Walla Walla Community College
SAFE RETURN TO CAMPUS PLAN
2021-2022 Academic Year
(Formerly Safe Back to School Plan)

WWCC Reentry Planning Task Force

Revision 3-16-2022

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Purpose & Focus

WWCC has developed this Safe Return to Campus Plan in accordance with Governor's Proclamations 20-12.5 (Higher Education), Proclamation 20-25.17 (Washington Ready) and Order of the Secretary of Health 20-03.6. This plan is also in accordance with Walla Walla County and the Asotin County Health Departments, the Washington State Department of Health (WSDOH), the Washington State Department of Labor and Industries (L&I), the Occupational Safety and Health Administration (OSHA), and the Center for Disease Control and Prevention (CDC). Per Governor proclamations 21-14.1 and 20-12.5 for the vaccinated campus, Covid-19 vaccines will be required of employees and students subject to medical and religious exemptions. The intent of this plan is to provide safety measures for those exempted and others.

This plan provides information for employees and students on how WWCC plans to limit the spread of Covid-19 among the campus community.

Reporting Concerns

President Dr. Chad Hickox has designated Tracy Klem, Director of Security and Environmental Health and Safety, as the WWCC COVID-19 Supervisor. He is responsible for monitoring and updating this plan and ensuring compliance.

Students may report concerns related to the WWCC COVID-19 response directly to their instructors and employees may report concerns directly to their supervisors. All individuals may also report concerns, safety issues or violations regarding this plan and the College's response to the WWCC COVID-19 Supervisor, Tracy Klem, Director of Security and Environmental Health and Safety at 509-526-5317 (SAFE) or campussafety@wwcc.edu.

Procedure for Sick Employees or Students

WWCC will depend on individuals to report when they have a confirmed or suspected case of COVID-19. If you have a confirmed or suspected case of COVID-19:

- Please stay home or leave campus immediately
- Contact your supervisor or instructor remotely.
- Contact your health care provider or local department of health
- Get tested for COVID-19 and follow all guidance from public health officials

WWCC is required to notify the local health department within 24 hours if WWCC suspects COVID-19 is spreading in the workplace or if we are aware of two or more employees, students or visitors who develop confirmed or suspected COVID-19 within a 10-day period. This includes all persons who have been on campus and report a positive test result. WWCC will inform involved persons about the notification and what information (if any) was shared.

WWCC Response Protocols for a Suspected or Confirmed Case

In the event of a suspected or confirmed case within our campus community, WWCC will take the following steps:

- Campus Security, or designee, may contact the local health department to receive specific guidance for how to proceed for the rest of the campus and determine if temporary closure of facilities is needed
- Initiate cleaning and disinfecting protocols as required
- If asked by the Public Health department, WWCC may assist in identifying close contacts to the individual
  - WWCC may identify and notify people they have been in close contact with on campus; close contact is defined as someone the infected person had face-to-face contact with within 6 feet for a cumulative total of more than 15 minutes within a 24 hour period.
  - WWCC may locate contact information for persons identified as possible close contacts
  - The local health department will determine who is considered a close contact
- If WWCC is needed to assist in notification of close contacts, WWCC will
  - Keep the name of the person who tested positive confidential
  - Tell the individual they have contacted the local health department and will be in contact with further instructions
  - Ask that they go home and work or attend class remotely
  - Ask that they follow any guidance that the health department gives them
  - Refer them to any internal resources or guidance
- WWCC will communicate via email a confirmed or suspected positive case by notifying all students, employees or visitors who were in close proximity to the infected individual

Returning to campus after having suspected signs of COVID-19:
A student or employee who had signs of suspected or confirmed COVID-19 can return to campus when:

- 5 days have passed since symptoms first appeared **and**
- 24 hours have passed with no fever without the use of fever-reducing medications **and**
- Other symptoms of COVID-19 are improving and they are able to work
  - Loss of taste and smell may persist for weeks or months after recovery and need not delay the end of isolation
- Students and employees returning to campus must wear a well-fitting upgraded mask* for 5 additional days
- If symptoms get worse or new symptoms occur, the employee or student should isolate until a medical professional or a negative test confirms symptoms are not related to COVID-19 or the isolation period ends as described above
- If an employee was severely ill or is immunocompromised, they should inform the college and isolate at least 10 days and consult a doctor before ending isolation

If the employee or student tested positive with no symptoms:

- They continue to have no symptoms, and
- 5 days have passed since the date of the positive test
- When returning to campus, they must wear a well-fitting upgraded mask* for 5 additional days
- Follow requirements for isolation when symptomatic.

*Upgraded masks referenced above include double masking, KN 95s, or N 95s. Fit testing is not required under these circumstances as long as the employee or student has a choice in which mask to wear or the mask

requirement is for source control (keeping the workplace and others safe during the remainder of the 10-day isolation or quarantine period).

When to Self-Quarantine

Self-quarantine occurs when you have had close contact with someone who is positive for COVID-19:

- You were within 6 feet of someone who is COVID positive for a cumulative total of at least 15 minutes within a 24-hour period.
- You provided at home care to someone who is COVID positive
- You had direct physical contact– –with someone who is COVID positive
- Someone who is sick with COVID coughed, sneezed, or otherwise transferred respiratory droplets on you

Employees and students who have had close contact, exposure, or potential close contact or exposure to someone with COVID-19.	
If the employee or student is up to date on theirvaccinations (including all doses and boosters as outlined below): Has completed their primary series of an approved vaccine and recommended booster(s) **OR** Completed the primary series of Pfizer or Moderna vaccine within the last 5 months **OR** Completed the primary series of J&J vaccine within the last 2 months **OR** Completed all additional primary shots for immunocompromised employees (3 doses) **OR** Completed the primary series of a WHO approved vaccine and it is within the	• No quarantine required. • When returning to campus, they must weara well-fitting upgraded mask* at the campus for 10 days. • Recommend testing 5 days after close contact. *If they have or develop symptoms or have a positive test result, apply the requirements of isolation*

timeframe where a booster is not yet recommended (primary series has not reached the point of diminished effectiveness where a booster is recommended).	
If the employee or student: Had a confirmed case of COVID-19 within the last 90 days as indicated by a viral test result, has subsequently recovered and remains without COVID-19 symptoms.	• No quarantine required. • Wear a well-fitting upgraded mask* at the worksite around others for 10 days. • Monitor for symptoms for 10 days after close contact. *If they have or develop symptoms or have a positive test result, apply the requirements of isolation*
If the employee or student: Completed the primary series of Pfizer or Moderna vaccine over 5 months ago and has not received the recommended booster(s) **OR** Completed the primary series of J&J over 2 months ago and has not received the recommended booster(s) **OR** Completed the primary series of a WHO approved vaccine and has not been boosted at the point the booster(s) is recommended. **OR** Has not completed their primary vaccine series. **OR** Is unvaccinated	• Quarantine is required for at least 5 full days. • Do not return to a worksite for 5 full days. • Continue to wear a well-fitting upgraded mask* at the worksite around others for 5 additional days. • To return to campus before 10 days, a negative test result is required at least 5 days after close contact or exposure. • Monitor for symptoms for 10 days after close contact. *If they develop symptoms testing is recommended and apply the requirements of isolation pending the test result and then act accordingly. If testing doesn't occur, apply isolation requirements accordingly.*

- Calculating Quarantine: The date of your exposure to the person with COVID-19 during their contagious period is day 0. Day 1 is the first full day after your last close contact with the person with COVID-19.

- *Upgraded masks referenced above include double masking, KN 95s, or N 95s. Fit testing is not required under these circumstances as long as the employee has a choice in which mask to wear <u>or</u> the mask requirement is for source control (keeping the workplace and others safe during the remainder of the 10-day isolation or quarantine period).

Infectiousness usually begins 2 days before symptoms or if no symptoms, 2 days before test results, and will last throughout the duration of symptoms, or 10 days after a positive test. If a person (case) with COVID-19 is isolating for 5 days followed by 5 days of consistent mask use out of isolation because their symptoms were improving or gone on day 5, people around them are not exposed during days 6-10 so long as the case is wearing a well-fitting mask. If the case is not wearing a well-fitting mask, close contacts on days 6-10 are considered exposed to COVID-19.

In the case of close contact or exposure an employee or student may return to campus when:

- They meet the quarantine requirements above or at the point the suspected case's test came back negative.

- When an employee is in the same household (or similar exposure) as someone else who is isolating/positive or symptomatic with the virus, and they are required to quarantine as outlined above, their quarantine starts the first day they are no longer exposed to someone who has the virus. In many cases this is someone the employee lives with, so it means when the person with the virus no longer needs to isolate (see criteria above).

  For example, the person who is sick meets all the criteria and can stop isolating in 5 days. That is the point when the employee living with the person who was sick, starts counting their quarantine period consistent with the quarantine requirements outlined above. In this case, if the employee requires quarantine, they could be out of the worksite for 10 days as long as they don't become symptomatic or test positive.

- If an employee or student is exposed to someone who was exposed to COVID-19, the employee or student may return to campus but must monitor themselves for symptoms for 10 days from the last exposure. If symptoms are present, the employee would be screened out of the worksite. Follow the requirements for 'return to work' as you would for any other employee in this situation.

- If the employee or student meets the criteria for quarantine but provides a statement from a medical professional stating the employee does not need to quarantine or the employee does not have a contagious illness and the symptoms the employee exhibited are not because of COVID-19, the employer will grant the employee access to campus.

- Side effects from vaccination do not require someone to quarantine. If they are clearly from vaccination, the person would be able to attribute the symptoms to another condition. Common side effects are explained here.

When to Isolate

Isolation applies when someone tested positive for COVID-19 or has symptoms, regardless of vaccination status. It is when someone who has COVID-19 symptoms, or has tested positive, stays home and away from others (including household members) to avoid spreading their illness. An employee or student who has been in isolation may return to campus under the following conditions:

Employees and students who are symptomatic or tested positive for COVID-19, regardless of vaccination status.	- Do not return to campus for at least 5 days after the positive test or symptom onset. - Isolation ends and they can return to campus after 5 full days if employee has had no symptoms or their symptoms are improving and they are fever free for 24 hours without the aid of fever reducing medication. - If they continue to have a fever or their other symptoms have not improved after 5 days of isolation, isolation does not end until they are fever-free for 24 hours without the use of fever-reducing medication and their other symptoms have improved. - When returning to campus, they must wear a well-fitting upgraded mask* at the worksite for 5 additional days and then mask on an ongoing basis as outlined in this Guide and by the agency for all employees. - If symptoms get worse or new symptoms occur, the employee should isolate until a medical professional or a negative test confirms symptoms are not related to COVID-19 or the isolation period ends as described above. - If an employee was severely ill or are immunocompromised, they should let WWCC know, isolate at least 10 days and consult a doctor before ending isolation.

Employees and students who test positive for COVID-19 and are asymptomatic, regardless of vaccination status.	- Do not return to campus for at least 5 days after the positive test. - Isolation ends after 5 full days if the employee has not developed any symptoms. - When returning to campus, they must wear a well-fitting upgraded mask* at the worksite for 5 additional days.

	• If symptoms develop, follow requirements for isolation when symptomatic above.

- *Upgraded masks referenced above include double masking, KN 95s, or N 95s. Fit testing is not required under these circumstances as long as the employee has a choice in which mask to wear or the mask requirement is for source control (keeping the workplace and others safe during the remainder of the 10-day isolation or quarantine period).

Indirect Contact:
If you had indirect contact with someone who had contact with someone who tested positive but are not sick:
- Self-monitor and contact your healthcare provider if any symptoms develop
- You are not required to self-isolate or self-quarantine unless you develop symptoms

Facility Modifications

WWCC has provided additional equipment and made modifications to prevent the spread of COVID-19 in our campus facilities. Physical cues and signage have been posted to ensure safe practices throughout campus. Our facilities management actions include workspace modifications and an increased level of cleaning and disinfection services. In addition:
- Hand sanitizer dispensers have been positioned at every building entrance, department office space, and common areas that are being utilized
- Plexiglas barriers have been installed at service counters across campus

Communication

WWCC uses various channels to communicate with employees and students. Communication regarding the operations and practices in response to COVID-19 will come in many forms before, during and after the return of employees and students.

Information will be disseminated to the campus community as follows:
- WWCC will primarily communicate information through the college email system
- The plan will be posted on WWCC's COVID-19 webpage, messaged out through Canvas and will be posted on WWCC's social media pages
- Information regarding case exposure for employees will be sent out by Human Resources
- Information regarding case exposure for students will be sent out by the communications team
- Clery-required notifications and emergency information (such as temporary building closures) will also be disseminated to students and staff through the WWCC Alert system; to sign up for alerts, or to update your contact information, please visit www.wwcc.edu/alerts

Signage will be posted throughout campus reminding employees and students of the shared responsibilities while they are on campus. WWCC will post signs as follows throughout campus:
- Decals, markers or signage to encourage physical distancing will be posted at/in student services counters, elevator lobbies and stairwells, cafeteria and other shared spaces

- Hand washing and proper hygiene signage will be posted in restrooms
- Proper sanitation signage (wipe down tables and chairs after use) will be posted in common areas and any shared spaces
- Wash your hands, cover your cough/sneeze, stay home if you're sick, facial covering requirements, COVID-19 general information and shared on-campus responsibility signage will be posted throughout buildings
- OSHA/WSDOH signage will be posted in the cabinet outside of Admissions
- Signage regarding facial covering requirements, and where to report concerns will beposted at entrances

Operational Safety Protocols

Maintaining a safe campus is a responsibility we all share as we continue operations in the COVID-19 era. The following are the operational safety protocols that WWCC has implemented:
- Increased cleaning and disinfection of frequently touched surfaces in high traffic areas
- Supplying additional cleaning products for departments and programs to ensure increased sanitation of work and classroom spaces
- Employees are responsible for routinely cleaning and disinfecting their own workstations, keyboards, telephones, and desk surfaces
- Adoption of the CDC process for enhanced cleaning and disinfecting here after persons suspected/confirmed to have COVID-19 have been in the facility

Cleaning & Disinfecting

WWCC has established campus-wide cleaning and disinfecting protocols. As staffing levels allow, Custodial Services will provide regular ongoing cleaning and disinfection pursuant to CDC guidelines. In order of priority these services will be;
- Classrooms and labs will be vacuumed, trash emptied and high touch areas done no less than once every 24hrs. (based on rooms listed as occupied in 25Live)
- Restrooms
- Counter tops, doorknobs, drinking fountains, etc.
- Common areas (break rooms, areas where food is consumed, etc)
- Vacuuming hallways.

Supplemental to custodial services, every member of the WWCC community has a joint responsibility for sanitation in their own work or study area and when using shared resources. Cleaning and disinfecting supplies will be available to aid in completing basic cleaning and disinfection of surfaces. Supplies will be ordered by the Purchasing Department to ensurethat the products are approved by WWCC and that all SDS information has been reviewed, approved and documented.

Physical Distancing Protocols

Minimizing close contacts and personal interactions will help prevent the spread of COVID-19. The Governor's Higher Education Proclamation guidelines no longer require physical distancing, but it is encouraged to be cognizant of others and space where practical in the interest of inhibiting transmission. Engineering or administrative controls such as plexi-glass barriers may be implemented to minimize exposure. in the interest of those exempted from vaccination requirements..

Face Coverings

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As of 3/12/2022, WWCC recommends all students, employees, and visitors to wear face coverings at all times while in indoor public or shared spaces on campus unless they are workingalone or doing so would damage their health. Individuals are considered to be working alone when they're isolated from interaction with other people and have little or no expectation of in-person interruption People outside are not required to wear a face covering, although people not fully vaccinated against Covid-19 are encouraged to wear face coverings in crowded outdoor settings.

Pursuant to Washington Ready Roadmap to Recovery Version 18, any person returning to campus from quarantine or isolation will be required wear an upgraded mask for the period of 5 days (days 6-10 after onset of symptoms) while on campus. The upgraded mask is defined as double masking, KN-95 or N-95 mask. The college may require indoor public masking during an outbreak, or when community levels are high.

WWCC will provide face coverings to individuals on campus who did not arrive with one. Employees and students are expected to retain and properly clean and disinfect the face coverings provided to them by WWCC.

For purposes of this plan , a face covering should;
- Fit snugly against the sides of the face
- Completely cover the nose and mouth
- Be secured with ties, ear loops, elastic bands, or other equally effective method; and
- Include at least one layer of tightly woven fabric without visible holes, although multiple layers are strongly recommended.

Accountability

WWCC has a responsibility to comply with all requirements set by State of Washington and Public Health agencies. Failure to do so could result in fines, penalties, or temporary closure, and the ultimate desire is to keep the campus community safe from spread of infectious disease. Accommodations are allowable for individuals who are unable to follow the requirements due to a documented disability or medical reason. Those accommodations will consist of remote learning or work, or some manner of facial covering so as not to endanger the campus community. If any person who has been directed to leave campus pursuant to the provisions of this plan refuses to leave campus, that refusal may be deemed as an act that could represent a safety or security concern to the college. Appropriate law enforcement may be called and the non-compliant subject may be trespassed from the campus per **WWCC Policy 3150**. The individual issuing the trespass will submit written documentation of the trespass to the WWCC Security and Environmental Health and Safety Department.
- If a student doesnot comply with safety requirements, it will be considered a student conduct issue and the employee will direct the student to leave immediately and contact the administrator/supervisorfor their department
- If an employee does not comply with safety requirements, the supervisor will direct the employee to leave immediately and contact Human Resources at HR@wwcc.edu
- If a visitor does not comply with safety requirements, the employee will direct the person to leave immediately; Campus Security can assist with non- compliant individuals and can be reached at 509-526-7233. If campus security is not available, the employee may call police pursuant topolicy 3150 for trespass of the individual pursuant to the aforementioned

guidelines.

Other Resources
[Proclamation20-12.5 Higher Education](#)
[Proclamation 21-14.1 Covid-19 Vaccination Requirement](#)
[Proclamation 20-25.15 Washington Ready](#)
[Healthy Washington-Roadmap to Recovery Version 17](#)
[CDC Guidance for Cleaning and Disinfecting Your Facility](#)
[CDC Guidance for Institutions of Higher Education](#)
[Washington Department of Health Covid-19](#)
[Recommendations for Higher Education](#)

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