

# College Council Minutes

*Organizational Meeting March 5, 2025, 3:00 PM*

## Present:

Chair: Chad Miltenberger

David Johnson	Erika Bockmann
Marley Olson	Lori Peterson
Ricardo Chavez	Mike Rostollan
Ben Crawford	Allen Sutton
Lauran Schaefer	Sara Egbert
Christy Doyle	Lisa Chamberlin
Angela Evensen	

- I. Welcome by Chad Miltenberger. Chad asked if everyone had reviewed the draft minutes from the College Council meeting of February 26, 2025, and if there were any changes needed. Sara Egbert noted that the second paragraph in V. should read “Text Messaging” (not Test Messaging.) A Motion was made by Sara Egbert to accept the amended correction and approve the minutes. Seconded by Erika Bockmann and approved by quorum.
  
- II. The next item on the Agenda was the Innovation Fund documents; Program Manual, Rubric and Application which were posted in Teams for College Council to review.  
  
Chad indicated the goal is to get these documents circulated to our constituents and gather their input however before doing this it is necessary to ensure the documents are ready for review and make any changes, corrections etc. as needed.  
  
Discussion followed and David made the changes/updates throughout the discussion to the documents which will be provided in Teams for review and comments (please leave comments within the documents for editing) following this meeting.
  
- III. Erika discussed the new student Non-payment Drop process and the importance of spreading the news as broadly as possible to reduce surprises and ensure that everyone knows about this new process that will be implemented in Summer Quarter. The document for this process is included in the minutes.

Lisa Commented that her group has developed a yield dashboard, which tracks the number of students who apply, who are admitted and enrolled. Typically, between the 1st day of the term and census day, we tend to lose 2% of these students. With this yield dashboard, we are able to track these trends more precisely, allowing us to respond sooner to students who are on a wait list for these classes.

IV. Report Outs:

Ben Crawford mentioned that the Student Services Leadership Council is working on graduation planning.

V. Good of the Council: Nothing Reported

Next meeting is March 19, 2025, at 3:00 PM

Meeting Adjourned at 4:29 PM