

WALLA WALLA COMMUNITY COLLEGE
USE OF COLLEGE FACILITIES FOR EXPRESSIVE SPEECH
ADMINISTRATIVE PROCEDURE 2230

I. DEFINITIONS

- A. College Groups - individuals or groups currently enrolled as students or current employees of the college or guests of the college who are sponsored by a recognized student organization, employee organization, or the administration of the college.
- B. Non-College Groups - individuals, or combinations of individuals, who are not currently enrolled students or current college employees and are not officially affiliated or associated with, or guests of a recognized student organization, recognized employee group, or the administration of the college.
- C. College Facilities - include all buildings, structures, grounds, office space, athletic areas, parking lots, and virtual spaces/electronic platforms.
- D. Expressive Activity - includes, but is not necessarily limited to, informational picketing, petition circulation, the distribution of informational leaflets or pamphlets, speech-making, demonstrations, rallies, appearances of speakers in outdoor areas, protests, meetings to display group feelings or sentiments, and other types of assemblies to share information, perspective or viewpoints.

II. CONDITIONS

- A. Subject to the regulations and requirements of this policy, groups may use the campus for expressive activities. Use of college buildings is limited to hours of operation.
- B. Any sound amplification device may only be used at a volume that does not disrupt or disturb the normal use of classrooms, offices or laboratories, or any previously scheduled college event or activity.
- C. Groups are encouraged to notify the campus public safety department no later than twenty-four (24) hours before an event. However, unscheduled events are permitted so long as the event does not materially disrupt any other function occurring at the facility.
- D. All sites used for expressive activity should be cleaned up and left in the original condition and may be subject to inspection by a college representative after the event. Reasonable charges may be assessed against the individuals or sponsoring organization for the costs of extraordinary clean-up or the repair of property damage.
- E. All fire, safety, sanitation, or special regulations specified for the event must be obeyed. The college cannot and will not provide utility connections or hook-ups for purposes of expressive activity conducted according to this policy.
- F. The event must not be conducted in such a manner to obstruct vehicular, bicycle, pedestrian, or other traffic or otherwise interfere with ingress or egress to the college, college buildings or facilities, or college activities or events. The event must not create safety hazards or pose unreasonable safety risks to college students, employees, or invitees to the college.
- G. The event must not substantially and materially interfere with educational activities inside or outside any college building or otherwise prevent the college from fulfilling its mission and achieving its primary purpose of providing an education to its students. The event must not materially infringe on the rights and privileges of college students, employees, or invitees to the college.

H. The event must also be conducted in accordance with any other applicable college policies and regulations, local ordinances, and state or federal laws.

III. ADDITIONAL REQUIREMENTS FOR NON-COLLEGE GROUPS

Non-college groups that seek to engage in expressive activity on college facilities are encouraged to provide notice to the campus public safety office no later than twenty-four (24) hours before the event, along with the following information to ensure the area is not otherwise scheduled and to provide the college an opportunity to assess any security needs:

1. The name, address, and telephone number of a contact person for the individual, group, entity, or organization sponsoring the event; and
2. The date, time, and requested location of the event; and
3. The nature and purpose of the event; and
4. An estimated number of people expected to participate in the event.

IV. DISTRIBUTION OF MATERIALS

A. College groups and non-college groups alike may post information on bulletin boards, kiosks, and other display areas designated for that purpose and may distribute materials throughout the open spaces of campus. Posted materials must follow the college's policies and procedures. The sponsoring organization is encouraged, but not required, to include its name and address on the distributed information.

V. TRESPASS

- A. Non-college groups who violate these rules or whose conduct jeopardizes the health or safety of others will be advised of the specific nature of the violation. If they persist in the offense, the campus president or designee will request they leave college property. Such a request will be deemed to withdraw the license or privilege to enter onto or remain upon any portion of the college facilities of the person or group of persons requested to leave and subject such individuals to arrest under the criminal trespass provisions of Chapter 9A.52 RCW or municipal ordinance.
- B. When the college revokes the license or privilege of any person to be on college property, temporarily or for a stated period, that person may file a request for review of the decision with the vice president of administrative services or designee within ten (10) days of receipt of the trespass notice. The request must contain why the individual disagrees with the trespass notice. The decision of the vice president of administrative services or designee will be the college's final decision and should be issued within five (5) work days. The trespass notice will remain in effect during the pendency of any review period.
- C. Members of the college community (students, faculty, and staff) who do not comply with these regulations will be reported to the appropriate college office for action in accord with established college policies.

<p>Policy Contact: <u>President</u></p> <p>Approved by (Department/Body): <u>Dr. Chad Hickox, President</u></p> <p>Date Originally Approved: <u>May 23, 2022</u></p> <p>Last Reviewed/Revised on: _____</p>
