



Board of Trustees, District No. 20
Walla Walla Community College
Board Meeting Agenda
WWCC Clarkston Campus | Room 356/357
1470 Bridge Street | Clarkston, WA
Wednesday | October 22, 2025 | 9:30 a.m.

To connect to the Wednesday, October 22, 2025 Board Meeting virtually, go to ZOOM: <https://wwcc-edu.zoom.us/j/88067508815> or dial-in: 253/215-8782.

Board Meeting Agenda

All Times are Estimates

9:30 a.m.	Call to Order <i>Mr. Bill Warren, Chair</i>		
	Approval of Agenda <i>Mr. Warren</i>	Action	
	Consent Agenda <i>Mr. Warren</i>	Action	
	1. September 24, 2025 Board Meeting Minutes		Tab 1
	2. Personnel Update		Tab 2
	3. Interim Fall Quarter Enrollment Report		Tab 3
9:35 a.m.	President's Report <i>Dr. Chad Hickox</i>	Discuss	
9:50 a.m.	Introduction of 2025-2026 Clarkston SGA Leadership <i>Ms. Lauren Kimler</i>	Discuss	
9:55 a.m.	AHE Report <i>Mr. Jim Peitersen</i>	Discuss	
10:05 a.m.	WPEA Report <i>Mr. Justin Lewis</i>	Discuss	
10:15 a.m.	September Financial Report <i>Ms. Lori Peterson</i>	Discuss	Tab 4
10:25 a.m.	Faculty Emeritus Request <i>Dr. Hickox</i>	Action	Tab 5
10:30 a.m.	Board Policy Review ➤ Board Policy 1680 ➤ Board Policy 1690 <i>Dr. Hickox</i>	Discuss	Tab 6

10:40 a.m.	First Read: 2026 Board of Trustees Meeting Schedule <i>Dr. Hickox</i>	Discuss	Tab 7
10:50 a.m.	Recess to Executive Session to Review the Performance of a Public Employee		
12:20 p.m.	President’s Evaluation	Possible Action	
12:30 p.m.	Board Reports / Remarks ➤ Appoint Primary and Secondary Representatives to ACT Legislative Action Committee	Discuss	
12:40 p.m.	New and Unscheduled Business	Discuss	
12:50 p.m.	Public Comment <i>Persons wishing to express their views on any matter must sign up in advance and are limited to three minutes.</i>		
1:00 p.m.	Adjournment		
	Optional Meet & Greet w/Clarkston Faculty Participating in Tenure Process		

**Board of Trustees Meeting Minutes
Community College District No. 20
Walla Walla Community College**

The Board of Trustees of Community College District No. 20 met in regular session on Wednesday, September 24, 2025 in the Board Room on the Walla Walla Community College Walla Walla Campus and via Zoom. Mr. Tim Burt called the meeting to order at 9:31 a.m.

Trustees present: Mr. Tim Burt, Chair
Ms. Tara Leer
Mr. Gustavo Reyna
Mr. Bill Warren

Administrators present: Dr. Chad Hickox, President
Dr. Marco Baeza, Vice President, Human Resources
Mr. Dante Leon, Vice President, Instruction
Mr. Patrick Sisneros, Vice President, Administrative Services
Dr. Nick Velluzzi, Vice President, Planning, Effectiveness & Economic Development
Ms. Denise Barnett Bower, Dean, Corrections Education
Dr. Lisa Chamberlin, Dean, Enrollment Strategies
Ms. Jennifer Clayton, Dean, Nursing & Allied Health
Ms. Jessica Cook, Executive Director, Foundation
Ms. Christy Doyle, Dean, Arts, Sciences, Transitional Studies, and High School Programs
Dr. Chad Miltenberger, Dean, Clarkston Campus
Ms. Rebecca Thorpe, PIO/Director, Marketing & Communications
Ms. Lindsey Williams, Dean, Workforce Transfer & Trades

Also present: Ms. Stephanie Groom, Director, Human Resources
Ms. Doreen Kennedy, Recording Secretary
Mr. Bryan Ovens, AAG
Ms. Lori Peterson, Director, Budget and Fiscal Services
Ms. Katie Ross, Director, Finance/Controller
Mr. Joshua Slepín, Director, Institutional Research & Effectiveness

Approval of Agenda.

Mr. Reyna moved and Ms. Leer seconded to approve the agenda for the September 24, 2025 Board of Trustees meeting as presented. *Motion carried.*

KPI Data Dashboards. Dr. Nick Velluzzi and Ms. Sammie Pettitt presented an overview of the college's Key Performance Indicator (KPI) Data Dashboards to the Board of Trustees during a study session.

Consent Agenda.

Mr. Reyna moved and Ms. Leer seconded that the consent agenda items be approved or accepted, as appropriate:

1) May 28, 2025 Board Meeting Minutes, 2) June 16, 2025 Special Board Meeting Minutes, 3) June 25, 2025 Board Meeting Minutes, 4) August 6, 2025 Special Board Retreat Minutes, 5) August 18, 2025 Special Board Meeting Minutes, 6) September 10, 2025 Special Board Meeting Minutes, 7) Personnel Update. *Motion carried.*

President's Report. Dr. Hickox presented on the following topics:

- **Campus Happenings:** last week, all employees engaged in a week of welcome and professional development during Fall Conference 2025, which included a local inspirational keynote speaker and an accreditation mock visit. We also had approximately 400 students attend Warrior Launch, a new event intended to acclimate students to campus prior to the first day of Fall quarter.
- **State and Federal Funding:** the college continues to navigate the evolving challenges related to state and federal funding and is monitoring the state projected revenue shortfall as it has the potential to affect the system allocation, further reducing funding under the new allocation model. In the event of a federal government shutdown, our plan is to maintain continuity of operations.
- **Short-Term Program Funding:** The Department of Education (DOE) has extended financial aid program eligibility to include short-term certificates, allowing for students to receive financial aid for programs such as our one quarter Commercial Truck Driving program which prepares students to obtain a commercial driver's license (CDL). In addition, we recently learned that the college was granted an extension of \$75,000 in grant funds to support students pursuing a CDL.
- **Enrollment Increase:** Dual Enrollment Programs, including Running Start and College in the High School, have had an increase in enrollment this year from 294 (last year) to 341, a significant increase that highlights our robust partnership with Walla Walla Public Schools and other schools in our service district throughout Walla Walla and Clarkston.
- **Clarkston Campus Rec Center:** Clarkston campus students now have greater rec center access with the addition of some key technology allowing for keypad access, self-check-in, and remote monitoring.
- **VPI Retirement:** Dante Leon, Vice President of Instruction, has announced his retirement, his last day on campus will be the end of this month.

Faculty Senate Report. Dr. Marley Olson reported on the following topics:

- **Leadership Introductions** – Karlee Pruitt Larkin, Vice President; Elizabeth Guerra, Secretary
- **Goals** – continue participation in shared governance structure, enhance communication and promote faculty voice, and support student success
- **Faculty Senate Function**

AFT Report. Mr. Joshua Slepkin reported on the following topics:

- Member Communication
- HR Collaboration – thankful for working relationship
- New Employee Evaluation Process
- Concerns – budget, staffing, operations calendar

Enrollment Reports. Dr. Nick Velluzzi reviewed the 2024-2025 Year-End, Final Summer, and Preliminary Fall Quarter Enrollment Reports compared to the previous year, including:

➤ **2024-2025 Year-End:**

- State-supported enrollment up 108 FTE, ending at 1,902 FTE
- Contract enrollment decreased 6.5%, ending at 1,476 FTE
- Self-support enrollment was up 1 FTE, ending at 63 FTE
- Total enrollment reported 3,441 FTE, up 7 FTE from the prior year

➤ **Final Summer:**

- All funds closed at 1,449 FTE, up 9% from the previous summer quarter
- State-supported enrollment closed at 508 FTE, up 13%
- Contract enrollment was up 6% at 920 FTE
- Self-support enrollment closed at 21 FTE, up 6 FTE from the previous summer

➤ **Preliminary Fall Quarter:**

- State-supported enrollment reporting 1,763 FTE, a decrease of 4%
- Contract enrollment is down 70% at 357 FTE, largely due to the timing of corrections education enrollment
- Self-support enrollment reporting 51 FTE, up 2 FTE
- Combined fund sources amount to 2,171 FTE, down 30%, largely due to the timing of enrollment in corrections education

2024-2025 Year-End Financial Report. Mr. Patrick Sisneros reviewed the year-end financial report for the period ending June 30, 2025, including:

- Operating Budget
 - Operating Budget Reconciliation
 - Revenue
 - Expenditures – by Category and Function
 - Course/Program Fees
 - Self-Support Programs
- Grants and Contracts
- Enterprise Funds
- Fund Balance and Reserve Health
- Year End Budget to Actuals through June 30, 2025
- Capital Projects Update

Board Policy Review. Dr. Hickox reviewed the following policies with the Board of Trustees as part of the regular review of policies and procedures outlined in the Board Policy Review Schedule.

- **Board Policy 1660.** Board Policy 1660 – Financial Planning/Forecasting. The Board determined that there were no updates necessary.
- **Board Policy 1670.** Board Policy 1670 – Reserves. The Board determined that there were no updates necessary.

Board of Trustees Election of 2025-2026 Officers.

Ms. Leer moved and Mr. Reyna seconded to elect Mr. Bill Warren as Chair of the Board of Trustees.
Motion carried.

Mr. Reyna moved and Mr. Burt seconded to elect Ms. Tara Leer as Vice Chair of the Board of Trustees.
Motion carried.

Board Evaluation. The trustees discussed the status of the Board evaluation process, noting that a sub-committee consisting of Ms. Leer and Ms. Davis would establish a draft of the process to present to the Board.

Recess to Executive Session to Review the Performance of a Public Employee. The Board recessed to Executive Session at 11:40 a.m. to review the performance of a public employee, with an anticipated return time of 12:00 p.m. At 12:00 p.m., the Board announced the Executive Session would be extended to 12:05 p.m. At 12:05 p.m., the Board returned to open session and Mr. Burt reported no action had been taken during Executive Session.

President’s Evaluation Initiation. The Board outlined the process for evaluation of the President:

- Each year the WWCC President is to establish, in collaboration and partnership with the WWCC Board of Trustees, a set of presidential goals for the upcoming year.
- Once per year, the WWCC Board of Trustees will conduct a formal review of the President’s progress towards those goals. Information collected will come from the following sources:
 - Trustees’ observations, including personal communication with stakeholders from across the communities served by WWCC
 - Information delivered by union leaders during regularly scheduled reports to the WWCC Board of Trustees
 - Presentation by the President, or designee, of Strategic Plan Key Performance Indicator (KPI) data, when available and appropriate
 - Periodic presentations by the President, or designee, to the WWCC Board of Trustees on KPIs that lack objective metrics (e.g. partnerships, projects and initiatives, etc.)
 - Input collected from the President’s direct reports (Executive Leadership Team – ELT) with regard to particular questions, as directed by the WWCC Board of Trustees and as delegated to Human Resources or an appropriate outside contractor

- Presidential self-assessment provided in writing to the WWCC Board of Trustees prior to the October Board Meeting each year

Initiating the President’s evaluation, the Board delegated responsibility to Stephanie Groom, Director of Human Resources, to engage contract consultant Sherry Hartford to conduct the presidential evaluation process. Ms. Hartford shall seek input from each member of the ELT and compile responses to share with the Board of Trustees. Ms. Hartford and Ms. Groom shall participate in executive session at the October 22, 2025 Board Meeting to provide any needed additional support to the Trustees. This process will allow Dr. Baeza, who is a member of the ELT, to participate in the President’s evaluation without the added burden of administering the process.

Board Reports / Remarks. None.

New and Unscheduled Business. The following items were discussed:

- Legislative Luncheon
- ACT Fall Conference – November 13-14, 2025
- Trustee Recruitment – Tim Burt’s term ending
- Finance Sub-Committee – Trustees Alejandra Davis and Gustavo Reyna

Public Comment. None.

Adjournment. The meeting adjourned at 12:19 p.m.

Dr. Chad E. Hickox, President

ATTEST:

Mr. Tim Burt, Board of Trustees

WALLA WALLA COMMUNITY COLLEGE

MEMORANDUM

DATE: October 14, 2025
TO: Board of Trustees
FROM: Dr. Marco Baeza, Vice President of Human Resources
SUBJECT: Personnel Update

Below is an update reflecting changes to college personnel in September 2025.

New Hires

Bautista III, Abel — Head Men’s Soccer Coach/Instructor, Student Services

Separations

Medina, Melanie — Program Coordinator, Academic Success Center

Ray, Jacquelyn — Director of Library Services, Academic Success Center

Young, Donna — Administrative Assistant 3, Workforce Transfer & Trades

Changes

Andrews-Prior, Jill — FTF, Nursing

Armstrong, Shawntelle — FTF, Nursing

Capps, Chris — FTF, Workforce Transfer & Trades

Ely, Heidi — FTF, Nursing

Hays, Kayla — FTF, Nursing

Justice, Griselda — FTF, Nursing

Lopez, Alisa — FTF, Nursing

Loveday, Tamera — FTF, Arts & Sciences

Weaver, Arnold — FTF, Workforce Transfer & Trades

Full-Time Positions Currently Posted

Assistant Dean of Nursing

Educational Technologist

Electrical Systems Technology (EST) Instructor (tenure track)

Financial Aid & Academic Advisor, CRCC

Librarian

Library & Archives Paraprofessional 2, Clarkston

Nursing Program Administrator, Clarkston

Program Specialist 2, CRCC



Walla Walla Community College

500 Tausick Way
Walla Walla, WA 99362-9267
(509) 522-2500
FAX (509) 527-4800

DATE: October 16, 2025
TO: Board of Trustees
FROM: Dr. Nick Velluzzi
RE: Interim Fall Quarter Enrollment Report

This memo provides an update on Fall Quarter 2025 enrollment since the quarter began on September 22. The memo presents enrollment data by funding source (state, contract, and student) and combines all fund sources for an institutional roll-up.

- State-supported enrollment for fall quarter is reporting 1,875 FTE, an increase of 40 FTE or 2% from the **close** of fall quarter 2024.
- Contract enrollment is reporting 956 FTE, a decrease of 253 FTE or 21% from the **close** of fall quarter 2024.
- Self-support enrollment is reporting 59 FTE, which is up 10 FTE from the **close** of fall quarter 2024.
- All fund sources combined amount to 2,889 FTE, which is down 203 FTE or 7% from fall quarter 2024. The decline is attributed to fluctuation in contract enrollment.

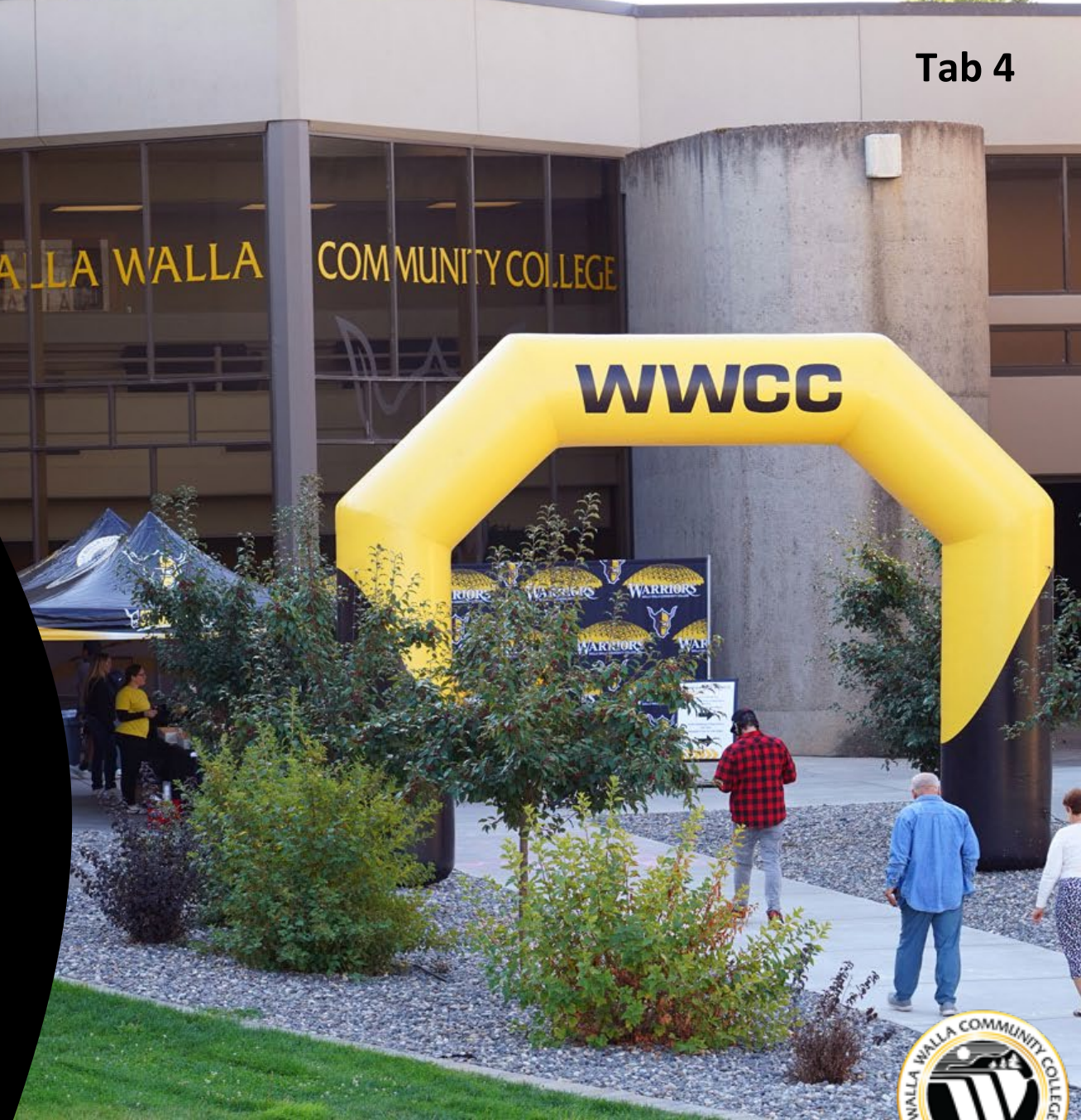
WALLA WALLA COMMUNITY COLLEGE

WWCC

Financial Results

For Period Ending September 30, 2025

Board of Trustees Meeting
October 22, 2025



Presentation Summary

- ❑ Operating Budget:
 - Operating Budget Reconciliation
 - Revenue
 - Expenditures, by Category and Function
 - Course/Program Fees
 - Self Support Programs

- ❑ Grants and Contracts

- ❑ Enterprise Funds

- ❑ Fund Balance and Reserve Health

- ❖ *Year End Forecasts will resume with December 2025 results*



FY2026 Operating Budget

Approved 2025-2026 Operating Budget	\$40,240,477
Approved 2025-2026 Course/Program Fees Budget	3,017,808

Approved 2025-2026 Operating Budget **\$43,258,285**

Operating Budget

Approved 2025-2026 Operating Budget (less dedicated student fees)	\$40,240,477	
Allocation 1 - Health Care Opportunity Grant	\$53,423	} 230,795
Allocation 1 - Nurse Education Enrollment Increases	180,000	
Allocation 1 - Early Achievers Grant Supports	25,000	
Allocation 1 - Opportunity Grants (true up vs. draft allocation)	-27,136	
Allocation 3 - Goldstar Families (true up vs. draft allocation)	-492	

Updated 2025-2026 Adjusted Operating Budget **\$40,471,272**



Revenue

	2025-2026 Adjusted Budget	% of Total	2025-2026 YTD Actuals	% of Budget	2024-2025 YTD Actuals	% of Budget	Difference over Prior Year	% Change YOY
State Allocation								
Base Allocation	\$20,676,712	51%	\$5,199,132	25%	\$4,507,171	22%	\$691,961	15%
Opportunity Grant	461,412	1%	163,859	36%	141,310	31%	22,549	16%
Other Earmarks/Provisos	4,275,293	11%	417,724	10%	842,559	0%	-424,835	
Worker Retraining	1,629,998	4%	316,369	19%	311,831	18%	4,538	1%
Total State Revenue	\$27,043,415	67%	\$6,097,083	23%	\$5,802,870	21%	\$294,213	5%
Tuition & Other Revenue								
Tuition, Net of Waivers	\$7,244,841	18%	\$2,913,030	40%	\$2,762,804	42%	\$150,226	5%
Other Misc Revenue	1,164,016	3%	231,392	20%	253,804	26%	-22,411	-9%
Open Doors Program	200,000	0%	-	0%	-	0%	0	0%
Running Start	2,754,000	7%	147,128	5%	100,735	5%	46,393	46%
Foundation Support	250,000	1%	-	0%	-	0%	0	0%
Grants and Contracts - Indirect	1,065,000	3%	242,127	23%	247,082	22%	-4,955	-2%
Community Service	300,000	1%	148,623	50%	111,690	37%	36,933	33%
Ancillary Programs	150,000	0%	27,332	18%	32,768	22%	-5,436	-17%
Total Tuition & Other Revenue	\$13,127,857	32%	\$3,709,632	28%	\$3,508,882	\$0	\$200,750	6%
Use of Fund Balance (ctcLink)	\$0	0%	\$0	0.0%	\$3,145		-\$3,145	-100%
CRSSAA/ARPA Funding	\$300,000	1%	\$0	0.0%	\$95,591	30%	-\$95,591	-100%
TOTAL REVENUE	\$40,471,272	100%	\$9,806,715	24%	\$9,410,488	23%	\$396,227	4%



Expenditures, *by Category*

	2025-2026 Adjusted Budget	% of Total	2025-2026 YTD Actuals	% of Budget	2024-2025 YTD Actuals	% of Budget	Difference over Prior Year	% Change YOY
Salaries and Wages	\$25,395,697	63%	\$5,188,052	20%	\$4,559,136	19%	\$628,915	14%
Benefits	8,424,374	21%	1,804,715	21%	1,625,510	20%	179,205	11%
Rents	19,324	0%	3,684	19%	6,078	41%	-2,394	-39%
Utilities	1,263,145	3%	215,030	17%	173,119	14%	41,911	24%
Goods and Services	2,881,822	7%	848,496	29%	1,003,110	31%	-154,614	-15%
Travel	149,500	0%	24,279	16%	30,960	8%	-6,681	-22%
Equipment	246,475	1%	247,345	100%	367,726	174%	-120,381	-33%
Fin Aid, Debt Service, Transfers	2,090,935	5%	341,545	16%	449,165	21%	-107,620	-24%
TOTAL EXPENSE	\$40,471,272	100%	\$8,673,146	21%	\$8,214,804	21%	\$458,342	6%



Expenditures, *by Function*

	2025-2026 Adjusted Budget	% of Total	2025-2026 YTD Actuals	% of Budget	2024-2025 YTD Actuals	% of Budget	Difference over Prior Year	% Change YOY
Instruction	\$16,469,202	41%	\$2,739,214	17%	\$2,407,729	15%	\$331,484	14%
Community Service	407,513	1%	118,482	29%	109,281	36%	9,200	8%
Instructional Computing	130,729	0%	34,562	26%	300,537	155%	-265,976	-88%
Ancillary Programs	105,000	0%	38,401	37%	16,558	13%	21,844	132%
Academic Administration	3,075,596	8%	637,591	21%	547,471	19%	90,119	16%
Library Services	548,685	1%	159,381	29%	160,357	27%	-976	-1%
Student Services	6,690,866	17%	1,492,154	22%	1,549,237	22%	-57,083	-4%
Institutional Support	8,808,972	22%	2,483,898	28%	2,097,122	24%	386,775	18%
Facility Services	4,234,709	10%	969,465	23%	1,026,511	23%	-57,046	-6%
TOTAL EXPENSE	\$40,471,272	100%	\$8,673,146	21%	\$8,214,804	21%	\$458,342	6%



Course/Program Fees

	Academic Transfer	Vocational Programs	Healthcare Education	Facility Use Fees	eLearning Fees	Technology Fee	Intl Student Fees	Total
Student Fee Revenue, Year-to-date	\$36,207	\$346,177	\$124,004	\$233,324	\$204,396	\$76,742	\$1,890	\$1,022,740
less: Program costs	7,238	88,820	174,067	103,120	261,243	46,015	-	680,502
Net Profit/(Loss), Year-to-date	\$28,970	\$257,357	-\$50,062	\$130,204	(\$56,847)	\$30,727	\$1,890	\$342,238
Opening Fund Balance, 7/1/25	\$92,742	\$691,197	\$252,053	\$839,104	\$481,384	(\$33,916)	\$41,161	\$2,363,725
Fund Balance as of 9/30/2025	\$121,712	\$948,553	\$201,990	\$969,309	\$424,537	(\$3,189)	\$43,051	\$2,705,963



Self-Support Programs

	Community Education	Resale Programs	2nd Chance Pell	Total
Revenue, Year-to-date	\$76,885	\$27,332	\$71,738	\$175,955
less: Program costs	<u>77,373</u>	<u>38,401</u>	<u>41,108</u>	<u>\$156,883</u>
Net Profit/(Loss), Year-to-date	-\$488	-\$11,070	\$30,629	\$19,072
Opening Fund Balance, 7/1/25	<u>-\$248,274</u>	<u>-\$136,710</u>	<u>\$82,269</u>	<u>-\$302,715</u>
Fund Balance as of 9/30/2025	<u>-\$248,762</u>	<u>-\$147,780</u>	<u>\$112,899</u>	<u>-\$283,643</u>



Grants and Contracts

	Sept 2025 Budget Changes	2025-2026 YTD Budget	Expenditures to Date	YTD % Spent
Corrections Education	\$ -	\$ 8,846,839	\$ 2,265,658	26%
State Funded Grants	-	2,177,593	681,531	31%
Federal Funded Grants	-	1,027,379	249,220	24%
Private Funded Grants	-	315,000	117,179	37%
Fiscal Agent Grants	-	863,476	213,275	25%
	-			
TOTAL GRANTS & CONTRACTS	\$ -	\$ 13,230,287	\$ 3,526,863	27%



Enterprise Funds

	SGA/Athletics	Bookstore	Culinary	College Cellars	Other Enterprise	Total
<u>Revenue, Year-to-date</u>						
Tuition/Fees	\$368,686	\$0	\$775	\$0	\$1,156	\$370,617
Sales	2,040	9,580	41,009	35,372	1,179	89,180
Club/Team Fundraising	-	-	-	-	(1,967)	(1,967)
Other	59,165	-	23	-	601	59,789
Total YTD Revenue	\$429,890	\$9,580	\$41,807	\$35,372	\$969	\$517,618
<u>Program Costs, Year-to-date</u>						
Salaries and Benefits	\$52,106	(\$44)	\$47,666	\$8,289	\$47,750	\$155,766
Scholarships	31,428	-	-	-	-	31,428
Goods and Services	183,557	9,688	22,166	25,675	1,970	243,056
Total YTD Program Costs	\$267,091	\$9,644	\$69,832	\$33,963	\$49,721	430,250
Net Profit/(Loss), Year-to-date	\$162,799	-\$63	-\$28,024	\$1,408	-\$48,752	\$87,368
Opening Fund Balance, 7/1/25	\$61,187	\$209,816	-\$22,304	\$95,122	\$326,639	\$670,459
Fund Balance as of 9/30/2025	\$223,986	\$209,753	-\$50,329	\$96,530	\$277,887	\$757,827



Fund Balance Report

	Balance	Committed	Available	Notes
Grants - 145	-\$6,460,615	-\$6,460,615	\$0	Allowable spending specific to each grant
Contracts - 146	14,638,727	7,222,148	7,416,579	Available includes: Running Start, Grant and Contract indirect, balance of HEERF draws
Local Funds - 148	5,278,153	2,214,891	3,063,262	Committed includes: ctLink, Self-support and ancillary programs, course, program, and tech fees
Operating Fee (Tuition) -149	3,004,157	0	3,004,157	Tuition and investment interest
Motorpool - 460	20,468	20,468	-	For maintenance of Motorpool fleet
SGA/Athletics - 522	223,986	223,986	-	For SGA/Athletics support
Bookstore - 524	209,753	209,753	-	For Bookstore operation
Culinary Enterprises - 569	-28,024	-28,024	-	For culinary enterprise activity only (Capstone, catering, café)
Auxilliary - 570	374,417	374,417	-	Reserved balances (PBX and software replace, various pass-throughs and fees, faculty excellence, etc)
Other funds	-583,775	-583,775	-	Agency funds, local capital, state appropriations, 3.5% FA
Totals	\$16,677,247	\$3,193,249	\$13,483,998	



Looking Ahead

	Amount	Notes
Uncommitted Fund Balance	\$13,483,998	from previous slide
<u>Less:</u>		
Lost Revenue spending	300,000	Committed for FY26 operating budget
Subtotal	\$13,183,998	
<u>Less Reserves:</u>		
		<u>Board Policy 1670</u>
Operational Contingency	1,297,749	3% of FY26 budgeted operating expenditures
Operating Reserves	7,353,908	17% of FY26 budgeted operating expenditures
Net Available Fund Balance	\$4,532,341	

*In September 2025, WWCC earned \$26,084 interest





Office of the President
Walla Walla Community College
500 Tausick Way
Walla Walla, WA 99362
Phone: 509/527.4274
Fax: 509/527-4249

TO: WWCC Board of Trustees

FROM: Chad Hickox, President *Chad H.*

DATE: October 15, 2025

SUBJECT: Emeritus Status for Lori Loseth

The Vice President of Instruction's office received a nomination to consider Ms. Lori Loseth for Emeritus status. In accordance with Article 11 of the 2025-2028 CBA, any faculty member who has taught for the college for 15 or more years, has voluntarily retired or separated, has made meritorious and significant contributions to the college in the areas of teaching, service to the college, services to the community, and services to the profession during their career, may self-request or be nominated for consideration of emeritus status. Furthermore, WWCC Administrative Policy 5450 articulates the benefits and conditions of emeritus status, described below.

Lori had been employed full-time at WWCC on our Clarkston campus for 31 years at the time of her retirement. During her tenure, she made a lasting impact on the College and has left an indelible legacy, perhaps most notably through educating, inspiring, and mentoring thousands of STEM students.

Lori's calm and quiet demeanor belied her enthusiasm for student learning. She was one of the first WWCC faculty members to be awarded the NISOD Excellence Award and the first to receive the Anna Sue McNeill Assessment, Teaching, and Learning Award from the Washington State Board for Community and Technical Colleges. She served on many committees and councils, including the Tenure Review Committee, Budget Council, Curriculum Committee, and served as Division Chair of Physical, Life and Sports Sciences. Through her extensive community involvement, she shared her love and energy for the College and our mission. Her desire to see students succeed made her a fierce student advocate, going beyond academic advising by helping students find internships and job opportunities.

Any list of Lori's accomplishments will necessarily be incomplete and will not do justice to the deep and abiding effects her work and presence has left on the College, its students, and the community. Lori may have retired, but her warrior spirit and teachings remain.

Should the Board of Trustees choose to convey this honor, Ms. Loeth would be entitled to the following benefits:

1. Use of the title Faculty Emeritus.
2. Listing on a Faculty Emeritus section of the WWCC Website that includes professional biographies and photos.
3. WWCC business cards that include Emeritus title.
4. Participation in graduation and recognition as Emeriti along with retirement recognition.
5. Participation in volunteer opportunities as recruiters or outreach ambassadors at mutually agreed upon events within the community.
6. Participation in volunteer opportunities in student support services.
7. Use of college facilities the same as current faculty.
8. Use of a unique WWCC email account, configured similarly to a student email account.
9. Receipt of College Cellars discount the same as current faculty.
10. Ability to attend all campus activities the same as current faculty.
11. Directory listing: Faculty Emeritus, by their consent, will be listed in the college directory until such time as they request not to be listed or until deceased.
12. Attendance at any function for faculty emeriti.

It is my honor and privilege to request that the Board of Trustees consider bestowing the title of Faculty Emeritus upon Ms. Lori Loeth. Thank you for your consideration.

c: Vice President of Instruction Office
Human Resources



Office of Vice President of Instruction

Walla Walla Community College

500 Tausick Way

Walla Walla, WA 99362-9267

Phone: (509) 527-4290

Fax: (509) 527-4249

September 25, 2025

Dr. Chad Hickox
President

Faculty Emeritus recommendation

Dr. Hickox,

Our office has received nominations for Faculty Emeritus for Lori Loeth. Ms. Loeth meets the requirements for Faculty Emeritus designation and the letters of recommendation we have received from her peers have been very positive.

Ms. Loeth has over 34 years of service at our college where she taught different Biology subjects. During her tenure at WWCC she demonstrated a steady commitment to teaching excellence as shown by the awards she received, such as the NISOD Excellence Award and the Anna Sue McNeill Assessment, Teaching, and Learning Award from the Washington State Board of Community and Technical Colleges.

In the area of service to the college, Ms. Loeth was very engaged and participated in several committees. She was part of the Tenure Review Committee, Budget Council, Faculty Senate, Honors Program, and Curriculum Committee. Another highlight of Ms. Loeth's career was her true concern for student success. Over the years she advised several cohorts of students on the Pre-Nursing and Transfer tracks and guided them to the completion of their educational goals.

Based on the input from faculty and her contributions to the college, we recommend Lori Loeth for Emeritus status. We submit her name for your consideration and approval by the Board of Trustees.

Sincerely,

A handwritten signature in blue ink that reads 'Dante Leon'.

Dante Leon
Vice President of Instruction

**WALLA WALLA COMMUNITY COLLEGE
TREATMENT OF EMPLOYEES
BOARD POLICY 1680**

The President may not cause or allow conditions which are unfair or undignified for paid and volunteer staff.

The President shall:

1. Operate with written personnel procedures, which clarify personnel rules for staff, provide for effective handling of grievances, and protect against wrongful conditions – e.g., nepotism, grossly preferential treatment for personal reasons.
2. Not discriminate against any staff member for expressing an ethical dissent.
3. Not restrict the exercise of academic freedom.
4. Not prevent employees from using established grievance procedures.
5. Not hinder employees from becoming acquainted with their rights under this Policy.

<p>Policy Contact: <u>President</u></p> <p>Approved by (Department/Body): <u>WWCC Board of Trustees</u></p> <p>Date Originally Approved: <u>December 19, 2018 (Formerly BP 1008 – Renumbered July 2022)</u></p> <p>Last Reviewed/Revised on: _____</p>
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**WALLA WALLA COMMUNITY COLLEGE
TREATMENT OF PEOPLE
BOARD POLICY 1690**

The President shall set and maintain organizational expectations and norms that ensure their safe treatment, respect, dignity, confidentiality, and privacy of community members and students.

The President shall:

1. Ensure application forms or procedures are treated with the necessary confidentiality and privacy.
2. Not use methods of collecting, reviewing, transmitting, or storing client information that fail to protect against improper access to the information elicited.
3. Establish with the community members and students a clear understanding of what may be expected and what may not be expected from the service offered.
4. Encourage community members and students to use established grievance and complaint procedures.
5. Operate with written procedures which clarify the rules for students.

<p>Policy Contact: <u>President</u></p> <p>Approved by (Department/Body): <u>WWCC Board of Trustees</u></p> <p>Date Originally Approved: <u>December 19, 2018 (Formerly BP 1009 – Renumbered July 2022)</u></p> <p>Last Reviewed/Revised on: _____</p>
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Office of the President
Walla Walla Community College
 500 Tausick Way
 Walla Walla, WA 99362-9267
 Phone: (509) 527-4274
 Fax: (509) 527-4249

MEMORANDUM

TO: WWCC Board of Trustees

DATE: October 15, 2025

FROM: Chad Hickox, President

RE: 2026 WWCC Board of Trustees Meeting Schedule – First Read

The following represent the proposed dates for the 2026 Walla Walla Community College Board of Trustees meetings. This schedule is for your review only and, with your approval, will be placed on the Consent Agenda for the November 19, 2025 Board Meeting. Thank you.

Date	Time	Location
Wednesday, January 21, 2026	9:30 a.m. Study Session 10:30 a.m. Board Mtg.	WWCC Walla Walla Campus
Wednesday, February 25, 2026	9:30 a.m. Study Session 10:30 a.m. Board Mtg.	WWCC Clarkston Campus
Wednesday, March 25, 2026	9:30 a.m. Study Session 10:30 a.m. Board Mtg.	WWCC Walla Walla Campus
Wednesday, April 29, 2026	9:30 a.m. Study Session 10:30 a.m. Board Mtg.	WWCC Walla Walla Campus
Wednesday, May 27, 2026	9:30 a.m. Study Session 10:30 a.m. Board Mtg.	WWCC Walla Walla Campus
Wednesday, June 24, 2026	9:30 a.m. Study Session 10:30 a.m. Board Mtg.	WWCC Walla Walla Campus
Wednesday, July 22, 2026	9:30 a.m. Study Session 10:30 a.m. Board Mtg.	WWCC Walla Walla Campus
Wednesday, August 26, 2026	9:30 a.m. Study Session 10:30 a.m. Board Mtg.	WWCC Walla Walla Campus
Wednesday, September 23, 2026	9:30 a.m. Study Session 10:30 a.m. Board Mtg.	WWCC Walla Walla Campus
Wednesday, October 28, 2026	9:30 a.m. Board Mtg.	WWCC Clarkston Campus
Wednesday, November 18, 2026	9:30 a.m. Study Session 10:30 a.m. Board Mtg.	WWCC Walla Walla Campus
Wednesday, December 16, 2026	9:30 a.m. Study Session 10:30 a.m. Board Mtg.	WWCC Walla Walla Campus