



Walla Walla Community College

Policy: Delegation of Authority

Adopted: April 20, 2005

Delegation of Authority

The President of the College shall have the authority to exercise in the name of the Board all of the powers and duties vested in or imposed upon the Board by law, including all powers granted to the Board as governing body by Chapter 39.34 RCW or any other statute. The President of the College shall be directly responsible to the Board of Trustees. The President shall be the principal administrative officer of the College and shall have general supervision of all operations and programs of the institution.

The President shall be the appointing authority for all administrative exempt, classified, faculty and other employees of the College. The President shall carry out all rules, regulations, orders, directives and policies established by the Board and shall perform all other duties necessary or appropriate to the administration of the College. The essence of the relationship between the Board and the President shall be one of full mutual confidence and open communication.

Authority Reserved by the Board of Trustees

The Board of Trustees reserves unto itself the following authority (unless specifically delegated in particular instances by definite resolution passed by the Board):

1. To employ the President and set the salary and the terms and conditions of his/her employment.
2. To organize, administer and operate the Board of Trustees.
3. To adopt, amend or repeal rules pursuant to the Administrative Procedure Act, Chapter 34.05 RCW.
4. To approve the operating budgets and capital budget request for the College.
5. To approve revisions of \$200,000 or more, to the revenues or expenses in the adopted budgets of any fund, or transfers between funds of \$200,000 or more. Cumulative administrative revisions to the revenues or expenses in any fund, or transfers between funds, reaching \$200,000 will be brought to the Board as an information item.

6. To authorize the purchase or long-term lease (for two years or more) of real property.
7. To borrow money and issue and sell revenue bonds or other evidences of indebtedness in excess of \$150,000 per occurrence.
8. To establish schedules for tuition and fees and other special fees charged by the institution.
9. To enter into major contracts, other than public works projects approved by the Board and grants received, for amounts in excess of \$250,000.
10. To accept gifts, grants, conveyances, devises, bequests of real or personal property from private sources valued in excess of \$100,000 and adopt regulations to govern the receipt and expenditure of the proceeds, rents, profits and income thereof.
11. To approve and execute negotiated agreements with bargaining agents for academic employees and classified staff.
12. To award and deny tenure and dismiss and/or lay off tenure-track faculty members.
13. To authorize the award of degrees for appropriate programs of study.
14. To retain the responsibility for the expenditure of state funds by the College and its agents and employees.
15. To exercise all authority expressly reserved to the Board of Trustees in rules which have been or are hereafter adopted or amended by the Board pursuant to the provisions of the Administrative Procedure Act, Chapter 34.05 RCW.
16. To retain all authority which may be hereafter delegated to the Board of Trustees by the Legislature of the State of Washington or the State Board for Community and Technical Colleges, unless such authority is expressly delegated to the President or his/her designee.