

Course Coding for Non-DOC Courses at Incarceration Sites

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Summary

DOG validates a coding scheme to identify all incarcerated students regardless of funding source. **All courses taking place in a correctional facility must be coded with Time Location (Time_Loc) C.** C will now stand as an incarceration facility, be it under the Dept. of Corrections (DOC) or Walla Walla Juvenile Justice or other. In addition, **building codes (Bldg Num) for the different correctional sites are to be standardized.**

Purpose/Background

WWCC began offering state-funded courses at DOC sites and the Walla Walla County Jail. Because these courses are not DOC contract-funded, there is no indicator to identify these courses of their students, who appear as regular state-funded students. Since incarcerated persons are a protected population, for whom the release of information is especially problematic, the college needs a means to identify all incarcerated students.

DOC Indicator derives from DOC Site, which derives from Fee Pay Statuses of Class and Student. This is potentially problematic, as ambiguous situations could arise where the class and student FPS need to indicate things other than the location.

Details

All courses taking place in a correctional facility must be coded with Time Location (Time_Loc) C. C will now stand as an incarceration facility, be it under the Dept. of Corrections or Walla Walla Juvenile Justice or other.

In addition, building codes (Bldg Num) for the different correctional sites are to be standardized as follows:

Location	Bldg Num
Washington State Penitentiary	WSP
Coyote Ridge Correctional Facility	CRC
Walla Walla County Jail	WCJ

Time_Loc C is transformed into 3 in the SBCTC Data Warehouse, but Bldg remains. Use query on Bldg to identify all incarcerated students. Use DOC_IND or Kind_of_Enrollment "38" to identify DOC-funded students and courses.