



Board of Trustees, District No. 20
Walla Walla Community College
Board Meeting Agenda
Board Room (161) | WWCC Walla Walla Campus
Wednesday | March 25, 2026 | 9:30 a.m.

To connect to the Wednesday, March 25, 2026 Board Meeting virtually, go to ZOOM: <https://wwcc-edu.zoom.us/j/82943872506> or dial-in: 253/215-8782.

Board Meeting Agenda

All Times are Estimates

9:30 a.m.	Call to Order <i>Mr. Bill Warren, Chair</i>		
	Approval of Agenda <i>Mr. Warren</i>	Action	
	Consent Agenda <i>Mr. Warren</i>	Action	
	1. February 25, 2026 Board Meeting Minutes		Tab 1
	2. March 6, 2026 Special Board Meeting Minutes		Tab 2
	3. March 16, 2026 Special Board Meeting Minutes		Tab 3
	4. Personnel Update		Tab 4
	5. Interim Winter Quarter Enrollment Report		Tab 5
	6. February Financial Report		Tab 6
9:35 a.m.	President's Report <i>Dr. Chad Hickox</i>	Discuss	
9:50 a.m.	AHE Report <i>Mr. Jim Peitersen</i>	Discuss	
10:00 a.m.	WPEA Report <i>Mr. Justin Lewis</i>	Discuss	
10:10 a.m.	Break		
10:15 a.m.	Public Comment <i>Persons wishing to express their views on any matter must sign up in advance and are limited to three minutes.</i>		
11:15 a.m.	Break		

11:20 a.m.	Second Read: 2026-27 Tuition Schedules and Student Program Fees ➤ 2026-27 Tuition Schedules ➤ 2026-27 Student Program Fees <i>Mr. Patrick Sisneros</i>	Action	Tab 7 Tab 8
11:30 a.m.	2026-2027 Sabbatical Request <i>Dr. Hickox</i>	Action	Tab 9
11:35 a.m.	Recess to Executive Session to Review Performance of Probationary Faculty Relative to Tenure Status		
12:05 p.m.	Tenure ➤ Tenure Recommendations ➤ Continued Full-Time Probationary Employment Recommendations <i>Dr. Hickox</i>	Action Action	Tab 10
12:15 p.m.	Board Reports / Remarks	Discuss	
12:25 p.m.	New and Unscheduled Business	Discuss	
12:35 p.m.	Adjournment		

**Board of Trustees Meeting Minutes
Community College District No. 20
Walla Walla Community College**

The Board of Trustees of Community College District No. 20 met in regular session on Wednesday, February 25, 2026 in the Workforce Center on the Walla Walla Community College Clarkston Campus and via Zoom. Mr. Bill Warren called the meeting to order at 9:30 a.m.

Trustees present: Mr. Bill Warren, Chair
Mr. Tim Burt
Ms. Alejandra Davis
Ms. Tara Leer
Mr. Gustavo Reyna

Administrators present: Dr. Chad Hickox, President
Dr. Cynthia Azari, Interim Vice President, Instruction
Mr. Patrick Sisneros, Vice President, Administrative Services
Dr. Colleen Vandenboom, Vice President, Student Services
Dr. Nick Velluzzi, Vice President, Planning, Effectiveness & Economic Development
Dr. Lisa Chamberlin, Dean, Enrollment Strategies
Ms. Jennifer Clayton, Dean, Nursing & Allied Health
Ms. Jessica Cook, Executive Director, Foundation
Ms. Christy Doyle, Dean, Arts, Sciences, Transitional Studies, & High School Programs
Dr. Chad Miltenberger, Dean, Clarkston Campus
Ms. Lindsey Williams, Dean, Workforce Transfer & Trades

Also present: Ms. Debra Erikson, Assistant Dean, Student Success
Ms. Stephanie Groom, Director, Human Resources
Ms. Doreen Kennedy, Recording Secretary
Ms. Tessa Kimball, Assistant Dean, Enrollment Services
Mr. Bryan Ovens, AAG
Ms. Lori Peterson, Director, Budget & Fiscal Services
Ms. Katie Ross, Director, Finance/Controller
Mr. Joshua Slepín, Director, Institutional Research & Effectiveness

Approval of Agenda.

Mr. Burt moved and Ms. Leer seconded to approve the agenda for the February 25, 2026 Board of Trustees meeting as presented. *Motion carried.*

Running Start at WWCC: High School Students, Community Partnerships, and Institutional Impact. Dr. Colleen Vandenboom, Ms. Jacky Alonso, and Mr. Brian McElroy provided an

overview on the Running Start program at WWCC to the Board of Trustees during a study session, including high schools served, student resources and support, and data trends related to enrollment, GPA, transfer, and revenue.

Consent Agenda.

Ms. Leer moved and Mr. Reyna seconded that the consent agenda items be approved or accepted, as appropriate:

1) January 21, 2026 Board Meeting Minutes, 2) Personnel Update, 3) January Financial Report. *Motion carried.*

President's Report. Dr. Hickox presented on the following topics:

- **Legislative Update:** Washington CTCs are actively advocating against legislation that would affect Running Start (RS): the elimination of summer RS and a bill that would reduce the compensation rate for RS from 1.4 to 1.2 FTEs (system loss of \$14.5 million); WWCC earns over \$2.5 million in RS funds per year, which would effectively be reduced by 18%. Additional updates include a proposal to reduce the general fund base between \$1.2 and \$3.2 million, representing unanticipated further cuts; and legislation requiring the State Board to consider the consolidation or elimination of at least one college as a cost-saving measure.
- **Financial Instability:** due to the continuing erosion of state support for higher education, there are colleges in the system, such as South Puget Sound Community College, that have announced they are closing programs, with WSU recently announcing they are closing the Nursing program at their Yakima location at the end of the current term. While what's happening at WWCC may be unique in a sense, it's part of what's happening on a much larger scale, statewide and nationally.
- **Budget Update:** the timeline for development and dissemination of the budget and plan for the next six years include: a College Council meeting March 4 in which the Budget Council will present their findings/recommendations; a newly added All-College Town Hall March 6 which will be a preview of the budget scenarios; a Special Board meeting March 9 to present budget scenarios to the Board; the March 25 Board meeting at which there will likely be Board action with regard to budget scenarios; the April 29 Board meeting will include a presentation of the recommended budget scenario operating plan; and finally the May 27 Board meeting in which the annual plan and budget will be presented for a first read, culminating in adoption at the June 24 Board meeting.
- **VPI Search:** the search for a new Vice President of Instruction (VPI) is underway, with the first review of applications having closed this past Sunday, which solicited approximately 34 applicants that met minimum qualifications to be reviewed by the screening committee.
- **Accreditation Update:** intense work on accreditation and assessment continues, with the Mid-Cycle report being finalized for submission March 6. We have received great feedback from those involved, including our outside consultants, and feel that we are putting our best foot forward going into the scheduled accreditation visit April 20 and 21. Tremendous thanks goes out to everyone who has been involved in this work,

including those leading the charge: Nick Velluzzi, Cynthia Azari, Courtney (Coco) Carlson, and J.R. Van Slyke.

- Integrating AI: we submitted a grant application for up to \$25,000 through a partnership between the State Board and Microsoft to support work around integrating artificial intelligence (AI) into the college's operations. This is one resource the college is trying to draw from as we embark on the much bigger conversation about how AI is functioning at the college, both in the instructional realm and in the operational side.
- Removing Barriers: we are incorporating the 'no barriers' framework, which is built into our strategic plan as part of our mission, as we navigate budget reductions. With that framework in mind, we have a number of initiatives taking place in student services and business services to improve the student experience, with instruction focused on retention efforts.

Student Government Association Activity Report. Ms. Aletheia Cole, Clarkston SGA Executive Vice President, reported on the following topics:

- Campus Events – Warrior Welcome, Valentine's Stuff-a-Plush, Mario Kart Tournament, Paint Night
- Community Events – Veteran's Day, Christmas, Asotin County Fair parades
- Campus Engagement – whiteboard activities, weekly survey's, social media, Warrior Pantry, grocery vouchers, bus passes
- Food Service – over 60% of students in favor of new vending machines
- Student Lounge – funded by a \$6,000 Nez Perce grant, design for the project is in process in collaboration with the Clarkston High School Native American Student Club

Faculty Senate Report. Dr. Marley Olson reported on the following topics:

- PACE Survey – concern with timeline for college to respond to needs identified in survey
- AI – faculty looking for guidance and infrastructure to support student learning and operational efficiencies
- Title II Web Content Accessibility Guidelines 2.1 (WCAG) – concern regarding lack of progress in implementation and failure to meet upcoming deadline

AFT Report. Mr. Joshua Slepín reported on the following topics:

- Member Statement to the Board – regarding current budget situation, requests the BOT to take active role, ask questions, demand transparency, insist on regrowth plan, ensure equity and fairness

Interim Winter Quarter Enrollment Report. Dr. Nick Velluzzi reviewed the Interim Winter Quarter Enrollment Report, noting the following were in comparison to the close of the previous Winter Quarter:

- State-supported enrollment reporting 1,804 FTE, an increase of 3%
- Contract enrollment is down less than 1% (7 FTE) at 1,156 FTE
- Self-support enrollment reporting 63 FTE, down 2 FTE
- Combined fund sources amount to 3,024 FTE, up 2%

First Read: 2026-27 Tuition Schedules and Student Program Fees.

- **2026-27 Tuition Schedules**
- **2026-27 Student Program Fees**

Mr. Patrick Sisneros reviewed the proposed 2026-27 Tuition Schedules, noting that tuition for a full-time resident student is expected to increase by 3.3%. Mr. Sisneros then reviewed the proposed Student Program Fees, including requests for eight fee revisions and two new fees related to Nursing and Allied Health, noting the new fees are not an additional cost the student is required to pay, it replaces the cost paid for textbooks/course materials as the content is now being provided digitally by the college.

Board Policy Review. Dr. Hickox reviewed the following policies with the Board of Trustees as part of the regular review of policies and procedures outlined in the Board Policy Review Schedule.

- **Board Policy 1390 (WAC 132T-09).** Board Policy 1390 (WAC 132T-09) – Practice and Procedure. The Board determined that there were no updates necessary.

Board Reports / Remarks. None.

New and Unscheduled Business. None.

Public Comment. Public comment was given by: WWCC staff member Megan Comstock regarding the Clarkston campus' role in fulfilling the college's mission; WWCC faculty member Devon Gustafson regarding the need to keep a focus on enrollment growth and community connection.

Adjournment. The meeting adjourned at 11:43 a.m.

Dr. Chad E. Hickox, President

ATTEST:

Mr. Bill Warren, Board of Trustees

**Board of Trustees Meeting Minutes
Community College District No. 20
Walla Walla Community College**

The Board of Trustees of Community College District No. 20 met in special session on Monday, March 9, 2026 in the Board Room on the Walla Walla Community College Walla Walla Campus and via Zoom. Mr. Bill Warren called the meeting to order at 1:01 p.m.

Trustees present: Mr. Bill Warren, Chair
Mr. Tim Burt
Ms. Alejandra Davis
Ms. Tara Leer
Mr. Gustavo Reyna

Administrators present: Dr. Chad Hickox, President
Dr. Cynthia Azari, Interim Vice President, Instruction
Mr. Patrick Sisneros, Vice President, Administrative Services
Dr. Colleen Vandeenboom, Vice President, Student Services
Dr. Nick Velluzzi, Vice President, Planning, Effectiveness & Economic Development
Ms. Denise Barnett Bower, Dean, Corrections Education
Dr. Lisa Chamberlin, Dean, Enrollment Strategies
Ms. Jennifer Clayton, Dean, Nursing & Allied Health
Ms. Jessica Cook, Executive Director, Foundation
Dr. Allen Sutton, Director, Connection & Belonging
Ms. Rebecca Thorpe, Director, Marketing & Communications
Dr. Chad Miltenberger, Dean, Clarkston Campus
Ms. Lindsey Williams, Dean, Workforce Transfer & Trades

Also present: Ms. Debra Erikson, Assistant Dean, Student Success
Ms. Stephanie Groom, Director, Human Resources
Ms. Doreen Kennedy, Recording Secretary
Ms. Tessa Kimball, Assistant Dean, Enrollment Services
Mr. Rob Lenahan, Executive Director, Facilities & Capital Projects
Mr. Bryan Ovens, AAG
Ms. Lori Peterson, Director, Budget & Fiscal Services
Mr. Jeff Reinland, Athletic Director/Head Men's Basketball Coach
Ms. Katie Ross, Director, Finance/Controller
Mr. Joshua Slepian, Director, Institutional Research & Effectiveness

Budget Scenarios. Dr. Chad Hickox, Mr. Patrick Sisneros, and Ms. Lori Peterson presented information to the Board of Trustees on the budget process to date, including:

- Recap of Current Budget Situation
- Overview of WWCC Operating Budget

- Synopsis of Budget Council Recommendations
- Clarkston and Walla Walla Campus Costs
- Three Clarkston Budget Scenarios
- Key Dates
- Review of Decision-Making Processes and Timelines

To address an approximate \$4.3 million budget shortfall resulting from structural budget issues – including rising personnel and operating costs, changes in the state allocation model, and a reduction of state funding across the system, three budget reduction scenarios, including options that would involve significant changes related to Clarkston campus operations, were presented to the Board for their consideration, noting that the budget scenarios were shared with employees at the All-College Town Hall on Friday, March 6:

- Scenario 1 – no changes to Clarkston campus operations, with an approximate net cost INCREASE of \$23,500
- Scenario 2 – closing all programming on the Clarkston campus with exception to Nursing and Allied Health, with an approximate net cost SAVINGS of \$1.3 million
- Scenario 3 – full closure of the Clarkston campus, with an approximate net cost SAVINGS of \$3.2 million

Dr. Hickox noted that two of the presentation slides related to Scenario 1 (*page 10 and 13 of the amended Board Packet*) did not reflect numbers that had been updated related to Clarkston, the corrections were noted and shared during the presentation, with the changes reflected as follows:

- **Slide 9 (pg. 10) FY2027 Estimated Costs Comparison – Scenario 1**
 - Clarkston In Person FY2025 Running Start and State AAFTES: change from 166 to **124**
 - Net Cost per AAFTES: change from \$22,135 to **\$29,652**
- **Slide 12 (pg. 13) Summary Scenario 1**
 - *Scenario 1 – FY27 Rollforward cost estimate (no changes)*
 - Clarkston Estimated Cost per AAFTE: change from \$33,868 to **\$33,824**
 - Clarkston Net Cost per AAFTE: change from \$22,135 to **\$29,652**
 - *Scenario 1 – Clarkston Change vs. FY26 Budget*
 - Net Cost per AAFTE from \$142/AAFTE Increase to **\$7,658/AAFTE Increase**

The Board asked several clarifying questions and made requests for additional information concerning the scenarios presented.

Public Comment. Public comment was given on the following topic:

- WWCC Budget Reductions
 - Melissa Holecek on behalf of Melissa Rodriguez - WWCC Staff
 - Chad Miltenberger - WWCC Staff
 - Debi Schoonover - WWCC Staff
 - Becky Manderscheid - WWCC Staff
 - Melany Coronado - WWCC Faculty

- Devon Gustafson - WWCC Faculty
- Grace Hiner - WWCC Faculty
- Linda Lane - WWCC Faculty
- Sherri Maki - Community Member
- Lori Loseth - Community Member
- Don McQuary - Community Member

The individuals listed above expressed concern specifically related to the possible reduction of programming or closure of the WWCC Clarkston campus, noting student, staff, and community impact; adequate data; nationwide nursing shortage; and community partnerships.

Strategic Direction. The Board discussed the need for additional information before making a decision, directing President Hickox to gather requested information, including an expanded view of what budget reductions would look like college-wide, for presentation at the next Board meeting, acknowledging that scheduling of a Special Board meeting may be necessary. Discussion also included next steps and strategy for communicating with legislators and stakeholders.

Adjournment. The meeting adjourned at 3:50 p.m.

Dr. Chad E. Hickox, President

ATTEST:

Mr. Bill Warren, Board of Trustees

**Board of Trustees Meeting Minutes
Community College District No. 20
Walla Walla Community College**

The Board of Trustees of Community College District No. 20 met in special session on Monday, March 16, 2026 in the Workforce Center on the Walla Walla Community College Clarkston Campus and via Zoom. Mr. Bill Warren called the meeting to order at 3:01 p.m.

Trustees present: Mr. Bill Warren, Chair
Mr. Tim Burt
Ms. Alejandra Davis
Ms. Tara Leer
Mr. Gustavo Reyna

Administrators present: Dr. Chad Hickox, President
Dr. Cynthia Azari, Interim Vice President, Instruction
Mr. Patrick Sisneros, Vice President, Administrative Services
Dr. Colleen Vandenoorn, Vice President, Student Services
Dr. Nick Velluzzi, Vice President, Planning, Effectiveness & Economic Development
Ms. Denise Barnett Bower, Dean, Corrections Education
Dr. Lisa Chamberlin, Dean, Enrollment Strategies
Ms. Jennifer Clayton, Dean, Nursing & Allied Health
Ms. Jessica Cook, Executive Director, Foundation
Ms. Christy Doyle, Dean, Arts, Sciences, Transitional Studies, & High School Programs
Dr. Allen Sutton, Director, Connection & Belonging
Ms. Rebecca Thorpe, Director, Marketing & Communications
Dr. Chad Miltenberger, Dean, Clarkston Campus
Ms. Lindsey Williams, Dean, Workforce Transfer & Trades

Also present: Ms. Debra Erikson, Assistant Dean, Student Success
Ms. Stephanie Groom, Director, Human Resources
Ms. Doreen Kennedy, Recording Secretary
Ms. Tessa Kimball, Assistant Dean, Enrollment Services
Mr. Rob Lenahan, Executive Director, Facilities & Capital Projects
Mr. Bryan Ovens, AAG
Ms. Lori Peterson, Director, Budget & Fiscal Services
Ms. Katie Ross, Director, Finance/Controller
Mr. Vince Ruzicka, Director, Student Activities
Mr. Joshua Slepik, Director, Institutional Research & Effectiveness

Budget Scenario Elaboration. In follow-up to the March 9 Special Board meeting in which budget scenarios were presented to the Board of Trustees for their consideration, Dr. Chad Hickox provided additional information as requested by the Board, including:

- Where We Are in the Budget Process
- Main Takeaways from Budget Breakout Sessions
- Review of Budget Council Recommendations
- Review of Budget Scenarios, Including Clarkston and Walla Walla Reductions for Each Scenario
- Board of Trustee Requests for Additional Information

An expanded view of the college-wide budget reduction scenarios was presented, including estimated reductions by employee classification at both the main campus (Walla Walla) and the Clarkston campus, noting a Year 1 reduction of 18 positions, with a total of 43 positions eliminated over the next six years, consistent across all scenarios presented. Information on enrollment (including clarifying standard terminology and metrics), revenue and reserves, program costs, student funding and location, and population base was reviewed in addition to Budget Council recommendations and main takeaways from employee budget breakout sessions that occurred in early January as part of the budget process. The Board asked clarifying questions and made additional requests for information.

Public Comment. Public comment was given on the following topic:

- WWCC Budget Reductions
 - Debi Schoonover - WWCC Staff
 - Marci Nixon - WWCC Staff
 - Chad Miltenberger - WWCC Staff
 - Wesley Maier - WWCC Faculty
 - Lara-Ly Hendrickson - WWCC Faculty
 - Linda Lane - WWCC Faculty
 - Jim Peitersen - WWCC Faculty
 - Melany Coronado - WWCC Faculty
 - TJ Loosmore - WWCC Student
 - Jerry Wooley - Community Member
 - Mark Brigham - Community Member
 - Sherri Maki - Community Member
 - Brian Shinn - Community Member
 - Ronda Granlund - Community Member
 - Chris Loseth - Community Member
 - Don McQuary - Community Member
 - Jennifer Orr - Community Member
 - Tana Truscott - Community Member
 - Darren Gilbertson - Community Member
 - Doug LaMunyan - Community Member
 - Thaynan Knowlton - Community Member

- Monika Lawrence - Community Member
- Mark Losh - Community Member
- Jeff Marshall - Community Member
- Randy Martin - Community Member
- Erika Stricker - Community Member
- Richard Adams - Community Member
- Gary Hughes - Community Member

The individuals listed above expressed concern regarding the effect budget reductions will have on the College and the possible reduction of programming or closure of the WWCC Clarkston campus, noting student, staff, community, and economic impacts; student access; adequate data; community partnerships, both on and off campus; access to a skilled workforce; and regional nursing demand.

Financial State of the College. The Board engaged in discussion, but took no action, regarding the financial state of the College. It was noted that there is a likely possibility that the Washington State Board for Community and Technical Colleges will make a declaration of financial emergency in the near future.

Adjournment. The meeting adjourned at 6:33 p.m.

Dr. Chad E. Hickox, President

ATTEST:

Mr. Bill Warren, Board of Trustees

WALLA WALLA COMMUNITY COLLEGE

MEMORANDUM

DATE: March 18, 2026
TO: Board of Trustees
FROM: Stephanie Groom, Director of Human Resources
SUBJECT: Personnel Update

Below is an update reflecting changes to college personnel in February 2026.

New Hires

Butler, Makayla — Program Coordinator, WSP
Gonzalez, Eleazar — Maintenance & Grounds Manager, Facilities
Kemble, Kyle — Education Resource Coordinator, CRCC
Teslow, Kayla — Administrative Assistant 3, Workforce Transfer & Trades

Separations

Anderson, Mike — Maintenance Mechanic 4, Facilities
Bountharath, Vilaysack — IT Support Technician 2, CRCC
Jaque, Carlos — Program Coordinator, WSP

Changes

McGhan, Kelli — Nursing Assistant Program Coordinator, Allied Health
Nakonieczny, Jennifer — Human Resource Consultant 1, Human Resources
Nelson, Lindsay — FTF, Basic Skills, WSP

Full-Time Positions Currently Posted

Assistant Dean of Nursing
Educational Technologist
Instructional Support Technician 2, Science and Enology/Viticulture
IT Support Technician 2, CRCC
Maintenance Mechanic 2
Program Coordinator, CRCC
Program Specialist 2, WSP
Vice President of Instruction

**Walla Walla Community College**

500 Tausick Way
Walla Walla, WA 99362-9267
(509) 522-2500
FAX (509) 527-4800

DATE: March 19, 2026
TO: Board of Trustees
FROM: Dr. Nick Velluzzi
RE: Interim Winter Quarter Enrollment Report

This memo provides a Winter Quarter enrollment update. The memo presents enrollment data by funding source (state, contract, and student) and combines all fund sources for an institutional roll-up. Current quarter data is compared to closing enrollment figures from the prior year.

- State-supported enrollment for winter quarter is reporting 1,801 FTE, an increase of 54 FTE or 3% from the **close** of winter quarter 2025.
- Contract enrollment is reporting 1,276 FTE, a decrease of 113 FTE or 10% from the **close** of winter quarter 2025.
- Self-support enrollment is reporting 65 FTE, which is flat from the **close** of winter quarter 2025.
- All fund sources combined amount to 3,143 FTE, which is up 167 FTE or 6% from winter quarter 2025.
- Preliminary state-supported enrollment for spring quarter is reporting 1,576 FTE, which is down 6% or 98 FTE from the close of spring 2025. Spring 2025 closed at 1,674 FTE.

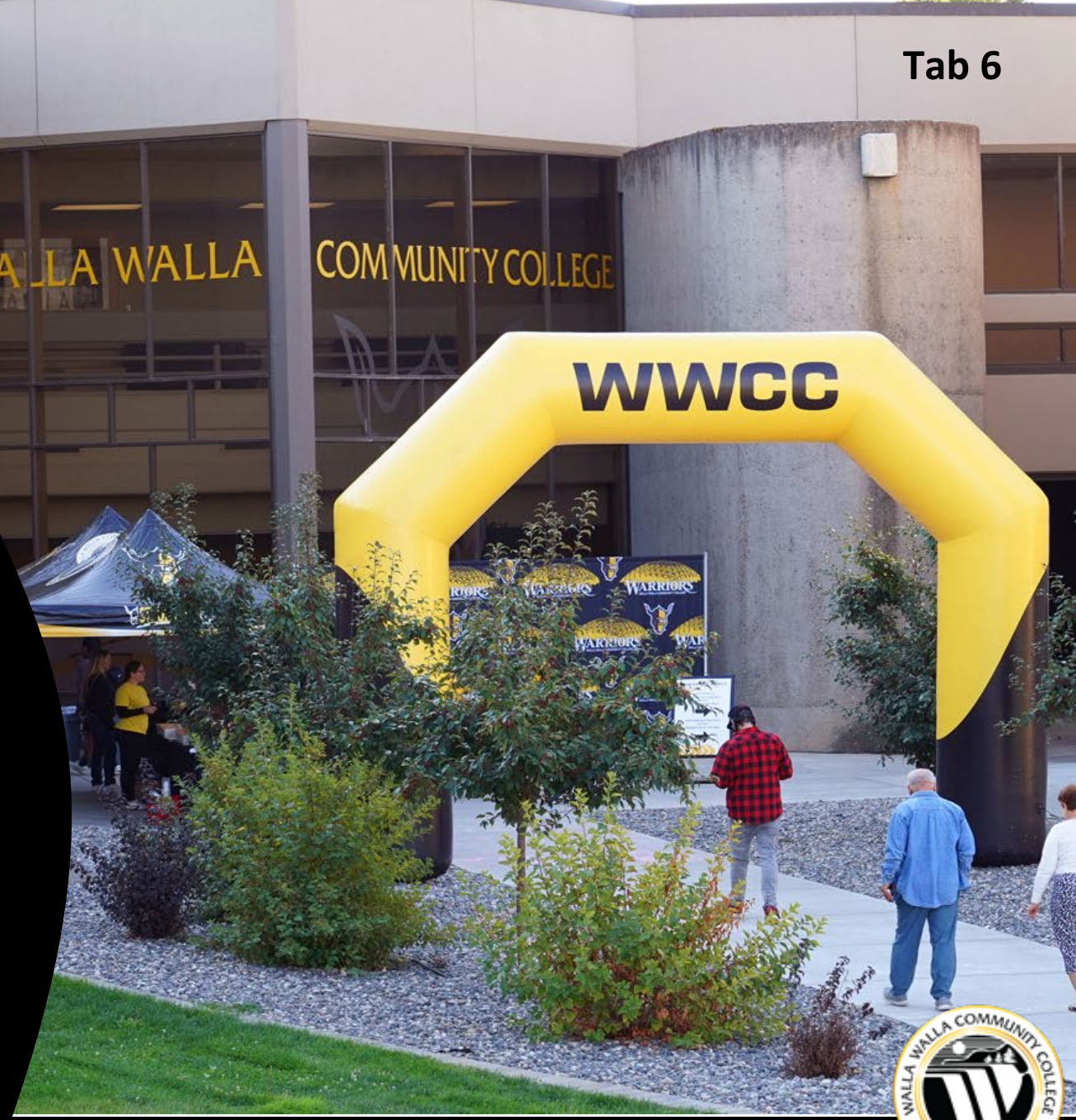
WALLA WALLA COMMUNITY COLLEGE

WWCC

Financial Results

For Period Ending February 28, 2026

Board of Trustees Meeting
March 25, 2026



Presentation Summary

- Operating Budget:
 - Operating Budget Reconciliation
 - Revenue
 - Expenditures, by Category and Function
 - Course/Program Fees
 - Self Support Programs

- Grants and Contracts

- Enterprise Funds

- Fund Balance and Reserve Health

- Year End Forecast June 30, 2026



FY2026 Operating Budget

Approved 2025-2026 Operating Budget	\$40,240,477
Approved 2025-2026 Course/Program Fees Budget	3,017,808
Approved 2025-2026 Operating Budget	\$43,258,285

Operating Budget

Approved 2025-2026 Operating Budget (less dedicated student fees)	\$40,240,477	
Allocation 1 - Health Care Opportunity Grant	\$53,423	} 281,697
Allocation 1 - Nurse Education Enrollment Increases	180,000	
Allocation 1 - Early Achievers Grant Supports	25,000	
Allocation 1 - Opportunity Grants (true up vs. draft allocation)	-27,136	
Allocation 3 - Goldstar Families (true up vs. draft allocation)	-492	
Allocation 5 - Incarcerated Students Advising SSB5953	27,300	
Allocation 5 - Guided Pathways	2,493	
Allocation 6 - Opportunity Grants	16,589	
Allocation 6 - Health Care Opportunity Grant	963	
Allocation 7 - College in the High School Fees (SSSB 5048)	3,557	

Updated 2025-2026 Adjusted Operating Budget	\$40,522,174
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Revenue

	2025-2026 Adjusted Budget	% of Total	2025-2026 YTD Actuals	% of Budget	2024-2025 YTD Actuals	% of Budget	Difference over Prior Year	% Change YOY
State Allocation								
Base Allocation	\$20,676,712	51%	\$15,323,667	74%	\$13,654,122	67%	\$1,669,545	12%
Opportunity Grant	478,001	1%	301,293	63%	279,151	57%	22,142	8%
Other Earmarks/Provisos	4,309,606	11%	1,282,329	30%	2,509,971	0%	-1,227,641	
Worker Retraining	1,629,998	4%	952,067	58%	1,000,881	59%	-48,815	-5%
Total State Revenue	\$27,094,317	67%	\$17,859,356	66%	\$17,444,125	64%	\$415,231	2%
Tuition & Other Revenue								
Tuition, Net of Waivers	\$7,244,841	18%	\$6,533,320	90%	\$6,079,440	91%	\$453,880	7%
Other Misc Revenue	1,164,016	3%	806,348	69%	581,620	59%	224,728	39%
Open Doors Program	200,000	0%	106,236	53%	95,443	48%	10,793	11%
Running Start	2,754,000	7%	1,076,599	39%	967,003	49%	109,596	11%
Foundation Support	250,000	1%	150,000	60%	100,000	40%	50,000	50%
Grants and Contracts - Indirect	1,065,000	3%	593,093	56%	583,190	53%	9,902	2%
Community Service	300,000	1%	241,059	80%	213,347	71%	27,712	13%
Ancillary Programs	150,000	0%	105,478	70%	83,239	55%	22,239	27%
Total Tuition & Other Revenue	\$13,127,857	32%	\$9,612,133	73%	\$8,703,283	\$0	\$908,850	10%
Use of Fund Balance (ctcLink)	\$0	0%	\$0	0.0%	\$3,348		-\$3,348	-100%
CRSSAA/ARPA Funding	\$300,000	1%	\$0	0.0%	\$0	75%	\$0	0%
TOTAL REVENUE	\$40,522,174	100%	\$27,471,488	68%	\$26,150,756	65%	\$1,320,733	5%



Expenditures, *by Category*

	2025-2026 Adjusted Budget	% of Total	2025-2026 YTD Actuals	% of Budget	2024-2025 YTD Actuals	% of Budget	Difference over Prior Year	% Change YOY
Salaries and Wages	\$25,390,697	63%	\$15,512,021	61%	\$13,297,404	55%	\$2,214,617	17%
Benefits	8,414,007	21%	5,111,394	61%	4,544,922	56%	566,471	12%
Rents	19,324	0%	10,333	53%	23,273	155%	-12,939	-56%
Utilities	1,263,145	3%	797,763	63%	732,870	59%	64,893	9%
Goods and Services	2,892,141	7%	2,328,211	81%	2,276,160	70%	52,051	2%
Travel	154,571	0%	99,789	65%	119,301	30%	-19,512	-16%
Equipment	246,475	1%	447,997	182%	596,092	292%	-148,095	-25%
Fin Aid, Debt Service, Transfers	2,090,935	5%	969,088	46%	803,308	37%	165,780	21%
TOTAL EXPENSE	\$40,471,296	100%	\$25,276,595	62%	\$22,393,329	56%	\$2,883,266	13%



Expenditures, *by Function*

	2025-2026 Adjusted Budget	% of Total	2025-2026 YTD Actuals	% of Budget	2024-2025 YTD Actuals	% of Budget	Difference over Prior Year	% Change YOY
Instruction	\$16,469,203	41%	\$9,626,469	58%	\$7,994,787	51%	\$1,631,682	20%
Community Service	407,513	1%	295,217	72%	232,673	78%	62,544	27%
Instructional Computing	130,729	0%	106,375	81%	142,814	73%	-36,439	-26%
Ancillary Programs	105,000	0%	238,618	227%	58,079	46%	180,539	311%
Academic Administration	3,075,596	8%	1,668,869	54%	1,709,130	59%	-40,261	-2%
Library Services	548,685	1%	301,884	55%	411,826	70%	-109,943	-27%
Student Services	6,782,513	17%	4,043,674	60%	3,367,179	49%	676,495	20%
Institutional Support	8,717,347	22%	6,308,064	72%	5,721,609	65%	586,455	10%
Facility Services	4,234,709	10%	2,687,425	63%	2,755,232	62%	-67,806	-2%
TOTAL EXPENSE	\$40,471,296	100%	\$25,276,595	62%	\$22,393,329	56%	\$2,883,266	13%



Course/Program Fees

	Academic Transfer	Vocational Programs	Healthcare Education	Facility Use Fees	eLearning Fees	Technology Fee	Intl Student Fees	Total
Student Fee Revenue, Year-to-date	\$93,231	\$751,654	\$254,356	\$509,962	\$447,440	\$165,123	\$2,040	\$2,223,806
less: Program costs	56,048	361,061	329,612	306,504	574,374	108,484	-	1,736,082
Net Profit/(Loss), Year-to-date	\$37,183	\$390,593	-\$75,256	\$203,458	(\$126,934)	\$56,639	\$2,040	\$487,723
Opening Fund Balance, 7/1/25	\$92,742	\$691,197	\$252,053	\$839,104	\$481,384	(\$33,916)	\$41,161	\$2,363,725
Fund Balance as of 2/28/2026	\$129,925	\$1,081,790	\$176,797	\$1,042,562	\$354,450	\$22,723	\$43,201	\$2,851,448



Self-Support Programs

	Community Education	Resale Programs	2nd Chance Pell	Total
Revenue, Year-to-date	\$135,159	\$105,478	\$105,900	\$346,537
less: Program costs	<u>200,870</u>	<u>249,438</u>	<u>94,347</u>	<u>\$544,655</u>
Net Profit/(Loss), Year-to-date	-\$65,711	-\$143,960	\$11,553	-\$198,118
Opening Fund Balance, 7/1/25	<u>-\$248,274</u>	<u>-\$136,710</u>	<u>\$82,269</u>	<u>-\$302,715</u>
Fund Balance as of 2/28/2026	<u>-\$313,985</u>	<u>-\$280,670</u>	<u>\$93,822</u>	<u>-\$500,833</u>



Grants and Contracts

	February 2026 Budget Changes	2025-2026 YTD Budget	Expenditures to Date	YTD % Spent
Corrections Education	-	\$9,489,886	\$6,330,468	67%
State Funded Grants	-	2,249,681	1,189,603	53%
Federal Funded Grants	-	1,219,258	627,820	51%
Privately Funded Grants	40,000	355,000	250,800	71%
Fiscal Agent Grants	-	1,192,738	546,474	46%
TOTAL GRANTS & CONTRACTS	\$40,000	\$14,506,563	\$8,945,165	62%



Enterprise Funds

	SGA/Athletics	Bookstore	Culinary	College Cellars	Other Enterprise	Total
<u>Revenue, Year-to-date</u>						
Tuition/Fees	\$807,120	\$0	\$850	\$0	\$1,410	\$809,380
Sales	3,618	234,679	196,295	126,999	8,377	569,969
Club/Team Fundraising	50	-	-	-	(1,967)	(1,917)
Other	189,887	(0)	53	-	2,122	192,062
Total YTD Revenue	\$1,000,675	\$234,679	\$197,198	\$126,999	\$9,941	\$1,569,493
<u>Program Costs, Year-to-date</u>						
Salaries and Benefits	\$155,632	(\$44)	\$127,847	\$135,154	\$169	\$418,757
Scholarships	56,980	-	-	-	-	56,980
Goods and Services	694,120	196,107	94,731	106,949	10,986	1,102,894
Total YTD Program Costs	\$906,732	\$196,063	\$222,578	\$242,103	\$11,155	\$1,578,632
Net Profit/(Loss), Year-to-date	\$93,943	\$38,616	(\$25,380)	(\$115,103)	-\$1,214	(\$9,138)
Opening Fund Balance, 7/1/25	\$61,187	\$209,816	(\$22,546)	(\$89,635)	\$511,395	\$670,218
Fund Balance as of 2/28/2026	\$155,130	\$248,432	(\$47,926)	(\$204,738)	\$510,181	\$661,079



Fund Balance Report

	Balance	Committed	Available	Notes
Grants - 145	-\$83,995	-\$83,995	\$0	Allowable spending specific to each grant
Contracts - 146	8,905,032	1,300,953	7,604,079	Available includes: Running Start, Grant and Contract indirect, balance of HEERF draws
Local Funds - 148	5,342,561	2,143,186	3,199,375	Committed includes: ctLink, Self-support and ancillary programs, course, program, and tech fees
Operating Fee (Tuition) -149	3,881,320	0	3,881,320	Tuition and investment interest
Motorpool - 460	15,469	15,469	-	For maintenance of Motorpool fleet
SGA/Athletics - 522	155,130	155,130	-	For SGA/Athletics support
Bookstore - 524	248,432	248,432	-	For Bookstore operation
Culinary Enterprises - 569	-25,380	-25,380	-	For culinary enterprise activity only (Capstone, catering, café)
Auxilliary - 570	305,443	305,443	-	Reserved balances (PBX and software replace, various pass-throughs and fees, faculty excellence, etc)
Other funds	410,870	410,870	-	Agency funds, local capital, state appropriations, 3.5% FA
Totals	\$19,154,882	\$4,470,108	\$14,684,775	



Looking Ahead

	Amount	Notes
Uncommitted Fund Balance	\$14,684,775	from previous slide
<u>Less:</u>		
Lost Revenue spending	300,000	Committed for FY26 operating budget
Subtotal	\$14,384,775	
<u>Less Reserves:</u>		
		<u>Board Policy 1670</u>
Operational Contingency	1,297,749	3% of FY26 budgeted operating expenditures
Operating Reserves	7,353,908	17% of FY26 budgeted operating expenditures
Net Available Fund Balance	\$5,733,118	

*In February 2026, WWCC earned \$16,545 interest



Year-End Forecast

	FY23 Budget	FY23 Actual	FY24 Budget	FY24 Actual	FY25 Budget	FY25 Actual	FY26 Budget	FY26 Forecast
Annual State FTE Enrollments	1,776	1,617	1,776	1,794	1,839	1,902	1,957	1,975
Revenue								
State and Local	\$ 27,584,873	\$ 29,090,512	\$ 31,065,552	\$ 30,851,710	\$ 33,216,001	\$ 33,175,261	\$ 32,977,333	\$ 32,977,333
Tuition	6,250,000	5,603,178	6,180,000	6,429,247	6,650,000	6,720,445	7,244,841	7,244,841
Reserves and COVID Relief Funds	2,610,000	916,376	1,370,000	524,359	800,000	194,022	300,000	716,170
Total Revenue	\$ 36,444,873	\$ 35,610,066	\$ 38,615,552	\$ 37,805,316	\$ 40,666,001	\$ 40,089,728	\$ 40,522,174	\$ 40,938,344
Expenditures								
Salaries and Wages	\$ 21,443,113	\$ 19,799,393	\$ 23,274,827	\$ 21,990,772	\$ 24,276,717	\$ 23,894,625	\$ 25,390,697	\$ 25,071,415
Benefits	7,297,353	6,687,845	7,829,257	7,344,298	8,170,117	7,748,185	8,414,007	8,361,588
Total Personnel Costs	\$ 28,740,466	\$ 26,487,238	\$ 31,104,083	\$ 29,335,071	\$ 32,446,834	\$ 31,642,810	\$ 33,804,704	\$ 33,433,003
Personnel as a % of Revenue	78.9%	74.4%	80.5%	77.6%	79.8%	78.9%	83.4%	81.7%
Total Non-Personnel Expense	\$ 7,751,086	\$ 7,455,805	\$ 7,513,448	\$ 8,470,245	\$ 7,305,298	\$ 8,446,918	\$ 6,666,592	\$ 7,505,341
Non-Personnel Expense as a % of Revenue	21.3%	20.9%	19.5%	22.4%	18.0%	21.1%	16.5%	18.3%
Total Operating Expense	\$ 36,491,552	\$ 33,943,043	\$ 38,617,531	\$ 37,805,315	\$ 39,752,132	\$ 40,089,728	\$ 40,471,296	\$ 40,938,344
Operating as a % of Revenue	100.1%	95.3%	100.0%	100.0%	97.8%	100.0%	99.9%	100.0%
Net Operating Excess/Deficit	\$ (46,679)	\$ 1,667,023	\$ (1,979)	\$ 0	\$ 913,869	\$ (0)	\$ 50,878	\$ -





Walla Walla Community College

500 Tausick Way
Walla Walla, WA 99362-9267
(509) 522-2500
FAX (509) 527-4480

DATE: March 25, 2026
TO: Board of Trustees
FROM: Patrick Sisneros, Vice President of Administrative Services
RE: Second Reading of the 2026-2027 Tuition Schedules & 2026-2027 Course Fee Schedule

This is the second reading of the 2026-27 draft tuition schedules that serves to inform students what they can expect to pay for tuition and fees starting Fall Quarter 2026. Tuition for a full-time resident will increase by 3.3%.

The 2026-27 Tuition Schedule includes tuition and fees that apply to almost every student and that are generally calculated on a standard per credit basis. The fees and tuition waivers the WWCC Board of Trustees control are also included in this schedule.

Also included is the student fee schedule updated to reflect requested changes. A detailed breakout of the requested changes is attached along with the entire Board of Trustees approved fee schedule. Budget managers have requested the revision of eight (8) fees. Nursing is requesting two (2) new fees to cover Elsevier learning resources.

We recommend the Board's approval of the FY2026-27 tuition and course fee schedules.

2026-2027 Lower Division Tuition Schedule in USD

State Board Established - Resident -

	25-26	26-27	Diff.	% Diff
1-10 Credits				
Operating Fee	102.95	106.35	3.40	3.3%
Building Fee	15.44	15.79	0.35	2.3%
S & A Fee	13.57	14.00	0.43	3.2%
	131.96	136.14	4.18	3.2%
11-18 Credits				
Operating Fee	51.80	53.51	1.71	3.3%
Building Fee	5.44	5.57	0.13	2.4%
S & A Fee	7.85	8.10	0.25	3.2%
	65.09	67.18	2.09	3.2%
Basic Skills (ABE, GED, ESL), per student/quarter				\$25.00

Local Board Established:

Non-Resident Special Fee (included in Non-Res Tuition)	\$15/cr. max \$225
Eligible Veterans and National Guard Members Tuition Waiver	50%
Space Available for Senior Citizens, per class, limit 2 classes	\$2.50
American Indian Students - Nonresident differential waived	
H. S. Completion for non-res.- Nonresident differential waived	
Basic Skills (ABE, GED, ESL) per student, per quarter	\$25.00
Waive \$25 charge for students unable to pay	Per student , Per Qtr
Athletic Waiver, Waive resident operating fee only	100%
Maximum 1331.05 / Qtr	

Credit Level Examples

Credit Level	Tuition	Fees			WA Res Total	A	B	C	D
		Fac. Use	Tech	Comprehensive					
1	136.14	9.00	3.00	4.90	153.04	192.72	367.02	16.00	
2	272.28	18.00	6.00	9.80	306.08	385.44	734.04	32.00	
3	408.42	27.00	9.00	14.70	459.12	578.16	1,101.06	48.00	
4	544.56	36.00	12.00	19.60	612.16	770.88	1,468.08	64.00	
5	680.70	45.00	15.00	24.50	765.20	963.60	1,835.10	80.00	
6	816.84	54.00	18.00	29.40	918.24	1,156.32	2,202.12	96.00	
7	952.98	63.00	21.00	34.30	1,071.28	1,349.04	2,569.14	112.00	
8	1,089.12	72.00	24.00	39.20	1,224.32	1,541.76	2,936.16	128.00	
9	1,225.26	81.00	27.00	44.10	1,377.36	1,734.48	3,303.18	144.00	
10	1,361.40	90.00	30.00	49.00	1,530.40	1,927.20	3,670.20	160.00	
11	1,428.58	90.00	30.00	49.00	1,597.58	2,013.05	3,746.13	176.00	
12	1,495.76	90.00	30.00	49.00	1,664.76	2,098.90	3,822.06	192.00	
13	1,562.94	90.00	30.00	49.00	1,731.94	2,184.75	3,897.99	208.00	
14	1,630.12	90.00	30.00	49.00	1,799.12	2,270.60	3,973.92	224.00	
15	1,697.30	90.00	30.00	49.00	1,866.30	2,356.45	4,049.85	240.00	
16	1,764.48	90.00	30.00	49.00	1,933.48	2,427.30	4,125.78	256.00	
17	1,831.66	90.00	30.00	49.00	2,000.66	2,498.15	4,201.71	272.00	
18	1,898.84	90.00	30.00	49.00	2,067.84	2,569.00	4,277.64	288.00	
19+ (per cr.)	122.14	-	-	-	122.14	125.51	336.12	16.00	

SBCTC Established Student Voted

Note: Comprehensive Fee is \$4.40/cr. & e-learning fee is \$0.50/cr.

Walla Walla Community College Board of Trustees

2026-2027 Upper Division Tuition Schedule

State Board Established - Resident -

	25-26	26-27	Diff.	% Diff
1-10 Credits				
Operating Fee	226.93	234.42	7.49	3.30%
Building Fee	15.44	15.79	0.35	2.27%
S & A Fee	13.57	14.00	0.43	3.17%
	255.94	264.21	8.27	3.23%
11-18 Credits				
Operating Fee	0.00	0.00	0.00	0.00%
Building Fee	5.44	5.57	0.13	2.39%
S & A Fee	7.85	8.10	0.25	3.18%
	13.29	13.67	0.38	2.86%

Local Board Established:

Non-Resident Special Fee (included in Non-Res Tuition)	\$15/cr. max \$225
Eligible Veterans and National Guard Members Tuition Waiver	50.00%
Professional Technical students and req. courses 18+ cr.	\$25.00
American Indian Students - Nonresident differential waived	

Credit Level Examples

Credit Level	Tuition	Fees			A	B	C
		Fac. Use	Tech	Comprehensive	WA Res Total	US Citizen Non-Resident Tuition	International
1	264.21	9.00	3.00	4.90	281.11	326.87	759.13
2	528.42	18.00	6.00	9.80	562.22	653.74	1,518.26
3	792.63	27.00	9.00	14.70	843.33	980.61	2,277.39
4	1,056.84	36.00	12.00	19.60	1,124.44	1,307.48	3,036.52
5	1,321.05	45.00	15.00	24.50	1,405.55	1,634.35	3,795.65
6	1,585.26	54.00	18.00	29.40	1,686.66	1,961.22	4,554.78
7	1,849.47	63.00	21.00	34.30	1,967.77	2,288.09	5,313.91
8	2,113.68	72.00	24.00	39.20	2,248.88	2,614.96	6,073.04
9	2,377.89	81.00	27.00	44.10	2,529.99	2,941.83	6,832.17
10	2,642.10	90.00	30.00	49.00	2,811.10	3,268.70	7,591.30
11	2,655.77	90.00	30.00	49.00	2,824.77	3,298.40	7,606.00
12	2,669.44	90.00	30.00	49.00	2,838.44	3,328.10	7,620.70
13	2,683.11	90.00	30.00	49.00	2,852.11	3,357.80	7,635.40
14	2,696.78	90.00	30.00	49.00	2,865.78	3,387.50	7,650.10
15	2,710.45	90.00	30.00	49.00	2,879.45	3,417.20	7,664.80
16	2,724.12	90.00	30.00	49.00	2,893.12	3,431.90	7,679.50
17	2,737.79	90.00	30.00	49.00	2,906.79	3,446.60	7,694.20
18	2,751.46	90.00	30.00	49.00	2,920.46	3,461.30	7,708.90
19+ (per cr.)	250.21	-	-	-	250.21	261.14	728.23

SBCTC Established
Student Voted

Walla Walla Community College Board of Trustees

Note: Comprehensive Fee is \$4.40/cr. & e-learning fee is \$0.50/cr.

A, B, C Include Fac. Use, Tech and Comp Fees

B Includes \$15 Non-Res Special Fee

PROPOSED STUDENT FEE SCHEDULE
2026-2027

BOARD APPROVED FEES GENERAL LOCAL FUND	PROGRAM SPECIFIC FEES DESCRIPTION	BASIS FOR CALCULATION OF FEE	2025-2026 FEE	2026-2027 PROPOSED FEE
Accounting Tech Fee	Program fees to cover supplies and instructional support (Dept 323F1)	Per Credit	\$ 0.50	\$ 0.50
AG Business Course Fee	Program specific fees to cover supplies & instructional support (Dept 321F2)	Per Credit	\$ 6.00	\$ 6.00
AG Science Course Fee	50% supplies & instructional support (Dept 321F0) and 50% equipment repair & replacement (321F1)	Per Credit	\$ 12.00	\$ 12.00
Audio Engineer Fee	20% supplies & instructional support (Dept 339F0) and 80% equipment repair & replacement (339F1)	Per Credit	\$ 25.00	\$ 28.00
Automotive Course Fee	60% supplies & instructional support (Dept 331F0) and 40% equipment repair & replacement (Dept 331F1)	Per Credit	\$ 50.00	\$ 50.00
BAS Appl Business Mgmt	70% supplies & instructional support (Dept 322F0) and 30% program specific software (Dept 322F1)	Per Credit	\$ 5.00	\$ 2.50
BAS Sust Ag Course Fee	50% supplies & instructional support (Dept 322F2) and 50% equipment & replacement (Dept 322F3)	Per Credit	\$ 20.00	\$ 20.00
Bus Mgmt Course Fee	Program specific fees to cover supplies & instructional support (Dept 323F0) SPLIT: Total WW 85% Total CLK 15% (Dept 323FC)	Per Credit	\$ 0.50	\$ 0.50
Computer Course Fee	60% supplies & instructional support (Dept 338F0) and 40% equipment repair & replacement (Dept 338F1) SPLIT: Total WW 85% Total CLK 15% (Dept 338FC/338XC)	Per Credit	\$ 5.00	\$ 1.00
Cosmetology Course Fee	86% supplies & instructional support (Dept 332F0) and 14% equipment repair & replacement (Dept 332F1)	Per Credit	\$ 35.00	\$ 35.00
Criminal Justice Course Fee	Fee for supplies and equipment (Dept 324F0)	Per Credit	\$ 5.00	\$ 5.00
Culinary Arts Course Fee	78% supplies & instructional support (Dept 333F0) and 22% equipment repair & replacement (Dept 333F1)	Per Credit	\$ 55.00	\$ 75.00
Diesel Tech Course Fee	73% supplies & instructional support (Dept 331F4) and 27% equipment repair & replacement (Dept 331F5)	Per Credit	\$ 37.00	\$ 37.00
Early Childhood Education	Program fees to cover supplies and instructional support 94.5% (Dept 01001) 3.5% (Dept 80000)	Per Credit	\$ 0.50	\$ 2.00
Energy Syst Course Fee	50% supplies & instructional support (Dept 335F0) and 50% equipment repair & replacement (Dept 335F1) SPLIT: Total WW 85% Total CLK 15%	Per Credit	\$ 40.00	\$ 40.00
Engineering Course Fee	75% supplies & instructional support (Dept 338F2) and 25% equipment repair & replacement (Dept 338F3)	Per Credit	\$ 20.00	\$ 20.00
Enol & Vitic Course Fee	73% supplies & instructional support (Dept 326F0) and 27% equipment repair & replacement (Dept 326F1)	Per Credit	\$ 45.00	\$ 45.00
HSS Course Fee	Fee for materials and instructional support (Dept 327F0)	Per Credit	\$ 5.00	\$ 5.00
John Deere Course Fee	50% supplies & instructional support (Dept 331F6) and 50% equipment repair & replacement (Dept 331F7)	Per Credit	\$ 20.00	\$ 20.00

PROPOSED STUDENT FEE SCHEDULE
2026-2027

BOARD APPROVED FEES GENERAL LOCAL FUND	PROGRAM SPECIFIC FEES DESCRIPTION	BASIS FOR CALCULATION OF FEE	2025-2026 FEE	2026-2027 PROPOSED FEE
Mental Health First Aid	Fee to cover materials associated class (Dept 327F3)	Per Credit	\$ 30.00	\$ 30.00
Precision Machining fee	Program specific fees to cover supplies and instructional support CLK ONLY	Per Credit	\$ 45.00	\$ 45.00
Water/Irrig Mgmt Course	Fee for materials and instructional support (33% Dept 328F2 and 67% Dept 328F3)	Per Credit	\$ 15.00	\$ 15.00
Special Metal Surcharge Course	50% supplies and 50% equipment repair & replacement to cover costs related to aluminum welding class SPLIT: Total WW 85% Total CLK 15%	Per Credit	\$ 5.00	\$ 5.00
Welding Course Fee	50% supplies & instructional support (Dept 334F0) and 50% equipment repair & replacement (Dept 334F1) SPLIT: Total WW 85% Total CLK 15%	Per Credit	\$ 45.00	\$ 45.00
Welding Non-student Retake Full Test	Fee to cover cost of re-taking full test	Flat Amount	\$ 100.00	\$ 100.00
Welding Non-student Retake Partial Test	Fee to cover cost of re-taking partial test	Flat Amount	\$ 80.00	\$ 80.00
Welding Non-student Test	Fee to cover cost of taking test	Flat Amount	\$ 200.00	\$ 200.00
Welding Test Student Retake Full Test	Fee to cover cost of re-taking test	Flat Amount	\$ 50.00	\$ 50.00
Welding Test Student Retake Partial Test	Fee to cover cost of re-taking partial test	Flat Amount	\$ 50.00	\$ 50.00
Truck Driving Lab Fee	Fee helps to offset increased costs of materials, fuel and equipment maintenance (includes \$60 testing fee) (Dept 331F8)	Per Credit	\$ 355.55	\$ 355.55
Turf Mgmt Course Fee	50% supplies & instructional support (Dept 328F0) and 50% equipment repair & replacement (Dept 328F1)	Per Credit	\$ 4.00	\$ 4.00
Allied Health State Sup	First-Aid Electronic Card and perishable supplies used for First Aid instruction. SPLIT: Total WW 85% Total CLK 15%	Per Course	\$ 25.00	\$ 25.00
Allied Hlth Course Fee	CPR Electronic Card and perishable supplies used for CPR instruction (Dept 343F0)	Per Course	\$ 25.00	\$ 25.00
Nursing Liability insurance	Nursing Liability insurance (Dept 34002)	Per Course	\$ 19.00	\$ 19.00
Medical Asst Exam fee	Nat'l Healthcare Assn. MA Exam (Dept 343F2)	Spring quarter only	\$ 178.00	\$ 178.00
NHA Certification Prep Software	Nat'l Healthcare Assn. Exam Prep Fee (343F4)	Winter quarter only	\$ 94.00	\$ 94.00
Medical Asst Supplies	Program specific supplies (Dept 343F3)	Winter, Spring quarters only	\$ 450.00	\$ 450.00
HSE Background Check	Background Check Fee (Dept 34001)	Flat Amount	\$ 38.00	\$ 41.00
ATI Learning Res, YR 1	96% Year 1 program fee to cover ATI testing fees (Dept 341F0) and nursing computer lab replacement 4% of fee per quarter (Dept 341F2)	Per Course	\$ 355.00	\$ 530.00
ATI Learning Res, YR 2	96% Year 2 program fee to cover ATI testing fees (Dept 341F0) and nursing computer lab replacement (4% of fee per quarter) (Dept 341F2)	Per Course	\$ 305.00	\$ 475.00
Elsevier Learning Res, Qtr 1	\$905 to cover Elsevier learning resources, all required textbooks, and Lippincott Dosage Calc	Per Course		\$ 930.00

PROPOSED STUDENT FEE SCHEDULE
2026-2027

BOARD APPROVED FEES GENERAL LOCAL FUND	PROGRAM SPECIFIC FEES DESCRIPTION	BASIS FOR CALCULATION OF FEE	2025-2026 FEE	2026-2027 PROPOSED FEE
Elsevier Learning Res, Qtrs 2-6	\$507 to cover Elsevier learning resources and all required textbooks.	Per Course		\$ 532.00
Nursing Skills Practice Supply	84% (Dept 341F3) 16% (Dept 341F1)	Per Course	\$ 130.00	\$ 130.00
Nursing Asst Supplies	Fee to cover supplies and miscellaneous equipment (Dept 343F0)	Per Course	\$ 55.00	\$ 55.00
Phlebotomy Supplies	Fee to cover supplies and miscellaneous equipment in Phlebotomy or EMT classes (Dept 343F0)	Per Course	\$ 105.00	\$ 105.00
HPER Fee	Fee charged to help replace PE equipment or supplies, charged on several fitness classes (Dept 311F2)	Per Course	\$ 15.00	\$ 15.00
Art Lab Fee	68% Lab Fee assessed to students in art classes to cover supplies & instructional support (Dept 312F0) and 32% equipment repair & replacement and (Dept 312F1) SPLIT: Total WW 85% Total CLK 15%	Per Course	\$ 50.00	\$ 50.00
Science Lab Fee	90% Lab Fee assessed to students in science classes to cover supplies & instructional support (Dept 311F0) 10% equipment repair & replacement (Dept 311F1) SPLIT: Total WW 85% Total CLK 15%	Per Course	\$ 65.00	\$ 65.00
Elearn Web-Enhanc Fee	eLearning fee code, web-enhanced tech fee (Dept 390F1)	Per Course	\$ 25.00	\$ 25.00
Elearn Fully Online Fee	eLearning fee code, fully on-line tech fee (Dept 390F1)	Per Course	\$ 25.00	\$ 25.00
Elearn Hybrid Crs Fee	eLearning fee code, hybrid tech fee (Dept 390F1)	Per Course	\$ 25.00	\$ 25.00
Comprehensive Fee	Covers graduation, ID cards, initial application & other student-focused costs/ Board approval fee (Dept 01002 89.8% Dept 390F1 10.2%)	Per Credit max 10 Credits	\$ 49.00	\$ 49.00
Int'l Application Fee	Covers cost of shipping application materials internationally (Dept 21501)	Flat Amount	\$ 50.00	\$ 50.00
Basic Skills Tuition	Basic Skills courses	Per Course	\$ 25.00	\$ 25.00
Credit for Prior Lrn	Giving college credit for prior learning/certification (Dept 01002) Fee for students who are allowed to take a test by an Instructor to earn credit on their transcript for a course the student already has knowledge or experience	Per Credit	\$ 10.00	\$ 10.00
Parking Fines	Parking Fines	Flat Amount	\$ 10.00	\$ 10.00
Placement Test Retake Fee	Fee to recover the cost of retaking a placement test	Flat Amount	\$ 15.00	\$ 15.00
Re-enrollment Fee	Charged if a student is dropped for non-payment and wants to re-enroll (Dept 01002)	Flat Amount	\$ 50.00	\$ 50.00
Testing Fee	Fee applies to each TEAS test as WWCC becomes an official testing site - WW & Clarkston	Flat Amount	\$ 25.00	\$ 25.00
Testing Fee - Non Student	Fee for Non-WWCC students taking tests	Flat Amount	\$ 30.00	\$ 30.00
Transcript Fee	Fee for cost of providing an official transcript, regular process	Flat Amount	\$ 10.00	\$ 10.00
Transcript Fee - On demand	Fee for cost of providing an official transcript, on demand	Flat Amount	\$ 15.00	\$ 15.00



Walla Walla Community College
Office of the President
500 Tausick Way
Walla Walla, WA 99362-9267
Phone: (509) 527-4274

MEMORANDUM

TO: WWCC Board of Trustees

DATE: March 20, 2026

FROM: Chad Hickox, President

A handwritten signature in black ink, appearing to read 'Chad E. HL'.

RE: Sabbatical Recommendation

The Professional Development Committee has recommended the following faculty for sabbatical:

- Jennifer Vaughn – FTF, Transitional Studies:
 - Three (3) Quarters – Fall 2026, Winter and Spring 2027 (September 2026 to June 2027)

After reviewing the application and recommendations, I recommend that the Board approve the requested sabbatical leave for Jennifer Vaughn.



Office of Instruction
Walla Walla Community College
500 Tausick Way
Walla Walla, WA 99362-9267
Phone: (509) 527-4290

January 7th, 2026

To Whom It May Concern:

It is with great pleasure that I submit this letter in support of Ms. Jennifer Vaughn's sabbatical application. Ms. Vaughn began her career at WWCC in 2013 as a full-time instructor and has since proven herself to be a cornerstone for both her students and her colleagues.

Ms. Vaughn has submitted a thoughtful and detailed proposal entitled "Exploring International Best Practices in Adult Literacy and Workforce Development," in which she plans to examine Australia's national model for adult literacy and workforce skills development. Based on my review of her proposal and the testimonials provided by her colleagues, I am fully supportive of this project as proposed and look forward to the meaningful outcomes and benefits it will bring to WWCC's existing programs.

As my term as Interim Vice President of Instruction is coming to an end, I encourage Ms. Vaughn to connect with the permanent Vice President of Instruction, once appointed and onboarded, to keep them informed of her project scope and timelines.

With the Board's approval, Ms. Vaughn's sabbatical project would begin in September 2026 and conclude in June 2027. A report detailing her findings will be submitted upon her return to campus in Fall 2027.

If you have any questions, please feel free to reach out.

Best,

A handwritten signature in blue ink, appearing to read "Cynthia Azari".

Cynthia Azari, Ed.D.
Interim Vice President of Instruction



Walla Walla Community College
Professional Development Committee
500 Tausick Way
Walla Walla, WA 99362-9267

MEMORANDUM

TO: Dr. Chad Hickox, President
DATE: February 6, 2026
FROM: Dr. Dianna Dekelaita – Chair, Professional Development Committee
RE: Sabbatical Recommendation – 2026-27

The Professional Development Committee reviewed one sabbatical proposal for the 2026–27 academic year. The committee fully endorses the proposal submitted by Jennifer Vaughn and recommends that the application be forwarded to the WWCC Board of Trustees for approval.

Jennifer Vaughn – Recommended for three (3) quarters

The committee appreciates the opportunity to participate in this important step in the WWCC sabbatical review and approval process.

Review: Sabbatical Leave Application (for 26-27)

Respondent

1 Jennifer Vaughn

00:17

Time to complete

1. Full Name: * Score / 0 pts

2. Date of Request: * Score / 0 pts



3. Date of first full-time contract at WWCC: * Score / 0 pts



4. Number of years (full-time) at WWCC: * Score / 0 pts

5. Current teaching assignment: * Score / 0 pts

6. Please complete the sentence with the following answers in the text box below: "I request ____ quarter(s) of leave to begin _____ and to end on _____." *

Score / 0 pts

3 quarters to begin September 2026 and end June 2027.

Score / 0 pts

7. Description of Sabbatical Leave Plan

a. State reasons for requesting the leave.

b. Provide a detailed description of the plan. *

I. Introduction

According to the National Literacy Institute, approximately 21% (43 million) adults in the United States are categorized as illiterate, and 54% of adults read below a 6th-grade level. Of these, nearly 20% fall below a 5th-grade literacy level. The United States currently ranks 36th in global literacy, revealing a critical need for innovation in adult literacy education and workforce skill development.

In comparison, Australia reports significantly lower literacy challenges, with only 12.6% of adults at the lowest literacy levels. This difference reflects Australia's strong national focus on adult foundational skills and vocational education alignment.

Australia's National Foundation Skills Strategy (2025–2035) aims to reduce illiteracy and strengthen workforce readiness by "Building a skilled Australia through Vocational Education and Training (VET)." (Council, 2024) Through the Skills for Education and Employment (SEE) and Senior Secondary Certificate of Education (SSCE) programs, Australia integrates adult literacy, secondary completion, and vocational pathways across communities. Importantly, the initiative prioritizes access and inclusion for First Nations learners, rural populations, and other disenfranchised groups, ensuring equitable participation in education and employment.

This sabbatical project seeks to explore how Australia's integrated systems of literacy, vocational training, and higher education coordination can inform and enhance adult education programming at Walla Walla Community College (WWCC) and across Washington State.

II. Purpose and Objectives

The purpose of this sabbatical is to examine Australia's national model for adult literacy and workforce skill development and to identify adaptable strategies that can strengthen the Basic Education for Adults (BEaA) program and expand access to Career and Technical Education (CTE) opportunities at Walla Walla Community College (WWCC).

Project Outcomes

1. Identify adult learning opportunities currently available within Australia's higher education systems—including Technical and Further Education (TAFE) and Community-Based Organizations (CBOs)—to determine the existing level and accessibility of adult education opportunities.
2. Evaluate the structure and coordination of Australia's Skills for Education & Employment (SEE) Program, Senior Secondary Certificate of Education (SSCE), and Vocational Education and Training (VET) programs within the TAFE framework. This

analysis will include a comparative study of how these programs differ from the Basic Education for Adults (BEA) to CTE Pathways at Walla Walla community College.

3. Collect and synthesize best practices from Australian adult literacy and workforce programs, with a focus on instructional models, community engagement strategies, and cross-sector partnerships. Findings will be used to develop a framework of recommendations for enhancing WWCC's BEA program, strengthening its integration with CTE and workforce pathways, and enhancing community engagement strategies.

III. Methodology

- Site Visits: Conduct on-site observations and interviews with administrators, instructors, and learners at selected TAFE institutions, SEE program centers, and community-based adult learning organizations across Australia, including urban, rural, and First Nations communities.
- Document Review: Analyze strategic plans, policy documents, and curriculum frameworks from Australia's Department of Employment and Workplace Relations and participating education agencies.
- Comparative Analysis: Map program structures and learner pathways between the Australian and Basic Education for Adults (BEA) to identify transferable practices and structural differences.
- Synthesis and Reporting: Prepare a comprehensive report and presentation for WWCC's BEA and CTE leadership teams, outlining key findings, practical applications, and actionable recommendations.

IV. Anticipated Outcomes and Benefits

- A comparative re

8. Proposed Benefits

Score / 0 pts

- a. Describe the value of the proposed activity to the enhancement of the instructional program of WWCC.
- b. Describe the value of the proposed activity to your professional growth and development. *

IV. Anticipated Outcomes and Benefits

- A comparative report identifying key differences and best practices between Australian and U.S. adult education systems.
- A professional development opportunity for WWCC faculty and staff to explore international approaches to literacy and workforce alignment.
- Development of curriculum enhancements that incorporate lessons from the Australian VET and SEE frameworks into WWCC's adult education pathways.
- Enhanced collaboration among WWCC's BEdA Program, Workforce Education Programs, and Community Partners to improve learner transitions and retention.

9. Description of Past Contributions to WWCC
(Include part-time or classified employment, fellowships, WWCC committee work, recognition, etc.) *

Score / 0 pts

I have been an active member of WWCC faculty. I have served on several committees, including Faculty Senate, the Faculty Association of Community and Technical Colleges. I have engaged in professional development including conferences and trainings around teaching and learning best practices. I currently serve as the Division Chair for Transitional Studies, am an active participant in the AHE Executive Team. I have served as a trainer and contact person for faculty mentorship. A full list of my service to the college and other professional development activities are available in my Canvas Professional Development Portfolio, which I would be happy to provide.

10. Letters of Recommendation:

Score / 0 pts

- a. Two letters of recommendation from colleagues or supervisor.
- b. One letter of recommendation from the appropriate Vice President.

No answer provided.

Sabbatical Proposal: Exploring International Best Practices in Adult Literacy and Workforce Development

A Sabbatical Study to Strengthen Adult Education and Workforce Development at Walla Walla Community College (WWCC).

Jennifer Vaughn
Jennifer.vaughn@wwcc.edu

Contents

Sabbatical Proposal: Exploring International Best Practices in Adult Literacy and Workforce

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Sabbatical Proposal: Exploring International Best Practices in Adult Literacy and Workforce Development

Applicant: Jennifer Vaughn, Faculty – Transitional Studies & High School Programs

Institution: Walla Walla Community College

Proposed Sabbatical Period: Academic Year September 1, 2026 – June 31, 2027

Project Title: *Building Adult Literacy Pathways: Learning from Australia’s National Foundation Skills Strategy (2025–2035)*

I. Introduction

According to the National Literacy Institute, approximately 21% (43 million) adults in the United States are categorized as illiterate, and 54% of adults read below a 6th-grade level. Of these, nearly 20% fall below a 5th-grade literacy level. The United States currently ranks 36th in global literacy, revealing a critical need for innovation in adult literacy education and workforce skill development.

In comparison, Australia reports significantly lower literacy challenges, with only 12.6% of adults at the lowest literacy levels. This difference reflects Australia’s strong national focus on adult foundational skills and vocational education alignment.

Australia’s National Foundation Skills Strategy (2025–2035) aims to *reduce illiteracy and strengthen workforce readiness* by “Building a skilled Australia through Vocational Education and Training (VET).” (Council, 2024) Through the Skills for Education and Employment (SEE) and Senior Secondary Certificate of Education (SSCE) programs, Australia integrates adult literacy, secondary completion, and vocational pathways across communities. Importantly, the initiative prioritizes access and inclusion for First Nations learners, rural populations, and other disenfranchised groups, ensuring equitable participation in education and employment.

This sabbatical project seeks to explore how Australia’s integrated systems of literacy, vocational training, and higher education coordination can inform and enhance adult education programming at Walla Walla Community College (WWCC) and across Washington State.

II. Purpose and Objectives

The purpose of this sabbatical is to examine Australia’s national model for adult literacy and workforce skill development and to identify adaptable strategies that can strengthen the Basic

Education for Adults (BEa) program and expand access to Career and Technical Education (CTE) opportunities at Walla Walla Community College (WWCC).

Project Outcomes

1. Identify adult learning opportunities currently available within Australia’s higher education systems—including Technical and Further Education (TAFE) and Community-Based Organizations (CBOs)—to determine the existing level and accessibility of adult education opportunities.
2. Evaluate the structure and coordination of Australia’s Skills for Education & Employment (SEE) Program, Senior Secondary Certificate of Education (SSCE), and Vocational Education and Training (VET) programs within the TAFE framework. This analysis will include a comparative study of how these programs differ from the Basic Education for Adults (BEa) to CTE Pathways at Walla Walla community College.
3. Collect and synthesize best practices from Australian adult literacy and workforce programs, with a focus on instructional models, community engagement strategies, and cross-sector partnerships. Findings will be used to develop a framework of recommendations for enhancing WWCC’s BEa program, strengthening its integration with CTE and workforce pathways, and enhancing community engagement strategies.

III. Methodology

- Site Visits: Conduct on-site observations and interviews with administrators, instructors, and learners at selected TAFE institutions, SEE program centers, and community-based adult learning organizations across Australia, including urban, rural, and First Nations communities.
- Document Review: Analyze strategic plans, policy documents, and curriculum frameworks from Australia’s Department of Employment and Workplace Relations and participating education agencies.
- Comparative Analysis: Map program structures and learner pathways between the Australian and Basic Education for Adults (BEa) to identify transferable practices and structural differences.
- Synthesis and Reporting: Prepare a comprehensive report and presentation for WWCC’s BEa and CTE leadership teams, outlining key findings, practical applications, and actionable recommendations.

IV. Anticipated Outcomes and Benefits

- A comparative report identifying key differences and best practices between Australian and U.S. adult education systems.

- A professional development opportunity for WWCC faculty and staff to explore international approaches to literacy and workforce alignment.
- Development of curriculum enhancements that incorporate lessons from the Australian VET and SEE frameworks into WWCC’s adult education pathways.
- Enhanced collaboration among WWCC’s BEdA Program, Workforce Education Programs, and Community Partners to improve learner transitions and retention.

V. Dissemination Plan

Upon completion of the sabbatical, findings will be shared through:

- A detailed written Sabbatical Report submitted to WWCC administration.
- On-campus sessions aimed at integrating best practices into programs and curricula.
- A potential presentation at state or national adult education conferences (e.g., COABE).

VI. Timeline

Phase	Activities	Timeline
Phase 1	Preliminary research, travel planning, institutional permissions	Pre-sabbatical
Phase 2	Site visits and interviews in Australia (TAFE, SEE, VET programs)	Months 1-5
Phase 3	Data analysis and synthesis of findings	Months 6–7
Phase 4	Report writing and dissemination	Months 8–9
Phase 5	Report submitted to WWCC Administration and on campus sessions	FALL 2027

II. Support - Recommendations

Faculty/Peers

- James Peitersen
- Kris Margart

Vice President of Instruction

- Cynthia Azari

References

Council, S. f. (2024, January 1). *National Foundation Skills Strategy*. Retrieved from Australian Government: Department of Employment & Workplace Relations :
<https://www.dewr.gov.au/national-skills-agreement>

Literacy Statistics 2022-2023. (2025, October 02). Retrieved from National Literacy Institute:
<https://www.thenationalliteracyinstitute.com/2024-2025-literacy-statistics>

Walla Walla Community College
500 Tausick Way
Walla Walla, WA. 99362

Dear Sabbatical Review Committee,

This letter is intended to support Jennifer Vaughn's sabbatical application for the 2026–2027 academic year. Her proposed study of Australia's Foundational Literacy and Vocational Education Access programs has the potential to directly enhance the quality of adult education and workforce training at WWCC.

I am especially supportive of this sabbatical as it relates to Vocational Education. Recently, Jennifer worked on the implementation of an I-BEST-modeled math course created to address specific needs of our Welding students. This course was designed to equip students with the math skills necessary for success in the industry, and Jennifer's dedication to this project clearly demonstrated her commitment and ability to serve the best interests of our student population.

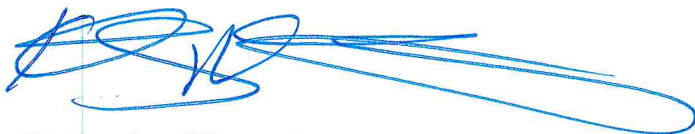
Jennifer's proposed sabbatical is dialed in and aims at examining how Australia's National Foundation Skills Program has improved adult literacy, increased educational success, and broader access to vocational training, her experience in this process could be directly applied to our own programs at WWCC.

Her proposal defines outcomes and objectives, with a strong focus on practical application. I believe that the knowledge and experience gained during this sabbatical will contribute to diversifying how we deliver education in an era where we are regularly forced to adapt and overcome.

I'm proud to have been asked to write this letter on Jennifer's behalf, and support her request.

Thank you for your time and consideration.

Sincerely,



Kristopher Margart
Instructor, Welding Technology
Chair, Manufacturing Trades
Walla Walla Community College

WWCC

21 October 2025

Jim Peitersen

Dear Committee:

I am happy that Jennifer Vaughn asked me to provide a recommendation letter for her to the Professional Development Committee concerning her application for a sabbatical. Jennifer is requesting sabbatical leave for the 2026-27 academic year to study Australia's foundation literacy/foundational skills/vocational education access programs so that she can improve the adult education program with WA state and at WWCC. She plans to visit Australia to study their programs and build relationships with experts within their National Foundation Skills Program. I generally support all my colleague's requests for sabbaticals, but I find this particular request worthy of support, and it is compelling for multiple reasons.

Jennifer's sabbatical will prove beneficial to herself, WWCC, and the WA CTC system. By learning how Australia has raised adult literacy rates, increased education completion, and increased access to vocation training she will be able to strengthen those areas at WWCC in her role as chair of the Transitional Studies Division of WWCC. Jennifer is also involved in state-wide groups with which she could share this knowledge. This should help the SBCTC and other Washington CTCs with their programs. Her individual teaching will be improved as she learns about best practices from colleagues in Australia that have been successfully doing this work for years – which benefits our students. The knowledge she gains will allow her to both formally and informally help her colleagues at WWCC and around the state. Her project outcomes are clear and she will be able to use collected data and experiential knowledge to make valuable improvements to our Transitional Studies program. These are perfect examples of a serious and rigorous sabbatical plan.

Beyond the professional development aspects, I believe that Jennifer will benefit from this sabbatical in other ways. She will get to study a completely different education system, unburdened by a rigid timeline. This "full immersion" process should allow her to attain intricate knowledge that she can use upon return to the U.S. As a fellow tenured instructor, I know that Jennifer will benefit from the chance to get away and "recharge." When we teach multiple courses quarter after quarter, it is sometimes hard to find new ways to explore and expand our disciplines. This chance to study programs in another county while living there should be valuable, exciting, and invigorating. Jennifer will be able to share her experiences with her students, the WWCC community, and the Walla Walla community.

I feel the need to mention that Jennifer deserves this opportunity for sabbatical because she has earned it – by tirelessly working for WWCC students. She is one of the most active faculty at the college and continuously



Walla Walla Community College
Office of the President
 500 Tausick Way
 Walla Walla, WA 99362-9267
 Phone: (509) 527-4274

MEMORANDUM

TO: WWCC Board of Trustees

DATE: March 20, 2026

FROM: Chad Hickox, President

RE: Tenure Recommendations

I support the Tenure Review Committee's recommendation that the Board of Trustees grant tenure to the following faculty members:

- Jasmine Averill – Business Instructor, Clarkston
- James Bower – Communications Instructor, Clarkston
- Ricardo Escareno – Welding Instructor, Walla Walla
- Elizabeth Guerra – Human & Social Services Instructor, Walla Walla
- Aiden Hinshaw – Communications Instructor, Walla Walla
- John Kodet – Chemistry Instructor, Walla Walla
- Amber Maurer – Nursing Instructor, Clarkston
- Chris Michels – Basic Skills/HS+ Instructor, Walla Walla (WSP)
- Karlee Pruitt Larkin – Agriculture Instructor, Walla Walla
- Grayson Wallis – Agriculture Instructor, Walla Walla

I further support the continuation of the following probationary faculty in the tenure process as recommended by the Tenure Review Committee:

- Jill Andrews-Prior – Nursing Instructor, Walla Walla – Tenure Review Year 1
- Shawntelle Armstrong – Nursing Instructor, Clarkston – Tenure Review Year 2
- Dianna Dekelaita-Mullet – Psychology Instructor, Walla Walla - Tenure Review Year 2
- Heidi Ely – Nursing Instructor, Walla Walla – Tenure Review Year 1
- Erin Fussel – Faculty Librarian, Walla Walla – Tenure Review Year 1
- Kayla Hays – Nursing Clinical Instructor, Walla Walla – Tenure Review Year 2
- Lara-Ly Hendrickson – Nursing Instructor, Clarkston – Tenure Review Year 2
- Brandon Hinrichs – Diesel Instructor, Walla Walla – Tenure Review Year 2
- Gricelda Justice – Nursing Instructor, Walla Walla – Tenure Review Year 1
- Alisa Lopez – Nursing Instructor, Walla Walla – Tenure Review Year 1
- Tamera Loveday – Microbiology Instructor, Walla Walla – Tenure Review Year 1
- Joseph Montoya – Plant and Soil Instructor, Walla Walla – Tenure Review Year 2
- Hailee Rogers – Nursing Instructor, Walla Walla - Tenure Review Year 2
- Chelsy Sheppard – Nursing Instructor, Clarkston – Tenure Review Year 2

- Duane Tasker – CTAP Instructor, Walla Walla – Tenure Review Year 1

Additionally, I join the Tenure Review Committee and the Vice President of Instruction in their recommendation to not recommend tenure for the following faculty:

- Nic Griggs – Mathematics Instructor, Walla Walla – Tenure Review Year 4
- Shauna Hammond – Basic Skills/HS+ Instructor, Walla Walla (WSP) – Tenure Review Year 3



Walla Walla Community College
Office of Instruction
500 Tausick Way
Walla Walla, WA 99362-9267

MEMORANDUM

TO: Dr. Chad Hickox, President

DATE: March 19, 2026

FROM: Cynthia Azari, Interim Vice President of Instruction

RE: Tenure-Track Faculty Evaluations and Recommendations

The Tenure Review Committee met on March 4, 2026 to review and evaluate the progress of our tenure-track faculty. The administrative, student, peer, and self-evaluations for each faculty member were reviewed and discussed. Upon reviewing the material and the Tenure Review Committee's recommendation, I agree and support the recommendation to grant tenure to the following faculty who have completed three years of successful employment at Walla Walla Community College:

- Jasmine Averill - Business Instructor, Clarkston – Tenure Review Year 3
- James Bower - Communications Instructor, Clarkston – Tenure Review Year 3
- Ricardo Escareno - Welding Instructor, Walla Walla – Tenure Review Year 3
- Elizabeth Guerra - Human & Social Services Instructor, Walla Walla – Tenure Review Year 3
- Aiden Hinshaw - Communications Instructor, Walla Walla – Tenure Review Year 3
- John Kodet - Chemistry Instructor, Walla Walla – Tenure Review Year 3
- Chris Michels - Basic Skills/HS+ Instructor, Walla Walla (WSP) – Tenure Review Year 3
- Amber Maurer - Nursing Instructor, Clarkston – Tenure Review Year 3
- Karlee Pruitt Larkin - Agriculture Instructor, Walla Walla – Tenure Review Year 3
- Grayson Wallis - Agriculture Instructor, Walla Walla – Tenure Review Year 3

I also concur with the assessment and support the following recommendations for a continuance of the tenure-track status for the following faculty:

- Jill Andrews-Prior – Nursing Instructor, Walla Walla – Tenure Review Year 1
- Shawntelle Armstrong – Nursing Instructor, Clarkston – Tenure Review Year 2
- Dianna Dekelaita – Psychology Instructor, Walla Walla – Tenure Review Year 2
- Heidi Ely – Nursing Instructor, Walla Walla – Tenure Review Year 1
- Erin Fussell – Faculty Librarian, Walla Walla – Tenure Review Year 1
- Kayla Hays – Nursing Clinical Instructor, Walla Walla – Tenure Review Year 1

- Lara-Ly Hendrickson – Nursing Instructor, Clarkston – Tenure Review Year 1
- Brandon Hinrichs – Diesel Instructor, Walla Walla – Tenure Review Year 2
- Gricelda Justice – Nursing Instructor, Walla Walla – Tenure Review Year 1
- Alisa Lopez – Nursing Instructor, Walla Walla – Tenure Review Year 1
- Tamera Loveday – Microbiology Instructor, Walla Walla – Tenure Review Year 1
- Joe Montoya – Agriculture Instructor, Walla Walla - Tenure Review Year 2
- Hailee Rogers – Nursing Instructor, Walla Walla – Tenure Review Year 2
- Chelsy Shepperd – Nursing Instructor, Walla Walla – Tenure Review Year 2
- Duane Tasker – CTAP Instructor, Walla Walla – Tenure Review Year 1

I agree with the committee's recommendation to not recommend tenure for the following faculty:

- Nic Griggs - Mathematics Instructor, Walla Walla – Tenure Review Year 4
- Shauna Hammond – Basic Skills/HS+ Instructor, Walla Walla (WSP) – Tenure Review Year 3

Feel free to contact me if you have any questions.

cc: Chad Hickox, President
Stephanie Groom, Director of Human Resources
Doreen Kennedy, Executive Assistant to the President



Walla Walla Community College
Tenure Review Committee
500 Tausick Way
Walla Walla, WA 99362-9297

MEMORANDUM

TO: Dr. Chad Hickox
Date: March 20th, 2026
From: Chris Mehl, Tenure Review Committee Chair
RE: Tenure-Track Faculty Evaluations and Recommendations

The Tenure Review Committee met on March 4th, 2026 to review and evaluate the progress of tenure-track faculty. The administrative, student, peer, and self-evaluations for each member were reviewed and discussed.

The committee voted to recommend that the Board of Trustees grant tenure to the following faculty who have completed three years of successful employment at Walla Walla Community College:

- Jasmine Averill – Business Instructor, Clarkston – Tenure Review Year 3
- James Bower – Communications Instructor, Clarkston – Tenure Review Year 3
- Ricardo Escareno – Welding Instructor, Walla Walla – Tenure Review Year 3
- Elizabeth Guerra – Human & Social Services Instructor, Walla Walla – Tenure Review Year 3
- Aiden Hinshaw – Communications Instructor, Walla Walla – Tenure Review Year 3
- John Kodet – Chemistry Instructor, Walla Walla – Tenure Review Year 3
- Chris Michels – Basic Skills/HS+ Instructor, Walla Walla (WSP) – Tenure Review Year 3
- Amber Maurer – Nursing Instructor, Clarkston – Tenure Review Year 3
- Karlee Pruitt Larkin – Agriculture Instructor, Walla Walla – Tenure Review Year 3
- Grayson Wallis – Agriculture Instructor, Walla Walla – Tenure Review Year 3

The committee voted to recommend that the following probationary faculty be continued in full-time probationary employment:

- Jill Andrews-Prior – Nursing Instructor, Walla Walla – Tenure Review Year 1
- Shawntelle Armstrong – Nursing Instructor, Clarkston – Tenure Review Year 2
- Dianna Dekelaita – Psychology Instructor, Walla Walla – Tenure Review Year 2
- Heidi Ely – Nursing Instructor, Walla Walla – Tenure Review Year 1
- Erin Fussel – Faculty Librarian, Walla Walla – Tenure Review Year 1
- Kayla Hays – Nursing Clinical Instructor, Walla Walla – Tenure Review Year 1
- Lara-Ly Hendrickson – Nursing Instructor, Clarkston – Tenure Review Year 2
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- Joe Montoya – Agriculture Instructor, Walla Walla – Tenure Review Year 2
- Hailee Rogers – Nursing Instructor, Walla Walla – Tenure Review Year 2
- Chelsy Shepperd – Nursing Instructor, Walla Walla – Tenure Review Year 2
- Duane Tasker – CTAP Instructor, Walla Walla – Tenure Review Year 1

The committee voted to not recommend tenure for the following faculty:

- Shauna Hammond – Basic Skills/HS+ Instructor, Walla Walla (WSP) – Tenure Review Year 3
- Nic Griggs – Mathematics Instructor, Walla Walla – Tenure Review Year 4

Feel free to contact me if you have any questions.

Chris Mehl

Chris Mehl, Chair of the Tenure Review Committee

Cc: Cynthia Azari, Interim Vice President of Instruction
Stephanie Groom, Director of Human Resources
Doreen Kennedy, Executive Assistant to the President