



Board of Trustees, District No. 20
Walla Walla Community College
Board Meeting Agenda
Board Room (161) | WWCC Walla Walla Campus
Wednesday | November 29, 2023 | 9:30 a.m.

To connect to the Wednesday, November 29, 2023 Board Meeting virtually, go to ZOOM: <https://wwcc-edu.zoom.us/j/83764819825> or dial-in: 253/215-8782.

Study Session

All Times are Estimates

9:30 a.m.	Call to Order <i>Ms. Tara Leer, Chair</i>		
	Approval of Agenda <i>Ms. Leer</i>	Action	
9:35 a.m.	Water & Environmental Center Update <i>Mr. Dave Stockdale and Mr. Drew Trogstad-Isaacson</i>	Discuss	Tab 1
10:05 a.m.	Board Policy Review - Board Policy 1060 (WAC 132T-06) <i>Dr. Chad Hickox</i>	Discuss	Tab 2
10:25 a.m.	Break		

Board Meeting Agenda

All Times are Estimates

10:30 a.m.	Board Meeting Resumes		
10:30 a.m.	Consent Agenda <i>Ms. Leer</i>	Action	
	1. October 25, 2023 Board Meeting Minutes		Tab 3
	2. October 30, 2023 Special Board Retreat Minutes		Tab 4
	3. Personnel Update		Tab 5
	4. Interim Fall Quarter Enrollment Report		Tab 6
10:35 a.m.	President's Report <i>Dr. Hickox</i>	Discuss	
10:40 a.m.	Introduction of 2023-2024 Walla Walla SGA Leadership <i>Dr. Graydon Stanley</i>	Discuss	

10:45 a.m.	Student Government Association Activity Report ➤ Walla Walla Campus <i>Ms. Mia Solvang</i>	Discuss	
10:55 a.m.	AHE Update <i>Mr. Jim Peitersen</i>	Discuss	
11:05 a.m.	October Financial Report <i>Mr. Dan Hall and Ms. Lori Peterson</i>	Discuss	Tab 7
11:15 a.m.	First Read: ➤ Board Policy 1000 – Philosophy Statement ➤ Board Policy 1010 – College Vision ➤ Board Policy 1020 – College Mission ➤ Board Policy 1030 – College Guiding Principles <i>Dr. Hickox</i>	Discuss	Tab 8 Tab 9 Tab 10 Tab 11
11:40 a.m.	Second Read: 2024 Board of Trustees Meeting Schedule <i>Dr. Hickox</i>	Action	Tab 12
11:45 a.m.	Emergency Succession Plan <i>Dr. Hickox</i>	Discuss	
11:50 a.m.	Board Reports / Remarks	Discuss	
12:00 p.m.	New and Unscheduled Business	Discuss	
12:10 p.m.	<i>Break - Optional Meet & Greet w/Walla Walla Faculty Participating in Tenure Process</i>		
12:25 p.m.	Public Comment <i>Persons wishing to express their views on any matter must sign up in advance and are limited to three minutes.</i>		
12:40 p.m.	Recess to Executive Session to Review the Performance of a Public Employee and to Discuss Purchase or Lease of Real Estate		
1:15 p.m.	Adjournment		

Water & Environmental Center Update



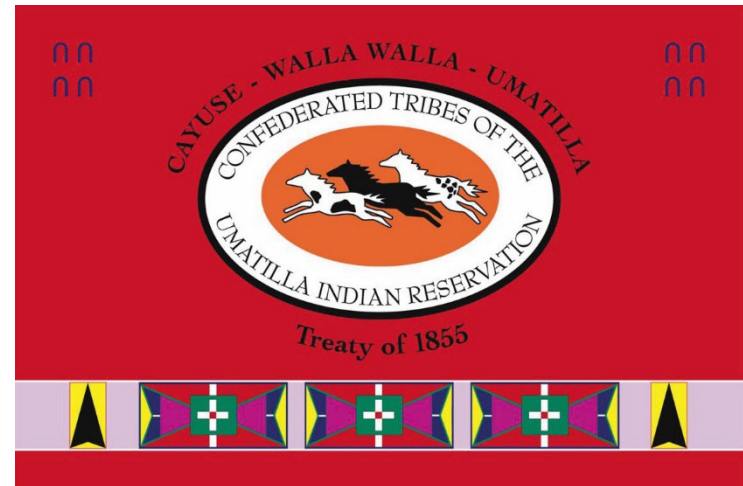
water
& environmental
center



A (Very) Brief History

- **Established in 2007**
- **Expanded in 2011**
- **Co-locator model**
- **Grant funded**
- **WWCC staff roles**
 - **Facilitating collaboration**
 - **Public education & community events**
 - **Supporting degree programs**

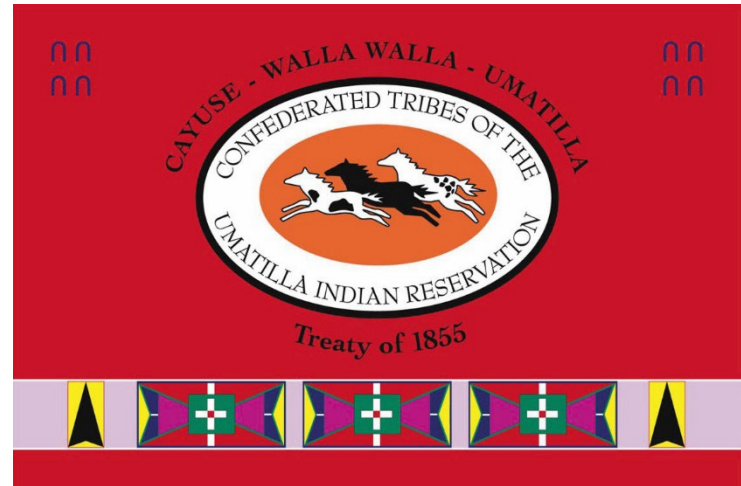
WEC Co-Locator Model



WEC Co-Locator Model



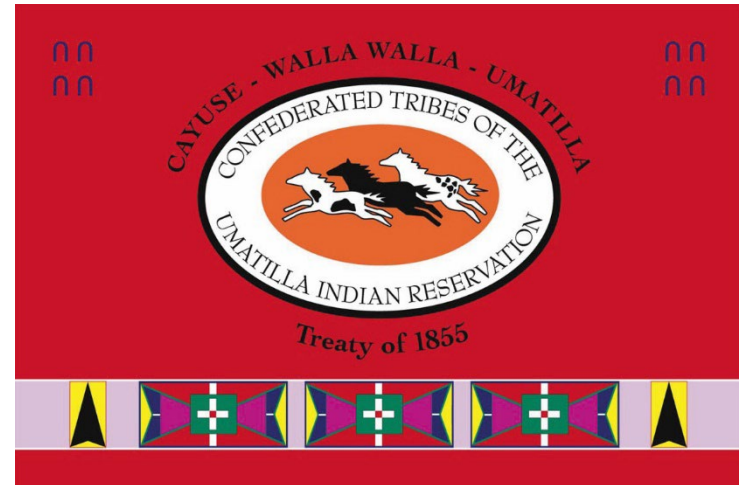
**Agriculture &
Natural Resource**
Center of Excellence



WEC Co-Locator Model



**Agriculture &
Natural Resource**
Center of Excellence



 **SustainableLivingCenter**

WEC Co-Locator Model



DEPARTMENT OF
ECOLOGY
State of Washington

WEC Co-Locator Model



DEPARTMENT OF
ECOLOGY
State of Washington



Washington
Department of
**FISH &
WILDLIFE**

WEC Co-Locator Model



DEPARTMENT OF
ECOLOGY
State of Washington



***Snake River
Salmon Recovery***



Washington
Department of
**FISH &
WILDLIFE**

Trajectory: 2020-2022

- **Pandemic impacts on meeting space use**
- **Degree program realignment impact on classroom and lab use**
- **Temporary suspension of youth programs and community events**
- **Evaluation of WEC trajectory**

Trajectory: 2022-2025

- Revised staffing model
- Reenvisioned use of spaces
- Updated building use policy
- Updated public and youth education plan
- Updated strategic plan

Strategic Plan

Updated Mission:

The WEC will serve as a resource where people can learn, share knowledge, and work together to create healthy natural environments, engaging community dialog, and thriving local economies

Strategic Plan

Goal 1: Cultivate and support effective partnerships

- **Co-locators**
- **Existing & new external partnerships**

Strategic Plan

Goal 2: Provide education to address current and emerging water, environmental and land issues

- **Comprehensive public education plan**
- **Interior & exterior site interpretation**
- **Develop volunteer opportunities**
- **Marketing plan**

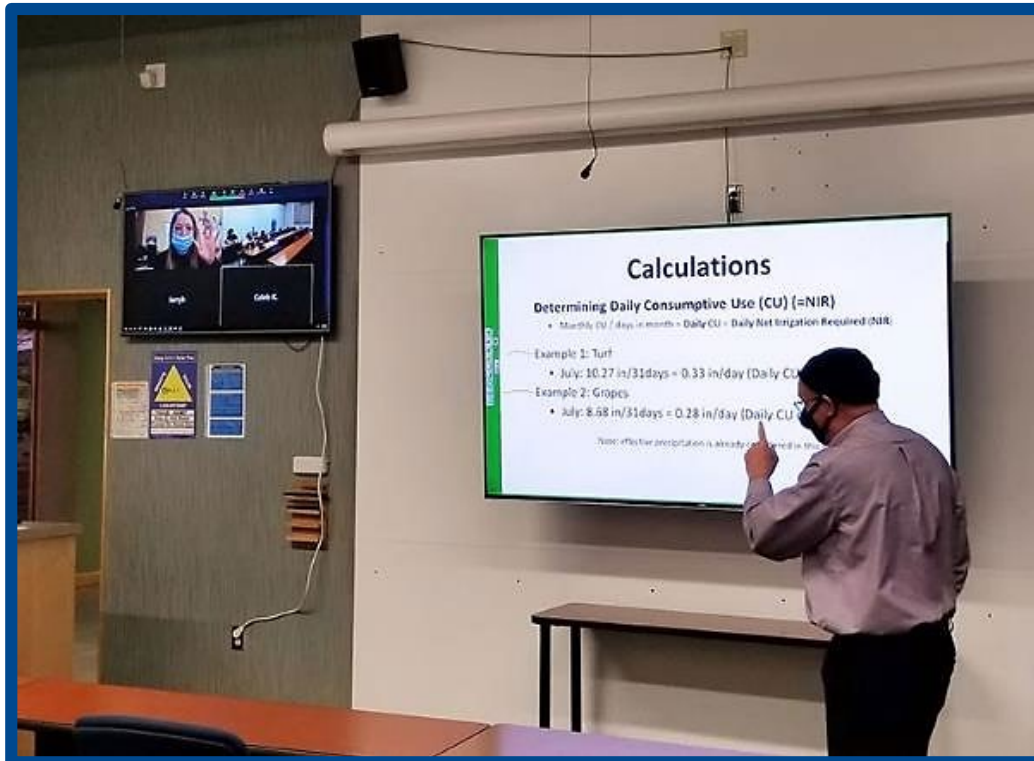
Strategic Plan

Goal 3: Activate the WEC facilities in support of education and collaboration

- **Upgrade technology, spaces and support resources**
- **Enhance exterior spaces**
- **Update use policies, procedures, and fees**

WEC Interior Changes

- Updated classroom technology



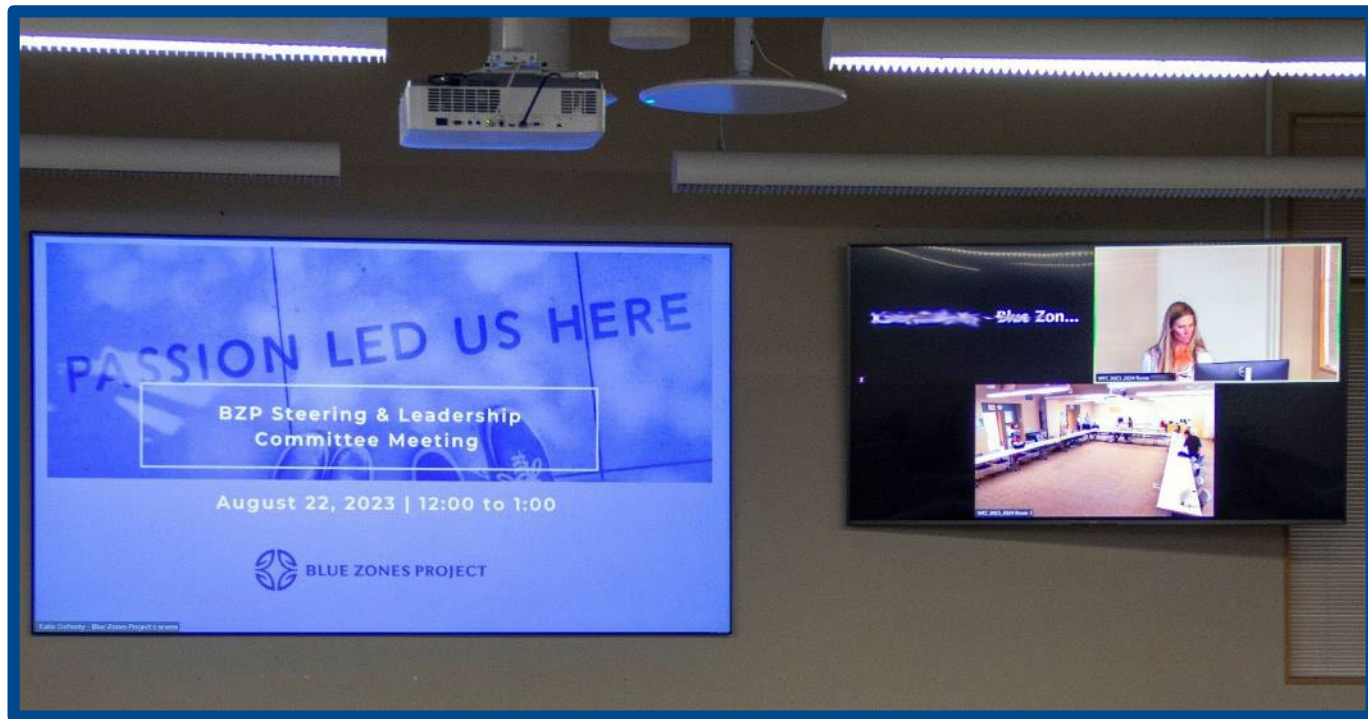
WEC Interior Changes

- Enhanced meeting room technology and furniture



WEC Meeting & Event Space

- Updated technology compatible with Zoom, Teams & WebEx



WEC Meeting & Event Use Policy

- **WWCC and WEC co-locators**
- **External collaborating partners**
- **Community users**



WEC Interior Changes

- Underused science lab reprioritized for K-12 and community programming



WEC Interior Changes

- Relocated hydraulics trainers; lab converted into new co-locator space



WEC Exterior Changes



WEC Exterior Changes

- Xeriscape Garden- front entry areas



Warrior Acres

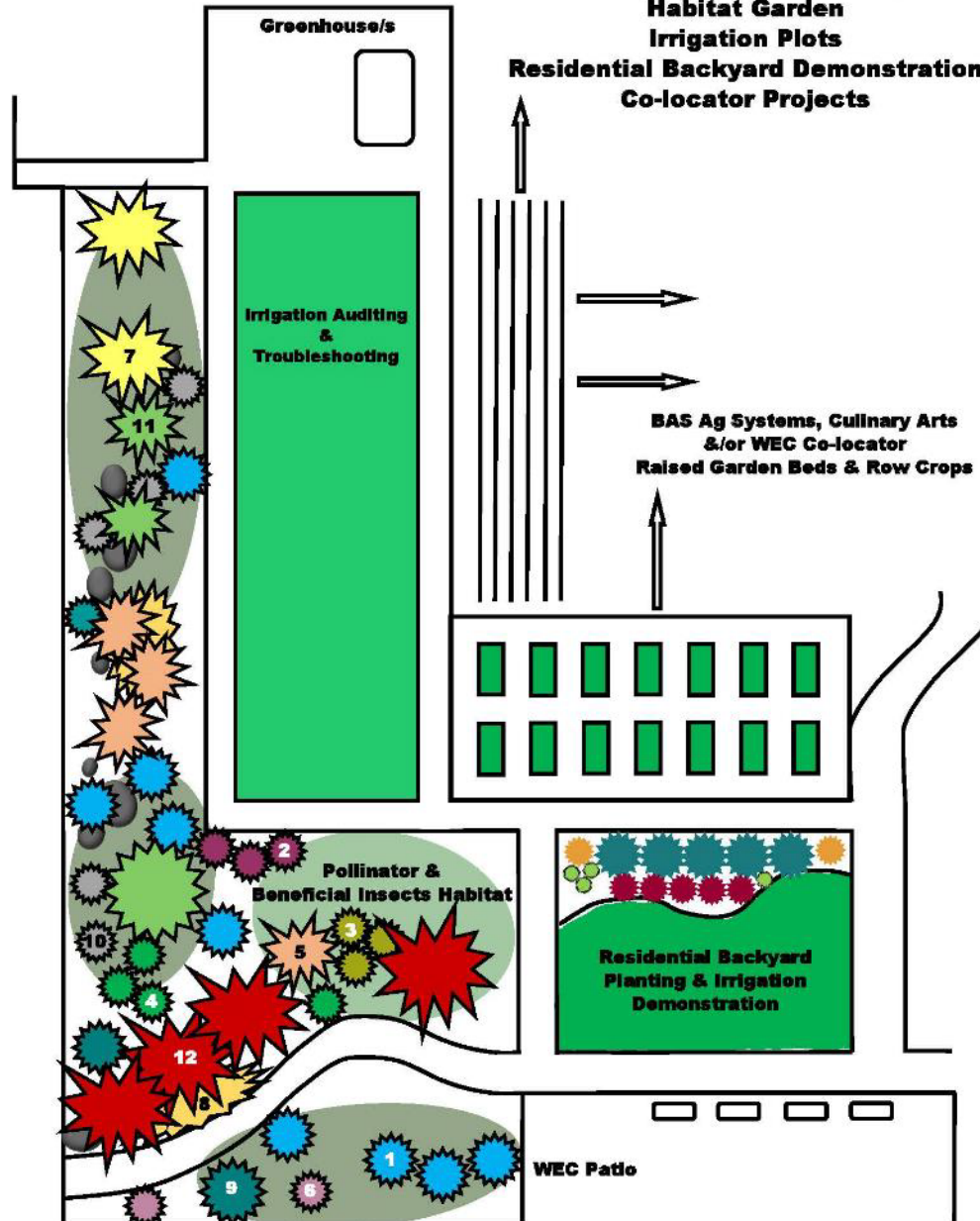
BAS Ag Systems Student Projects

Habitat Garden

Irrigation Plots

Residential Backyard Demonstration

Co-locator Projects



WEC Exterior Changes

- **Warrior Acres- Habitat Garden**



WEC Exterior Changes

- **Warrior Acres- Raised Beds**



Education Plan

Goal 1: Advance understanding of current and emerging water, environmental, and land topics and issues through place-based programming

- **Standards-based K-12 programs**
- **K-12 teacher professional development**
- **Adult and youth programs**
- **Community events**
- **Site interpretation**

Education Plan

Goal 2: Inspire stewardship of the natural world through experiential or hands-on programming that promotes personal connections, appreciation, and respect

- Connect programs and interpretation to local and regional stewardship issues**

Education Plan

Goal 3: Create a diverse and engaged community by building relationships and encouraging collaborative dialogue and action

Building Community Education Partnerships

Partial list of program, training or event partners:

- **21st Century Community Learning Centers**
- **Benton County Conservation District**
- **Blue Mountain Audubon Society**
- **Blue Mountain Land Trust**
- **Blue Zones Project**
- **Independent Home Schoolers**

Building Community Education Partnerships

- **Kooskooskie Commons**
- **Office of Superintendent of Public Instruction**
- **The Kid's Place**
- **TriState Steelheaders**
- **US Army Corps of Engineers**
- **US Forest Service**
- **Waitsburg Public Schools**

Building Community Education Partnerships

- **Walla Walla Basin Watershed Council**
- **Walla Walla County Conservation District**
- **Walla Walla Online Homeschoolers**
- **Walla Walla Public Schools**
(Grades 4, 5, 6, 8, 9-12)
- **Walla Walla Public School Foundation**
- **Walla Walla University**
- **Whitman College**

Example: K-8 Class Visits



Example: K-8 After School Programs



Example: Educator Workshops



Example: Community Classes



Return to the River Salmon Festival



The background features a stylized, abstract design with large, flowing, organic shapes in a vibrant green and a deep blue, separated by white space. The shapes resemble a winding path or a stylized landscape.

www.watereducationcenter.org

**WALLA WALLA COMMUNITY COLLEGE
TENURE REGULATIONS
BOARD POLICY 1060 - [WAC 132T-06](#)**

WAC 132T-06-010**Purpose.**

The board of trustees of Community College District No. 20 hereby establishes a rule on faculty tenure. The purpose of this tenure policy shall be to protect faculty employment rights and faculty involvement in the protection of those rights at Walla Walla Community College and subsequent community colleges hereafter established within Community College District No. 20. In order to insure the professional objectives of a community college staff, the board hereby adopts the following procedures as they exist now or as hereafter amended for administering faculty tenure.

[Statutory Authority: Chapters 34.04, 34.08 and 28B.19 RCW. WSR 82-07-033 (Resolution No. 82-4), § 132T-06-010, filed 3/12/82; Order 70-20, § 132T-06-010, filed 4/24/70.]

WAC 132T-06-020**Definitions.**

As used in this chapter, the following terms and definitions shall mean:

- (1) "Appointing authority" shall mean the board of trustees of Community College District No. 20.
- (2) "Review committee" shall mean a committee of faculty peers and administrative staff appointed pursuant to WAC 132T-08-030.
- (3) "Dismissal review committee" shall mean a committee of faculty and peers and administrative staff approved pursuant to WAC 132T-06-075.
- (4) "Regular college year" shall mean a faculty appointment inclusive of consecutive fall, winter and spring quarters. The regular college year, in all instances shall be deemed to begin with the first fall quarter following the probationer's appointment regardless of the quarter in which the probationer began employment.
- (5) "President" shall mean the president of Walla Walla Community College, or in such president's absence, the acting president.
- (6) "Part-time" shall mean an appointment for which the appointee's presence at the college for the entire normal working day during the entire regular college year is not required.
- (7) "College" shall mean Walla Walla Community College and any subsequent community college hereafter established within Community College District No. 20.
- (8) "Full time" shall mean an appointment which requires the appointee's presence at the college for the entire normal working day during the entire regular college year.
- (9) The definition of "tenure," "faculty appointment," "probationary faculty appointment," "probationer," and "administrative appointment" shall be the same as are contained within section 33, chapter 283, Laws of 1969 ex. sess. and RCW 28B.50.851 as now law or hereafter amended.

[Statutory Authority: Chapters 34.04, 34.08 and 28B.19 RCW. WSR 82-07-033 (Resolution No. 82-4), § 132T-06-020, filed 3/12/82; Order 70-20, § 132T-06-020, filed 4/24/70.]

WAC 132T-06-030

Composition of review committee.

(1) One review committee shall be established and shall include both the transfer division and occupation division. At least two committee members shall be chosen from the transfer division and at least two committee members from the occupation division.

(2) The review committee shall be composed of seven persons, four of whom shall consist of tenured faculty appointees, chosen by the faculty, acting in a body, prior to October 15th of each regular college year; and additionally the review committee shall consist of one student selected by the student council of the associated student body prior to October 15th of each regular college year; and two administrative appointees chosen by the president prior to October 15th of each regular college year. The review committee shall choose its own chairperson and such review committee shall meet at the call of the chairperson when the need for such meeting arises.

(3) The duration of each faculty appointment and each administrative appointment to the review committee shall be for a period of two calendar years beginning on the 15th day of October of the year of appointment; that the student appointment shall be for a period of one calendar year, beginning on the 15th day of October of the year of appointment. If a vacancy exists upon any review committee prior to the expiration of any such appointment, an administrative, faculty or student member as appropriate, shall be appointed pursuant to section 2 of this rule to fill the unexpired term of the absent member of such review committee.

[Order 75-1, § 132T-06-030, filed 8/26/74; Order 70-20, § 132T-06-030, filed 4/24/70.]

WAC 132T-06-040

Duties of review committee.

(1) The president shall on the 15th day of October of each regular college year assign each full-time probationary faculty appointee to the review committee for such committee's evaluation and required recommendations.

(2) The review committee shall establish and publish its method of evaluating performance of each full-time probationary faculty appointee in considering whether the probationary appointee possesses personal characteristics and the necessary professional competence to be granted tenure, placing primary importance upon the probationer's effectiveness in his appointment.

(3) The review committee shall consider the following standards in the course of evaluating each full-time probationer's effectiveness in his appointment:

(a) Initial employment is the first favorable indication that the probationer should be permanently employed.

(b) The probationer's instructional skills.

(c) The probationer's relationship with students.

(d) The probationer's relationship with academic employees.

(e) The probationer's relationship with the administration.

(f) The probationer's knowledge of the subject matter he/she is charged with teaching.

[Statutory Authority: Chapters 34.04, 34.08 and 28B.19 RCW. WSR 82-07-033 (Resolution No. 82-4), § 132T-06-040, filed 3/12/82; Order 70-20, § 132T-06-040, filed 4/24/70.]

WAC 132T-06-050

Required review committee action.

(1) The review committee shall be required to conduct an evaluation of each full-time probationary faculty appointee assigned to the committee by the president and render the following reports to the president, the probationary faculty appointee and through the president to the appointing authority at the following times during the regular college year:

(a) A written evaluation of each full-time probationary faculty appointee's performance and the subsequent submission of such written evaluation of the performance directed to the said probationer and the president on December 20th and March 15th of each regular college year that said probationer is not a tenured faculty appointee. The review committee shall obtain such appointee's written acknowledgment of receipt of the written performance evaluation each time such evaluation is rendered.

(b) A written recommendation concerning the employment or nonemployment of each full-time probationary faculty appointee for the ensuing regular college year directed to the appointing authority through the president prior to February 15th of each regular college year.

(c) A written recommendation directed through the president to the appointing authority recommending the appointing authority award or not award tenure, such written recommendations to be submitted at times deemed appropriate by the review committee: Provided, That during such full-time probationary faculty appointee's third regular college year of appointment, the review committee shall prior to March 15th of such regular college year make such a recommendation as to the award or nonaward of tenure. If the review committee does not make the written recommendation as to the award or nonaward of tenure by March 15th of the regular college year for each full-time probationary faculty appointee who is then serving his third consecutive year of full-time appointment it shall be deemed a recommendation that tenure not be awarded to such appointee.

(2) The appointing authority shall only be required to give reasonable consideration to an award of tenure recommendation of the review committee but shall not be bound by such recommendation if the appointing authority has given reasonable consideration to such recommendation. The appointing authority shall not be required to give any consideration to the review committee recommendation required by paragraph (1)(b) of this rule.

[Statutory Authority: Chapters 34.04, 34.08 and 28B.19 RCW. WSR 82-07-033 (Resolution No. 82-4), § 132T-06-050, filed 3/12/82; Order 70-20, § 132T-06-050, filed 4/24/70.]

WAC 132T-06-060

Dismissal for cause.

Tenured employees shall not be dismissed or laid off except for sufficient cause, nor shall a probationary employee be dismissed or laid off prior to the written terms of an appointment except for sufficient cause. Dismissal for sufficient cause shall, in addition to the enumerated grounds contained in section 40, chapter 283, Laws of 1969 ex. sess., and RCW 28B.50.862, include but not be limited to:

- (1) Any unlawful act of violence;
- (2) Any unlawful act resulting in destruction of community college property;
- (3) Unlawful interference with the orderly conduct of the educational process;
- (4) Incompetency;
- (5) Failure to perform an assignment as specified by contract;
- (6) Layoff or reduction in force.

[Statutory Authority: Chapters 34.04, 34.08 and 28B.19 RCW. WSR 82-07-033 (Resolution No. 82-4), § 132T-06-060, filed 3/12/82; Order 70-20, § 132T-06-060, filed 4/24/70.]

WAC 132T-06-065**Faculty statement on professional competency.**

A tenured faculty member shall maintain professional competency in his particular discipline through graduate study, research, in-service training, educational travel, conference and symposium attendance and/or additional vocational trade experience.

[Order 70-20, § 132T-06-065, filed 4/24/70.]

WAC 132T-06-075**Percent composition of dismissal review committee.**

Dismissal review committee comprised for the express purpose of hearing dismissal cases formulated by October 15 of each academic year shall be comprised of the following members:

(1) An administrator chosen by the college president.

(2) Three academic employees chosen by the employees acting as a body; provided that the initial dismissal review committee employees shall serve a one-year, two-year, and three-year term, respectively. All subsequent elections to this committee by employees shall be limited to an election of a member to a three-year term so that all future elections of an employee to this committee shall be accomplished on a staggered-term basis.

(3) A full-time student selected each year by the student council of the associated student body.

[Statutory Authority: Chapters 34.04, 34.08 and 28B.19 RCW. WSR 82-07-033 (Resolution No. 82-4), § 132T-06-075, filed 3/12/82.]

WAC 132T-06-085**Charges.**

(1) If the president deems sufficient cause exists, a formal charge will be brought against the employee affording an opportunity for a formal hearing after not less than ten days notice. The notice shall include:

(a) A statement of the time, place and nature of the proceeding;

(b) A statement of the legal authority and jurisdiction under which the hearing is to be held;

(c) A reference to the particular rules of the district involved;

(d) A statement of the charges and allegations.

Copies of such notice will go to the appropriate dean, the chairperson of the dismissal review committee, and the president of the association.

(2) Such formal hearing shall be in accordance with and in full compliance with, RCW 28B.19.120; 28B.19.130; and 28B.19.140: Provided, however, Implementation of RCW 28B.19.120 shall always involve a hearing officer appointed by the district.

[Statutory Authority: Chapters 34.04, 34.08 and 28B.19 RCW. WSR 82-07-033 (Resolution No. 82-4), § 132T-06-085, filed 3/12/82.]

WAC 132T-06-095**Consideration by the dismissal review committee.**

(1) The designated hearing officer shall conduct a formal hearing pursuant to RCW 28B.19.120, 28B.19.130, and 28B.19.140 as now or hereafter amended. The dismissal review committee shall attend all hearings and at the discretion of the hearing officer shall examine any witness called.

(2) The hearing officer shall make proposed findings of fact. The hearing officer shall transmit the record, including the proposed findings of fact, to the board of trustees within thirty days of the conclusion of the hearing.

(3) The dismissal review committee, based upon evidence presented at the hearing, shall simultaneously transmit a recommendation to the board of trustees.

(4) The board of trustees shall adopt findings of fact and shall render a decision based upon the record. In rendering such decision, the board shall give careful consideration to the recommendations of the dismissal review committee.

[Statutory Authority: Chapters 34.04, 34.08 and 28B.19 RCW. WSR 82-07-033 (Resolution No. 82-4), § 132T-06-095, filed 3/12/82.]

WAC 132T-06-100

Tenure considerations.

(1) A probationary faculty appointee shall acquire tenure by operation of law if service with the college exceeds three consecutive regular college years of full-time academic employment.

(2) The following positions are deemed by the appointing authority to constitute administrative appointments which are determined to be nontenurable:

- (a) President
- (b) Dean of instruction
- (c) Dean of students
- (d) Associate dean of instruction
- (e) Business manager
- (f) Registrar

All directors including, but not limited to:

- (g) Director of admissions
- (h) Director of guidance
- (i) Director of student affairs
- (j) Director of athletics
- (k) Director of financial aids
- (l) Director of occupational education
- (m) Director of continuing education

All coordinators, including but not limited to:

- (n) Academic education coordinator
- (o) Occupational education coordinator
- (p) Developmental education coordinator
- (q) Coordinator of management information systems
- (r) Coordinator of student development and guidance

All supervisors including, but not limited to:

- (s) Supervisors of satellite campuses
- (t) Physical facilities manager
- (u) Funds development officer

(3) An individual who shall serve in any position enumerated in subsection two of this rule and who shall additionally serve as a teacher, counselor, librarian or other comparable position shall be eligible for an award of tenure insofar as such person has had or presently does have status as a teacher, counselor or librarian.

(4) Tenure may be awarded to an individual probationary faculty appointee at any time by the appointing authority after giving reasonable consideration to a specific recommendation

from the review committee which recommendation can be made at any time during a probationary faculty appointee's service.

[Order 75-1, § 132T-06-100, filed 8/26/74; Order 72-3, § 132T-06-100, filed 11/26/71; Order 70-20, § 132T-06-100, filed 4/24/70.]

WAC 132T-06-110

Effective date.

The rules contained within chapter 132T-06 WAC shall become effective upon the date the same are filed with the code reviser.

<p>Policy Contact: <u>President</u></p> <p>Approved by (Department/Body): <u>WWCC Board of Trustees</u></p> <p>Date Originally Approved: <u>April 24, 1970</u></p> <p>Last Reviewed/Revised on: <u>March 12, 1982</u></p>

**Board of Trustees Meeting Minutes
Community College District No. 20
Walla Walla Community College**

The Board of Trustees of Community College District No. 20 met in regular session on Wednesday, October 25, 2023 in the Workforce Center on the Walla Walla Community College Clarkston Campus and via Zoom. Ms. Tara Leer called the meeting to order at 9:39 a.m.

Trustees present: Ms. Tara Leer, Chair
Mr. Tim Burt
Mr. Sergio Hernandez
Ms. Michelle Liberty
Mr. Bill Warren

Administrators present: Dr. Chad Hickox, President
Mr. Dan Hall, Interim Vice President, Administrative Services
Mr. Dante Leon, Vice President, Instruction
Ms. Brooke Marshall, Vice President, Human Resources
Dr. Nick Velluzzi, Vice President, Planning, Effectiveness & Economic Development
Dr. Lisa Chamberlin, Dean, Enrollment Strategies
Ms. Jessica Cook, Executive Director, Foundation
Ms. Christy Doyle, Dean, Access & Opportunity
Ms. Denise Kammers, Dean, Corrections Education
Dr. Chad Miltenberger, Dean, Clarkston Campus
Ms. Sam Robinson, Dean, Arts & Sciences
Dr. Benjamin Schultze, Dean, Nursing & Allied Health

Also present: Ms. Debra Erikson, Assistant Dean, Student Success Center
Ms. Diana Herrmann, Director, Guided Pathways
Ms. Doreen Kennedy, Recording Secretary
Mr. Bryan Ovens, AAG
Ms. Jacquelyn Ray, Director, Library Services
Mr. Joshua Slepín, Director, Institutional Research & Effectiveness

Approval of Agenda.

Mr. Hernandez moved and Mr. Burt seconded to approve the agenda for the October 25, 2023 Board of Trustees meeting as presented. *Motion carried.*

Consent Agenda.

Mr. Burt moved and Mr. Warren seconded that the consent agenda items be approved or accepted, as appropriate:

1) September 27, 2023 Board Meeting Minutes, 2) Personnel Update. *Motion carried.*

Recess to Executive Session to Review the Performance of a Public Employee and to Discuss Purchase or Lease of Real Estate. The Board recessed to Executive Session at 9:40 a.m. to review the performance of a public employee and discuss purchase or lease of real estate, with an anticipated return time of 10:35 a.m. At 10:35 a.m., the Board announced the Executive Session would be extended to 11:05 a.m. At 11:05 a.m., the Board announced the Executive Session would be extended to 11:35 a.m. At 11:35 a.m., the Board returned to open session and Ms. Leer reported no action had been taken during Executive Session.

Mr. Burt moved and Mr. Warren seconded to amend the agenda to allow recess to Executive Session at the end of regular session to Discuss Purchase or Lease of Real Estate.
Motion Carried.

President's Report. Due to the extended Executive Session, Dr. Chad Hickox conceded his report in order to provide time for other agenda items.

Introduction of 2023-2024 Clarkston SGA Leadership. Mr. Paul Boyd introduced the 2023-2024 Clarkston SGA Leadership team: Executive Vice President, Elizabeth Cole; Vice President of Communications and Technology, Karis Cole; and Vice President of Activities and Events, Damien Comer.

Faculty Senate Update. Ms. Jennifer Vaughn reported on the following topics:

- Goals & Priorities for 2023-2024
 - Understanding the hiring process
 - Hiring of EDI Director and promoting classroom/campus EDI efforts
 - Exploring four quarter schedule/calendar
 - Implement mandatory placement for English/Math
 - Explore arena advising
 - Mentorship & onboarding of new faculty
- Faculty Challenges/Concerns
- College Council Faculty Representation
- FACTC Conference -hosted by WWCC

Interim Fall Quarter Enrollment Report. Dr. Nick Velluzzi reviewed the Interim Fall Quarter Enrollment Report, noting the following were in comparison to the close of the previous fall quarter:

- State-supported enrollment reported 1,709 FTE, up 145, or 8%
- Contract enrollment reported 1,011 FTE, down 108 FTE, or 11%
- Self-support enrollment reported 47 FTE, down 3 FTE
- Combined fund sources amount to 2,766 FTE, up 33 FTE, or 1%

September Financial Report. Mr. Dan Hall and Ms. Lori Peterson reviewed the September financial report for the period ending September 30, 2023, including:

- Operating Budget
 - Operating Budget Reconciliation
 - Revenue
 - Expenditures – by Category and Function
 - Course/Program Fees
 - Self-Support Programs
- Grants and Contracts
- Enterprise Funds
- Fund Balance and Reserve Health
- Year-End Forecast June 30, 2024

Board Policy Review. Dr. Hickox reviewed the following policies with the Board of Trustees, sharing suggested updates that had been crafted during the strategic planning process for discussion and consideration. It was noted that policy updates would be refined and presented as a first read at a future board meeting.

- **Board Policy 1010.** Board Policy 1010 – College Mission.
- **Board Policy 1020.** Board Policy 1020 – College Vision.
- **Board Policy 1030.** Board Policy 1030 – College Values. Dr. Hickox shared information surrounding the decision to shift the college's values to guiding principles, noting that 79 employees participated in a survey providing input into the modifications. Next steps will be to present the guiding principles to College Council and the Strategic Planning Task Force, prior to presenting as a first read policy update.

First Read: 2024 Board of Trustees Meeting Schedule. Dr. Hickox presented the proposed 2024 Board of Trustees Meeting Schedule. It was noted that the November and December dates are adjusted due to the holidays, falling on the third Wednesday of the month, whereas all other dates fall on the fourth Wednesday of each month.

President's Contract.

Mr. Burt moved and Mr. Warren seconded to extend the President's contract for an additional year and to increase the President's annual salary to \$246,885. *Motion carried.*

Board Reports / Remarks.

- **Appoint Primary and Secondary Representatives to ACT Legislative Action Committee.** It was agreed that Mr. Warren and Mr. Burt would serve as the primary and secondary representatives to the ACT Legislative Action Committee.

The following items were discussed:

- SBCTC Guidance on Board Communication
- ACT Conference – November 16-17, 2023

New and Unscheduled Business. Dr. Hickox presented an alternate option for modification of Strategic Priority 4-Objective B, approved at the September 2023 Board meeting, to the trustees for consideration and discussion. The suggested modification would change the wording of Strategic Priority 4-Objective B rather than moving the item to Strategic Priority 2.

Mr. Burt moved and Mr. Warren seconded to amend Strategic Priority 4: Thriving Communities, Section B and delete the words *increase charitable giving to the WWCC Foundation*. *Motion carried.*

Public Comment. Speaking on behalf of the professional staff union, public comment was given by WWCC staff member Heather Markwalter to provide an update on the collective bargaining proceedings.

Recess to Executive Session to Discuss Purchase or Lease of Real Estate. The Board recessed to Executive Session at 12:50 p.m. to discuss purchase or lease of real estate, with an anticipated return time of 1:20 p.m. At 1:20 p.m., the Board announced the Executive Session would be extended to 1:30 p.m. At 1:30 p.m., the Board announced the Executive Session would be extended to 1:40 p.m. At 1:40 p.m., the Board announced the Executive Session would be extended to 1:50 p.m. At 1:50 p.m., the Board announced the Executive Session would be extended to 1:55 p.m. At 1:59 p.m., the Board returned to open session and Ms. Leer reported no action had been taken during Executive Session.

Adjournment. The meeting adjourned at 1:59 p.m.

Dr. Chad E. Hickox, President

ATTEST:

Ms. Tara Leer
Board of Trustees

**Board of Trustees Meeting Minutes
Community College District No. 20
Walla Walla Community College**

The Board of Trustees of Community College District No. 20 met in special session for a retreat on Monday, October 30, 2023 in the Water & Environmental Center on the Walla Walla Community College Walla Walla Campus. Ms. Tara Leer called the meeting to order at 9:41 a.m.

Trustees present: Ms. Tara Leer, Chair
Mr. Tim Burt
Mr. Sergio Hernandez
Ms. Michelle Liberty
Mr. Bill Warren

Administrators present: Dr. Chad Hickox, President
Ms. Jessica Cook, Executive Director, Foundation

Also present: Mr. Matthew Banderas, Director of Philanthropy
Ms. Doreen Kennedy, Recording Secretary
WWCC Foundation Board of Governors

Welcome and Context-Setting. Dr. Chad Hickox and Ms. Jessica Cook provided context for today's relationship-building retreat with the WWCC Board of Trustees and the WWCC Foundation Board of Governors, noting the following objectives:

- Foster a shared understanding of each entity, its responsibility, and the relationship between the two.
- Provide information so the Trustees and Board members are equipped to be ambassadors for the College and the Foundation in the community.
- Set up an ongoing, two-way working relationship between the two entities.

Break-Out Groups/Group Discussion. Ms. Alessandra Zielinski, retreat facilitator, led the Board members through a series of break-out group discussions.

Closing. Dr. Hickox and Ms. Cook thanked the Board members for their participation.

Adjournment. The meeting adjourned at 11:45 a.m.

Dr. Chad E. Hickox, President

ATTEST:

Ms. Tara Leer
Board of Trustees

WALLA WALLA COMMUNITY COLLEGE

MEMORANDUM

DATE: November 17, 2023

TO: Board of Trustees

FROM: Brooke Marshall, Vice President of Human Resources

SUBJECT: Personnel Update

Below is an update reflecting changes to college personnel in October 2023.

New Hires

Bishop, Matthew – Director of John Deere & Transportation Programs, Workforce Transfer & Trades
Droke, Jarod – Program Assistant, WSP
Ritchie, Sara – Program Assistant, Student Services

Separations

Graham, Sandra – Director of Allied Health, Nursing
Roden, Brian – Custodian 2, Facilities

Changes

Baker, James – Program Assistant 2, Student Services
Chavez-Garcia, Nadia – Program Assistant, Student Services (temp to perm)

Full-Time Positions Currently Posted

Audio Engineering Technology Instructor
Development Officer – Alumni Relations and Donor Engagement
Director of Culinary Arts
Director of Enology & Viticulture
HVAC Technician
Nursing Instructor, WW & Clarkston
Program Assistant, CRCC
Secretary Senior
TRIO Career & Academic Transfer Coach (Advisor)



Walla Walla Community College

500 Tausick Way
Walla Walla, WA 99362-9267
(509) 522-2500
FAX (509) 527-4800

DATE: November 17, 2023

TO: Board of Trustees

FROM: Dr. Nick Velluzzi

RE: Interim Fall Quarter Enrollment

This memo reports interim enrollment for Fall Quarter 2023.

- State supported enrollment for fall quarter is reporting 1,711 FTE, which is up 147 FTE or 9% from 1,564 FTE at the **close** of fall 2022.
- Contract enrollment is reporting 1,244 FTE, up 125 FTE (10%) from 1,119 FTE at the **close** of fall quarter 2022.
- Self-support enrollment is reporting 47 FTE, down 3 FTE from the **close** of fall 2022.
- Enrollment for combined fund sources amounts to 3,002 FTE, up 269 FTE or 9% from 2,733 FTE at the close of fall quarter 2022.

Financial Results

For Period Ending October 31, 2023

Board of Trustees Meeting
November 29, 2023



Presentation Summary

- ☐ Operating Budget:
 - Operating Budget Reconciliation
 - Revenue
 - Expenditures, by Category and Function
 - Course/Program Fees
 - Self Support Programs
- ☐ Grants and Contracts
- ☐ Enterprise Funds
- ☐ Fund Balance and Reserve Health
- ☐ Questions



FY2024 Operating Budget

Approved 2023-2024 Operating Budget	\$37,260,012
Approved 2023-2024 Course/Program Fees Budget	1,328,000
Technology Fee Budget	186,000

Approved 2023-2024 Operating Budget	\$38,774,012
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Operating Budget

Approved 2023-2024 Operating Budget (<i>less dedicated student fees</i>)	\$37,260,012	
Allocation 1 - Worker Retraining (budget vs. allocated)	-\$250	} 665,036
Allocation 1 - Student Emergency Assistance Grant (budget vs. allocated)	18,225	
Allocation 1 - Health Care Opportunity Grants (budget vs. allocated)	-2,655	
Allocation 1 - Students Experiencing Homelessness HB1166 Expansion	118,875	
Allocation 1 - Centers of Excellence	-47,853	
Allocation 1 - Goldstar Families (not allocated in Allocation 1)	-3,998	
Allocation 2 - Centers of Excellence	50,583	
Allocation 3 - High Demand Enrollments	131,299	
Allocation 3 - Student Needs SSHB 1559	220,810	
Allocation 3 - Nurse Education Enrollment Increases	180,000	

Updated 2023-2024 Adjusted Operating Budget	\$37,925,048
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Revenue

	2023-2024 Adjusted Budget	% of Total	2023-2024 YTD Actuals	% of Budget	2022-2023 YTD Actuals	% of Budget	Difference over Prior Year	% Change YOY
State Allocation								
Base Allocation	\$23,729,564	63%	\$6,864,437	29%	\$6,015,421	28%	\$849,016	14%
Opportunity Grant	461,412	1%	187,075	41%	133,193	29%	53,881	40%
Worker Retraining	1,715,073	5%	362,759	21%	514,410	30%	-151,651	-29%
Total State Revenue	\$25,906,049	68%	\$7,414,271	29%	\$6,663,025	28%	\$751,246	11%
Operating Fee & Other Revenue								
Operating Fee	\$6,180,000	16%	\$2,003,992	32%	\$2,896,870	46%	-\$892,878	-31%
Student Fees/Other Misc Rev	959,000	3%	324,156	34%	321,493	88%	2,663	1%
Open Doors Program	150,000	0%	-	0%	21,324	51%	-21,324	-100%
Running Start	1,700,000	4%	21,517	1%	44,954	3%	-23,437	-52%
Foundation Support	250,000	1%	-	0%	-	0%	0	0%
Grants and Contracts - Indirect	1,000,000	3%	139,684	14%	-	0%	139,684	0%
Community Service	260,000	1%	126,871	49%	73,169	28%	53,703	73%
Ancillary Programs	150,000	0%	30,542	20%	46,651	31%	-16,109	-35%
Total Tuition & Other Revenue	\$10,649,000	28%	\$2,646,762	25%	\$3,404,461	\$0	-\$757,698	-22%
Use of Fund Balance (ctcLink)	\$370,000	1%	\$120,733	0%	\$103,613	9%	\$17,120	17%
CRSSAA/ARPA Funding	\$1,000,000	3%	\$3,080	0%	\$11,148	32%	-\$8,068	-72%
TOTAL REVENUE	\$37,925,049	100%	\$10,184,846	27%	\$10,182,247	28%	\$2,599	0%



Expenditures, *by Category*

	2023-2024 Adjusted Budget	% of Total	2023-2024 YTD Actuals	% of Budget	2022-2023 YTD Actuals	% of Budget	Difference over Prior Year	% Change YOY
Salaries and Wages	\$23,271,077	62%	\$6,024,129	26%	\$5,325,592	25%	\$698,537	13%
Benefits	7,731,627	21%	2,113,355	27%	1,991,714	28%	121,641	6%
Rents	14,000	0%	5,982	43%	14,438	36%	-8,455	-59%
Utilities	1,149,026	3%	287,710	25%	229,964	24%	57,746	25%
Goods and Services	2,723,116	7%	993,732	36%	715,801	21%	277,930	39%
Travel	161,516	0%	43,386	27%	7,415	8%	35,971	485%
Equipment	731,224	2%	238,705	33%	28,637	4%	210,069	734%
Fin Aid, Debt Service, Transfers	1,805,045	5%	361,689	20%	437,641	24%	-75,951	-17%
TOTAL EXPENSE	\$37,586,631	100%	\$10,068,688	27%	\$8,751,201	25%	\$1,317,487	15%



Expenditures, *by Function*

	2023-2024 Adjusted Budget	% of Total	2023-2024 YTD Actuals	% of Budget	2022-2023 YTD Actuals	% of Budget	Difference over Prior Year	% Change YOY
Instruction	\$14,534,888	39%	\$2,830,675	19%	\$2,476,669	19%	\$354,006	14%
Community Service	260,000	1%	78,828	30%	73,151	30%	5,677	8%
Instructional Computing	199,568	1%	64,430	32%	100,047	25%	-35,617	-36%
Ancillary Programs	150,000	0%	22,582	15%	40,077	27%	-17,495	-44%
Academic Administration	2,992,736	8%	897,751	30%	777,199	27%	120,552	16%
Library Services	644,579	2%	225,045	35%	199,719	33%	25,326	13%
Student Services	5,659,413	15%	1,610,847	28%	1,575,365	32%	35,482	2%
Institutional Support	8,849,782	24%	2,910,621	33%	2,492,044	26%	418,577	17%
Facility Services	4,295,667	11%	1,427,909	33%	1,016,931	29%	410,978	40%
TOTAL EXPENSE	\$37,586,631	100%	\$10,068,688	27%	\$8,751,201	25%	\$1,317,487	15%



Course/Program Fees

	Academic Transfer	Vocational Programs	Healthcare Education	Facility Use Fees	eLearning Fees	Technology Fee	Intl Student Fees	Total
Student Fee Revenue, Year-to-date	\$25,595	\$250,735	\$99,949	\$148,641	\$169,526	\$63,403	\$6,480	\$764,329
less: Program costs	<u>4,007</u>	<u>120,175</u>	<u>71,337</u>	<u>83,992</u>	<u>111,682</u>	<u>48,811</u>	<u>5,784</u>	<u>445,788</u>
Net Profit/(Loss), Year-to-date	\$21,588	\$130,561	\$28,612	\$64,648	\$57,844	\$14,592	\$696	\$318,541
Opening Fund Balance, 7/1/23	<u>\$93,845</u>	<u>\$530,664</u>	<u>\$241,841</u>	<u>\$1,334,081</u>	<u>\$547,629</u>	<u>\$163,273</u>	<u>\$44,733</u>	<u>\$2,956,066</u>
Fund Balance as of 10/31/2023	\$115,432	\$661,225	\$270,453	\$1,398,730	\$605,473	\$177,865	\$45,429	\$3,274,606



Self-Support Programs

	Quest	Youth Programs	Continuing Education	Community Education	Resale Programs	2nd Chance Pell	Total
Revenue, Year-to-date	\$37,660	\$1,140	\$3,370	\$12,111	\$30,542	\$72,590	\$157,413
less: Program costs	<u>12,965</u>	<u>63</u>	<u>29,241</u>	<u>5,629</u>	<u>22,582</u>	<u>30,929</u>	<u>101,410</u>
Net Profit/(Loss), Year-to-date	\$24,695	\$1,077	-\$25,871	\$6,482	\$7,959	\$41,661	\$56,003
Opening Fund Balance, 7/1/23	<u>-\$7,680</u>	<u>\$19,977</u>	<u>-\$11,505</u>	<u>-\$299</u>	<u>-\$13,662</u>	<u>\$94,104</u>	<u>\$80,935</u>
Fund Balance as of 10/31/2023	<u>\$17,015</u>	<u>\$21,055</u>	<u>-\$37,376</u>	<u>\$6,183</u>	<u>-\$5,703</u>	<u>\$135,765</u>	<u>\$136,938</u>



Grants and Contracts

	Oct 2023 Budget Changes	2023-2024 YTD Budget	Expenditures to Date	YTD % Spent
Corrections Education	\$ -	\$ 7,718,306	\$ 2,358,802	31%
State Funded Grants	-	2,429,264	514,954	21%
Federal Funded Grants	-	1,295,587	363,638	28%
Private Funded Grants	-	164,664	5,746	3%
Fiscal Agent Grants	-	530,574	127,591	24%
TOTAL GRANTS & CONTRACTS	\$ -	\$ 12,138,395	\$ 3,370,731	28%



Enterprise Funds

	SGA	Athletics	Bookstore	Culinary	Other Enterprise	Total
<u>Revenue, Year-to-date</u>						
Tuition/Fees	\$286,256	\$0	\$0	\$0	-\$1,055	\$285,201
Sales	-	-	60,049	-	-	\$60,049
Club/Team Fundraising	13,322	69,037	-	-	-	82,359
Other	9,530	180	2,401	26,860	4,536	43,508
Total YTD Revenue	\$309,109	\$69,217	\$62,450	\$26,860	\$3,481	\$471,117
<u>Program Costs, Year-to-date</u>						
Salaries and Benefits	\$86,640	-\$5,612	\$93,622	\$28,973	\$33,315	\$236,938
Scholarships	-	84,479	-	-	-	84,479
Goods and Services	110,941	195,076	49,336	14,587	2,052	371,993
Total YTD Program Costs	\$197,581	\$273,943	\$142,958	\$43,560	\$35,367	693,410
Net Profit/(Loss), Year-to-date	\$111,528	-\$204,726	-\$80,508	-\$16,700	-\$31,886	-\$222,293
Opening Fund Balance, 7/1/22	\$1,091,311	-\$731,726	\$485,735	\$55,338	\$492,654	\$1,393,313
Fund Balance as of 10/31/2023	\$1,202,839	-\$936,452	\$405,227	\$38,638	\$460,768	\$1,171,020



Fund Balance Report

	Balance	Committed	Available	Notes
Grants - 145	-\$6,970,405	-\$6,970,405	\$0	Allowable spending specific to each grant
Contracts - 146	14,962,711	4,478,189	10,484,522	Available includes: Running Start, Grant and Contract indirect, balance of HEERF draws
Local Funds - 148	6,877,382	3,339,707	3,537,676	Committed includes: ctcLink, Self-support and ancillary programs, course, program, and tech fees
Operating Fee (Tuition) -149	1,678,777	0	1,678,777	Tuition and investment interest
Motorpool - 460	86,931	86,931	-	For maintenance of Motorpool fleet
SGA/Athletics - 522	266,387	266,387	-	For SGA/Athletics support
Bookstore - 524	405,227	405,227	-	For Bookstore operation
Culinary Enterprises - 569	38,638	38,638	-	For culinary enterprise activity only (Capstone, catering, café)
Auxilliary - 570	460,768	460,768	-	Reserved balances (PBX and software replace, various pass-throughs and fees, faculty excellence, etc)
Other funds	-2,252,805	-2,252,805	-	Agency funds, local capital, state appropriations, 3.5% FA
Totals	\$15,553,612	-\$147,364	\$15,700,975	



Looking Ahead

	Amount	Notes
Uncommitted Fund Balance	\$15,700,975	from previous slide
<u>Less:</u>		
IT infrastructure	737,000	Classroom technology upgrades
Lost Revenue spending	263,000	Committed for FY24 operating budget
ctcLink	200,000	Committed for FY24 ongoing costs of implementation/stabilization
Reserve spending	52,500	Committed for FY24 to support Facilities (Custodial salary backfill)
Subtotal	\$14,448,475	
<u>Less Reserves:</u>		<u>Board Policy 1670</u>
Operational Contingency	1,163,220	3% of FY23 budgeted operating expenditures
Operating Reserves	6,591,582	17% of FY23 budgeted operating expenditures
Net Available Fund Balance	<u>\$6,693,673</u>	



Questions?

Lori Peterson
Financial Reporting and Budget Accountant



**WALLA WALLA COMMUNITY COLLEGE
PHILOSOPHY STATEMENT
BOARD POLICY 1000**

PHILOSOPHY

It is the purpose of Walla Walla Community College (WWCC) to remove barriers to access, to provide high quality educational experiences, and to facilitate equitable learning and success in support of thriving rural communities. WWCC is committed to creating a learning and working environment that promotes the success of a broad and diverse range of learners and community members. Furthermore, WWCC is committed to life-long learning, to fostering local and regional economic development, and to supporting the healthy and robust civil society that can only result from a well-educated, representative, and engaged populace.

~~It is the purpose of Walla Walla Community College to serve the residents of this area and the state of Washington by offering educational opportunities which will help them to fulfill their responsibilities as members of a democratic society. Implicit in all activity at the College, instructional and cocurricular, is a dedication to the individual, to free and vigorous thinking, to the pursuit of high standards of achievement, to the ideals of American life, and to the cultivation of ethical values and attitudes, appropriate to a free society.~~

PURPOSES

College Transfer and Workforce Education

Walla Walla Community College offers both workforce and transfer associate degrees, applied associate degrees, and baccalaureate of applied science (four-year) degrees, as well as numerous short-term and professional certificates. These offerings serve students intent on advanced study, as well as those seeking immediate employment post-graduation. The College endeavors to remain responsive to learners and to community needs through developing new courses and/or programs to meet the evolving needs of the local economy/employers, as well as the community at large.

High School Completion and Adult Education

In collaboration with local and state-wide educational organizations, including K-12 school districts, and through outreach to the broader community, Walla Walla Community College provides credit-recovery, high school completion (diplomas or General Equivalency Diplomas) and various types of Basic Education for Adults, including English Language Acquisition.

Community Education, Continuing Education and Contract Training

The College seeks to serve as a community cultural center and cooperates with other community and educational agencies to provide community services including life-long learning and enrichment opportunities. Classes, forums, lectures, performances, competitions, conferences, and other programs are available to the public. The College supports the workforce development needs of local industry and businesses. Through contract training, we can quickly respond and deliver customized training on particular topics to suit specific needs.

Civic Engagement

The College maintains an active presence in the communities it serves, seeking to promote the value and virtues of higher education, acting when appropriate as a catalyst of community conversation, connection, and enhancement.

College Transfer Education

Walla Walla Community College offers the first two years of college work for those students who plan to transfer to a four-year college or university.

Occupational

The College offers occupational instruction which enables students in two years or less to develop employable skills for the technical trades and for semi-professional employment in business and industry. Advisory committees composed of leaders in significant positions assist the College in evaluation of existing courses and programs and in the development of new courses to meet current needs.

General Education

The College believes that each student should complete a pattern of courses which will develop his competence in human relationships. Emphasis is placed upon the development of skills and attitudes essential to effective performance as an individual, as a citizen, as a member of a family, and as a worker. Required within this pattern are studies in communication, social science, mathematics, and physical and social fitness. Another contribution to the total general education of the student is available within the program of co-curricular activities.

Guidance

The College guidance and counseling service is designed to assist the student in determining his educational objective and the means of attaining it.

Community Service and Adult Education

The College seeks to serve as a community cultural center and cooperates with other community and educational agencies to provide community services. Classes, forums, lectures, musicals, theatrical productions, and physical activity programs are available to the public. The adult education program includes classes, clinics, and a program leading to a high school diploma.

Policy Contact: President

Approved by (Department/Body): WWCC Board of Trustees

Date Originally Approved: August 17, 1967 (Formerly BP 1750 – Renumbered July 2022)

Last Reviewed/Revised on: _____

**WALLA WALLA COMMUNITY COLLEGE
COLLEGE MISSION
BOARD POLICY 1010**

Walla Walla Community College removes barriers to access, provides high quality educational experiences, and facilitates equitable learning and success to cultivate thriving rural communities.

~~Walla Walla Community College inspires all students to discover their potential and achieve their goals by providing relevant, equitable, and innovative learning opportunities and services.~~

DRAFT

Policy Contact: <u>President</u>
Approved by (Department/Body): <u>WWCC Board of Trustees</u>
Date Originally Approved: <u>September 20, 2000 (Formerly BP 1752 – Renumbered July 2022)</u>
Last Reviewed/Revised on: <u>February 19, 2014</u>

**WALLA WALLA COMMUNITY COLLEGE
COLLEGE VISION
BOARD POLICY 1020**

Walla Walla Community College sets the standard as the best community college in the nation.

~~Walla Walla Community College will be the catalyst that transforms our students' lives and the communities we serve.~~

DRAFT

Policy Contact: <u>President</u>
Approved by (Department/Body): <u>WWCC Board of Trustees</u>
Date Originally Approved: <u>May 18, 2005 (Formerly BP 1753 – Renumbered July 2022)</u>
Last Reviewed/Revised on: <u>February 19, 2014</u>

WALLA WALLA COMMUNITY COLLEGE
COLLEGE ~~VALUES~~ GUIDING PRINCIPLES
BOARD POLICY 1030

(1) Actively Promote Learning Opportunities. We value learning and encourage everyone to acquire a rich and wide body of knowledge and skills, as well as a passion for their chosen discipline. We provide an environment that fosters active learning and the support services necessary to help everyone achieve their potential. Our actions focus on expanding student access, retention, completion, and success, both inside and outside of the classroom.

(2) Create an Environment for Community to Flourish. We strive to build community connections where all individuals are welcomed and given the opportunity to be meaningfully involved. We support and demonstrate respect for one another.

(3) Champion Equity, Diversity, Inclusion, and Belonging. We strive to achieve equity for students and for all members of the communities we serve. We are committed to dismantling or overcoming barriers that separate people from opportunities. Such barriers include, but are not limited to: socioeconomic status, race, ethnicity, national origin, age, gender expression/identity, sexual orientation, belief system, physical/mental abilities, and experience with the educational system.

(4) Foster Health, and Celebrate Kindness and Humor. We provide a safe and healthy atmosphere that encourages humor, creativity, and positive interactions. We promote health, wellness, and safety within the College and the communities we serve.

(5) Expect Excellence. We foster excellence through accountability to the mission and dedicate appropriate resources and support to advance continuous improvement in all college programs and services.

(6) Model and Promote Integrity. We value integrity as an essential component of the common bond within Walla Walla Community College. Trust and mutual respect serve as the foundation for achieving institutional goals. We value and expect honesty, fairness, and ethical behavior at all times.

(7) Nurture Collaboration and Partnerships. We value partnerships across all parts of the College and with the communities we serve to create collaborative plans, actions, and shared results.

(8) Embrace Mission-Driven Innovation. We value and respect the thoughtful and purposeful pursuit of new ideas, calculated risk-taking, and entrepreneurial endeavors.

(9) Support Personal and Professional Growth. We promote the growth of our employees. We believe that life-long learning enriches personal lives, leads to fulfilling careers, and benefits the broader community.

(10) Cultivate Sustainability. We value the well-being of our communities and are dedicated to protecting, managing, and restoring our resources. We advocate for, invest in, and demonstrate practices that promote economic and environmental sustainability.

Learning Opportunities

~~We value learning and encourage students to acquire a rich and wide body of knowledge as well as a love of their chosen discipline. We provide an environment that fosters active learning and the support services necessary to help all students achieve their potential. Everything we do is focused on expanding student access, retention, and completion.~~

~~Sense of Community~~

~~We strive to build community. We value a climate where all individuals feel accepted and meaningfully involved in a common cause. We recognize we are interdependent and demonstrate respect for one another.~~

~~Diversity~~

~~We oppose all barriers that separate people from opportunities: barriers of socioeconomic status, race and ethnicity, age, gender, sexual orientation, and experience with the educational system.~~

~~Health and Humor~~

~~We value a healthy environment that encourages humor, creativity, and enjoyment of work. We promote health, wellness, and safety within the College and the communities we serve.~~

~~Excellence~~

~~We value superior quality and are dedicated to continued improvement in all college programs and services. We practice an ongoing systematic planning and evaluation process to ensure that our programs and services are distinctive, relevant, responsive, and of the highest quality.~~

~~Integrity~~

~~Integrity is an essential component of the common bond within Walla Walla Community College. Efficient accomplishment of institutional goals is based on trust and mutual respect. We value honesty, fairness, and ethical behavior.~~

~~Teamwork~~

~~We value partnerships within the College and with members of the communities we serve. We practice collaboration in plans, actions, and shared results.~~

~~Innovation~~

~~Walla Walla Community College values, respects, and rewards the enthusiastic pursuit of new ideas, creative risk taking, and entrepreneurial endeavors. Encouraging the pursuit of excellence and innovation will help the College prepare student and staff to shape the future. Creativity is one of our most important resources in the 21st Century.~~

~~Personal and Professional Growth~~

~~We value the growth of both our students and staff. We believe that our own engagement in the learning process enhances our ability to enrich our personal lives, careers, and work in the global community.~~

~~Sustainability~~

~~Walla Walla Community College values the well-being of our communities and is dedicated to protecting and restoring our resources. We advocate for and demonstrate practices that promote economic and environmental sustainability.~~

Policy Contact: President

Approved by (Department/Body): WWCC Board of Trustees

Date Originally Approved: May 18, 2005 (Formerly BP 1754 – Renumbered July 2022)

Last Reviewed/Revised on: January 29, 2009



Office of the President
Walla Walla Community College
 500 Tausick Way
 Walla Walla, WA 99362-9267
 Phone: (509) 527-4274
 Fax: (509) 527-4249

MEMORANDUM

TO: WWCC Board of Trustees

DATE: November 21, 2023

FROM: Chad Hickox, President

RE: 2024 WWCC Board of Trustees Meeting Schedule – Second Read

The following represent the proposed dates for the 2024 Walla Walla Community College Board of Trustees meetings. There have been no changes since it was presented to you at the October Board Meeting. Thank you.

Date	Time	Location
Wednesday, January 24, 2024	9:30 a.m. Study Session 10:30 a.m. Board Mtg.	WWCC Walla Walla Campus
Wednesday, February 28, 2024	9:30 a.m. Study Session 10:30 a.m. Board Mtg.	WWCC Clarkston Campus
Wednesday, March 27, 2024	9:30 a.m. Study Session 10:30 a.m. Board Mtg.	WWCC Walla Walla Campus
Wednesday, April 24, 2024	9:30 a.m. Study Session 10:30 a.m. Board Mtg.	WWCC Walla Walla Campus
Wednesday, May 22, 2024	9:30 a.m. Study Session 10:30 a.m. Board Mtg.	WWCC Walla Walla Campus
Wednesday, June 26, 2024	9:30 a.m. Study Session 10:30 a.m. Board Mtg.	WWCC Walla Walla Campus
Wednesday, July 24, 2024	9:30 a.m. Study Session 10:30 a.m. Board Mtg.	WWCC Walla Walla Campus
Wednesday, August 28, 2024	9:30 a.m. Study Session 10:30 a.m. Board Mtg.	WWCC Walla Walla Campus
Wednesday, September 25, 2024	9:30 a.m. Study Session 10:30 a.m. Board Mtg.	WWCC Walla Walla Campus
Wednesday, October 23, 2024	9:30 a.m. Study Session 10:30 a.m. Board Mtg.	WWCC Clarkston Campus
Wednesday, November 20, 2024	9:30 a.m. Study Session 10:30 a.m. Board Mtg.	WWCC Walla Walla Campus
Wednesday, December 18, 2024	9:30 a.m. Study Session 10:30 a.m. Board Mtg.	WWCC Walla Walla Campus