

College Council Minutes

Organizational Meeting September 6, 2023, 3:00 PM

Present:

Chair: Chad Miltenberger

Lisa Chamberlin	Lori Peterson
Sara Egbert	Chris Mehl
Christy Doyle	Erika Bockmann
Chad Hickox	Brooke Marshall
Angela Evensen	Graydon Stanley
Denise Kammers	

- I. Welcome by Chad Miltenberger. Chad asked if everyone had an opportunity to review the draft minutes from the College Council meeting of August 16, 2023. With no changes requested, a Motion was made by Lori Peterson, Seconded by Lisa Chamberlin and unanimously approved by College Council to accept the minutes as written.

- II. Chad introduced Graydon Stanley and Denise Kammers who are here to discuss Corrections ED and improving interface and communicating more effectively with the main college. Graydon introduced Denise Kammers, Dean of Corrections ED and explained that she would be sharing some background and a proposal with College Council as well as looking for feedback from Council.

Denise gave an overview of the Corrections ED program and what it consists of:

- Interagency Agreement WWCC/SBCTC/DOC FTE Targets
- Corrections Education Adult Programs
- Corrections Education Postsecondary Workforce Programs
- Corrections ED Organizational Chart

A proposal was made by Denise that a Corrections Education Council be formed so they have proper representation and this would provide a structured way to collaborate with main campus in a more effective and organized manner.

Discussion followed the request of this proposal. A Motion was made by Chris Mehl to recommend to ELT the consideration of the formation of a Corrections Education Council, Seconded by Lori Peterson and unanimously approved by College Council.

- III. Fall Conference begins the week of September 11th. College Council will be presenting on Wednesday, September 13th at 8:15 AM. Following is how the presentation will flow:
- Chad H. will open with organization and structure of College Council
 - Chad M. Introduction of what College Council does, communication, etc.
 - Introduction of College Council (3-4 minute for each member)

Combined slide presentation (1 for each Council,) Angela will get a “template” from Chad H. and save out in the teams file for use.

Please reach out to Chad by Friday, 9/08, if you have any thoughts or ideas on how to approach the presentation process for Fall Conference.

- IV. Chad discussed the next agenda item which is the calendar discussion and where we are on this as we have a September deadline to decide how we are going to move forward. The Councils last task was to engage our constituents and bring back their feedback so Council can consider what to do with the Calendar that Lisa presented which is focused on the 1st day of Summer quarter.

Lisa provided a recap of our prior calendar discussions:

90% of what is on the calendar is basic math that is related to when things have to occur for refunds and similar items. The only thing that is debatable is whether it is a July 1 start for Summer quarter or post July 1 start for Summer quarter.

There are many rationales for why there is a push for a July 1 start for summer quarter or a post July 1 start for Summer quarter:

- Business Office
Aligns fiscal year with academic year which alleviates a lot of budgetary issues that have to be manually dealt with by Biz Office Staff
- Payroll/HR
Aligns pay raises and COLAs with the start of the quarter rather than having to adjust all pay group payrates in the middle of a pay period (which is a heavy lift).
- Grants
Allows grants to align with fiscal calendar which resolves many reporting issues.
- Tuition Changes
Currently, when tuition rates change, students are charged the lower tuition

first, then the new rate kicks in and they are then re-charged the difference. This creates situations where students have a bill after they thought they paid their tuition – leading to frustration/drops for non-payment errors, etc. Starting July 1 or later means they get charged the correct tuition for summer and only one time.

- Advising
Allows room for two-week spring break for closing out winter quarter and opening spring
- Faculty Workload
Aligns pay raises and COLAs with the start of the quarter rather than having to adjust all pay group payrates in the middle of a pay period/academic quarter (which is a heavy lift).
- Financial Aid
Aligns better with our shift to being a header school (which improves financial aid awarding) and allows funding under some programs we currently can't fund as a trailer school
- System-wide
24 of 34 community colleges in the system start on or after July 1 because of the difficulty of splitting fiscal/academic calendars in ctclink and the reasons outlined above.

Some things that would need to be managed with this switch:

- How long the break could/should be between spring and summer quarter (could change as calendar flexes with holidays.)
- Philosophy of whether to always start summer on a Monday or move the date around to the earliest start that can be done but still on or after July 1.)
- Clear advising for summer students who would complete/transfer on how to manage/plan for any overlap of semester transfer schools.
- Managing “full quarter length classes” in the summer that would end with just a week or so before fall quarter start. Impacts some main campus classes (e.g. Welding) and summer Corrections contracts. (Options to think about: Corrections Ed aligning summer with main campus, maybe redistribute more ftes to FWS to compensate? Rethink summer Welding offerings? Team teach in summer so faculty get a break either at the front or end but there's always one instructor.)

Discussion followed amongst the College Council regarding July 1 or post July 1st Summer quarter start.

It was decided that College Council will vote at the next meeting, September 20th once HR, Payroll, and Faculty have had an opportunity to review the calendar and discuss with their constituents whether or not to accept the July 1 or post July 1 summer start date.

College Council will meet September 20th and either recommend the new calendar to ELT or not, depending on what information is brought to the next meeting by the College Council members.

Next meeting will be Wednesday, September 20, 2023, at 3:00 PM.

The meeting adjourned at 4:22 PM