

**WALLA WALLA COMMUNITY COLLEGE
SECURITY CONSIDERATIONS USED IN THE
MAINTENANCE OF CAMPUS FACILITIES
ADMINISTRATIVE POLICY 3560**

I. Policy Background/Purpose:

Walla Walla Community College is committed to the safety and security of all members of the college community and for the security of all college facilities. As part of that commitment, Walla Walla Community College implements the following policy related to security considerations used in the maintenance of campus facilities.

II. Definitions: N/A

III. Authority:

Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act).

IV. Scope/Responsibilities:

This policy applies to the Walla Walla Community College campuses in Walla Walla, Washington and in Clarkston, Washington. Walla Walla Community College operates college programs at the Coyote Ridge Correctional Facility in Connell, Washington and at the Washington State Penitentiary in Walla Walla, Washington. Both of these locations are under the control of the Washington State Department of Corrections who has the authority to determine all policies and procedures for these facilities.

V. Policy:

Walla Walla Community College utilizes the following procedures in the monitoring and servicing of campus facilities with regards to safety and security.

1. All facility interior and exterior lighting is continuously monitored by Campus Security and Environmental Health and Safety and by facilities staff to ensure that outages are identified and serviced in a timely manner.
2. Emergency phones are inspected and tested monthly by Campus Security and Environmental Health and Safety staff. Any phones that are non-functioning are reported to the college Technology Services Department for servicing.
3. Campus Security and Environmental Health and Safety completes a bi-annual review of all college facilities with a focus on landscaping and vegetation. A report is submitted to the college Facilities Department with recommendations regarding needs or changes to landscaping and vegetation in order to improve safety and security.
4. Following a report of any safety or security incident on campus, the Campus Security and Environmental Health and Safety Department completes a review of the location of the incident and determines if any action should be taken to improve or alter the physical space to enhance safety and security. Recommendations are forwarded to the Vice President of Administrative Services.

Referenced Policies/Procedures: N/A

Policy Contact: Vice President of Administrative Services

Approved by: Dr. Derek Brandes, President

Date Originally Approved: 2/20/18

Last Reviewed/Revised on: _____