This memo reports interim enrollment for Spring Quarter, 2025.

- State supported enrollment for spring quarter is reporting 1,676 FTE, which is up by 16 FTE or 1% from 1,660 FTE at the **close** of spring quarter 2024.
- Contract enrollment is reporting 1,129 FTE, down 96 FTE or 8%, from the **close** of spring quarter 2024.
- Self-support enrollment is reporting 58 FTE, down 4 FTE from the **close** of spring 2024.
- Combined fund source enrollment is currently reporting 2,863 FTE, down 82 FTE or 3% from 2,946 FTE at the **close** of spring quarter 2024.

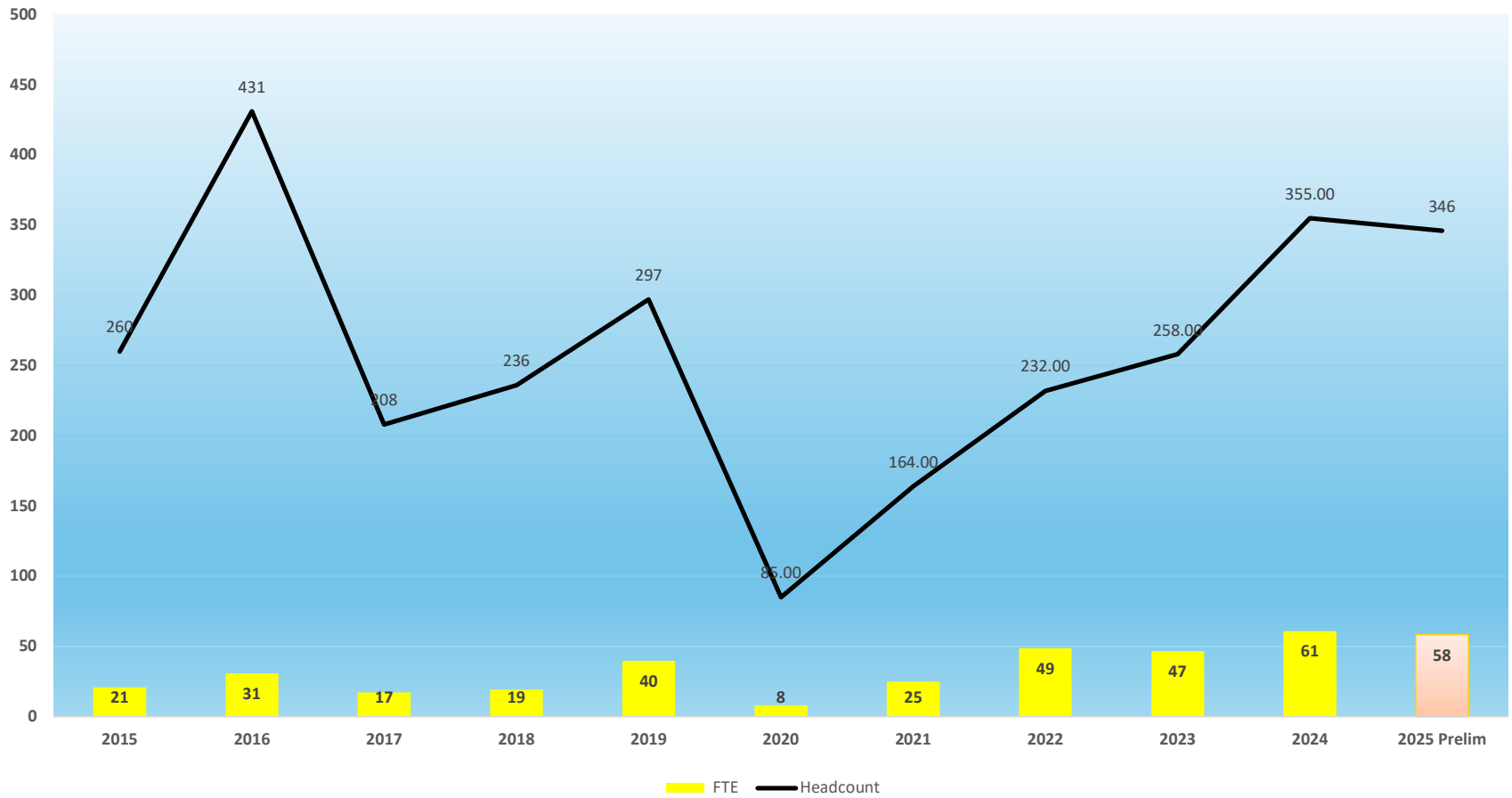
## Spring Quarter: State Funded FTE & Headcount



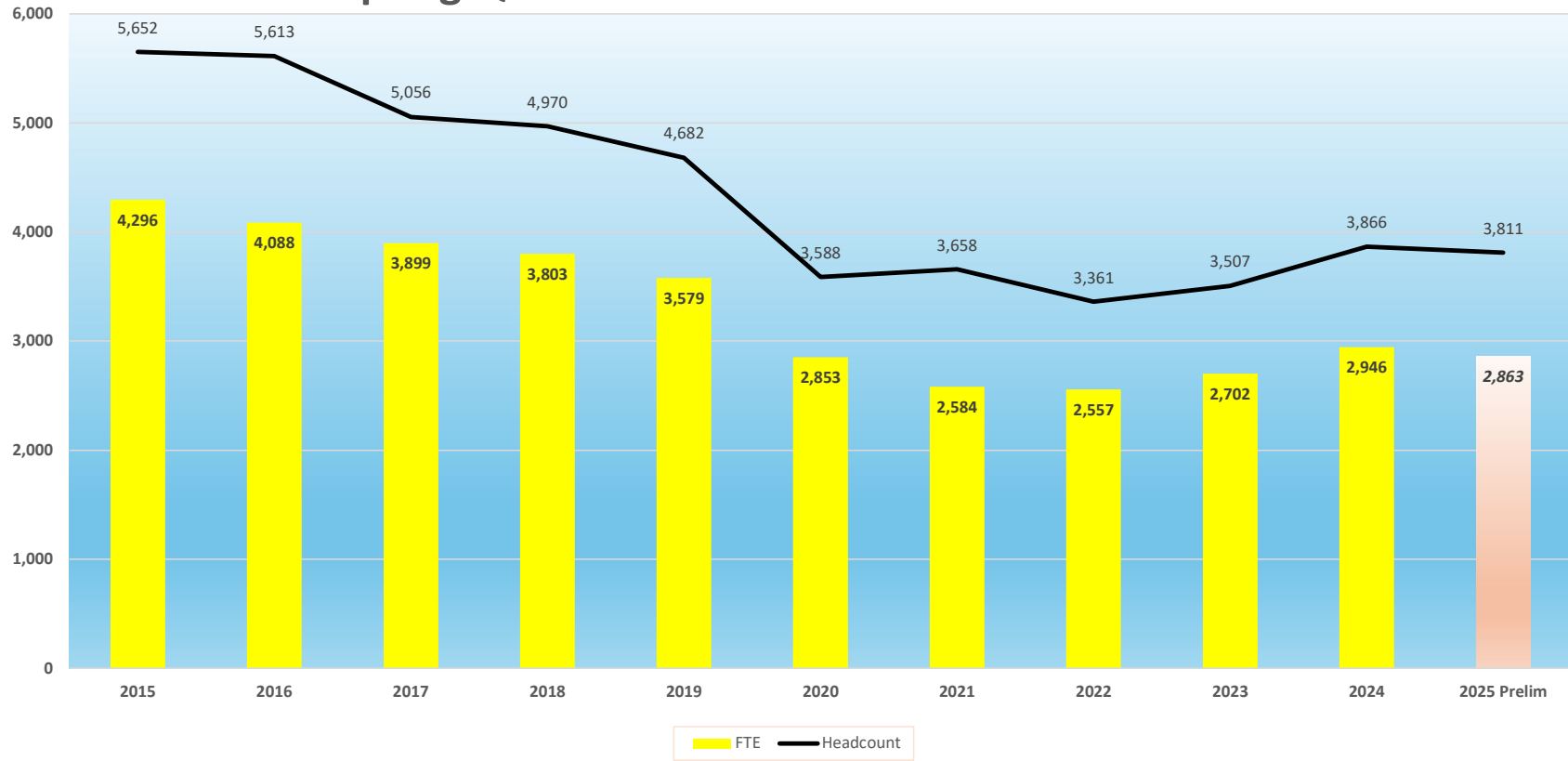
## Spring Quarter: Contract FTE & Headcount



## Spring Quarter: Self Support FTE & Headcount



## Spring Quarter: Combined Funds & Headcount



## Spring Quarter: Running Start

