



**Board of Trustees, District No. 20**  
**Walla Walla Community College**  
**Board Meeting Agenda**  
**Wednesday | October 27, 2021 | 9:30 a.m.**

**\*Please note: To comply with Governor Inslee’s Proclamation temporarily suspending the Open Public Meetings act, public attendance will be virtual only. To connect to the Wednesday, October 27, 2021 Board Meeting, go to ZOOM: <https://wwcc-edu.zoom.us/j/86519850724> or dial-in: 253/215-8782. If you wish to address the Board during Public Comment, please sign up in the chat with your name and whether you are faculty, staff, student, or a community member. You will be called on individually; we ask that you keep your comments within the three-minute limit; and to remember this is intended for Public Comment – not for questions and answers.**

**Board Meeting Agenda**

*All Times are Estimates*

<b>9:30 a.m.</b>	<b>Call to Order</b> <i>Ms. Michelle Liberty, Vice Chair</i>		
	<b>Approval of Agenda</b> <i>Ms. Liberty</i>	<b>Action</b>	
	<b>Consent Agenda</b> <i>Ms. Liberty</i>	<b>Action</b>	
	<b>1. September 22, 2021 Board Meeting Minutes</b>		<b>Tab 1</b>
	<b>2. Personnel Update</b>		<b>Tab 2</b>
<b>9:35 a.m.</b>	<b>Student Government Association Activity Report</b> ➤ <b>Clarkston Campus</b> <i>Ms. Sheila Flowers</i>	<b>Discuss</b>	
<b>9:45 a.m.</b>	<b>AHE Update</b> <i>Mr. Jim Peitersen</i>	<b>Discuss</b>	
<b>9:55 a.m.</b>	<b>Interim Fall Quarter Enrollment Report</b> <i>Dr. Nick Velluzzi</i>	<b>Discuss</b>	<b>Tab 3</b>
<b>10:05 a.m.</b>	<b>September Financial Report</b> <i>Ms. Peggy Lauerman</i>	<b>Discuss</b>	<b>Tab 4</b>
<b>10:15 a.m.</b>	<b>First Read: 2022 Board of Trustees Meeting Schedule</b> <i>Dr. Chad Hickox</i>	<b>Discuss</b>	<b>Tab 5</b>
<b>10:20 a.m.</b>	<b>President's Report</b> <i>Dr. Hickox</i>	<b>Discuss</b>	

<b>10:50 a.m.</b>	<b>Board Reports / Remarks</b> ➤ <b>Appoint Primary and Secondary Representatives to ACT Legislative Action Committee</b>	<b>Discuss</b>
<b>11:00 a.m.</b>	<b>New and Unscheduled Business</b>	<b>Discuss</b>
<b>11:10 a.m.</b>	<b>Public Comment</b> <i>Persons wishing to express their views on any matter must sign up in advance and are limited to three minutes.</i>	<b>Discuss</b>
<b>11:25 a.m.</b>	<b>Adjournment</b>	

## **Board of Trustees Meeting Minutes Community College District No. 20 Walla Walla Community College**

The Board of Trustees of Community College District No. 20 met in regular session on Wednesday, September 22, 2021, in the Water & Environmental Center and via Zoom. Mr. Sergio Hernandez called the meeting to order at 9:32 a.m.

**Trustees present:** Mr. Sergio Hernandez  
Mr. Tim Burt  
Ms. Michelle Liberty  
Mr. Bill Warren

**Administrators present:** Dr. Chad Hickox, President  
Dr. Jess Clark, Vice President, Instruction  
Ms. Peggy Lauerman, Vice President, Finance  
Dr. Nick Velluzzi, Vice President, Enrollment Services and Institutional Effectiveness  
Ms. Kathy Adamski, Dean, Nursing Education  
Mr. Jerry Anhorn, Dean, Workforce Education  
Ms. Margarita Banderas, Director, Equity, Diversity, & Inclusion  
Mr. Brent Caulk, Dean, Corrections Education, WSP  
Ms. Jessica Cook, Executive Director, WWCC Foundation  
Dr. Karl Easttorp, Director, Marketing & Communications  
Dr. Richard Middleton-Kaplan, Dean, Arts & Sciences, Criminal Justice, Early Childhood & Parenting Education, and Human & Social Services  
Dr. Chad Miltenberger, Dean, Clarkston Campus  
Ms. Susie Pearson, Dean, Transitional Studies  
Ms. Jacquelyn Ray, Director, Library Services  
Mr. Joshua Slepín, Director, Institutional Research & Effectiveness  
Ms. Jodi Worden, Executive Director of Continuing Education & Community Engagement

**Also present:** Dr. Lisa Chamberlin, ctcLink Project Manager/Organizational Change Manager  
Mr. Steven Foster, AAG  
Ms. Doreen Kennedy, Recording Secretary  
Mr. Bryan Ovens, AAG  
Ms. Nadine Stecklein, Director, Student Life

## **Approval of Agenda.**

Mr. Burt moved and Mr. Warren seconded to approve the agenda for the September 22, 2021 Board of Trustees meeting as presented. *Motion carried.*

## **Consent Agenda.**

Mr. Burt moved and Ms. Liberty seconded that the consent agenda items be approved or accepted, as appropriate:  
1) June 23, 2021 Board Meeting Minutes, 2) July 26, 2021 Special Board Meeting Minutes, and 3) Personnel Update.  
*Motion carried.*

## **President's Report.** Dr. Hickox reported on the following:

- Faculty were welcomed back to campus with the onset of Fall Conference, consisting of professional development, networking opportunities and preparations for the start of the academic year. The keynote speaker, Dr. Kyle Reyes from Utah Valley University, spoke about equity, diversity and inclusion in higher education.
- Fall Quarter started on Monday, September 20. Students, staff and faculty were welcomed with cookies, doughnuts and balloon arches courtesy of SGA. It was great to see students back on campus.
- State requirements and best practices protocol are in place to keep people safe and able to learn. Classrooms are configured with safety measures and everyone is required to be masked.
- The college is working through the process to have employees and students attest to their vaccination status as required by the State per Governor Inslee's August 23, 2021 vaccine mandate for state employees, requiring employees to be vaccinated by October 4 and fully vaccinated by October 18, 2021, and the subsequent August 30, 2021 mandate regarding students. Employees who are not vaccinated are being encouraged to do so, or to submit an exemption request through the application and review process we have in place, that may result in accommodations, as possible, for those employees. We have a similar, parallel process in place for students to attest to their vaccination status, to request an exemption for medical or religious reasons, and to seek accommodation as appropriate to their circumstances. Information has been communicated to employees and students. FAQ's, attestation links, exemption request forms, and processes are located on the WWCC website. This is a very fluid, quickly evolving situation. Guidance from the state has been coming slowly and has been changing as we move along. As the Governor has made vaccination a condition of employment, there is a very good possibility that we will be losing some employees who choose not to be vaccinated by the October 18 deadline. We are doing everything we can to work with individuals and to keep the functioning of the college intact, however we intend to comply with the Governor's order. Our primary purpose is to keep the

mission of the college front and center. Student compliance dates are a bit extended as they were not given as much notice as employees and students have some additional options. For students who choose not to get vaccinated, or for one reason or another cannot get vaccinated, we will work with them on an individual basis for accommodation. If there are no accommodations available, online instruction is an option for them. We are doing everything we can to maintain our focus on access to education and accommodation as we work through all of the layers of requirements and accountability. We are coordinating very closely with the State Board, WACTC President's, and the Attorney General and are receiving coordinated advice from the Office of Financial Management and State Human Resources.

- Groundbreaking occurred in the construction of the new Science building. Building occupancy is expected to occur in Fall 2022, barring any global supply delays, and we anticipate a dedication ceremony to take place at that time.
- The vacant trustee position is expected to be filled soon. A sub-committee of the Board consisting of Tim Burt, Michelle Liberty and President Hickox, met with three highly qualified individuals interested in filling the vacant position. Recommendations have been sent to the Governor for review and approval. Dr. Hickox will seek clarification on the timeline and process for final approval.

**Faculty Senate Update.** Chris Mehl reported that the first Faculty Senate meeting is set for October 12, 2021. The agenda is being formalized to include: ctLink updates, implications and consequences of the Governor's vaccine mandate, promotion review task force update, exceptional faculty award proposal process, re-entry taskforce update, and AHE update.

**Introduction of 2021-22 SGA Leadership.** Nadine Stecklein introduced the Walla Walla and Clarkston SGA officers: Walla Walla - President Rebecca Tibbetts, Vice President Perla Olmos-Alfaro, Secretary/Treasurer Amali Gutierrez, Student Club Council Chair Josue Diaz and Clarkston - President Sheila Flowers, Vice President of Business Cat Katelnikoff, Secretary of Student Activities Miranda Fisk. Ms. Stecklein also reported that the new Student Recreation Center officially opened on September 20, 2021 with over 100 visitors.

#### **Student Government Association Activity Report.**

- **Walla Walla Campus.** Ms. Rebecca Tibbetts, Walla Walla SGA President, reported that:
  - SGA leadership has been involved in student government and leadership training to better understand their roles and is working to actively engage students on campus.
  - SGA members welcomed students to campus the first day of Fall quarter, helping students navigate campus and assist with questions.
  - A suicide awareness event was held on campus September 21, 2021, students were provided with information and resources.
  - SGA leadership will be working on improvements to the SGA constitution to present later in the year and are focusing on three major goals this year: Recognition, Committees, and Resources.

## **Enrollment Report.**

- **2020-21 Year-End Enrollment.** Dr. Velluzzi noted for the record, a typo was made in the academic year listed in the first paragraph of the Tab 4 memo – the correct academic year should read: 2020-2021. Dr. Velluzzi reviewed the 2020-21 Year-end Enrollment Report compared to the previous year-end, including:
  - State-supported enrollment declined 25%, ending at 1,696 FTE
  - Contract enrollment declined 18.5%, ending at 1,323 FTE
  - Self-support enrollment was down 15 FTE, ending at 37 FTE
  - 1,696 FTE is 46% below the State Board allocation target of 3,155, a difference of 1,459 FTE
- **Summer Quarter Enrollment.**
  - All funds closed at 1,198 FTE, down 3% from the previous summer quarter
  - State-supported enrollment closed at 371 FTE, down 22%, or 103 FTE
  - Contract enrollment was up 7% at 811 FTE
  - Self-support enrollment closed at 16 FTE, up from 6 FTE the previous summer
- **Preliminary Fall Quarter Enrollment.** Dr. Velluzzi highlighted the preliminary fall quarter enrollment report, compared to the close of the previous fall quarter:
  - At the time the report was prepared, State support enrollment was at 1,647 FTE, a decline of about 1%. As of the date of the Board meeting, enrollment was at 1,767 FTE, down less than 1%
  - Self-support enrollment was at 32 FTE, down 16 FTE
  - BAS programs reported 78 FTE, up 17 FTE
  - Running Start reported 205 FTE, down 24 FTE

In response to a request by the Board, Dr. Velluzzi agreed to include, as possible, additional granular campus enrollment information in addition to the standard institutional information in future reporting.

**2020-21 Year-End Financial Report.** Ms. Lauerman reviewed the 2020-21 Year-End Financial Report, including:

- Final updated Operating Budget of \$32,721,661
- Revenue
- Expenditures – by Category and Function
- Course/Program Fees
- Grants and Contracts – noting not all grants and contracts end on June 30
- Ms. Lauerman reminded the Board that in January 2021 the Reserves policy was revised. Reserves are allocated at 17% from the operating fund with an additional 3% from the grants fund balance.

**Scott Grant Discussion.** Dr. Hickox provided a review of prior discussions regarding use of the MacKenzie Scott funds, identifying the primary options for use this year to be: scholarships (which are temporarily on hold), childcare for Walla Walla and Clarkston, recruitment, grant seeking, and an internal innovation fund. Dr. Hickox requested the Board to consider the

identified areas in relation to their strategic perspective and provide guidance in moving forward, while noting that this is not an action item as use of these funds does not require Board approval. The Board made the following suggestions: rethink use to an amount of \$400,000 this year in order to allow for additional return on investment, allowing for \$100,000 for childcare in Walla Walla and \$25,000 in Clarkston, \$75,000 over a 2-year period for grant seeking, \$150,000 for both campuses for recruitment, and \$50,000 towards an internal innovation fund.

**Accreditation Report Update.** Dr. Clark provided the following update:

- Accreditation Process Timeline
- Policies, Regulations, and Financial Review (PRFR) Insights and Reflections
- Next Steps
- Accreditation Steering Committee

In response to a request from the Board, Dr. Clark agreed to provide a report to the Board upon completion of the PRFR Panel Review in November.

**Introduction of Director, Marketing & Communications.** Dr. Hickox introduced Dr. Karl Easttorp, the new Director of Marketing & Communications and member of the Executive Leadership Team.

**Board Reports / Remarks.**

- Mr. Warren reported that he recently joined the State Board Education Committee as a new member.

**New and Unscheduled Business.** Ms. Liberty inquired on strategic plan tracking and reporting, specific to the college's EDI goals. Dr. Hickox reported that there has been activity in developing work plans and measurable goals and outcomes in addition to discussions regarding the type of summative report that will be shared with the Board, inviting Ms. Margarita Banderas, Director of Equity, Diversity & Inclusion and Dr. Velluzzi to provide additional context. Ms. Banderas reported that she and Dr. Velluzzi have been working to support departments in the development of work plans to align with the strategic plan based on the framework of an equity lens which will be shared at a later date. Dr. Velluzzi added that the intention is to align the work plan process with the budgeting process. In response, the Board asked that a report be provided at the January Board meeting.

Ms. Liberty inquired whether or not the college has had an ADA audit. Dr. Hickox reported that he believed an audit had occurred in 2018 and would verify when that last occurred.

**Board of Trustees Election of 2021-22 Officers.**

Mr. Burt moved and Ms. Liberty seconded to elect Mr. Bill Warren as Chair of the Board of Trustees. *Motion carried.*

Mr. Burt moved and Mr. Warren seconded to elect Ms. Michelle Liberty as Vice Chair of the Board of Trustees. *Motion carried.*

**Public Comment.** None.

**Adjournment.** The meeting adjourned at 12:08 p.m.

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Dr. Chad E. Hickox, President

ATTEST:

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Mr. Sergio Hernandez, Chair  
Board of Trustees



## WALLA WALLA COMMUNITY COLLEGE

### MEMORANDUM

**DATE:** October 14, 2021  
**TO:** Board of Trustees  
**FROM:** Sherry Hartford, Vice President of Human Resources  
**SUBJECT:** Personnel Update

Below is an update reflecting changes to college personnel in September 2021.

#### New Hires

Lund, David – IT Customer Service Support, Clarkston  
Wade, Andrew – Student Success Center Navigator, Clarkston  
Easttorp, Karl – Director of Marketing & Communications  
Muriu, Eunice – FTF, Nursing, Clarkston  
Allen, Carolyn – FTF, Nursing, Clarkston  
Margart, Kris – FTF, Welding  
Munoz, Carlos – Educational Navigator-Transitional Studies  
Raeder, Alan – FTF, BAS Programs in Ag Systems

#### Separated

Schaeffer, Katrina – Secretary Senior-Advising & Counseling Center  
Gonthier, Jennifer – Career Navigator  
White, Amy – Retail Clerk 2

#### Employee Changes

Armstrong, Shawntelle – FTF, Nursing, Clarkston  
Collins, Casey – Head Men's Soccer Coach/HPER Instructor  
Parks, Gabrielle – Head Women's Soccer Coach/HPER Instructor  
Reiff, Michelle – Early Childhood Ed Lead/Early Achiever Grant Contact

#### Full-Time Positions Currently Posted

Business Systems Analyst-Finance, Walla Walla  
CNC Instructor, Washington State Penitentiary  
Program Coordinator, Washington State Penitentiary  
Custodian 2, Walla Walla  
Maintenance Mechanic 3, Walla Walla  
Mathematics Instructor-Tenure-Track, Walla Walla  
Surplus Inventory Control Specialist 4, Walla Walla  
Librarian (one-year temporary), Walla Walla  
Human Resource Consultant, Walla Walla  
Nursing Instructors, Walla Walla and Clarkston  
Scholarship Coordinator, Walla Walla  
Vice President of Student Services, Walla Walla

Upcoming Searches

Director of Safety and Security, Walla Walla

Administrative Assistant to the VP of Finance, Walla Walla

Disability Support Services Coordinator, Walla Walla

Sociology Instructor, Walla Walla

Fiscal Analyst 1, Walla Walla

Program Assistant-Community Engagement, Walla Walla

Program Assistant-Enrollment Services (non-permanent), Walla Walla

Program Specialist 2, Clarkston

Secretary Senior-Student Success Center, Walla Walla

Searches Pending Review & Approval

Opportunity Grant Coordinator, Walla Walla

Assistant Manager-Bookstore, Walla Walla

Community Education and Outreach-WEC, Walla Walla

IT Security, Walla Walla

Fiscal Analyst 2, Walla Walla

Welcome Center Program Coordinator, Walla Walla



## Walla Walla Community College

500 Tausick Way  
Walla Walla, WA 99362-9267  
(509) 522-2500  
FAX (509) 527-4800

DATE: October 21, 2021  
TO: Board of Trustees  
FROM: Dr. Nick Velluzzi  
RE: Fall Quarter Enrollment

The corresponding tab provides an enrollment report for Fall Quarter 2021.

- State-supported enrollment for Fall Quarter is reporting 1,640 FTE, a decline of 22 FTE (about 1%) from the **close** of Fall 2020.
- Contract enrollment is reporting 1,075 FTE, an increase of 42 FTE (about 4%). Corrections education is reporting 821 FTE, up 42 FTE from 779 FTE at the **close** of last Fall Quarter.
- Self-support enrollment is reporting 37 FTE, which is down 11 FTE from the **close** of last Fall Quarter.
- Enrollment in the Bachelors of Applied Science (BAS) programs is reporting 78 FTE, up 17 FTE from 61 FTE at the **close** of last Fall Quarter.
- Running Start is reporting 222 FTE, down 7 FTE from the **close** of last Fall Quarter.

# WWCC Enrollment Report for Fall 2021

As of October 18, 2021

All current and future quarter FTEs are estimates and subject to change. Historical FTEs match SBCTC official records.

## FTE by Funding Source

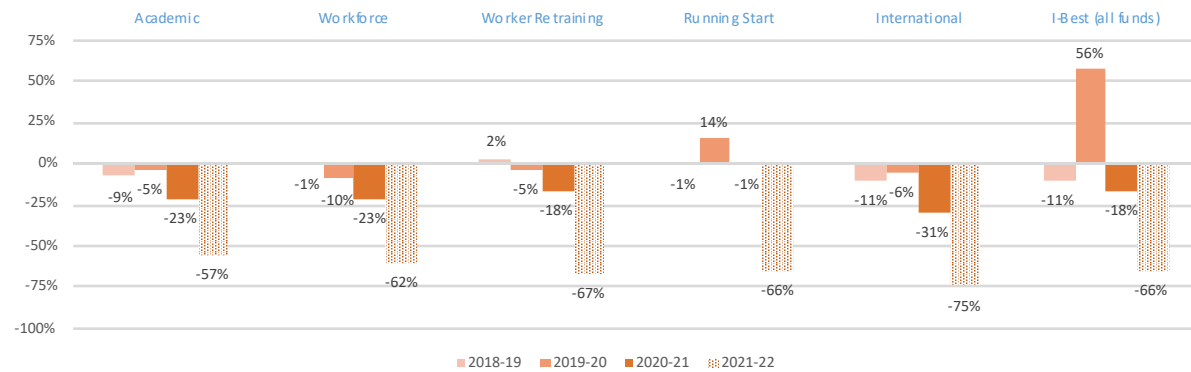
	2018-19				2019-20				2020-21				2021-22			
	State FTE	Contract FTE	Self support FTE	Total FTE	State FTE	Contract FTE	Self support FTE	Total FTE	State FTE	Contract FTE	Self support FTE	Total FTE	State FTE	Contract FTE	Self support FTE	Total FTE
summer	689	889	41	1,619	561	972	36	1,569	474	759	6	1,239	371	755	16	1,142
fall	2,367	1,347	31	3,745	2,277	1,362	75	3,714	1,662	1,033	48	2,743	1,640	1,075	37	2,752
winter	2,371	1,353	29	3,753	2,158	1,529	38	3,724	1,549	1,022	33	2,603				0
spring	2,199	1,341	40	3,580	1,829	1,016	8	2,853	1,403	1,156	25	2,584				0
<b>Total</b>	<b>7,626</b>	<b>4,930</b>	<b>141</b>	<b>12,697</b>	<b>6,825</b>	<b>4,879</b>	<b>157</b>	<b>11,860</b>	<b>5,088</b>	<b>3,970</b>	<b>112</b>	<b>9,169</b>	<b>2,011</b>	<b>1,830</b>	<b>53</b>	<b>3,894</b>
<b>AAFTI</b>	<b>2,542</b>	<b>1,643</b>	<b>47</b>	<b>4,232</b>	<b>2,275</b>	<b>1,626</b>	<b>52</b>	<b>3,953</b>	<b>1,696</b>	<b>1,323</b>	<b>37</b>	<b>3,056</b>	<b>670</b>	<b>610</b>	<b>18</b>	<b>1,298</b>

Three-year average: 2,171  
 State Allocation Plan for 2021-22: 3,157 (-31%)

## Change to date

		Δ prev.yr.	Δ 3yrs.	3-yr avg. Δ
State	summer	-22%	-46%	-19%
	fall	-1%	-31%	-11%
	winter			
	spring			
	annual			
Contract	summer	-1%	-15%	-4%
	fall	4%	-20%	-6%
	winter			
	spring			
	annual			
Self Support	summer	167%	-61%	24%
	fall	-23%	21%	29%
	winter			
	spring			
	annual			

## Annual Change in FTE by Class Intent and Program



## FTE Highlights by Class Intent and Funding Source

Duplicative. Do not sum to totals		2018-19				2019-20				2020-21				2021-22			
		summer	fall	winter	spring	summer	fall	winter	spring	summer	fall	winter	spring	summer	fall	winter	spring
intent*	<b>State</b>																
	Academic	237	851	859	814	240	870	799	705	245	659	588	531	184	688		
	Workforce	309	1,214	1,148	1,119	232	1,111	1,088	968	183	848	823	760	156	838		
	Basic Ed. for Adults	117	165	229	168	61	140	135	76	25	54	57	63	22	68		
	Pre-College	26	137	134	98	29	155	136	80	21	101	80	48	9	46		
	Worker Retraining	93	380	379	366	102	352	361	342	98	271	304	278	81	230		
	I-Best**		30	21	47		44	26	33	11	15	24	22	9	27		
	BAS		3	7	9	4	49	49	45	5	61	65	70	22	78		
	International	8	20	19	21	4	19	23	18	6	14	11	13	2	9		
	<b>Contract</b>																
	DOC	888	1,018	1,052	1,056	972	1,074	1,244	766	748	779	778	887	745	821		
Running Start		199	202	183		232	234	202		229	221	211		222			
Alternative HS		97	93	86		9	42	28		1	18	23		9			
College in HS		14		10			3	10			1	8		<.5			
I-Best**	63	60	70	68	123	95	165	74	101	101	94	93	59	62			

Full-time Equivalent (FTE) enrollments are an analytical measurement of student activity across the term, equal to 15 quarterly or 45 annual credits, and may not match billing requirements for all programs.

\*Based on intent of the course as defined by CIP. Does not equate to department or college organizational structures.

\*\*All state-funded I-Best enrollments receive a 75% enhancement. Enhancement of contract -funded courses began in 2017-18.

# Financial Presentation September 30, 2021

Board of Trustees Meeting  
October 27, 2021



# Presentation Summary

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Today's review includes operating results for year to date ending, September 30, 2021.

- Operating Budget Reconciliation
- Revenue
- Expenditures; by category and function
- Course/Program Fees
- Questions



# Operating Budget Reconciliation

Approved 2021-2022 Operating Budget	\$32,353,217
Approved 2021-2022 Course/Program Fees Budget	1,328,002
<b>Approved 2021-2022 Operating Budget</b>	<b>\$33,681,219</b>

Operating Budget

Approved 2021-2022 Operating Budget Spending	\$32,353,217	
Allocation 1 - Equity & Access (SB 5194)	195,000	} 447,664
Allocation 1 - Diversity Bill (SB 5227)	53,051	
Allocation 1 - Menstrual Products (ESHB 1273)	5,359	
Allocation 2 - Homeless College Students Assistance	91,104	
Allocation 2 - Student Assistance Grant - WEIA	100,000	
Allocation 2 - Goldstar Families	3,150	
<b>Updated 2021-2022 Operating Budget Spending</b>	<b>\$32,800,881</b>	

# Revenue

	2021-2022 Adjusted Budget	% of Total	2021-2022 YTD Actuals	% of Budget	2020-2021 YTD Actuals	% of Budget	Difference over Prior Year	% Change YOY
<b>State Allocation</b>								
Base Allocation	\$18,965,346	58%	\$3,625,919	19%	\$2,865,599	19%	\$760,319	27%
Opportunity Grant	461,412	1%	10,169	2%	123,346	27%	-113,177	-92%
Worker Retraining	1,766,323	5%	180,291	10%	324,732	18%	-144,441	-44%
<b>Total State Revenue</b>	<b>\$21,193,081</b>	<b>65%</b>	<b>\$3,816,379</b>	<b>18%</b>	<b>\$3,313,678</b>	<b>19%</b>	<b>\$502,701</b>	<b>15%</b>
<b>Operating Fee &amp; Other Revenue</b>								
Operating Fee	\$6,100,000	19%	\$2,261,833	37%	\$1,904,908	27%	\$356,924	19%
Student Fees/Other Misc Rev	365,748	1%	218,769	60%	192,108	22%	26,662	14%
Open Doors Program	250,000	1%	-	0%	-	0%	-	0%
Running Start	1,700,000	5%	-	0%	-	0%	-	0%
Foundation Support	200,000	1%	50,000	25%	50,000	25%	-	0%
Grants and Contracts - Indirect	1,000,000	3%	76,836	8%	155,114	16%	-78,278	-50%
Community Service	181,780	1%	37,337	21%	38,201	11%	-864	-2%
Ancillary Programs	150,000	0%	15,451	10%	23,808	16%	-8,357	-35%
<b>Total Tuition &amp; Other Revenue</b>	<b>\$9,947,528</b>	<b>30%</b>	<b>\$2,660,227</b>	<b>27%</b>	<b>\$2,364,139</b>	<b>8%</b>	<b>\$296,088</b>	<b>13%</b>
Use of Fund Balance (ctcLink)	\$1,045,000	3%	\$45,208	0%	\$0		\$45,208	0%
CRSSAA/ARPA Funding	\$615,272	2%	\$0	0%	\$0	21%	\$0	0%
<b>TOTAL REVENUE</b>	<b>\$32,800,881</b>	<b>100%</b>	<b>\$6,521,814</b>	<b>20%</b>	<b>\$5,677,817</b>	<b>20%</b>	<b>\$843,997</b>	<b>15%</b>



# Expenditures, *by Category*

	2021-2022 Adjusted Budget	% of Total	2021-2022 YTD Actuals	% of Budget	2020-2021 YTD Actuals	% of Budget	Difference over Prior Year	% Change YOY
Salaries and Wages	\$19,883,524	61%	\$3,166,840	16%	\$2,864,111	16%	\$302,728	11%
Benefits	6,674,033	20%	\$1,186,572	18%	\$1,224,956	20%	-38,384	-3%
Rents	40,460	0%	\$6,240	15%	\$4,160	11%	2,080	50%
Utilities	899,188	3%	\$149,116	17%	\$113,389	13%	35,728	32%
Goods and Services	2,927,416	9%	\$736,581	25%	\$399,250	15%	337,331	84%
Travel	106,095	0%	\$2,097	2%	\$691	2%	1,406	204%
Equipment	306,591	1%	\$54,313	18%	\$28,410	9%	25,903	91%
Fin Aid, Debt Service, Transfer	1,715,523	5%	\$36,732	2%	\$290,033	18%	-253,301	-87%
<i>Equity&amp;Access/Diversity Bill</i>	<u>248,051</u>	1%	<u>\$0</u>	0%	<u>\$0</u>	0%	<u>\$0</u>	0%
<b>TOTAL EXPENSE</b>	<u>\$32,800,881</u>	100%	<u>\$5,338,492</u>	16%	<u>\$4,925,000</u>	17%	<u>\$413,492</u>	8%

# Expenditures, *by Function*

	2021-2022 Adjusted Budget	% of Total	2021-2022 YTD Actuals	% of Budget	2020-2021 YTD Actuals	% of Budget	Difference over Prior Year	% Change YOY
Instruction	\$11,998,506	37%	\$1,422,050	12%	\$1,527,929	13%	-\$105,879	-7%
Community Service	181,782	1%	\$36,134	20%	\$31,031	9%	5,102	16%
Instructional Computing	320,900	1%	\$78,867	25%	\$76,525	38%	2,343	3%
Ancillary Programs	150,000	0%	\$12,236	8%	\$17,453	12%	-5,217	-30%
Academic Administration	2,667,356	8%	\$584,602	22%	\$629,144	24%	-44,542	-7%
Library Services	616,074	2%	\$144,987	24%	\$157,701	28%	-12,714	-8%
Student Services	4,741,520	14%	\$670,179	14%	\$835,353	21%	-165,174	-20%
Institutional Support	8,435,786	26%	\$1,685,265	20%	\$1,055,179	16%	630,086	60%
Facility Services	3,440,906	10%	\$704,172	20%	\$594,685	18%	109,487	18%
<i>Equity&amp;Access/Diversity Bill</i>	<u>248,051</u>	1%	<u>\$0</u>	0%	<u>\$0</u>	0%	<u>0</u>	0%
<b>TOTAL EXPENSE</b>	<u>\$32,800,881</u>	100%	<u>\$5,338,492</u>	16%	<u>\$4,925,000</u>	17%	<u>\$413,492</u>	8%

# Course/Program Fees

	<b>2020-2021 Adopted Budget</b>	<b>% of Total</b>	<b>2020-2021 YTD Actuals</b>	<b>% of Budget</b>	<b>2019-2020 YTD Actuals</b>		<b>Difference over Prior Year</b>	<b>% Change YOY</b>
Course/Program Fee Revenue	\$1,328,002	100%	\$434,690	33%	410,799	27%	\$23,891	6%
Course/Program Fee Expense	\$1,328,002	100%	\$150,776	11%	261,130	17%	-\$110,354	-42%
Totals			<u>\$283,914</u>		<u>\$149,669</u>		<u>\$134,245</u>	

# Questions ?

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**MEMORANDUM**

**TO:** WWCC Board of Trustees

**DATE:** October 20, 2021

**FROM:** Chad Hickox, President

**RE:** 2022 WWCC Board of Trustees Meeting Schedule – First Reading

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The following represent the proposed dates for the 2022 Walla Walla Community College Board of Trustees meetings. This schedule is for your review only and, with your approval, will be placed on the Consent Agenda for the November 19, 2021 Board Meeting. Thank you.

<b>Date</b>	<b>Time</b>	<b>Location</b>
Wednesday, January 26, 2022	9:30 a.m.	TBD
Wednesday, February 23, 2022	9:30 a.m.	
Wednesday, March 23, 2022	9:30 a.m.	
Wednesday, April 27, 2022	9:30 a.m.	
Wednesday, May 25, 2022	9:30 a.m.	
Wednesday, June 22, 2022	9:30 a.m.	
Wednesday, July 27, 2022	9:30 a.m.	
Wednesday, August 24, 2022	9:30 a.m.	
Wednesday, September 28, 2022	9:30 a.m.	
Wednesday, October 26, 2022	9:30 a.m.	
Friday, November 18, 2022	9:30 a.m.	
Wednesday, December 28, 2022	9:30 a.m.	