



2022-23 Quarterly Final Exam Schedule

ALL INSTRUCTORS ARE STRONGLY ENCOURAGED TO:

- Provide multiple scheduled exams across a variety of start times/days for maximum flexibility, including proctored exams.
- Provide a minimum of 48 hours for students to access exams.
- Set the final exam date during the first week of class and post for students so they can address any exam conflicts.
- Begin exams on or after the first day of exams (some exceptions for Workforce programs) on Wednesday, December 7th, Wednesday, March 15th, or Wednesday, June 7th.
- Withhold correct answers and exam scores until all have taken the exam to improve integrity.
- Require final papers or projects be submitted by the end of the second day of finals (Thursday evening) to ensure adequate time for grading.
- Utilize the recommended testing schedule for on campus courses when opting to proctor in person final exams (see below).

INSTRUCTORS CANNOT:

- Provide accommodations to a student without confirming an official accommodation is in place; this includes students who indicate a COVID-related reason for missing an exam.
- Allow students from one section to “join” the exam of another section as an alternate exam option; laws protect student privacy, including fully online classes.

STUDENTS MUST:

- Check for exam information in course syllabi and Canvas announcements.
- Notify their instructors early if they cannot make a scheduled exam time/day.
- Provide accommodation information to instructors early in the quarter so there is adequate time to put appropriate supports in place.
- Abide by all guidelines and maintain the highest level of ethical standards for all coursework and assessments.

Fall 2022

Recommended Testing Schedule for On Campus Courses:

SCHEDULED COURSE START TIME	EXAM DATE AND TIME
7:30 a.m.	7:30 - 9:30 a.m., Wednesday, December 7
8:40 or 8:50 a.m.	8:40 - 10:40 a.m., Thursday, December 8
9:50 or 10:00 a.m.	9:50 - 11:50 a.m., Friday, December 9
11:00 or 11:10 a.m.	11:00 a.m. – 1:00 p.m., Wednesday, December 7
12:10 p.m.	12:10 p.m. – 2:10 p.m., Thursday, December 7
1:20 p.m.	1:20 – 3:20 p.m., Friday, December 9
2:30 p.m.	2:30 – 4:30 p.m., Thursday, December 8

3:30 p.m.	3:30 – 5:30 p.m., Friday, December 9
EVENING CLASSES	
Monday/Wednesday classes	Wednesday, December 7
Tuesday/Thursday classes	Thursday, December 8

Winter 2023

Recommended Testing Schedule for On Campus Courses:

SCHEDULED COURSE START TIME	EXAM DATE AND TIME
7:30 a.m.	7:30 - 9:30 a.m., Wednesday, March 15
8:40 or 8:50 a.m.	8:40 - 10:40 a.m., Thursday, March 16
9:50 or 10:00 a.m.	9:50 - 11:50 a.m., Friday, March 17
11:00 or 11:10 a.m.	11:00 a.m. – 1:00 p.m., Wednesday, March 15
12:10 p.m.	12:10 p.m. – 2:10 p.m., Thursday, March 16
1:20 p.m.	1:20 – 3:20 p.m., Friday, March 17
2:30 p.m.	2:30 – 4:30 p.m., Thursday, March 16
3:30 p.m.	3:30 – 5:30 p.m., Friday, March 17
EVENING CLASSES	
Monday/Wednesday classes	Wednesday, March 15
Tuesday/Thursday classes	Thursday, March 16

Spring 2023

Recommended Testing Schedule for On Campus Courses:

SCHEDULED COURSE START TIME	EXAM DATE AND TIME
7:30 a.m.	7:30 - 9:30 a.m., Wednesday, June 7
8:40 or 8:50 a.m.	8:40 - 10:40 a.m., Thursday, June 8
9:50 or 10:00 a.m.	9:50 - 11:50 a.m., Friday, June 9
11:00 or 11:10 a.m.	11:00 a.m. – 1:00 p.m., Wednesday, June 7
12:10 p.m.	12:10 p.m. – 2:10 p.m., Thursday, June 8
1:20 p.m.	1:20 – 3:20 p.m., Friday, June 9
2:30 p.m.	2:30 – 4:30 p.m., Thursday, June 8
3:30 p.m.	3:30 – 5:30 p.m., Friday, June 9
EVENING CLASSES	
Monday/Wednesday classes	Wednesday, June 7
Tuesday/Thursday classes	Thursday, June 8