

**WALLA WALLA COMMUNITY COLLEGE
COMMUNICATION/COUNSEL TO THE BOARD OF TRUSTEES
BOARD POLICY 1600**

The President shall keep the Board of Trustees adequately informed.

The President shall:

1. Submit monitoring reports and other key data in a timely, accurate, and understandable fashion, directly addressing provisions to the Board policies being monitored.
2. Keep the Board informed of relevant trends, anticipated adverse media coverage, actual or anticipated legal actions, or material external and internal changes, particularly changes in the assumptions upon which any Board policy has previously been established.
3. Advise the Board, if in the President's opinion the Board is not in compliance with its own policies on Governance, Process, and Board-Staff Relationships, particularly in the case of Board behavior that is detrimental to the working relationship between the Board and the President.
4. Present accurate and complete information that is concise, current, and relevant.
5. Provide a mechanism for official Board communication.
6. Communicate with the Board as a whole, except when fulfilling individual requests for information.
7. Report in a timely manner any actual or anticipated noncompliance with any policy of the Board.

Policy Contact: President

Approved by (Department/Body): WWCC Board of Trustees

Date Originally Approved: December 19, 2018 (Formerly BP 1002 – Renumbered July 2022)

Last Reviewed/Revised on: January 22, 2025