

# **College Council Minutes**

*Organizational Meeting October 4 , 2023, 3:00 PM*

## **Present:**

Chair: Chad Miltenberger

Lisa Chamberlin

Lori Peterson

Sara Egbert

Erika Bockmann

Jacquelyn Ray

Brent Hinshaw

Christy Doyle

Diana Herrmann

Brooke Marshall

Angela Evensen

Ricardo Chavez

- I. Welcome by Chad Miltenberger. Chad asked if everyone had reviewed the draft minutes from the College Council meeting of September 20, 2023, and if there were any changes needed. With no changes requested, a Motion was made by Jacquelyn Ray, Seconded by Sara Egbert and unanimously approved by College Council to accept the minutes as written.
  
- II. Review and update on Handbook was presented by Jacquelyn and Ricardo Chavez:
  - When editing or asking a question in the “draft” Handbook please use the color “green” or any color other than black as this stands out and notates that it is a new comment or question.
  - Discussion about an annual report to College Council – each council would complete a form that would focus on student success and mission fulfillment as well as accreditation.
  - It was discussed that more time needs to be dedicated to the completion of the Handbook and that going forward College Council would begin reviewing a section of the Handbook at each meeting in hopes of getting this document completed in a timely manner.
  - Jacquelyn will be sending out a section from the Handbook for review following this meeting and it will be discussed at the next meeting.
  
- III. Corrections representation status – Denise Kammers is working on the formation of the new Council as well as the Councils: Mission, vision, value, and goals statements. Upon formation of Corrections Council a representative of this Council will be appointed to College Council.

- IV. Brooke gave an update on a conversation she had with Josh Slepik with regards to representation of exempt employees on College Council. She mentioned that there is a “placeholder” for an Administrative Exempt Council that would be inclusive of all exempt employees regardless if they are union or non-union members. Brooke recommended that Josh speak with Keenan Failing as he assisted with the formation of the Classified Council and would be a good resource. At this time there is no plans to create an Administrative Exempt Council nor has there been any sign of interest in creating an Administrative Exempt Council however, if someone or some group shows interest in this, the opportunity is there.
  
- V. Web update – Lisa reviewed the web site and how to access the College Council page which contains the list of representation of council and ex officio attendees as well as the College Council Agenda’s, Meeting Minutes and ELT’s response to recommendations. There is a link for other Committee’s to submit “request a topics to-be-considered” that is directed to individuals within College Council who will ensure that these requests are addressed and added to the Meeting Agenda for consideration. There are also links to the Council Directory. October 9<sup>th</sup> is GO day for the new website!
  
- VI. A recommendation was submitted to College Council to review alternative scheduling of the Fall Conference. In the past there are some departments that have been unable to attend Fall Conference due to work load and staffing issues. A discussion followed and it was decided to forward this request to HR as they conduct a survey each year asking participants to provide feedback on what would make a better or more improved Fall Conference. A response to this request will be sent to the individual/department who initiated this request of the action that was taken by College Council and a promise of a follow-up by College Council within a certain time frame to ensure they received a response.

Next meeting will be Wednesday, October 18, 2023, at 3:00 PM.

The meeting adjourned at 4:27 PM