



# 2020-2021 Quarterly Final Exam Schedule

WWCC will use a flexible exam model for the duration of Warrior FLEX.

All students are directed to review their course syllabus and Canvas announcements for information on their quarterly finals.

## **ALL INSTRUCTORS ARE STRONGLY ENCOURAGED TO:**

- Provide multiple scheduled exams across a variety of start times/days for maximum flexibility, including proctored exams
- Provide a minimum of 48 hours for students to access exams
- Set the final exam date during the first week of class and post for students so they can address any exam conflicts
- Begin exams on or after the first day of exams (some exceptions for Workforce programs)
  - Wednesday, December 9<sup>th</sup>
  - Wednesday, March 17<sup>th</sup>
  - Wednesday, June 9<sup>th</sup>
- Withhold correct answers and exam scores until all have taken the exam to improve integrity
- Require final papers or projects be submitted by the end of the second day of finals (Thursday evening) to ensure adequate time for grading

## **INSTRUCTORS CANNOT:**

- Provide accommodations to a student without confirming an official accommodation is in place; this includes students who indicate a COVID-related reason for missing an exam
- Allow students from one section to “join” the exam of another section as an alternate exam option; laws protect student privacy, including fully online classes

## **STUDENTS MUST:**

- Check for exam information in course syllabi and Canvas announcements
- Notify their instructors early if they cannot make a scheduled exam time/day
- Provide accommodation information to instructors early in the quarter so there is adequate time to put appropriate supports in place
- Abide by all guidelines and maintain the highest level of ethical standards for all coursework and assessments