



Agenda

Regular Meeting
Board of Trustees, District No. 20
Walla Walla Community College
500 Tausick Way; Walla Walla, WA
Wednesday, December 21, 2016 – **1:00 p.m.**

All times estimated

- | | | | |
|------------------|-----------------------------------------------------------------------------------------------------------------------|----------------|--------------|
| 1:00 p.m. | Call to Order | | |
| | Approval of Agenda | Action | |
| | <i>Ms. Darcey Fugman-Small, Vice Chair</i> | | |
| 1:05 p.m. | Consent Agenda | Action | |
| | <i>Ms. Fugman-Small</i> | | |
| | 1. Approval of Minutes | | Tab 1 |
| | 2. Budget Status Report | | Tab 2 |
| | 3. Personnel Update | | Tab 3 |
| | 4. Enrollment Report | | Tab 4 |
| 1:10 p.m. | Recognition of WWCC/Walla Walla Valley Chamber of Commerce Community Service Award Recipient | Discuss | |
| 1:15 p.m. | Oral Reports | | |
| | • Student Affairs | | |
| | <i>Dr. Jose da Silva</i> | | |
| | 1. Associated Student Body Activity Report | Discuss | |
| | <i>Angela Wakefield, Clarkston ASB President</i> | | |
| 1:25 p.m. | India Update | | |
| | <i>Dr. Derek Brandes, Dr. Marleen Ramsey, Mr. Jerry Anhorn, Mr. Dave Stockdale</i> | Discuss | |
| 1:45 p.m. | President's Report | Discuss | |
| | <i>Dr. Brandes</i> | | |
| | • Approve Six-Month Presidential Evaluation Survey Form | Action | Tab 5 |
| 2:00 p.m. | Board Reports/Remarks | Discuss | |
| 2:10 p.m. | New and Unscheduled Business | | |
| 2:15 p.m. | Public Comment | | |
| | <i>Persons wishing to express their views on any matter must sign up in advance and are limited to three minutes.</i> | | |
| 2:30 p.m. | Adjourn | | |

**Board of Trustees Meeting Minutes
Community College District No. 20
Walla Walla Community College**

November 30, 2016

The Board of Trustees of Community College District No. 20 met in regular session on November 30, 2016, in the Board Room of Walla Walla Community College. Dr. Schirman called the meeting to order at 11:00 a.m.

Trustees present: Dr. Roland Schirman
Mr. Tim Burt
Mrs. Darcey Fugman-Small
Mr. Don McQuary
Mr. Miguel Sanchez

Administrators present: Dr. Derek Brandes, President
Mr. Jose da Silva, Vice President, Student Affairs
Mrs. Davina Fogg, Vice President, Financial & Administrative Services
Mrs. Sherry Hartford, Vice President, Human Resources
Dr. Marleen Ramsey, Vice President, Instruction
Mr. Jerry Anhorn, Dean, Workforce Education and Trades
Mr. Brent Caulk, Dean, Corrections Education, WSP
Ms. Denise Kammers, Assistant Dean, Corrections Ed, CRCC
Mr. Shane Loper, Director, Facility Services & Capital Projects
Dr. Richard Middleton-Kaplan, Dean, Arts and Sciences
Dr. Chad Miltenberger, Dean, Clarkston Campus
Ms. Stacy Prest, Director, Library Services
Ms. Darlene Snider, Dean, Transitional Studies
Ms. Loretta Taylor, Interim Dean, Corrections Education
Mrs. Melissa Thiessen, Director, Marketing, Media & Graphics
Dr. Nick Velluzzi, Director, Planning, Research & Assessment

Also present: Ms. Caitlin Fleming, Assistant Attorney General
Mr. Bryan Ovens, Assistant Attorney General
Ms. Sherry Nally, Recording Secretary

Approval of Agenda.

It was moved and seconded to approve the agenda for the November 30, 2016 Board of Trustees meeting as presented.
Motion carried.

Study Session

Corrections Education Report. Corrections Education administrators Loretta Taylor, Brent Caulk, and Denise Kammers highlighted the 2015-16 Corrections Education programs at the Washington State Penitentiary and Coyote Ridge Corrections Center, including: State budget/funding, private funding, FTE allocation, completions, and new programs. Two alumni students provided information on their participation in corrections education and how it impacted their lives following release.

Facility Master Plan Presentation. Mrs. Fogg introduced Jeff Warner and Indy Dehal of ALSC Architects for their presentation on the Facility Master Plan, noting this update would focus on the Walla Walla Campus with a Clarkston Campus Plan update to be completed in the near future. Mr. Warner explained the main impetus for updating the 2014 Facility Master Plan was the need to site two proposed buildings on the Walla Walla campus; requiring deep discussion and feedback to make long-term strategic decisions. The proposed design principles were reviewed in depth and the Trustees and administrators provided feedback for consideration.

Board Meeting

Dr. Schirman called the meeting back to order at 1:00 p.m.

Introductions. The following new employees and those employees in new positions were introduced to the Board:

- Isabel Cervantes, Administrative Assistant 3 to the Dean of Education, WSP
- Cathy Goodall, Data Specialist for the Basic Food Employment & Training and Workfirst Programs
- Augusto Epa, Payroll and Benefits Specialist, Business Services
- Lori Peterson, Intermediate Accountant, Business Services
- Laura Wooster, Secretary Senior, Arts & Sciences
- Caitlin Charnley-Ovens, Digital Media Technician
- Michael Dewey, Outreach Specialist
- Katrina Schaeffer, Secretary Senior, Student Development Center

Consent Agenda.

It was moved and seconded the consent agenda items be approved or accepted, as appropriate: 1) Approval of Minutes; 2) Personnel Update; and 3) WWCC Board of Trustees 2017 Board Meeting Schedule. *Motion carried.*

Oral Reports.

- **Budget Status Report.** Mrs. Fogg reviewed the October Budget Status Report, noting a \$102,500 increase to the Revenue Budget for Worker Retraining with the Expenditure Budget reflecting this change as well. Mrs. Fogg reported the Total Actual Revenue was at 30.09% vs. 30.71% the previous year; Total Actual Expenditures were at 32.41% vs. 32.94% the previous year. Grants and Contracts included two new grants, for a total of \$11,723,295, with 33.9% of the budget spent vs. 32.7% the previous year.
- **Associated Student Body Activity Report – Walla Walla Campus.** Beth Meyer, Walla Walla ASB President, reported the Warrior Weekly publication was available on campus and online; student bus passes were sold for half-price; there was a good turnout for the Trunk or Treat Event; flags were placed on campus for Veterans Day and the ceremony was well attended; an inclusive message had been posted around campus and the Equity Club was hosting weekly meetings offering students an avenue to process concerns about the current atmosphere in America; and ASB would be participating in downtown Walla Walla's Parade of Lights on December 3rd.
- **Continue ALSC presentation.** Further discussion was held on siting of the two new proposed buildings. ALSC noted they would be seeking additional input from other stakeholders.
- **Achieving the Dream.** Ms. Kirkwood and Dr. Velluzzi provided an update on the Achieving the Dream initiative, including its purpose, strategic focus areas, and accomplishments to-date.

President's Report.

- **Results of audit.** Dr. Brandes congratulated and expressed his appreciation to Mrs. Fogg, Sue Willis, and Lori Carambot for their efforts resulting in the completion of another successful State audit with no recommendations.
- Dr. Brandes reported the new position of Campus Safety and Security had been posted; that he and Darlene Snider had attended a community event on providing computer training for potential students who wouldn't normally have that opportunity; and noted the WWCC financial statement would be provided to the Board and Mrs. Fogg would be available to meet with any Trustee for additional information.

Board Reports/Remarks. Mrs. Hartford presented a draft of a six-month presidential evaluation survey for review; noting the document would be on the agenda for approval at the next Board meeting.

The Trustees reviewed the recent ACT Fall Conference and discussed the upcoming ACT Winter Legislative Contact Conference. It was agreed to invite the legislators from the 9th and 16th Legislative Districts to attend the Transforming Lives Dinner held in conjunction with the Winter ACT Conference.

New and Unscheduled Business. Dr. Schirman noted the passing of Tom Baker, a former WWCC Trustee and Foundation Governor and the editor of the Waitsburg Times.

Public Comment. None.

Adjournment. The meeting adjourned at 2:21 p.m.

Derek R. Brandes, President

ATTEST:

Dr. Roland Schirman, Chair
Board of Trustees

WALLA WALLA COMMUNITY COLLEGE - November 2016

	2016-2017 Approved Budget	October Adjusted Budget	November Adjusted Budget	Difference	Revenue to Date	% of Annual Budget	Prior Year Activity to Date	% of Prior Budget
REVENUE:								
State Funds:								
Base Allocation	\$14,522,811	\$14,663,244	\$14,663,244	\$0	\$5,445,551	37.14%	\$5,269,023	37.18%
Opportunity Grant	461,412	461,412	461,412	0	138,376	29.99%	154,026	33.38%
Worker Retraining	2,073,823	2,176,323	2,176,323	0	728,250	33.46%	886,099	42.73%
Total State:	\$17,058,046	\$17,300,979	\$17,300,979	\$0	\$6,312,177	36.48%	\$6,309,148	37.76%
Local Funds:								
General:								
Operating Fees	\$8,085,000	\$8,085,000	\$8,085,000	\$0	\$3,058,670	37.83%	\$3,148,935	38.96%
General Local	1,528,900	1,528,900	1,528,900	0	606,975	39.70%	564,214	36.90%
Alternative Education Program	530,000	530,000	530,000	0	0	0.00%	0	0.00%
Running Start	785,000	785,000	785,000	0	0	0.00%	0	0.00%
Foundation Support	200,000	200,000	200,000	0	100,000	50.00%	100,000	50.00%
Corrections Ed.-Indirect	669,228	669,228	669,228	0	223,906	33.46%	205,099	32.07%
Carry-Forward & Use of Reserves	493,575	493,575	493,575	0	205,656	41.67%	353,573	41.67%
Total General:	\$12,291,703	\$12,291,703	\$12,291,703	\$0	\$4,195,207	34.13%	\$4,371,821	34.99%
Self-Support:								
Community Service	75,000	75,000	75,000	0	91,811	122.41%	50,264	67.02%
Ancillary Programs	300,000	300,000	300,000	0	125,747	41.92%	203,464	101.73%
Total Self Support:	\$375,000	\$375,000	\$375,000	\$0	\$217,558	58.02%	\$253,728	92.26%
Total Local Funds	\$12,666,703	\$12,666,703	\$12,666,703	\$0	\$4,412,765	34.84%	\$4,625,549	36.22%
TOTAL REVENUE	\$29,724,749	\$29,967,682	\$29,967,682	\$0	\$10,724,943	35.79%	\$10,934,697	37.10%

	2016-2017 Approved Budget	October Adjusted Budget	November Adjusted Budget	Difference	Expenditures to Date	Encumbrances to Date	Total Activity to Date	% of Annual Budget	Prior Year Activity to Date	% of Prior Budget
EXPENDITURES:										
By Object										
Salaries and Wages	\$18,330,139	\$18,302,760	\$18,269,507	(\$33,253)	\$6,506,065	\$0	\$6,506,065	35.61%	\$6,473,780	35.66%
Benefits	6,086,087	6,089,499	6,119,981	30,482	2,417,223	0	2,417,223	39.50%	2,341,576	39.08%
Rents	179,228	179,228	179,228	0	66,355	99,628	165,983	92.61%	155,827	91.54%
Utilities	835,355	835,355	835,355	0	267,607	0	267,607	32.04%	261,600	31.32%
Goods and Services	2,531,721	2,611,790	2,613,186	1,396	1,154,634	695,558	1,850,192	70.80%	1,913,128	82.41%
Travel	233,836	241,689	243,554	1,865	172,523	685	173,208	71.12%	175,711	67.55%
Equipment	256,335	410,556	411,102	546	145,835	106,761	252,596	61.44%	247,200	74.83%
Subsidies/Transfers/Debt Service	1,272,048	1,296,805	1,295,769	(1,036)	466,370	0	466,370	35.99%	599,205	42.45%
Total by Object	\$29,724,749	\$29,967,682	\$29,967,682	\$0	\$11,196,612	\$902,632	\$12,099,244	40.37%	\$12,168,027	41.28%
By Program										
Instruction	\$12,392,947	\$12,626,686	\$12,679,342	\$52,656	\$4,300,363	\$264,317	\$4,564,680	36.00%	\$4,576,913	36.80%
Community Service	75,000	75,000	75,000	0	59,642	0	59,642	79.52%	27,398	36.53%
Instructional Computing	435,482	434,513	436,518	2,005	178,602	17,224	195,826	44.86%	221,634	56.45%
Ancillary Programs	300,000	300,000	300,000	0	129,899	5,232	135,131	45.04%	237,491	118.75%
Academic Administration	2,997,266	3,007,133	3,079,597	72,464	1,267,133	6,911	1,274,044	41.37%	1,246,693	40.05%
Library Services	621,882	621,196	626,273	5,077	276,107	1,630	277,737	44.35%	293,348	47.86%
Student Services	3,951,221	3,977,440	4,007,959	30,519	1,603,480	10,343	1,613,823	40.27%	1,612,844	41.99%
Institutional Support	5,845,595	5,824,112	5,648,872	(175,240)	2,157,164	297,447	2,454,611	43.45%	2,482,779	42.94%
Facility Services	3,105,356	3,101,602	3,114,121	12,519	1,224,222	299,528	1,523,750	48.93%	1,468,927	48.57%
Total by Program	\$29,724,749	\$29,967,682	\$29,967,682	\$0	\$11,196,612	\$902,632	\$12,099,244	40.37%	\$12,168,027	41.28%

WALLA WALLA COMMUNITY COLLEGE

Grants and Contracts

November 2016

	Current Month Changes	2016-2017 YTD Budget	Expenditures to Date	Encumbrances	Activity to Date	YTD Percentage Spent	Balance Expendable	Revenue to Date	Balance Receivable
Corrections Education	\$0	6,507,718	\$2,631,688	\$178,213	\$2,809,901	43.2%	\$3,697,817	\$2,131,107	\$678,794
State Funded									
Carl Perkins Federal Vocational	\$5,834	\$389,828	\$83,919	\$1,592	\$85,511	21.9%	\$304,317	\$43,465	\$42,046
Perkins-Leadership Block Grant	0	16,000	7,821	0	7,821	48.9%	8,179	5,065	2,756
Perkins-Non-Traditional	0	5,000	0	0	0	0.0%	5,000	0	0
Workfirst	0	268,435	104,621	0	104,621	39.0%	163,814	85,644	18,977
Water Management Center	0	363,750	130,682	6,424	137,106	37.7%	226,644	0	137,106
Dept. of Ecology - Titus Creek Project	0	16,130	0	0	0	0.0%	16,130	0	0
State Work Study	0	41,645	15,679	0	15,679	37.6%	25,966	0	15,679
Ag Center USDA Grant	0	675,929	236,273	48,606	284,879	42.1%	391,050	116,545	168,334
TAACCCT Grant	0	818,837	347,486	128,990	476,476	58.2%	342,361	162,927	313,549
Early Achiever Opportunity Grant	0	66,400	21,052	0	21,052	31.7%	45,348	19,729	1,323
Department of Early Learning - ECEAP	0	199,049	27,839	1,875	29,714	14.9%	169,335	110,549	(80,835)
Adult Basic Education	0	113,555	38,587	0	38,587	34.0%	74,968	25,406	13,181
EI Civics	0	22,828	2,982	0	2,982	13.1%	19,846	2,035	947
I-DEA Grant	0	20,000	0	20,000	20,000	100.0%	0	0	20,000
Basic Food Employment & Training	0	343,960	114,971	0	114,971	33.4%	228,989	140,731	(25,760)
Central Washington University	0	20,752	6,876	0	6,876	33.1%	13,876	20,752	(13,876)
ABE Leadership Block Grant	0	4,968	2,125	0	2,125	42.8%	2,843	1,749	376
Miscellaneous SBCTC Grants	0	1,000	1,000	0	1,000	100.0%	0	250	750
Total State Funded	\$5,834	\$3,388,066	\$1,141,913	\$207,487	\$1,349,400		\$2,038,666	\$734,847	\$614,553
Federal Funded									
Student Support Services (SSS) FY 15-20	\$0	\$492,630	\$138,718	\$0	\$138,718	28.2%	\$353,912	\$110,895	\$27,823
College Work Study	0	102,345	22,592	0	22,592	22.1%	79,753	16,247	6,345
Total Federal Funded	\$0	\$594,975	\$161,310	\$0	\$161,310		\$433,665	\$127,142	\$34,168
Private Funded									
Customized Contract Training	\$0	\$50,000	\$4,877	\$0	\$4,877	9.8%	\$45,123	\$4,493	\$384
EMS Trauma Training	0	7,000	1,400	0	1,400	20.0%	5,600	70	1,330
Parent Co-op	0	40,000	9,489	0	9,489	23.7%	30,511	9,560	(71)
Child Care Aware	0	203,503	78,429	7,099	85,528	42.0%	117,975	42,297	43,231
Corrections Ed AA Degree - Seattle Foundator	0	19,848	0	0	0	0.0%	19,848	19,848	(19,848)
Working Families Support Network	0	75,678	28,578	12,000	40,578	53.6%	35,100	75,678	(35,100)
ESD 123 Consulting & Home Services	0	83,637	17,038	0	17,038	20.4%	66,599	33,638	(16,600)
Waitsburg School District Preschool	40,000	40,000	8,330	0	8,330	20.8%	31,670	0	8,330
Legacy for Health - Tobacco Free Initiative	0	5,000	298	0	298	6.0%	4,702	5,000	(4,702)
SE Washington Economic Development	0	22,405	9,480	0	9,480	42.3%	12,925	11,335	(1,855)
Avista	0	18,927	2,557	0	2,557	13.5%	16,370	18,927	(16,370)
Total Private Funded	\$40,000	\$597,950	\$177,622	\$19,099	\$196,721		\$401,229	\$252,798	(\$56,077)
Fiscal Agent Contracts									
Community Network	\$0	\$28,863	\$21,160	\$0	\$21,160	73.3%	\$7,703	\$28,863	(\$7,703)
Early Learning Coalition (ELC)	0	40,520	22,280	0	22,280	55.0%	18,240	18,082	4,198
Snake River Salmon Recovery Board (SRSRB)	0	361,376	130,107	57,649	187,756	52.0%	173,620	75,117	112,639
Bonneville Power Administration (SRSRB)	0	249,661	77,785	4,718	82,503	33.0%	167,158	53,759	28,744
Total Fiscal Agent Contracts	\$0	\$680,420	\$251,332	\$62,367	\$313,699		\$366,721	\$175,821	\$137,878
Grand Total of All Grants & Contracts	\$45,834	\$11,769,129	\$4,363,865	\$467,166	\$4,831,031	41.0%	\$6,938,098	\$3,421,715	\$1,409,316

WALLA WALLA COMMUNITY COLLEGE

MEMORANDUM

DATE: December 15, 2016
TO: Board of Trustees
FROM: Sherry Hartford, Vice President of Human Resources
SUBJECT: Human Resources Update

Benefits Update

Effective January 1, 2017, all newly employed full-time employees will be automatically enrolled in the State of Washington Deferred Compensation Program which is administered by the Department of Retirement Systems (DRS). Employees who do not want to participate must waive, within 30 days, to avoid having a reduction taken from their paycheck (3% is the default deduction). DRS indicates that this approach is a best practice to ensure employees save for retirement.

Retirements/Resignations/Separations, November 2016

None

Current Recruitments

- 1) HVAC Instructor, Coyote Ridge Corrections Center
- 2) English Faculty, Tenure Track, Arts & Sciences
- 3) Director of Safety and Security
- 4) Travel Accountant, Business Services



Walla Walla Community College

500 Tausick Way
Walla Walla, WA 99362-9267
(509) 522-2500
FAX (509) 527-4800

Tab 4

DATE: December 15, 2016

TO: Board of Trustees

FROM: Dr. Nick Velluzzi

RE: Interim Fall Quarter 2016 Enrollment Report

Attached is the Interim Enrollment Report for Fall Quarter, 2016. The attached report presents enrollment by funding source: state funded, contract enrollment, and self-support. Enrollment is accounted for by FTE and unduplicated headcount. Running Start and Alternative Education Program enrollment is also included. Finalized fall enrollment will be presented in the regular January Board meeting.

- State funded enrollment is currently 2,696.6 FTEs, down -7.0% or -204.4 FTEs from the **close** of Fall Quarter 2015. Unduplicated headcount is currently 3,787, down -176 or -4.4% from last fall.
- Contract enrollment is reporting 1,279.2 FTEs, up 38.2 FTEs, or 3.1% from the **close** of last Fall Quarter. Corrections education is reporting 1,213.4 FTEs, which is up by 30.6 FTEs, 2.6% from last year.
- Self-support enrollment is currently reporting 29.1 FTEs, down -4.3 FTEs or -13.0% from the **close** of Fall Quarter 2015.
- Running start is reporting 160.5 FTEs, up 24.3 FTEs or 17.8% from the **close** of last Fall Quarter. AEP is reporting 78.9 FTEs, down -18.6 FTEs or -19.1% from the **close** of last Fall Quarter.

Interim Fall Enrollment Board Report

December 15, 2016

State Supported FTE Enrollment 2016-17

Administrative Unit	Summer Quarter				Fall Quarter				Winter Quarter				Spring Quarter				Annualized - YTD			
	15-16 Final	16-17 Final	Nom Change	% Change	15-16 Final	16-17 To-Date	Nom Change	% Change	15-16 Final	16-17	Nom Change	% Change	15-16 Final	16-17	Nom Change	% Change	15-16 Final	16-17	Nom Change	% Change
C Prof. Tech	55.3	46.5	-8.8	-15.9%	247.7	245.12	-2.6	-1.1%	244.9				247.44				265.1			
D Transitional	71.3	64.5	-6.8	-9.6%	379.2	318.77	-60.4	-15.9%	501.3				280.58				410.8			
H Extended Learning	175.9	197.2	21.3	12.1%	298.9	294.08	-4.8	-1.6%	325.8				326.77				375.8			
J Clarkston	66.3	52.6	-13.6	-20.6%	294.7	246.1	-48.6	-16.5%	265.7				259.98				295.5			
K Academic Transfer	92.2	95.4	3.2	3.4%	869.2	777.5	-91.7	-10.5%	801.3				718.94				827.2			
M Nursing/Allied Health	96.4	85.1	-11.3	-11.7%	264.7	265.65	1.0	0.4%	270.2				283.65				305.0			
P Business/Entre	103.2	89.2	-14.0	-13.6%	322.1	330.53	8.4	2.6%	336.2				299.95				353.8			
R Ag/Water/Energy	55.8	68.8	13.0	23.3%	224.5	218.8	-5.7	-2.5%	234.2				217.99				244.2			
Total	716.4	699.1	-17.2	-2.4%	2901.0	2696.55	-204.4	-7.0%	2979.7				2635.3				3077.4			

Contract FTE Enrollment 2016-17

	Summer Quarter				Fall Quarter				Winter Quarter				Spring Quarter				Annualized - YTD			
	15-16 Final	16-17 Final	Nom Change	% Change	15-16 Final	16-17 To-Date	Nom Change	% Change	15-16 Final	16-17	Nom Change	% Change	15-16 Final	16-17	Nom Change	% Change	15-16 Final	16-17	Nom Change	% Change
Total DOC	1139.7	1050.45	-89.3	-7.8%	1182.8	1213.4	30.6	2.6%	1160.9				1197.9				1560.4			
Other Contract	0.8	0.4	-0.4	-50.0%	58.2	65.7	7.5	13.0%	57.4											
Total Contract	1140.4	1050.9	-89.6	-7.9%	1241.0	1279.2	38.2	3.1%	1218.3				1223.2				1607.6			

Self-Support/Community Service FTE Enrollment 2016-17

	Summer Quarter				Fall Quarter				Winter Quarter				Spring Quarter				Annualized - YTD			
	15-16 Final	16-17 Final	Nom Change	% Change	15-16 Final	16-17 To-Date	Nom Change	% Change	15-16 Final	16-17	Nom Change	% Change	15-16 Final	16-17	Nom Change	% Change	15-16 Final	16-17	Nom Change	% Change
Total Self-Support	39.9	43.7	3.77	9.4%	33.4	29.1	-4.3	-13.0%	13.3				31.0				39.2			

Unduplicated Headcount 2016-17

State Support	2300	2325	25	1.1%	3965	3789	-176	-4.4%	4086				3990							
Contract	1694	1469	-225	-13.3%	1737	1661	-76	-4.4%	1722				1650							
Undup Headcount	3994	3794	-200	-5.0%	5702	5450	-252	-4.4%	5808				5664							

Running Start and AEP FTE Enrollment 2016-17

	15-16 Final	16-17 Final	Nom Change	% Change	15-16 Final	16-17 To-Date	Nom Change	% Change	15-16 Final	16-17	Nom Change	% Change	15-16 Final	16-17	Nom Change	% Change	15-16 Final	16-17	Nom Change	% Change
RS "billable" FTEs"					136.2	160.5	24.3	17.8%	133.8				127.2				134.9			
AEP "billable" FTEs					97.5	78.9	-18.6	-19.1%	88.8				85.5				90.6			

Walla Walla Community College Board of Trustees
Sixth Month Presidential Evaluation of Dr. Derek Brandes

Leadership Priorities:

As a result of what I have observed so far, the President is leading the College to:

1. Be Mission Driven

5	4	3	2	1
Strongly Agree	Agree	Undecided	Disagree	Strongly Disagree

Comments:

2. Strengthen Student Diversity and Access

5	4	3	2	1
Strongly Agree	Agree	Undecided	Disagree	Strongly Disagree

Comments:

3. Strengthen Student Enrollment, Retention and Outcomes

5	4	3	2	1
Strongly Agree	Agree	Undecided	Disagree	Strongly Disagree

Comments:

4. Strengthen and Expand Programs, Academic/Business Partnerships, Financial Resources and Alternative Sources of Revenue

5	4	3	2	1
Strongly Agree	Agree	Undecided	Disagree	Strongly Disagree

Comments:

5. The President is Supporting Clarkston Facilities Expansion

5	4	3	2	1
Strongly Agree	Agree	Undecided	Disagree	Strongly Disagree

Comments:

6. Nurture, Expand, and Leverage WWCC's Presence in Surrounding Communities

5	4	3	2	1
Strongly Agree	Agree	Undecided	Disagree	Strongly Disagree

Comments:

7. Improve Risk Management

5	4	3	2	1
Strongly Agree	Agree	Undecided	Disagree	Strongly Disagree

Comments:

Presidential Attributes:

The following are attributes the board desires the President to have. Based on what you have observed so far, please rate the following:

8. Passionate about the community college mission

5	4	3	2	1
Strongly Agree	Agree	Undecided	Disagree	Strongly Disagree

Comments:

9. A student-centered advocate

5	4	3	2	1
Strongly Agree	Agree	Undecided	Disagree	Strongly Disagree

Comments:

10. A progressive leader for promoting and strengthening inclusion and diversity

5	4	3	2	1
Strongly Agree	Agree	Undecided	Disagree	Strongly Disagree

Comments:

11. A goal-focused, entrepreneurial, and direction-setting strategic planner

5	4	3	2	1
Strongly Agree	Agree	Undecided	Disagree	Strongly Disagree

Comments:

12. A dynamic and politically astute relationship and team builder

5	4	3	2	1
Strongly Agree	Agree	Undecided	Disagree	Strongly Disagree

Comments:

13. An enthusiastic and inspirational leader

5	4	3	2	1
Strongly Agree	Agree	Undecided	Disagree	Strongly Disagree

Comments:

14. A transparent and collaborative leader

5	4	3	2	1
Strongly Agree	Agree	Undecided	Disagree	Strongly Disagree

Comments:

15. An effective and exceptionally skilled communicator

5	4	3	2	1
Strongly Agree	Agree	Undecided	Disagree	Strongly Disagree

Comments:

16. An ongoing dialog with key leaders in setting goals and priorities

5	4	3	2	1
Strongly Agree	Agree	Undecided	Disagree	Strongly Disagree

Comments:

17. A strong leader

5	4	3	2	1
Strongly Agree	Agree	Undecided	Disagree	Strongly Disagree

Comments:

Additional Comments

_____, Trustee _____ (date)

_____, Trustee _____ (date)

_____, Trustee _____ (date)

_____, Trustee _____ (date)

_____, Trustee _____ (date)