



Board of Trustees, District No. 20
Walla Walla Community College
Board Meeting Agenda
Monday | November 22, 2021 | 9:30 a.m.

***Please note: To comply with Governor Inslee’s Proclamation temporarily suspending the Open Public Meetings act, public attendance will be virtual only. To connect to the Monday, November 22, 2021 Board Meeting, go to ZOOM: <https://wwcc-edu.zoom.us/j/83782352879> or dial-in: 253/215-8782. If you wish to address the Board during Public Comment, please sign up in the chat with your name and whether you are faculty, staff, student, or a community member. You will be called on individually; we ask that you keep your comments within the three-minute limit; and to remember this is intended for Public Comment – not for questions and answers.**

Board Meeting Agenda

All Times are Estimates

9:30 a.m.	Call to Order <i>Mr. Bill Warren, Chair</i>		
	Approval of Agenda <i>Mr. Warren</i>	Action	
	Consent Agenda <i>Mr. Warren</i>	Action	
	<ol style="list-style-type: none"> 1. October 27, 2021 Board Meeting Minutes 2. Personnel Update 3. 2022 Board of Trustees Meeting Schedule 		Tab 1 Tab 2 Tab 3
9:35 a.m.	President's Report <i>Dr. Chad Hickox</i>	Discuss	
9:50 a.m.	Student Government Association Activity Report ➤ Walla Walla Campus <i>Ms. Rebecca Tibbetts</i>	Discuss	
10:00 a.m.	Faculty Senate Update <i>Mr. Chris Mehl</i>	Discuss	
10:10 a.m.	Interim Fall Quarter Enrollment Report <i>Dr. Nick Velluzzi</i>	Discuss	Tab 4
10:20 a.m.	October Financial Report <i>Ms. Peggy Lauerman</i>	Discuss	Tab 5
10:30 a.m.	Transforming Lives Award <i>Mr. Warren, Ms. Michelle Liberty</i>	Discuss	

10:40 a.m.	Board Reports / Remarks ➤ Appoint Primary and Secondary Representatives to ACT Legislative Action Committee	Discuss
10:50 a.m.	Recess to Executive Session to Discuss Faculty Negotiations and to Review Performance of a Public Employee	
11:20 a.m.	New and Unscheduled Business	Discuss
11:30 a.m.	Public Comment <i>Persons wishing to express their views on any matter must sign up in advance and are limited to three minutes.</i>	Discuss
11:45 a.m.	Adjournment	

**Board of Trustees Meeting Minutes
Community College District No. 20
Walla Walla Community College**

The Board of Trustees of Community College District No. 20 met in regular session on Wednesday, October 27, 2021, via Zoom. Ms. Michelle Liberty called the meeting to order at 9:30 a.m.

Trustees present: Ms. Michelle Liberty
Mr. Tim Burt
Mr. Sergio Hernandez

Administrators present: Dr. Chad Hickox, President
Dr. Jess Clark, Vice President, Instruction
Ms. Sherry Hartford, Vice President of Human Resources
Ms. Peggy Lauerman, Vice President, Finance
Dr. Nick Velluzzi, Vice President, Enrollment Services and Institutional Effectiveness
Mr. Jerry Anhorn, Dean, Workforce Education
Ms. Margarita Banderas, Director, Equity, Diversity, & Inclusion
Ms. Jessica Cook, Executive Director, WWCC Foundation
Dr. Karl Easttorp, Director, Marketing & Communications
Ms. Denise Kammers, Dean, Corrections Education, CRCC
Ms. Jacquelyn Ray, Director, Library Services
Ms. Jodi Worden, Executive Director of Continuing Education & Community Engagement

Also present: Dr. Lisa Chamberlin, ctcLink Project Manager/Organizational Change Manager
Ms. Doreen Kennedy, Recording Secretary
Mr. Bryan Ovens, AAG
Ms. Nadine Stecklein, Director, Student Life
Ms. Cindy Walker, Assistant Dean, Workforce Education

Approval of Agenda.

Mr. Hernandez moved and Mr. Burt seconded to approve the agenda for the October 27, 2021 Board of Trustees meeting as presented. *Motion carried.*

Consent Agenda.

Mr. Hernandez moved and Mr. Burt seconded that the consent agenda items be approved or accepted, as appropriate:

- 1) September 22, 2021 Board Meeting Minutes and 2) Personnel Update. *Motion carried.*

Student Government Association Activity Report.

- **Clarkston Campus.** Ms. Sheila Flowers, Clarkston SGA President, reported that:
 - SGA members had a great Welcome Week helping students navigate campus and assist with questions.
 - SGA had information monitors installed in all Clarkston campus buildings to keep students up-to-date on events. In addition, they are researching information software systems to display on the monitors and hope to have that up and running soon.
 - The new student activity center is seeing a high level of student usage.
 - SGA members are working on rebuilding student clubs, which had little activity over the past year due to the pandemic.
 - Students participated in the Lewiston Round-up parade, joined by DUB, the WWCC mascot.
 - A domestic violence awareness event was held on campus October 26, 2021 in honor of Domestic Violence Awareness month. WWCC hosted a legal advocate and volunteer coordinator from the YWCA. Student interaction was great, resulting in six students who signed up to volunteer at the YWCA.
 - Upcoming SGA events:
 - Trunk or Treat community event, 10/29/21
 - Veteran's Day parade, 11/13/21
 - Thanksgiving baskets
 - Christmas light parade with float built by SGA, 12/4/21

AHE Update. Jim Peitersen reported that AHE members have been focusing on the following issues:

- Effects and long-term implications of the Governor's vaccine mandate, namely the loss of colleagues and the impact that has on the College, staff/faculty, and students.
- Ongoing enrollment concerns, both in the short and long term, across all WWCC campuses - Walla Walla, Clarkston, WSP and Coyote Ridge. Faculty are hearing that students are having difficulty with the availability and diversity of class offerings due to the cancellation of courses caused by low enrollment.
- Student attestation, exemption and accommodation process, including health and safety concerns depending on how students are accommodated.
- Budget concerns and some discontent regarding the need for furloughs last year as we report news of plentiful reserves and receipt of federal monies.
- ctLink transition.

- Contract negotiations and negotiations for high demand and Guided Pathways monies and nurse educator funds. Concerns that the legislature is creating an environment catered to different classes of instruction – high-demand/low-demand faculty.

Interim Fall Quarter Enrollment Report. Dr. Velluzzi reviewed the Interim Fall Quarter Enrollment Report, noting that compared to the close of the previous fall quarter:

- State supported enrollment reporting 1,640 FTE, down about 1%
- Contract enrollment was at 1,075 FTE, a 4% increase
- Self-support enrollment reporting 37 FTE, down 11 FTE
- BAS programs reporting 78 FTE, up 17 FTE
- Running Start reporting 222 FTE, down 7 FTE

September Financial Report. Ms. Lauerman reviewed the financial report for the period ending September 30, 2021, including:

- Operating Budget Reconciliation
- Revenue
- Expenditures – by Category and Function
- Course/Program Fees
- Ms Lauerman pointed out that the methodology for state reimbursements has changed resulting in quicker cash flow return and that grant information was not included in the September report due to the recent transition of the grants and contracts position in Business Services, it is expected that reporting will resume next month.

First Read: 2022 Board of Trustees Meeting Schedule. Dr. Hickox presented the proposed 2022 Board of Trustees Meeting Schedule, noting the dates reflected meeting on the fourth Wednesday of each month. It was noted that due to the potential overlap of the ACT fall conference each year, that the November 2022 meeting date may need to be adjusted. Dr. Hickox will reach out to ACT to determine if a date has been selected for the 2022 conference and make an adjustment to the meeting schedule if necessary. By consensus, the Board agreed the schedule could be placed on the consent agenda for the November Board meeting.

President's Report. Dr. Hickox reported on the following:

- Work is progressing in the expenditure of MacKenzie Scott funds for this year. The recruitment specialist job descriptions are currently being developed and in collaboration with the Governance Council, work has begun to implement the innovative ideas fund process.
- WWCC, acting as the lead institution, has partnered with the Port of Walla Walla, the City of Walla Walla, the City of College Place, and Walla Walla University to submit an Economic Development Administration (EDA) proposal for The Build Back Better funding initiative in support of developing our regional economy. The funding initiative is two parts, the first part is to seek a planning grant, with notification of receipt to occur in December. The full proposal is due in March of 2022.

- The VPSS recruitment is underway. Two finalists have been identified, with one meeting taking place last week and another meeting scheduled this week.
- WWCC is hosting a vaccine clinic today on the Walla Walla campus. Currently, we do not have any additional clinics scheduled in Walla Walla. Our local health department is anticipating an increase in demand and may not have the capacity to continue to host vaccine clinics on campus. In Clarkston, we had partnered with Washington State University (WSU) to bring their mobile vaccination clinic to the Clarkston campus, however there was such low demand that WSU canceled future clinics. Updates will be provided if the circumstances change and WWCC is able to continue to host additional vaccine clinics on campus.
- Department of Corrections (DOC) notified us this week that they are reducing WWCC's corrections contract allocation at Washington State Penitentiary (WSP) from 740 FTE's to 705 FTE's. The impact of legislation passed in the last year or two has decreased the number of incarcerated individuals. We do not have any concrete numbers or any clear sense of what's going to happen with Coyote Ridge Corrections Center (CRCC), but we can anticipate that there will be similar reductions occurring there.
- With guidance and direct consultation from the Office of Financial Management (OFM), the State Board for Community & Technical Colleges (SBCTC), and our Assistant Attorney's General (AAG), a process was created that required employees to attest to their vaccination status. Unvaccinated employees could seek a religious or medical exemption, and if granted, conversations shifted to accommodations. Local authorities, such as a Board of Trustees, were explicitly instructed by the Governor that they had no control over the implementation of his mandate. Of the 38 exemptions received, every exemption was granted and accommodations were able to be provided for approximately 14 employees. WWCC is looking at the departure of approximately 18 full- and part-time employees, accounting for 3.6% of our 492 employees. When discussing numbers, it's easy to forget that these are individuals, people whose lives have been disrupted. They are valued colleagues, valued friends and it's important to emphasize how painful this whole situation and whole process has been, not only for them, but for everyone who remains at the College, for the students that they serve.
- WWCC is doing everything in its power to mitigate impacts to the College, to employees, and to students. Students remain our primary focus, the reason the College exists is to educate students. As vaccination is not a condition of enrollment, WWCC will be as assertive as possible in accommodating students. Unvaccinated students can transition to online student status or they can submit a medical or religious exemption and accommodation request. Each request for exemption is being reviewed in the same way that exemptions were reviewed for employees, on a case-by-case basis. While the Governor did not allow employees to be accommodated via masking and testing, as they were explicitly excluded from his list of suitable accommodations, they are not excluded as accommodations for students. The goal is to keep the faculty and staff as safe as we can while keeping students as safe as we can and maintaining focus on access to education.

- Concern has been shared that the College has changed its approach regarding the vaccine mandate. This is in reference to a college-wide email that was sent on June 18, in which it stated that WWCC was not going to require the vaccine and that the College didn't have the infrastructure to support the collection of that information. It was also stated in the same email that WWCC would continue to stay abreast of changes at the state level and should the county, state or federal guidelines or requirements change, we would update our plan accordingly. On August 23, the Governor updated his expectations regarding higher education and implemented a vaccine mandate. Giving the proclamation the force of law changed everything. With the resources of the State, SBCTC was able to reprogram the student management system to code it at the state level in a way that gave colleges the infrastructure needed to track vaccination status in a secure, confidential way. The circumstances were not a change in course or an instance of dishonesty, WWCC responded to a change in situation as it unfolded at the state level.
- Jarrod Molnaa has been hired as the new head baseball coach. Mr. Molnaa is an extremely dedicated WWCC alumnus and former assistant coach who has played at the 4-year level and has coached as both a head coach for a club team and as an assistant coach at another university. In addition, an individual has been identified to fill the role of head volleyball coach, this person was an assistant volleyball coach prior to the vaccine mandate. Work is still ongoing in the filling of another key position in athletics.

Board Reports / Remarks.

- **Appoint Primary and Secondary Representatives to ACT Legislative Action Committee.**
This item was tabled to the November meeting.

Mr. Burt requested an update on the appointment of the new Trustee. Dr. Hickox indicated that he had not received any additional information since the last update was received, however he would contact the Boards and Commissions office for a status update.

New and Unscheduled Business. It was noted that the upcoming November 19 Board meeting conflicted with the ACT conference scheduled on that day. To alleviate the conflict, it was determined that the November 19 meeting would be moved to November 22, 2021 at 9:30 AM.

Mr. Hernandez moved and Mr. Burt seconded to approve changing the date of the November Board of Trustees meeting from November 19, 2021 to November 22, 2021 at 9:30 AM. *Motion carried.*

Public Comment.

- Brandon Burns, parent of a student athlete, made the following statement: *"Thank you, Madam chair or vice chair, and Board. Thank you for listening to me today. The accommodation issue is going to impact your school more than you understand, by that it's going to cause the students to leave, faculty have already left. The Foundation money, booster money and local support to your community is going to hurt you in every*

way. I've seen this, I've been in the EMS industry for 29 years and I fully understand the effects of losing people. Also, your city, your school and your hospital have all found out that they could not afford to lose people, especially during this time. It's harder now to find people to take positions than keep the ones currently and give them accommodations. Nobody can afford to lose anybody and everybody seems to be a part of your college and doing good things for your college and for your students. My concern is, is everybody got the exemption, but not everybody got the accommodation. Accommodations need to be given on their religious beliefs. And, I don't think you can say that by losing their job, or being told they had to leave, makes a stronger case than just writing something on paper. It's time for the Board to step up and really look at the issues. I've heard everything the President said, but in fact, he's incorrect on a lot of the issues. Like I said, I deal with this every day. The COVID vaccine does not stop people from getting COVID, it reduces the side effects. The CDC, the State Department of Health have all said the way to mitigate it is masking, social distancing and controlling your hygiene. It was also said by an epidemiologist at Fred Hutchinson, again, the vaccination is not a fix all, it does not stop you from getting it. If this was true, we would force everybody to get every shot out there, which is not happening. Being in the industry for 29 years, I can tell you nobody's been getting every shot, they're not gonna do it and they're not gonna continue to be told that they have to. This Board needs to make the right decision and give everybody the accommodations; the Faculty, the students, everybody. Bring people back to work that were doing great jobs for your school and great jobs for the students that have been coming to your school, and are going to continue to come to your school. Now is not a time to get rid of people, now is not a time to force people out. Now is the time to stay strong and united, whether you're in the Union or out of the Union, whether you're a coach or you teach in the classroom. The time is now to keep everybody in the facility to keep doing their good work for the students, which is what they're there for. I hope you take my recommendation and the effects of what I'm saying with a lot of history dealing with this in 29 years. I know it's hard for people to say that they've looked into this, but I've researched this for 29 years, a lot of the stuff we deal with every day. I want to protect everybody, but protection can be done by doing with what I gave you. Thank you for your time, and have a great day."

- Jennifer Thonney, community member and former employee, made the following statement: *"Yes, thank you, I am Jennifer Thonney. I have been employed by the College for 13 years. I most recently developed our new guided self-placement system, which has been serving our students well. I have also been on our co-requisite math team, developing the new curriculum we're using to close equity gaps in our pre-college math population. I have been teaching in the math department, both in-person and online, for the last 11 years and loved every minute of it. This College has always had my full support. I noticed my name was not on the list of separated employees, but in September, I was terminated for refusing to comply with the Governor's Vaccine Mandate. I was not alone in this declination, and there are other names not on that list that were also terminated, or resigned, in protest of the mandate. On October 18, after*

being granted exemptions, 20 employees that I know of were refused accommodations or only given temporary accommodations, even in cases where remote work was a viable option. Our President, in his opening address this fall, told employees we need to stay focused on mutual support of each other, that's how we're going to continue to be successful. But it has been clear through this process, that the voices of those against the mandate have been hushed, pushed aside and completely ignored. Emails inviting dialogue have been deleted. Concerns for equitable treatment of students who will not comply have also been ignored. Students who are not vaccinated are going to be prohibited from accessing campus resources that they have paid for as part of their tuition. Employees were told that their exemption process would be interactive, but yet when their religious beliefs were questioned, they were told to offer their own accommodation recommendations and the College offered no suggestions or support in discovering solutions. When asked about the possibility of using antibodies to exempt those who have natural immunity, the administration said that we should refer to the Department of Health rather than seeking an answer for us. Other employers in Walla Walla have found ways to accommodate and keep their valued employees while respecting their religious convictions. And WWCC has made no effort to keep these employees. One hundred percent compliance, did not have to mean 100% vaccinated people working here when RCW codes allow for religious and medical exemptions. We have lost more than 150 years of experience and at least 24 good people to this mandate, and our President is quoted as saying there are relatively a small number of employees affected. If this College is interested in teaching critical thinking and diversity of opinion to its students, it has failed in that mission in regards to the handling of this mandate. When deans and department chairs offer viable solutions and make reasonable requests and are consistently turned down in favor of the harshest treatment of the employees with differing opinions to the administration, then we are not a college of inclusion and equity. I am concerned for the future of this College and its students, this is not the WWCC that I knew. Thank you."

Adjournment. The meeting adjourned at 11:04 a.m.

Dr. Chad E. Hickox, President

ATTEST:

Ms. Michelle Liberty, Vice Chair
Board of Trustees

WALLA WALLA COMMUNITY COLLEGE

MEMORANDUM

DATE: November 16, 2021
TO: Board of Trustees
FROM: Sherry Hartford, Vice President of Human Resources
SUBJECT: Personnel Update

Below is an update reflecting changes to college personnel in October 2021.

New Hires

Molnaa, Jarrod – Head Baseball Coach/Facilities Manager/SIO
Sandford, Kendra – Administrative Assistant 3, Arts & Sciences
Snell, Janet – Fiscal Analyst 5, Business Services
Rudnick, David – Business Systems Analyst, eLearning
Bockmann, Jeffrey – Business Systems Analyst, eLearning
Ruiz, Andrea – Program Coordinator, Welcome Center
Warren, Rachel – Fiscal Analyst 5, Business Services
Ruiz, Jessica – Administrative Assistant to Executive Leadership
Downing, Haleigh – Human Resource Consultant Assistant 2
Newhouse, Kailey – Retail Clerk 2, Bookstore

Separated

Hansell, Michele – Fiscal Analyst 1
Hayford, Mark – Custodian 2
Klein, George – Grounds & Nursery Specialist 3
Evans, Debi – Instruction & PeopleSoft Accessibility Specialist
Kalhar, Laurie – Perkins Program Coordinator
Rennison, McKinley-Paige – Athletics Trainer
Schutter, Bobbie Sue – Disability Support Services Coordinator
Pearson, Susan – Dean of Transitional Studies & High School Programs
Boyington, Juli – Human Resource Consultant Assistant 2

Changes

Whitehurst, Corinna – Program Assistant, TRiO

Full-Time Positions Currently Posted

Administrative Assistant to the VP of Finance, Walla Walla
Athletic Trainer, Walla Walla
Business Systems Analyst-Finance, Walla Walla
CNC Instructor, Washington State Penitentiary
Custodian 2, Walla Walla
Director, Campus Security and Environment Health & Safety, Walla Walla

Disability Support Services Coordinator, Walla Walla
Fiscal Analyst 1 (two openings), Walla Walla
Librarian (two tenure track openings), Walla Walla
Maintenance Mechanic 3, Walla Walla
Mathematics Instructor (two tenure track openings), Walla Walla
Nursing Instructors, Walla Walla and Clarkston
Nursing Lab Assistant, Clarkston
Program Coordinator, Washington State Penitentiary
Scholarship Coordinator, Walla Walla
Sociology Instructor, Walla Walla
Surplus Inventory Control Specialist 4, Walla Walla

Adjunct Positions Currently Posted

Basic Skills Instructors, Coyote Ridge Corrections Center
Business Program Instructors, Coyote Ridge Corrections Center
Business Program Instructors, Washington State Penitentiary
Certified Nursing Assistant Instructors, Clarkston and Walla Walla
Clinical Nursing Instructors, Clarkston and Walla Walla
English Instructors, Coyote Ridge Corrections Center
Human & Social Services Instructors, Coyote Ridge Corrections Center
Mathematics Instructors, Walla Walla

Upcoming Searches

Opportunity Grant Coordinator, Walla Walla
Navigator, Human and Social Sciences, Walla Walla
Program Assistant, Enrollment Services (non-permanent), Walla Walla
Program Specialist, Clarkston
Secretary Senior, Student Success Center, Walla Walla



Office of the President
Walla Walla Community College
 500 Tausick Way
 Walla Walla, WA 99362-9267
 Phone: (509) 527-4274
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MEMORANDUM

TO: WWCC Board of Trustees

DATE: November 17, 2021

FROM: Chad Hickox, President

RE: 2022 WWCC Board of Trustees Meeting Schedule – Second Reading / Consent Agenda

The following represent the proposed dates for the 2022 Walla Walla Community College Board of Trustees meetings. One change has been made since it was presented to you at the October Board Meeting, i.e., the Friday, November 18, 2022 meeting has been changed to Wednesday, November 30, 2022 to avoid overlap with the ACT Fall Conference. The date has been changed below. Thank you.

Date	Time	Location
Wednesday, January 26, 2022	9:30 a.m.	TBD
Wednesday, February 23, 2022	9:30 a.m.	
Wednesday, March 23, 2022	9:30 a.m.	
Wednesday, April 27, 2022	9:30 a.m.	
Wednesday, May 25, 2022	9:30 a.m.	
Wednesday, June 22, 2022	9:30 a.m.	
Wednesday, July 27, 2022	9:30 a.m.	
Wednesday, August 24, 2022	9:30 a.m.	
Wednesday, September 28, 2022	9:30 a.m.	
Wednesday, October 26, 2022	9:30 a.m.	
Wednesday, November 30, 2022	9:30 a.m.	
Wednesday, December 28, 2022	9:30 a.m.	



Walla Walla Community College

500 Tausick Way
Walla Walla, WA 99362-9267
(509) 522-2500
FAX (509) 527-4800

DATE: November 16, 2021
TO: Board of Trustees
FROM: Dr. Nick Velluzzi
RE: Fall Quarter Enrollment

The corresponding tab provides an enrollment report for Fall Quarter 2021.

- State-supported enrollment for fall quarter is reporting 1,636 FTE, a decline of 26 FTE (about 1%) from the **close** of fall 2020.
- Contract enrollment is reporting 1,174 FTE, an increase of 141 FTE (about 12%). Corrections education is reporting 920 FTE, up 141 FTE from 779 FTE at the close of last fall.
- Self-support enrollment is reporting 40 FTE, which is down 8 FTE from the **close** of last fall quarter.
- Enrollment in the Bachelors of Applied Science (BAS) programs is reporting 80 FTE, up 19 FTE from 61 FTE at the **close** of last fall quarter.
- Running Start is reporting 221 FTE, down 8 FTE from the **close** of last fall quarter.

WWCC Enrollment Report for Fall 2021 / Winter 2022

As of November 15, 2021

All current and future quarter FTEs are estimates and subject to change. Historical FTEs match SBCTC official records.

FTE by Funding Source

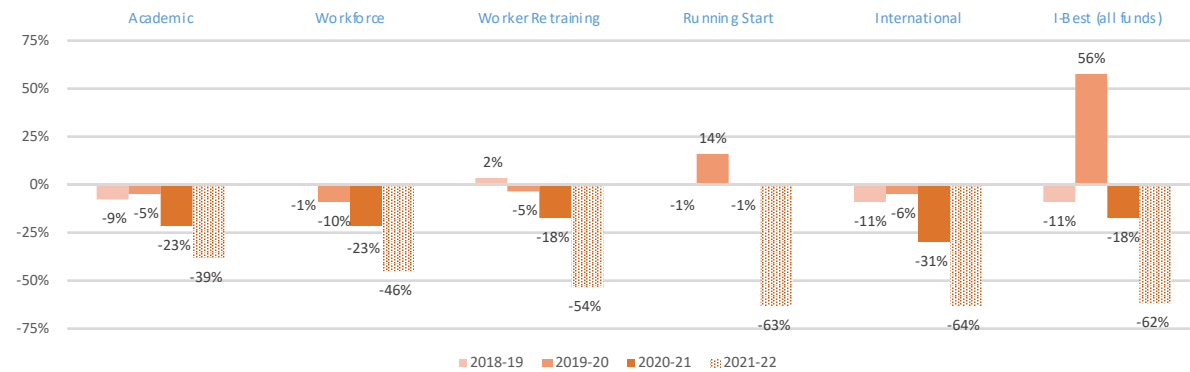
	2018-19				2019-20				2020-21				2021-22			
	State FTE	Contract FTE	Self support FTE	Total FTE	State FTE	Contract FTE	Self support FTE	Total FTE	State FTE	Contract FTE	Self support FTE	Total FTE	State FTE	Contract FTE	Self support FTE	Total FTE
summer	689	889	41	1,619	561	972	36	1,569	474	759	6	1,239	375	845	16	1,236
fall	2,367	1,347	31	3,745	2,277	1,362	75	3,714	1,662	1,033	48	2,743	1,636	1,174	40	2,850
winter	2,371	1,353	29	3,753	2,158	1,529	38	3,724	1,549	1,022	33	2,603	805	28	2	835
spring	2,199	1,341	40	3,580	1,829	1,016	8	2,853	1,403	1,156	25	2,584				0
Total	7,626	4,930	141	12,697	6,825	4,879	157	11,860	5,088	3,970	112	9,169	2,816	2,047	58	4,921
AAFTI	2,542	1,643	47	4,232	2,275	1,626	52	3,953	1,696	1,323	37	3,056	939	682	19	1,640

Three-year average: 2,171
 State Allocation Plan for 2021-22: 3,157 (-31%)

Change to date

		Δ prev.yr.	Δ 3yrs.	3-yr avg. Δ
State	summer	-21%	-46%	-18%
	fall	-2%	-31%	-11%
	winter	-48%	-66%	-28%
	spring			
	annual			
Contract	summer	11%	-5%	0%
	fall	14%	-13%	-3%
	winter	-97%	-98%	-39%
	spring			
Self Support	summer	167%	-61%	24%
	fall	-17%	30%	31%
	winter	-94%	-93%	-25%
	spring			

Annual Change in FTE by Class Intent and Program



FTE Highlights by Class Intent and Funding Source

Duplicative. Do not sum to totals		2018-19				2019-20				2020-21				2021-22			
		summer	fall	winter	spring	summer	fall	winter	spring	summer	fall	winter	spring	summer	fall	winter	spring
intent*	State																
	Academic	237	851	859	814	240	870	799	705	245	659	588	531	184	687	359	
	Workforce	309	1,214	1,148	1,119	232	1,111	1,088	968	183	848	823	760	160	833	418	
	Basic Ed. for Adults	117	165	229	168	61	140	135	76	25	54	57	63	22	69	7	
	Pre-College	26	137	134	98	29	155	136	80	21	101	80	48	9	47	22	
	Worker Retraining	93	380	379	366	102	352	361	342	98	271	304	278	80	240	119	
	I-Best**		30	21	47		44	26	33	11	15	24	22	9	27	8	
	BAS		3	7	9	4	49	49	45	5	61	65	70	22	80	44	
	International	8	20	19	21	4	19	23	18	6	14	11	13	2	9	5	
	Contract																
DOC	888	1,018	1,052	1,056	972	1,074	1,244	766	748	779	778	887	835	920			
Running Start		199	202	183		232	234	202		229	221	211		221	21		
Alternative HS		97	93	86		9	42	28		1	19	23		5	10	2	
College in HS		14		10			3	10			1	8		2	2		
I-Best**	63	60	70	68	123	95	165	74	101	101	94	93	69	62			

Full-time Equivalent (FTE) enrollments are an analytical measurement of student activity across the term, equal to 15 quarterly or 45 annual credits, and may not match billing requirements for all programs.

*Based on intent of the course as defined by CIP. Does not equate to department or college organizational structures.

**All state-funded I-Best enrollments receive a 75% enhancement. Enhancement of contract -funded courses began in 2017-18.

Financial Presentation October 31, 2021

Board of Trustees Meeting
November 22, 2021



Presentation Summary

Today's review includes operating results for year to date ending, October 31, 2021.

- Operating Budget Reconciliation
- Revenue
- Expenditures; by category and function
- Course/Program Fees
- Grants & Contracts
- Questions



Operating Budget Reconciliation

Approved 2021-2022 Operating Budget	\$32,353,217
Approved 2021-2022 Course/Program Fees Budget	1,328,002
Approved 2021-2022 Operating Budget	\$33,681,219

Operating Budget

Approved 2021-2022 Operating Budget Spending	\$32,353,217	
Allocation 1 - Equity & Access (SB 5194)	195,000	} 447,664
Allocation 1 - Diversity Bill (SB 5227)	53,051	
Allocation 1 - Menstrual Products (ESHB 1273)	5,359	
Allocation 2 - Homeless College Students Assistance	91,104	
Allocation 2 - Student Assistance Grant - WEIA	100,000	
Allocation 2 - Goldstar Families	3,150	
Updated 2021-2022 Operating Budget Spending	\$32,800,881	

Revenue

	2021-2022 Adjusted Budget	% of Total	2021-2022 YTD Actuals	% of Budget	2020-2021 YTD Actuals	% of Budget	Difference over Prior Year	% Change YOY
State Allocation								
Base Allocation	\$18,965,346	58%	\$5,049,389	27%	\$4,260,874	27%	\$788,514	19%
Opportunity Grant	461,412	1%	90,847	20%	136,347	30%	-45,500	-33%
Worker Retraining	1,766,323	5%	439,689	25%	463,437	26%	-23,747	-5%
Total State Revenue	\$21,193,081	65%	\$5,579,925	26%	\$4,860,659	27%	\$719,267	15%
Operating Fee & Other Revenue								
Operating Fee	\$6,100,000	19%	\$2,391,141	39%	\$2,141,867	35%	\$249,274	12%
Student Fees/Other Misc Rev	365,748	1%	122,066	33%	220,021	25%	-97,956	-45%
Open Doors Program	250,000	1%	-	0%	-	0%	-	0%
Running Start	1,700,000	5%	-	0%	-	0%	-	0%
Foundation Support	200,000	1%	50,000	25%	50,000	25%	-	0%
Grants and Contracts - Indirect	1,000,000	3%	250,004	25%	221,165	22%	28,839	13%
Community Service	181,780	1%	94,460	52%	54,223	16%	40,237	74%
Ancillary Programs	150,000	0%	21,402	14%	24,962	17%	-3,561	-14%
Total Tuition & Other Revenue	\$9,947,528	30%	\$2,929,072	29%	\$2,712,239	9%	\$216,833	8%
Use of Fund Balance (ctcLink)	\$1,045,000	3%	\$362,882	1%	\$0		\$362,882	0%
CRSSAA/ARPA Funding	\$615,272	2%	\$0	0%	\$0	26%	\$0	0%
TOTAL REVENUE	\$32,800,881	100%	\$8,871,880	27%	\$7,572,898	26%	\$1,298,982	17%

Expenditures, *by Category*

	2021-2022 Adjusted Budget	% of Total	2021-2022 YTD Actuals	% of Budget	2020-2021 YTD Actuals	% of Budget	Difference over Prior Year	% Change YOY
Salaries and Wages	\$19,883,524	61%	\$4,661,288	23%	\$4,260,783	24%	\$400,504	9%
Benefits	6,674,033	20%	1,646,946	25%	1,713,387	28%	-66,441	-4%
Rents	40,460	0%	8,498	21%	4,160	11%	4,338	104%
Utilities	899,188	3%	202,569	23%	162,489	18%	40,081	25%
Goods and Services	2,927,416	9%	915,360	31%	497,119	19%	418,241	84%
Travel	106,095	0%	2,818	3%	1,431	4%	1,387	97%
Equipment	306,591	1%	67,127	22%	40,452	13%	26,675	66%
Fin Aid, Debt Service, Transfer	1,715,523	5%	283,658	17%	342,401	22%	-58,743	-17%
<i>Equity&Access/Diversity Bill</i>	<i>248,051</i>	1%	<i>0</i>	0%	<i>0</i>	0%	<i>0</i>	0%
TOTAL EXPENSE	<u>\$32,800,881</u>	100%	<u>\$7,788,264</u>	24%	<u>\$7,022,223</u>	24%	<u>\$766,041</u>	11%

Expenditures, *by Function*

	2021-2022 Adjusted Budget	% of Total	2021-2022 YTD Actuals	% of Budget	2020-2021 YTD Actuals	% of Budget	Difference over Prior Year	% Change YOY
Instruction	\$11,998,506	37%	\$2,340,656	20%	\$2,454,940	21%	-\$114,284	-5%
Community Service	181,782	1%	55,784	31%	44,959	13%	10,825	24%
Instructional Computing	320,900	1%	107,488	33%	95,021	47%	12,467	13%
Ancillary Programs	150,000	0%	26,684	18%	26,478	18%	206	1%
Academic Administration	2,667,356	8%	814,552	31%	788,103	30%	26,448	3%
Library Services	616,074	2%	175,925	29%	191,868	34%	-15,943	-8%
Student Services	4,741,520	14%	1,129,011	24%	1,134,789	29%	-5,777	-1%
Institutional Support	8,435,786	26%	2,211,890	26%	1,473,820	23%	738,070	50%
Facility Services	3,440,906	10%	926,273	27%	812,244	25%	114,030	14%
<i>Equity&Access/Diversity Bill</i>	<u>248,051</u>	1%	<u>0</u>	0%	<u>0</u>	0%	<u>0</u>	0%
TOTAL EXPENSE	<u>\$32,800,881</u>	100%	<u>\$7,788,264</u>	24%	<u>\$7,022,223</u>	24%	<u>\$766,041</u>	11%

Course/Program Fees

	2020-2021 Adopted Budget	% of Total	2020-2021 YTD Actuals	% of Budget	2019-2020 YTD Actuals		Difference over Prior Year	% Change YOY
Course/Program Fee Revenue	\$1,328,002	100%	\$602,926	45%	445,514	30%	\$157,413	35%
Course/Program Fee Expense	\$1,328,002	100%	\$296,437	22%	261,130	17%	\$35,307	14%
Totals			<u>\$306,489</u>		<u>\$184,383</u>		<u>\$122,106</u>	

Grants & Contracts

	Current Month Budget Changes	2020-2021 YTD Budget	Expenditures to Date	YTD % Spent
Corrections Education	\$0	\$7,068,967	\$2,193,364	31%
State Funded Grants	\$0	2,578,645	480,767	19%
Federal Funded Grants	\$0	1,756,624	276,847	16%
CARES, CRRSAA, ARPA	\$0	7,765,584	2,202,010	28%
Private Funded Grants	\$0	381,571	28,209	7%
Fiscal Agent Grants	\$0	793,687	273,426	34%
TOTAL GRANTS & CONTRACTS	<u>\$0</u>	<u>\$20,345,078</u>	<u>\$5,454,623</u>	<u>27%</u>

Questions ?
