



Board of Trustees, District No. 20  
Walla Walla Community College  
Board Meeting Agenda  
Wednesday | February 24, 2021 | 9:30 a.m.

**\*Please note: To comply with Governor Inslee's Proclamation temporarily suspending the Open Public Meetings act, attendance will be virtual only. To connect to the Wednesday, February 24, 2021 Board Meeting, go to ZOOM: <https://wwcc-edu.zoom.us/j/83915657273> or dial-in: 253/215-8782.**

**Virtual Board Meeting**

*All Times are Estimates*

<b>9:30 a.m.</b>	<b>Call to Order</b> <i>Mr. Sergio Hernandez, Chair</i>		
	<b>Approval of Agenda</b> <i>Mr. Hernandez</i>	<b>Action</b>	
	<b>Consent Agenda</b> <i>Mr. Hernandez</i>	<b>Action</b>	
	<b>1. January 27, 2021 Board Meeting Minutes</b>		<b>Tab 1</b>
	<b>2. Personnel Update</b>		<b>Tab 2</b>
<b>9:35 a.m.</b>	<b>Study Session – President's Evaluation Process/Timing</b> <i>Ms. Sherry Hartford</i>	<b>Discuss</b>	
<b>9:45 a.m.</b>	<b>President's Report</b> <i>Dr. Chad Hickox</i>	<b>Discuss</b>	
<b>10:05 a.m.</b>	<b>Scott Grant Discussion</b> <i>Dr. Hickox</i>	<b>Discuss</b>	
<b>10:15 a.m.</b>	<b>Formative Discussion re Strategic Plan</b> <i>Dr. Hickox</i>	<b>Discuss</b>	
<b>10:35 a.m.</b>	<b>Governance Process Policy Discussion</b> ➤ <b>For Discussion Purposes Only: Draft WWCC Governance Commitment Policy</b> <i>Dr. Hickox</i>	<b>Discuss</b>	<b>Tab 3</b>
<b>10:50 a.m.</b>	<b>Student Government Association Activity Report</b> ➤ <b>Clarkston Campus</b> <i>Mr. Shiloh Rowden</i>	<b>Discuss</b>	
<b>11:00 a.m.</b>	<b>Faculty Senate Report</b> <i>Mr. Mike Rostollan</i>	<b>Discuss</b>	

<b>11:10 a.m.</b>	<b>Break</b>		
<b>11:20 a.m.</b>	<b>Enrollment Reports</b>	<b>Discuss</b>	
	➤ <b>Final Fall Quarter</b>		<b>Tab 4</b>
	➤ <b>Interim Winter Quarter</b>		<b>Tab 5</b>
	<i>Dr. Nick Velluzzi</i>		
<b>11:35 a.m.</b>	<b>January Financial Report</b>	<b>Discuss</b>	<b>Tab 6</b>
	<i>Ms. Peggy Lauerman</i>		
<b>11:50 a.m.</b>	<b>Board Reports/Remarks</b>	<b>Discuss</b>	
<b>12:00 p.m.</b>	<b>New and Unscheduled Business</b>	<b>Discuss</b>	
<b>12:10 p.m.</b>	<b>Public Comment</b>	<b>Discuss</b>	
<b>12:35 p.m.</b>	<b>Adjournment</b>		

**Board of Trustees Meeting Minutes  
Community College District No. 20  
Walla Walla Community College**

The Board of Trustees of Community College District Number 20 met in regular session on Wednesday, January 27, 2021, via Zoom. Mr. Sergio Hernandez called the meeting to order at 9:30 a.m.

**Trustees present:** Mr. Sergio Hernandez, Chair  
Mr. Tim Burt  
Ms. Michelle Liberty  
Mr. Don McQuary  
Mr. Bill Warren

**Administrators present:** Dr. Chad Hickox, President  
Ms. Davina Fogg, Vice President, Operations  
Ms. Sherry Hartford, Vice President, Human Resources  
Ms. Peggy Lauerman, Vice President, Finance  
Dr. Nick Velluzzi, Vice President, Enrollment Services and Institutional Effectiveness  
Ms. Kathy Adamski, Dean, Nursing Education  
Mr. Jerry Anhorn, Dean, Workforce  
Mr. Brent Caulk, Dean, Corrections Education, WSP  
Ms. Jessica Cook, Executive Director, WWCC Foundation  
Dr. Richard Middleton-Kaplan, Dean, Arts & Sciences, Criminal Justice, Early Childhood & Parenting Education, and Human & Social Services  
Dr. Chad Miltenberger, Dean, Clarkston Campus  
Ms. Susie Pearson, Dean, Transitional Studies

**Also present:** Ms. Margarita Banderas, Director, Equity, Diversity, & Inclusion  
Mr. Steven Foster, Assistant Attorney General  
Mr. Bryan Ovens, Assistant Attorney General  
Ms. Jerri Ramsey, Recording Secretary  
Ms. Jacquelyn Ray, Director, Library Services  
Ms. Nadine Stecklein, Director, Student Life

**Approval of Agenda.**

Mr. McQuary moved and Mr. Warren seconded to approve the agenda for the January 27, 2021 Board of Trustees meeting as presented. *Motion carried.*

## Consent Agenda.

Mr. Burt moved and Ms. Liberty seconded that the consent agenda items be approved or accepted, as appropriate:

1) November 20, 2020 Board Meeting Minutes, 2) December 18, 2020 Board Meeting Minutes, and 3) Personnel Update. *Motion carried.*

**Study Session – Policy Review.** Dr. Hickox briefly reviewed previous discussions around Board policies and shared a policy tracker document with sections based on the Carver Model of Policy Governance that reflected existing Board policies with original adoption dates and any revision dates, as well as potential policies to be considered for adoption in the future. After a full discussion, the Board directed Dr. Hickox to focus first on policies that would be included in governance process. The Board then reviewed the timing and process to be used for the evaluation of the president, including the need to clearly define the Board's expectations of the president. It was agreed that the process and timing of the president's evaluation would be discussed and finalized at the February Board meeting. Dr. Hickox also noted there had been some discussion around reviewing the College's mission, vision, and goals and suggested the Board consider this for a summer retreat meeting in 2021 or 2022.

**President's Report.** Dr. Hickox reported the following:

- Due to changes in Washington state law and under the advice of the College's AAG, the Student Code of Conduct approved by the Board for codification under an emergency rule in September 2020 would now require updates and, once revised, would be brought back to the Board for review and approval.
- Regarding the Scott Grant: The WWCC Foundation Board of Governors and two members of the College Board of Trustees (Mr. Hernandez and Mr. McQuary) will be meeting to develop a process on how the grant funds would be spent and he anticipated having additional information to share at the next Board meeting.
- Reported the College will receive federal relief funds from the Corona Virus Recovery and Relief Supplemental Appropriations Act (CRRSAA), with approximately \$1.2 million earmarked for direct student aid and \$3.5 million for the college for relief from the enrollment decline and other pandemic-related losses.
- Unlike the CARES act funding and the Shared Word Program, CRRSAA funding does not include any form of additional unemployment insurance and the faculty and staff furlough program that had been on hiatus since October in the hope of additional unemployment assistance, has now been reinstated.
- Dr. Hickox met with Jane Hill, Acting Communications Director for the Confederated Tribes of the Umatilla Indian Reservation (CTUIR). Ms. Hill indicated the CTUIR was very supportive of the College's legislative priorities, in particular the Department of Commerce funding for the Water and Environmental Center, and their lobbyists in Olympia would be including that message in their efforts. They also discussed the College's desire to engage more native students and the possibility of the tribe providing a learning session for College administrators on tribal history, ceded territories, water rights, etc.

- Through the efforts of Dr. Chad Miltenberger, the College has signed an MOU to partner with the Nez Perce Tribe on a Department of Education grant involving native students.
- Dr. Hickox emailed the 9th and 16th district legislators with talking points from the State Board regarding the Governor's proposed budget.

### **Student Government Association Activity Report**

- **Walla Walla Campus.** Walla Walla Campus SGA President Sarah Benimana reported the SGA's winter clothing drive project would be completed that week and the collected items would be distributed to needy citizens, focusing on homeless individuals. The SGA continues its work on the constitution, bylaws, and finance code. A recent initiative, SGA Administration Connect, providing an opportunity for SGA officers to connect with and learn from the various individuals and departments that make-up the College, has begun. This initiative will provide SGA leadership with needed information to use in assisting students.

**Capital Projects Update.** Ms. Fogg provided an overview of the Science & Technology Building Addition project: The project encompasses 15,564 gross square feet at a budget of approximately \$10.6 million, entirely state-funded; at this point, the design development process and construction documents have been completed, a building permit has been submitted to the City of Walla Walla, and the project is on schedule with the timeline approved by the Office of Financial Management (OFM). Ms. Fogg reviewed the programmed spaces for each of the two floors, including lab space for physical sciences, physics, organic chemistry, and general chemistry, classrooms, student study space, offices, and prep/storage spaces. Ms. Fogg explained the State Board capital project "pipeline," noting WWCC's project is #21 on a list of 39 projects and, that the Governor's recent proposed 2021-23 budget included sufficient funding to include WWCC's project. Should the project be funded in the final approved capital budget, the College's project could go to bid in late April, construction starting July 2021, completion fall quarter 2022. Mrs. Fogg also noted the cost for maintenance and operation of this new space would need to be included in the 2022-23 budget.

**Interim Winter Quarter Enrollment Report.** Dr. Velluzzi reviewed the Interim Winter Quarter Enrollment Report, noting the following were compared to the close of the previous winter quarter:

- State-supported enrollment reporting 1,530 FTE, down 630 FTE, or 29%
- Contract enrollment reporting just over 600 FTE, down 29 FTE, or 60%
- Self-support enrollment reporting 30 FTE, down 8 FTE, or 20%
- BAS programs reporting 63 FTE, up 14 FTE
- Running Start reporting 221 FTE, down 13 FTE

Course enrollment by intent compared to the previous winter quarter:

- Academic Transfer reporting 595 FTE, down 200 FTE
- Workforce Education reporting 798 FTE, down 287 FTE
- Basic Education for Adults reporting 49 FTE, down 96 FTE
- Pre-College reporting 261 FTE, down 100 FTE

All fund sources combined reporting 2,161 FTE compared to 3,724 FTE at the close of the previous Winter Quarter.

**December Financial Report.** Ms. Lauerman reviewed the financial report for the period ending December 31, 2020, including:

- Operating Budget Reconciliation, with the addition of \$149,000 in additional state allocations thus far, for a final operating budget of \$29,139,640.
- Revenue
- Expenditures by Category and by Function
- Course/Program Fees
- Grants and Contracts

**Second Read: Revised Reserve Policy.** Ms. Lauerman reviewed the revised Reserve Policy for a second read and recommended its approval with the following revision added for clarity: The first sentence of paragraph two to read (amended portion ***in bold, italicized, and underlined***): "The College will maintain three percent (3%) ***of the budgeted operating expenditures*** within its discretionary fund balances as a reserve to allow for adequate cash flow and fluctuations in revenue and/or expenditure amounts in any given fiscal year." Ms. Lauerman also demonstrated the calculation as presented in the policy and emphasized that use of these funds requires Board approval.

Mr. McQuary moved and Ms. Liberty seconded to approve the Revised Reserve Policy as presented with the agreed-upon amendment. The amended policy, with the amendment highlighted, is attached and made a part of these minutes. *Motion carried.*

**Board Reports / Remarks:** None.

**New and Unscheduled Business.** None.

**Public Comment.** None.

**Adjournment.** The meeting adjourned at 11:52 a.m.

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Chad E. Hickox, President

ATTEST:

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Mr. Sergio Hernandez, Chair  
Board of Trustees

Draft @ 1.27.2021

**Walla Walla Community College  
Board of Trustees Policy  
Executive Limitations: Reserves  
Policy Number: 1010**

Walla Walla Community College will maintain an operating reserve to provide for such items as adequate cash flow, emergencies, budget contingencies, multi-year planning, or capital commitments. The general fund operating reserves will be based on seventeen percent (17%) of the College's operating budgeted expenditures.

The College will maintain three percent (3%) ***of the budgeted operating expenditures*** within its discretionary fund balances as a reserve to allow for adequate cash flow and fluctuations in revenue and/or expenditure amounts in any given fiscal year.

Only the Board of Trustees can authorize a reserve of less than 17% and 3%, respectively, for any one fiscal year at a time. The status of the College's reserve will be reported to the Board of Trustees at least annually.

If future state-level budget cuts appear likely, it may be appropriate to bring the balances to a higher level, allowing the College to maintain valuable infrastructure during reduction periods.

Board of Trustees' approval is required for the use of these funds. In case of an emergency, the College president has the authority to draw on these funds and provide the Board with a report for ratification at its next meeting.

**Policy Contact:** President

**Approved by:** WWCC Board of Trustees

**Date Originally Approved:** April 20, 2005

**Last Reviewed/Revised:** January 27, 2021, April 19, 2017

Page 1 of 1

WALLA WALLA COMMUNITY COLLEGE

MEMORANDUM

**DATE:** February 18, 2021  
**TO:** Board of Trustees  
**FROM:** Sherry Hartford, Vice President of Human Resources  
**SUBJECT:** Personnel Update

Below is an update capturing changes to college personnel in January, 2021.

Appointments

Tracy Klem - Interim Director, Safety & Security  
Nyx Mann - Research Analyst-Title III, Institutional Research  
Patty Mayberry - Fiscal Analyst 1  
McKinley-Paige Rennison - Athletic Trainer

Separated

Caitlyn Charnley-Ovens-Media Technician Senior  
Jacquelyn Meier-Director of Safety & Security  
Kerri Polson-Assistant Director of Payroll & Benefits

Changes

Brenda Sellner- Adjunct to Temporary Full-time Non-tenured Faculty, Nursing

Recruitments in process

Assistant Director, Career Services (Title III funded)  
Men's' Soccer Coach/Instructor  
Program Assistant, WSP  
Women's Soccer Coach/Instructor



**Walla Walla Community College  
Board of Trustees Policy  
Governance Process: Policy Governance Commitment  
Policy Number: 1250**

As representatives of the citizens of College District No. 20, the WWCC Board of Trustees is responsible for providing strategic, policy-based direction for the College.

To meet those responsibilities, the Board of Trustees is committed to following a Policy Governance model, through which the Board establishes guidelines for the achievement of the college mission. Board policies include, but are not limited to, ends policies, as well as executive direction and limitations policies. Furthermore, the Board maintains oversight to assure that administrative action occurs within the context of established policy and identified outcomes, and that those results are reported at a frequency and by a method established by the board.

Draft @ 1.22.2021

**Policy Contact:** President

**Approved by:** WWCC Board of Trustees

**Date Originally Approved:** \_\_\_\_\_

**Last Reviewed/Revised:** \_\_\_\_\_



**Walla Walla Community College**

500 Tausick Way  
Walla Walla, WA 99362-9267  
(509) 522-2500  
FAX (509) 527-4800

DATE: February 18, 2021  
TO: Board of Trustees  
FROM: Dr. Nick Velluzzi  
RE: Final Fall Quarter 2020 Enrollment Report

The corresponding tab provides a detailed report for Fall Quarter 2020 and preceding years and quarters from 2017-2018.

- State-supported enrollment for Fall Quarter closed at 1,662 FTE, a decline of 616 FTE or 27% from the **close** of Fall Quarter 2019.
- Contract enrollment closed at 1,033 FTE, a decline of 329 FTE (about 24%) from the **close** of Fall Quarter 2019. Corrections education closed at 779 FTE, which is down 295 FTE (about 27%) from the **close** of Fall Quarter 2019.
- Self-support enrollment closed at 48 FTE, a decline of 27 FTE (36%) from the **close** of last Fall Quarter.
- Bachelors of Applied Science (BAS) enrollment closed at 61 FTE, and increase of 12 FTE from the **close** of last Fall Quarter.
- Running Start is closed at 229 FTE, a decline of 3 FTE from the **close** of last Fall Quarter.

# WWCC Enrollment Report for Winter 2021

As of February 8, 2021

All current and future quarter FTEs are estimates and subject to change. Historical FTEs match SBCTC official records.

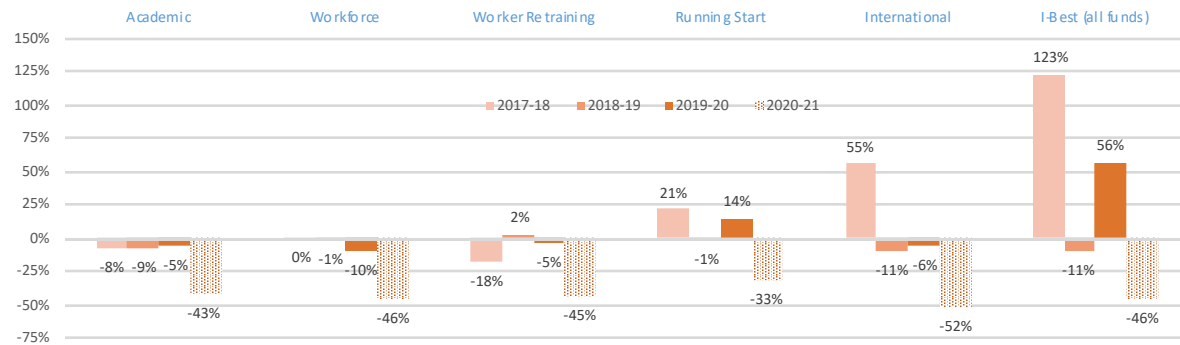
## FTE by Funding Source

	2017-18				2018-19				2019-20				2020-21			
	State FTE	Contract FTE	Self support FTE	Total FTE	State FTE	Contract FTE	Self support FTE	Total FTE	State FTE	Contract FTE	Self support FTE	Total FTE	State FTE	Contract FTE	Self support FTE	Total FTE
summer	793	1,078	29	1,900	689	889	41	1,619	561	972	36	1,569	474	759	6	1,239
fall	2,583	1,401	33	4,017	2,367	1,347	31	3,745	2,277	1,362	75	3,714	1,662	1,033	48	2,743
winter	2,566	1,407	29	4,002	2,371	1,353	29	3,753	2,158	1,529	38	3,724	1,519	919	30	2,468
spring	2,402	1,381	19	3,802	2,199	1,341	40	3,580	1,829	1,016	8	2,853				0
<b>Total</b>	<b>8,344</b>	<b>5,267</b>	<b>110</b>	<b>13,721</b>	<b>7,626</b>	<b>4,930</b>	<b>141</b>	<b>12,697</b>	<b>6,825</b>	<b>4,879</b>	<b>157</b>	<b>11,860</b>	<b>3,655</b>	<b>2,711</b>	<b>84</b>	<b>6,450</b>
<b>AAFTI</b>	<b>2,781</b>	<b>1,756</b>	<b>37</b>	<b>4,574</b>	<b>2,542</b>	<b>1,643</b>	<b>47</b>	<b>4,232</b>	<b>2,275</b>	<b>1,626</b>	<b>52</b>	<b>3,953</b>	<b>1,218</b>	<b>904</b>	<b>28</b>	<b>2,150</b>
State Allocation Plan for 2020-21:													3,147	-61%		

## Change to date

		Δ prev.yr.	Δ 3yrs.	3-yr avg. Δ
State	summer	-16%	-40%	-16%
	fall	-27%	-36%	-13%
	winter	-30%	-41%	-15%
	spring			
	annual			
Contract	summer	-22%	-30%	-10%
	fall	-24%	-26%	-9%
	winter	-40%	-35%	-10%
	spring			
Self Support	summer	-83%	-79%	-18%
	fall	-36%	45%	34%
	winter	-21%	3%	3%
	spring			

## Annual Change in FTE by Class Intent and Program



## FTE Highlights by Class Intent and Funding Source

Duplicative. Do not sum to totals		2017-18				2018-19				2019-20				2020-21			
		summer	fall	winter	spring	summer	fall	winter	spring	summer	fall	winter	spring	summer	fall	winter	spring
intent*	<b>State</b>																
	Academic	285	959	933	851	237	851	859	814	240	870	799	705	245	659	591	
	Workforce	367	1,165	1,147	1,150	309	1,214	1,148	1,119	232	1,111	1,088	968	183	848	802	
	Basic Ed. for Adults	130	310	344	292	117	165	229	168	61	140	135	76	25	54	49	
	Pre-College	11	149	142	109	26	137	134	98	29	155	136	80	21	101	80	
	Worker Retraining	154	312	371	354	93	380	379	366	102	352	361	342	98	271	270	
	I-Best**		35	38	29		30	21	47		44	26	33	11	15	24	
	BAS						3	7	9	4	49	49	45	5	61	64	
	International	11	20	23	22	8	20	19	21	4	19	23	18	6	14	11	
	<b>Contract</b>																
	DOC	1,078	1,081	1,108	1,081	888	1,018	1,052	1,056	972	1,074	1,244	766	748	779	677	
	Running Start		211	200	181		199	202	183		232	234	202		229	220	
	Alternative HS		85	95	97		97	93	86		9	42	28		1	19	18
	College in HS		19		12		14		10			3	10			1	
I-Best**	82	73	98	46	63	60	70	68	123	95	165	74	101	94	60		

Full-time Equivalent (FTE) enrollments are an analytical measurement of student activity across the term, equal to 15 quarterly or 45 annual credits, and may not match billing requirements for all programs.

\*Based on intent of the course as defined by CIP. Does not equate to department or college organizational structures.

\*\*All state-funded I-Best enrollments receive a 75% enhancement. Enhancement of contract -funded courses began in 2017-18.



**Walla Walla Community College**

500 Tausick Way  
Walla Walla, WA 99362-9267  
(509) 522-2500  
FAX (509) 527-4800

DATE: February 18, 2021  
TO: Board of Trustees  
FROM: Dr. Nick Velluzzi  
RE: Winter Quarter Interim Enrollment Report

The corresponding tab provides a detailed report for Winter Quarter 2021 and preceding years and quarters from 2017-2018.

- State-supported enrollment for Winter Quarter is reporting 1,519 FTE, a decline of 639 FTE or 29% from the **close** of Winter Quarter 2020.
- Contract enrollment is reporting 919 FTE, a decline of 610 FTE (40%) from the **close** of Winter Quarter 2020. Corrections education accounts for 677 FTE of contract enrollment, and is down about 45% from the **close** of Winter Quarter 2020.
- Self-support enrollment is reporting 30 FTE, which is down 8 FTE (about 20%) from the **close** of last Winter Quarter.
- Enrollment in the Bachelors of Applied Science (BAS) programs is reporting 64 FTE, up 15 FTE from the **close** of last Winter Quarter.
- Running Start is reporting 220 FTE, down 14 FTE from the **close** of last Winter Quarter.
- Course enrollment by Intent:
  - Academic Transfer is reporting 591 FTE, down 208 FTE from last Winter Quarter.
  - Workforce Education is reporting 802 FTE, down 286 FTE from last Winter Quarter.
  - Basic Education for Adults is reporting 49 FTE, down 87 FTE from last Winter Quarter.
  - Pre-College is reporting 80 FTE, down 56 FTE from last Winter Quarter.

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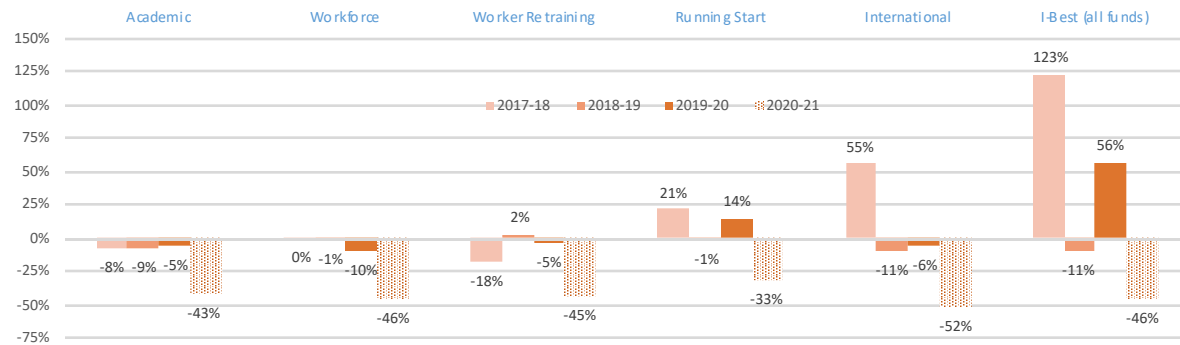
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Self Support	summer	-83%	-79%	-18%
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	winter	-21%	3%	3%
	spring			

## Annual Change in FTE by Class Intent and Program



## FTE Highlights by Class Intent and Funding Source

Duplicative. Do not sum to totals		2017-18				2018-19				2019-20				2020-21			
		summer	fall	winter	spring	summer	fall	winter	spring	summer	fall	winter	spring	summer	fall	winter	spring
intent*	<b>State</b>																
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	Pre-College	11	149	142	109	26	137	134	98	29	155	136	80	21	101	80	
	Worker Retraining	154	312	371	354	93	380	379	366	102	352	361	342	98	271	270	
	I-Best**		35	38	29		30	21	47		44	26	33	11	15	24	
	BAS						3	7	9	4	49	49	45	5	61	64	
	International	11	20	23	22	8	20	19	21	4	19	23	18	6	14	11	
	<b>Contract</b>																
	DOC	1,078	1,081	1,108	1,081	888	1,018	1,052	1,056	972	1,074	1,244	766	748	779	677	
	Running Start		211	200	181		199	202	183		232	234	202		229	220	
	Alternative HS		85	95	97		97	93	86	9	42	42	28	1	19	18	
	College in HS		19		12		14		10			3	10			1	
I-Best**	82	73	98	46	63	60	70	68	123	95	165	74	101	94	60		

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\*Based on intent of the course as defined by CIP. Does not equate to department or college organizational structures.

\*\*All state-funded I-Best enrollments receive a 75% enhancement. Enhancement of contract -funded courses began in 2017-18.

# Financial Presentation

## January 31, 2021

Board of Trustees Meeting  
February 24, 2021



# Presentation Summary

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Today's review includes operating results for year to date ending, January 31, 2021.

- Operating Budget Reconciliation
- Revenue
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# Operating Budget Reconciliation

Approved 2020-2021 Operating Budget	\$28,990,514
Approved 2020-2021 Course/Program Fees Budget	1,593,486
<b>Approved 2020-2021 Operating Budget</b>	<b>\$30,584,000</b>

## Operating Budget

Approved 2020-2021 Operating Budget Spending	\$28,990,514	
Allocation 1-Workforce Dev. Project	45,000	} 153,370
Allocation 2-Goldstar Families	3,489	
Allocation 3-GEER Funding	773,439	
Operating Fees (Tuition) Revised	-722,552	
Allocation 4-Reduction to Centers of Excellence funding	-1,500	
Allocation 4-Worker Retraining increase	51,250	
Allocation 5-Homeless College Student funding to Puget Sound	-7,000	
Allocation True-up (Internal)	11,244	
<b>Updated 2020-2021 Operating Budget Spending</b>	<b>\$29,143,884</b>	



# Revenue

	2020-2021 Adjusted Budget	% of Total	2020-2021 YTD Actuals	% of Budget	2019-2020 YTD Actuals	% of Budget	Difference over Prior Year	% Change YOY
<b>State Allocation</b>								
Base Allocation	\$15,270,013	52%	\$7,732,446	51%	\$8,666,534	50%	-\$934,088	-11%
Opportunity Grant	461,412	2%	253,078	55%	269,325	58%	-16,247	-6%
GEER Funding	773,439	3%	342,638	44%	-	-	342,638	-
Worker Retraining	1,838,073	6%	941,320	51%	919,297	46%	22,023	2%
<b>Total State Revenue</b>	<b>\$18,342,937</b>	<b>63%</b>	<b>\$9,269,482</b>	<b>51%</b>	<b>\$9,855,155</b>	<b>50%</b>	<b>-\$585,674</b>	<b>-6%</b>
<b>Tuition &amp; Other Revenue</b>								
Tuition	\$6,237,448	21%	\$3,918,931	63%	\$5,023,965	78%	-\$1,105,034	-22%
Student Fees/Other Misc Rev	883,499	3%	463,029	52%	627,320	82%	-164,291	-26%
Open Doors Program	300,000	1%	128,721	43%	175,208	25%	-46,487	-27%
Running Start	1,700,000	6%	584,583	34%	292,811	20%	291,772	100%
Foundation Support	200,000	1%	100,000	50%	100,000	50%	-	0%
Grants and Contracts - Indirect	990,000	3%	504,636	51%	330,511	49%	174,126	53%
Community Service	340,000	1%	104,617	31%	165,789	55%	-61,172	-37%
Ancillary Programs	150,000	1%	30,830	21%	71,368	41%	-40,538	-57%
<b>Total Tuition &amp; Other Revenue</b>	<b>\$10,800,947</b>	<b>37%</b>	<b>\$5,835,349</b>	<b>54%</b>	<b>\$6,786,972</b>	<b>21%</b>	<b>-\$951,624</b>	<b>-14%</b>
Use of Fund Balance	\$0	0%	\$0		\$929,357	58%	-\$929,357	-100%
<b>TOTAL REVENUE</b>	<b>\$29,143,884</b>	<b>100%</b>	<b>\$15,104,830</b>	<b>52%</b>	<b>\$17,571,485</b>	<b>54%</b>	<b>-\$2,466,655</b>	<b>-14%</b>

# Expenditures, *by Category*

	2020-2021 Adjusted Budget	% of Total	2020-2021 YTD Actuals	% of Budget	2019-2020 YTD Actuals	% of Budget	Difference over Prior Year	% Change YOY
Salaries and Wages	\$17,468,224	60%	\$8,368,346	48%	\$10,141,620	51%	-\$1,773,274	-17%
Benefits	6,106,307	21%	\$3,128,123	51%	\$3,600,161	53%	-472,037	-13%
Rents	38,960	0%	\$18,362	47%	\$66,001	125%	-47,639	-72%
Utilities	899,188	3%	\$340,152	38%	\$426,246	48%	-86,093	-20%
Goods and Services	2,699,083	9%	\$865,986	32%	\$1,084,900	43%	-218,915	-20%
Travel	37,500	0%	\$1,039	3%	\$61,530	22%	-60,491	-98%
Equipment	300,069	1%	\$42,463	14%	\$85,834	23%	-43,372	-51%
Fin Aid, Debt Service, Transfer	1,594,553	5%	\$682,101	43%	\$653,396	42%	28,704	4%
<b>TOTAL EXPENSE</b>	<b>\$29,143,884</b>	<b>100%</b>	<b>\$13,446,572</b>	<b>46%</b>	<b>\$16,119,688</b>	<b>50%</b>	<b>-\$2,673,116</b>	<b>-17%</b>

# Expenditures, *by Function*

	2020-2021 Adjusted Budget	% of Total	2020-2021 YTD Actuals	% of Budget	2019-2020 YTD Actuals	% of Budget	Difference over Prior Year	% Change YOY
Instruction	\$11,521,408	40%	\$5,063,832	44%	\$6,055,513	44%	-\$991,682	-16%
Community Service	340,002	1%	\$64,339	19%	\$161,751	54%	-97,412	-60%
Instructional Computing	200,416	1%	\$166,063	83%	\$197,521	78%	-31,458	-16%
Ancillary Programs	150,000	1%	\$51,464	34%	\$84,884	49%	-33,420	-39%
Academic Administration	2,650,119	9%	\$1,429,407	54%	\$1,676,548	60%	-247,141	-15%
Library Services	559,527	2%	\$310,801	56%	\$392,583	57%	-81,782	-21%
Student Services	3,996,059	14%	\$2,048,164	51%	\$2,354,141	53%	-305,977	-13%
Institutional Support	6,466,965	22%	\$2,719,077	42%	\$3,217,499	51%	-498,422	-15%
Facility Services	3,259,388	11%	\$1,593,426	49%	\$1,979,249	58%	-385,822	-19%
<b>TOTAL EXPENSE</b>	<b>\$29,143,884</b>	<b>100%</b>	<b>\$13,446,572</b>	<b>46%</b>	<b>\$16,119,688</b>	<b>50%</b>	<b>-\$2,673,116</b>	<b>-17%</b>

# Course/Program Fees

	<b>2020-2021 Adopted Budget</b>	<b>% of Total</b>	<b>2020-2021 YTD Actuals</b>	<b>% of Budget</b>	<b>2019-2020 YTD Actuals</b>		<b>Difference over Prior Year</b>	<b>% Change YOY</b>
Course/Program Fee Revenue	\$1,593,486	100%	\$872,281	55%	1,082,155	72%	-\$209,874	-19%
Course/Program Fee Expense	\$1,593,486	100%	\$399,306	25%	491,127	33%	-\$91,821	-19%
Totals			<u>\$472,975</u>		<u>\$591,028</u>		<u>-\$118,053</u>	

# Grants & Contracts

	Current Month Budget Changes	2020-2021 YTD Budget	Expenditures to Date	YTD % Spent
Corrections Education	\$0	\$7,158,967	\$3,891,465	54%
State Funded Grants*	\$138,411	2,338,340	800,480	34%
Federal Funded Grants**	\$3,652,531	6,527,593	874,423	13%
Private Funded Grants	\$0	420,854	128,887	31%
Fiscal Agent Grants	\$0	829,935	503,621	61%
<b>TOTAL GRANTS &amp; CONTRACTS</b>	<u>\$3,790,942</u>	<u>\$17,275,689</u>	<u>\$6,198,876</u>	<u>36%</u>

\*State: January new grant award, "Professional/Technical Programs Restart," \$138,411.

\*\*Federal: January new grant award, Coronavirus Response and Relief Supplemental Appropriations Act, \$3,652,531

# Questions ?

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