



Board of Trustees, District No. 20
Walla Walla Community College
Board Meeting Agenda
Board Room (161) | WWCC Walla Walla Campus
Wednesday | January 24, 2024 | 9:30 a.m.

To connect to the Wednesday, January 24, 2024 Board Meeting virtually, go to ZOOM: <https://wwcc-edu.zoom.us/j/87316807697> or dial-in: 253/215-8782.

Study Session

All Times are Estimates

9:30 a.m.	Call to Order <i>Ms. Tara Leer, Chair</i>	
	Approval of Agenda <i>Ms. Leer</i>	Action
9:35 a.m.	Strategic Priority 1 Key Performance Indicators <i>Dr. Nick Velluzzi and Mr. Joshua Slepín</i>	Discuss
10:05 a.m.	Strategic Plan Implementation Planning <i>Dr. Chad Hickox and Ms. Alessandra Zielinski</i>	Discuss
10:25 a.m.	Break	

Board Meeting Agenda

All Times are Estimates

10:30 a.m.	Board Meeting Resumes	
10:30 a.m.	Consent Agenda <i>Ms. Leer</i> <ol style="list-style-type: none">1. November 29, 2023 Board Meeting Minutes2. Personnel Update	Action Tab 1 Tab 2
10:35 a.m.	President's Report <i>Dr. Hickox</i>	Discuss
10:50 a.m.	Introduction of Vice President of Administrative Services <i>Dr. Hickox</i>	Discuss
10:55 a.m.	Student Government Association Activity Report ➤ Walla Walla Campus <i>Ms. Mia Solvang and Ms. Hailie Corona</i>	Discuss
11:05 a.m.	Faculty Senate Update <i>Ms. Jennifer Vaughn</i>	Discuss

11:15 a.m.	Enrollment Reports <ul style="list-style-type: none"> ➤ Final Fall Quarter ➤ Interim Winter Quarter <i>Dr. Velluzzi</i>	Discuss	Tab 3 Tab 4
11:25 a.m.	December Financial Report <i>Mr. Patrick Sisneros and Ms. Lori Peterson</i>	Discuss	Tab 5
11:35 a.m.	Second Read: <ul style="list-style-type: none"> ➤ Board Policy 1000 – Philosophy Statement ➤ Board Policy 1010 – College Mission ➤ Board Policy 1020 – College Vision ➤ Board Policy 1030 – College Guiding Principles <i>Dr. Hickox</i>	Action	Tab 6 Tab 7 Tab 8 Tab 9
11:45 a.m.	First Read: Board Policy 1410 – Naming of College Buildings/Facilities <i>Dr. Hickox</i>	Discuss	Tab 10
11:55 a.m.	Board Reports / Remarks	Discuss	
12:05 p.m.	New and Unscheduled Business	Discuss	
12:15 p.m.	Public Comment <i>Persons wishing to express their views on any matter must sign up in advance and are limited to three minutes.</i>		
12:30 p.m.	Recess to Executive Session to Review the Performance of a Public Employee and to Discuss Purchase or Lease of Real Estate		
1:00 p.m.	Adjournment		

**Board of Trustees Meeting Minutes
Community College District No. 20
Walla Walla Community College**

The Board of Trustees of Community College District No. 20 met in regular session on Wednesday, November 29, 2023 in the Board Room on the Walla Walla Community College Walla Walla Campus and via Zoom. Mr. Tim Burt, Vice Chair, called the meeting to order at 9:35 a.m., noting that Ms. Leer, Board Chair, was joining the meeting virtually.

Trustees present: Ms. Tara Leer, Chair
Mr. Tim Burt
Mr. Sergio Hernandez
Ms. Michelle Liberty
Mr. Bill Warren

Administrators present: Dr. Chad Hickox, President
Mr. Dan Hall, Interim Vice President, Administrative Services
Mr. Dante Leon, Vice President, Instruction
Ms. Brooke Marshall, Vice President, Human Resources
Dr. Graydon Stanley, Vice President, Student Services
Dr. Nick Velluzzi, Vice President, Planning, Effectiveness & Economic Development
Dr. Lisa Chamberlin, Dean, Enrollment Strategies
Ms. Jessica Cook, Executive Director, Foundation
Ms. Christy Doyle, Dean, Access & Opportunity
Ms. Denise Kammers, Dean, Corrections Education
Dr. Chad Miltenberger, Dean, Clarkston Campus
Ms. Sam Robinson, Dean, Arts & Sciences
Dr. Benjamin Schultze, Dean, Nursing & Allied Health

Also present: Ms. Kathy Adamski, Assistant Dean, Nursing
Ms. Debra Erikson, Assistant Dean, Student Success Center
Ms. Diana Herrmann, Director, Guided Pathways
Ms. Doreen Kennedy, Recording Secretary
Mr. Bryan Ovens, AAG
Mr. Joshua Slepín, Director, Institutional Research & Effectiveness

Approval of Agenda.

Mr. Warren moved and Ms. Liberty seconded to approve the agenda for the November 29, 2023 Board of Trustees meeting as presented. *Motion carried.*

Water & Environmental Center Update. Mr. Dave Stockdale and Mr. Drew Trogstad-Isaacson presented to the Board on the Water & Environmental Center during a study session.

Board Policy Review – Board Policy 1060 (WAC 132T-06). Dr. Hickox reviewed the Tenure Regulations board policy with the Board following the schedule outlined in the Board Policy Review Schedule for regular review of policies and procedures. Edits to language, college positions, and adding online instruction were suggested, however no substantive updates were noted as necessary. This policy must go through a specific process for revision as it is codified in WAC and policy updates will be made accordingly.

Consent Agenda.

Mr. Hernandez moved and Mr. Warren seconded that the consent agenda items be approved or accepted, as appropriate:

1) October 25, 2023 Board Meeting Minutes, 2) October 30, 2023 Special Board Meeting Minutes, 3) Personnel Update, 4) Interim Fall Quarter Enrollment Report. *Motion carried.*

President's Report. Dr. Hickox presented on the following topics:

- Order of Strategic Plan Priorities: A suggestion to change the order of priority 2 and 3 was presented to the Board and determined appropriate to move forward.
- Top six industry sectors in WW County as reported by the Port of WW:
 1. Government
 2. Manufacturing
 3. Healthcare
 4. Agriculture
 5. Retail
 6. Tourism

Introduction of 2023-2024 Walla Walla SGA Leadership. Dr. Graydon Stanley facilitated introduction of the 2023-2024 Walla Walla & Clarkston SGA Leadership team: President, Mia Solvang; WW Executive Vice President, Hailie Corona; Clarkston Executive Vice President, Elizabeth Cole; WW Vice President of Student Clubs, Sean Roggiere; WW Vice President of Media & Technology, Charles Boykins; Clarkston Vice President of Communications and Technology, Karis Cole; Clarkston Vice President of Activities and Events, Damien Comer.

Student Government Association Activity Report.

- **Walla Walla Campus.** Ms. Mia Solvang, SGA President, reported on the following topics:
 - 2023-2024 SGA Goals:
 - Provide accessible spaces and a safe environment for student belonging and engagement
 - Provide student voice & engagement opportunities
 - Promote values and actions of diversity, inclusion, and equity

AHE Update. Mr. Jim Peitersen requested Ms. Jennifer Vaughn, Faculty Senate President, join him in his report to share an update. The following topics were reported on:

- Faculty Work Load
- Board Communication Concerns

- President's Evaluation Process
- Letter to the Board from the Faculty

October Financial Report. Mr. Dan Hall and Ms. Lori Peterson reviewed the October financial report for the period ending October 31, 2023, including:

- Operating Budget
 - Operating Budget Reconciliation
 - Revenue
 - Expenditures – by Category and Function
 - Course/Program Fees
 - Self-Support Programs
- Grants and Contracts
- Enterprise Funds
- Fund Balance and Reserve Health

First Read:

- **Board Policy 1000 – Philosophy Statement**
- **Board Policy 1010 – College Mission**
- **Board Policy 1020 – College Vision**
- **Board Policy 1030 – College Guiding Principles**

Dr. Hickox reviewed updates made to Board Policy 1000, 1010, 1020, and 1030 with the Board of Trustees during a first read. The policies will be presented to the Board at its next regularly scheduled meeting for a second read and approval.

Second Read: 2024 Board of Trustees Meeting Schedule. Dr. Hickox presented a second read of the proposed 2024 Board of Trustees Meeting Schedule, noting there had been no changes since it had been presented as a first read at the October Board meeting.

Mr. Hernandez moved and Ms. Liberty seconded to approve the 2024 Board of Trustees Meeting Schedule as presented.
Motion carried.

Emergency Succession Plan. Dr. Hickox shared his emergency succession plan with the Board of Trustees, naming Dr. Graydon Stanley, Vice President of Student Services and Mr. Dante Leon, Vice President of Instruction.

Board Reports / Remarks. The following items were discussed:

- ACT Conference Highlights:
 - Mid-Year Board Retreat
 - DEI Recruitment
 - Study Sessions
 - Data Solutions
- Furthering CTUIR Board Relations

New and Unscheduled Business. The following items were discussed:

- Board Evaluation Facilitator – Dr. Hickox will follow-up
- Legislative Luncheon
- Cancellation of December Board Meeting

Ms. Liberty moved and Mr. Hernandez seconded to cancel the regularly scheduled December 20, 2023 Board meeting.

Motion carried.

Public Comment. Speaking as a representative of the professional staff who have unionized under the American Federation of Teachers (AFT), public comment was given by WWCC staff member Joshua Slepín to provide an update on the collective bargaining process.

Recess to Executive Session to Review the Performance of a Public Employee and to Discuss Purchase or Lease of Real Estate. The Board recessed to Executive Session at 12:42 p.m. to review the performance of a public employee and discuss purchase or lease of real estate, with an anticipated return time of 1:15 p.m. At 1:15 p.m., the Board announced the Executive Session would be extended to 1:45 p.m. At 1:45 p.m., the Board announced the Executive Session would be extended to 2:15 p.m. At 2:15 p.m., the Board announced the Executive Session would be extended to 2:30 p.m. At 2:30 p.m., the Board announced the Executive Session would be extended to 2:40 p.m. At 2:40 p.m., the Board announced the Executive Session would be extended to 2:45 p.m. At 2:45 p.m., the Board announced the Executive Session would be extended to 2:50 p.m. At 2:50 p.m., the Board returned to open session and Mr. Burt reported no action had been taken during Executive Session.

Mr. Warren moved and Mr. Hernandez seconded to direct the President to investigate and enter into negotiations into the sale of property of interest. *Motion Carried.*

Adjournment. The meeting adjourned at 2:53 p.m.

Dr. Chad E. Hickox, President

ATTEST:

Mr. Tim Burt
Board of Trustees

WALLA WALLA COMMUNITY COLLEGE

MEMORANDUM

DATE: January 18, 2024
TO: Board of Trustees
FROM: Brooke Marshall, Vice President of Human Resources
SUBJECT: Personnel Update

Below is an update reflecting changes to college personnel in November and December 2023.

New Hires

November

Koch, Dan – Grounds & Nursery Services Specialist 3, Facilities

December

Martin, Steve – Executive Director of SRSRB, Snake River Salmon Recovery Board

Stone, Violet – Secretary Senior, Student Services

Trevino, Ometeotl – Program Coordinator, Student Services

Separations

November

Bradley, James – IT Customer Support, Technology Services

Fisher, Meghan – Retail Clerk Lead, Student Services

Lopez, Paloma – IT Support Tech 1, CRCC

Newhouse, Kailey – Bookstore Manager, Student Services

Peitersen, Jena – Retail Clerk 2, Student Services

December

Magun, Eli – Tasting Room Wine Marketing & Sales Manager, Workforce Transfer & Trades

Steele, Valdasue – TRIO Advisor, Student Services

Changes

November

Jessica Ruiz to Jessica Johnson (name change)

Ita Trejo to Ita Trejo Munoz (name change)

December

Moulton, Magdalena – Assistant Director of Student Financial Support, Student Services

Full-Time Positions Currently Posted

Custodian 2

Director of Culinary Arts

Director of Enology & Viticulture

HVAC Technician

Nursing Instructor, WW and Clarkston

Program Coordinator, CRCC

Research Data Analyst



Walla Walla Community College

500 Tausick Way
Walla Walla, WA 99362-9267
(509) 522-2500
FAX (509) 527-4800

DATE: January 18, 2024
TO: Board of Trustees
FROM: Dr. Nick Velluzzi
RE: Final Fall Quarter Enrollment

This memo reports final enrollment for Fall Quarter 2023.

- State supported enrollment for fall quarter closed at 1,710 FTE, which is up 146 FTE or 9% from 1,564 FTE at the **close** of fall 2022.
- Contract enrollment finalized at 1,280 FTE, up 161 FTE (14%) from 1,119 FTE at the **close** of fall quarter 2022.
- Self-support enrollment closed at 48 FTE, down 2 FTE from the **close** of fall 2022.
- Enrollment for combined fund sources finalized at 3,039 FTE, up 306 FTE or 11% from 2,733 FTE at the **close** of fall quarter 2022.



Walla Walla Community College

500 Tausick Way
Walla Walla, WA 99362-9267
(509) 522-2500
FAX (509) 527-4800

DATE: January 18, 2024
TO: Board of Trustees
FROM: Dr. Nick Velluzzi
RE: Interim Winter Quarter Enrollment

This memo reports preliminary enrollment for Winter Quarter 2024.

- State supported enrollment for winter quarter is reporting 1,668 FTE, which is up 172 FTE or 11% from 1,496 FTE at the **close** of winter 2023.
- Contract enrollment is reporting 993 FTE, down 193 FTE (16%) from 1186 FTE at the **close** of winter quarter 2023. As corrections education programs continue to enroll students, we expect growth in contract enrollment over the following month.
- Self-support enrollment is reporting 56 FTE, up 9 FTE from the **close** of winter quarter 2023.
- Enrollment for combined fund sources amounts to 2,717 FTE, down 12 FTE, which is essentially flat from 2,729 FTE at the **close** of winter quarter 2023.

Financial Results

For Period Ending December 31, 2023

Board of Trustees Meeting
January 24, 2024



Presentation Summary

- ☐ Operating Budget:
 - Operating Budget Reconciliation
 - Revenue
 - Expenditures, by Category and Function
 - Course/Program Fees
 - Self Support Programs
- ☐ Grants and Contracts
- ☐ Enterprise Funds
- ☐ Fund Balance and Reserve Health
- ☐ Year End Forecast June 30, 2024
- ☐ Questions



FY2024 Operating Budget

Approved 2023-2024 Operating Budget	\$37,260,012
Approved 2023-2024 Course/Program Fees Budget	1,328,000
Technology Fee Budget	186,000

Approved 2023-2024 Operating Budget	\$38,774,012
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Operating Budget

Approved 2023-2024 Operating Budget (<i>less dedicated student fees</i>)	\$37,260,012	
Allocation 1 - Worker Retraining (budget vs. allocated)	-\$250	708,452
Allocation 1 - Student Emergency Assistance Grant (budget vs. allocated)	18,225	
Allocation 1 - Health Care Opportunity Grants (budget vs. allocated)	-2,655	
Allocation 1 - Students Experiencing Homelessness HB1166 Expansion	118,875	
Allocation 1 - Centers of Excellence	-47,853	
Allocation 1 - Goldstar Families (not allocated in Allocation 1)	-3,998	
Allocation 2 - Centers of Excellence	50,583	
Allocation 3 - High Demand Enrollments	131,299	
Allocation 3 - Student Needs SSHB 1559	220,810	
Allocation 3 - Nurse Education Enrollment Increases	180,000	
Allocation 4 - Nurse Supply SB 5582	40,000	
Allocation 4 - Centers of Excellence	-1,539	
Allocation 5 - Goldstar Families	4,955	

Updated 2023-2024 Adjusted Operating Budget	\$37,968,464
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Revenue

	2023-2024 Adjusted Budget	% of Total	2023-2024 YTD Actuals	% of Budget	2022-2023 YTD Actuals	% of Budget	Difference over Prior Year	% Change YOY
State Allocation								
Base Allocation	\$18,958,292	50%	\$9,514,300	50%	\$8,820,663	52%	\$693,637	8%
Opportunity Grant	461,412	1%	188,092	41%	222,238	48%	-34,146	-15%
Other Earmarks/Provisos	4,814,688	13%	1,253,525	26%	700,732	0%	552,793	0%
Worker Retraining	1,715,073	5%	584,352	34%	771,833	45%	-187,481	-24%
Total State Revenue	\$25,949,465	68%	\$11,540,270	44%	\$10,515,467	45%	\$1,024,803	10%
Operating Fee & Other Revenue								
Operating Fee	\$6,180,000	16%	\$3,969,108	64%	\$3,232,634	52%	\$736,474	23%
Student Fees/Other Misc Rev	959,000	3%	640,206	67%	606,356	166%	33,850	6%
Open Doors Program	150,000	0%	-	0%	11,232	27%	-11,232	-100%
Running Start	1,700,000	4%	21,517	1%	55,560	3%	-34,043	-61%
Foundation Support	250,000	1%	50,000	20%	50,000	20%	0	0%
Grants and Contracts - Indirect	1,000,000	3%	413,151	41%	29,986	3%	383,164	1278%
Community Service	260,000	1%	193,553	74%	135,671	52%	57,882	43%
Ancillary Programs	150,000	0%	38,797	26%	60,374	40%	-21,577	-36%
Total Tuition & Other Revenue	\$10,649,000	28%	\$5,326,330	50%	\$4,181,813	\$0	\$1,144,517	27%
Use of Fund Balance (ctcLink)	\$370,000	1%	\$182,170	0%	\$170,298	15%	\$11,872	7%
CRSSAA/ARPA Funding	\$1,000,000	3%	\$3,080	0%	\$82,480	39%	-\$79,400	-96%
TOTAL REVENUE	\$37,968,465	100%	\$17,051,850	45%	\$14,950,058	41%	\$2,101,792	14%



Expenditures, *by Category*

	2023-2024 Adjusted Budget	% of Total	2023-2024 YTD Actuals	% of Budget	2022-2023 YTD Actuals	% of Budget	Difference over Prior Year	% Change YOY
Salaries and Wages	\$23,286,827	61%	\$9,468,551	41%	\$8,505,763	40%	\$962,788	11%
Benefits	7,735,987	20%	3,297,378	43%	3,117,498	43%	179,881	6%
Rents	14,000	0%	11,829	84%	14,438	36%	-2,608	-18%
Utilities	1,149,026	3%	490,642	43%	405,492	42%	85,151	21%
Goods and Services	2,744,207	7%	1,540,495	56%	1,189,314	33%	351,180	30%
Travel	158,616	0%	87,006	55%	27,869	27%	59,137	212%
Equipment	731,225	2%	481,068	66%	127,765	16%	353,303	277%
Fin Aid, Debt Service, Transfers	2,107,620	6%	538,790	26%	555,419	30%	-16,629	-3%
TOTAL EXPENSE	\$37,927,507	100%	\$15,915,759	42%	\$13,943,557	39%	\$1,972,202	14%



Expenditures, *by Function*

	2023-2024 Adjusted Budget	% of Total	2023-2024 YTD Actuals	% of Budget	2022-2023 YTD Actuals	% of Budget	Difference over Prior Year	% Change YOY
Instruction	\$14,498,688	38%	\$5,161,158	36%	\$4,453,697	33%	\$707,462	16%
Community Service	260,000	1%	114,201	44%	97,326	40%	16,875	17%
Instructional Computing	199,568	1%	108,447	54%	146,997	37%	-38,550	-26%
Ancillary Programs	150,000	0%	39,287	26%	56,006	37%	-16,718	-30%
Academic Administration	3,030,127	8%	1,322,302	44%	1,169,208	41%	153,094	13%
Library Services	644,579	2%	317,964	49%	287,427	47%	30,537	11%
Student Services	5,999,098	16%	2,457,724	41%	2,293,165	45%	164,559	7%
Institutional Support	8,849,782	23%	4,373,990	49%	3,824,767	39%	549,223	14%
Facility Services	4,295,667	11%	2,020,685	47%	1,614,965	46%	405,719	25%
TOTAL EXPENSE	\$37,927,507	100%	\$15,915,759	42%	\$13,943,557	39%	\$1,972,202	14%



Course/Program Fees

	Academic Transfer	Vocational Programs	Healthcare Education	Facility Use Fees	eLearning Fees	Technology Fee	Intl Student Fees	Total
Student Fee Revenue, Year-to-date	\$49,700	\$451,978	\$170,243	\$231,267	\$309,148	\$115,693	\$11,540	\$1,339,569
less: Program costs	<u>9,453</u>	<u>230,176</u>	<u>80,102</u>	<u>241,246</u>	<u>138,385</u>	<u>113,063</u>	<u>5,784</u>	<u>818,209</u>
Net Profit/(Loss), Year-to-date	\$40,247	\$221,802	\$90,141	(\$9,978)	\$170,763	\$2,630	\$5,756	\$521,360
Opening Fund Balance, 7/1/23	<u>\$93,845</u>	<u>\$530,664</u>	<u>\$241,841</u>	<u>\$1,334,081</u>	<u>\$547,629</u>	<u>\$163,273</u>	<u>\$44,733</u>	<u>\$2,956,066</u>
Fund Balance as of 12/31/2023	<u>\$134,091</u>	<u>\$752,466</u>	<u>\$331,982</u>	<u>\$1,324,103</u>	<u>\$718,392</u>	<u>\$165,902</u>	<u>\$50,489</u>	<u>\$3,477,426</u>



Self-Support Programs

	Quest	Youth Programs	Continuing Education	Community Education	Resale Programs	2nd Chance Pell	Total
Revenue, Year-to-date	\$63,847	\$1,140	\$3,878	\$21,184	\$38,797	\$103,503	\$232,349
less: Program costs	<u>17,403</u>	<u>63</u>	<u>42,087</u>	<u>8,385</u>	<u>39,287</u>	<u>46,264</u>	<u>153,489</u>
Net Profit/(Loss), Year-to-date	\$46,444	\$1,077	-\$38,209	\$12,800	-\$490	\$57,239	\$78,861
Opening Fund Balance, 7/1/23	<u>-\$7,680</u>	<u>\$19,977</u>	<u>-\$11,505</u>	<u>-\$299</u>	<u>-\$13,662</u>	<u>\$94,104</u>	<u>\$80,935</u>
Fund Balance as of 12/31/2023	<u>\$38,764</u>	<u>\$21,055</u>	<u>-\$49,714</u>	<u>\$12,501</u>	<u>-\$14,152</u>	<u>\$151,343</u>	<u>\$159,796</u>



Grants and Contracts

	Oct 2023 Budget Changes	2023-2024 YTD Budget	Expenditures to Date	YTD % Spent
Corrections Education	\$ -	\$ 7,718,306	\$ 3,612,528	47%
State Funded Grants	-	2,429,264	808,095	33%
Federal Funded Grants	330,480	1,626,067	510,162	31%
Private Funded Grants	-	164,664	11,162	7%
Fiscal Agent Grants	-	835,574	208,319	25%
TOTAL GRANTS & CONTRACTS	\$ 330,480	\$ 12,773,875	\$ 5,150,267	40%



Enterprise Funds

	SGA	Bookstore	Culinary	Other Enterprise	Total
<u>Revenue, Year-to-date</u>					
Tuition/Fees	\$528,395	\$0	\$210	\$32,950	\$561,555
Sales	160	132,348	-	-	\$132,508
Club/Team Fundraising	116,949	-	-	-	116,949
Other	14,844	3,052	45,021	192,964	255,880
Total YTD Revenue	\$660,348	\$135,400	\$45,231	\$225,914	\$1,066,893
<u>Program Costs, Year-to-date</u>					
Salaries and Benefits	\$139,872	\$113,824	\$46,821	\$49,976	\$350,493
Scholarships	139,277	-	-	-	139,277
Goods and Services	556,424	106,837	34,906	38,172	736,339
Total YTD Program Costs	\$835,573	\$220,661	\$81,726	\$88,149	1,226,109
Net Profit/(Loss), Year-to-date	-\$175,225	-\$85,261	-\$36,495	\$137,765	-\$159,217
Opening Fund Balance, 7/1/22	\$359,586	\$485,735	\$55,338	\$492,654	\$1,393,313
Fund Balance as of 12/31/2023	\$184,361	\$400,474	\$18,843	\$630,419	\$1,234,096



Fund Balance Report

	Balance	Committed	Available	Notes
Grants - 145	-\$7,167,523	-\$7,167,523	\$0	Allowable spending specific to each grant
Contracts - 146	15,062,179	4,304,190	10,757,989	Available includes: Running Start, Grant and Contract indirect, balance of HEERF draws
Local Funds - 148	7,113,735	3,503,947	3,609,789	Committed includes: ctcLink, Self-support and ancillary programs, course, program, and tech fees
Operating Fee (Tuition) -149	2,271,415	0	2,271,415	Tuition and investment interest
Motorpool - 460	83,969	83,969	-	For maintenance of Motorpool fleet
SGA/Athletics - 522	184,361	184,361	-	For SGA/Athletics support
Bookstore - 524	400,474	400,474	-	For Bookstore operation
Culinary Enterprises - 569	18,843	18,843	-	For culinary enterprise activity only (Capstone, catering, café)
Auxilliary - 570	630,419	630,419	-	Reserved balances (PBX and software replace, various pass-throughs and fees, faculty excellence, etc)
Other funds	-393,238	-393,238	-	Agency funds, local capital, state appropriations, 3.5% FA
Totals	\$18,204,633	\$1,565,441	\$16,639,192	



Looking Ahead

	Amount	Notes
Uncommitted Fund Balance	\$16,639,192	from previous slide
<u>Less:</u>		
IT infrastructure	737,000	Classroom technology upgrades
Lost Revenue spending	263,000	Committed for FY24 operating budget
ctcLink	150,000	Committed for FY24 ongoing costs of implementation/stabilization
Reserve spending	35,000	Committed for FY24 to support Facilities (Custodial salary backfill)
Subtotal	\$15,454,192	
<u>Less Reserves:</u>		<u>Board Policy 1670</u>
Operational Contingency	1,163,220	3% of FY23 budgeted operating expenditures
Operating Reserves	6,591,582	17% of FY23 budgeted operating expenditures
Net Available Fund Balance	<u>\$7,699,390</u>	



Year-End Forecast

	FY21 Budget	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Actual	FY24 Budget	FY24 Actual (estimated)
Annual State FTE Enrollments	2,157	1,696	1,950	1,699	1,776	1,617	1,550	1,727
Revenue								
State and Local	\$ 26,484,213	\$ 25,938,228	\$ 25,820,685	\$ 25,477,440	\$ 27,584,873	\$ 29,090,512	\$ 30,418,465	\$ 30,418,465
Operating Fee (Tuition)	6,237,448	5,718,286	6,100,000	6,759,437	6,250,000	5,194,359	6,180,000	6,303,600
Reserves and COVID Relief Funds	-	141,504	1,660,272	879,530	2,610,000	916,376	1,370,000	1,370,000
Total Revenue	\$ 32,721,661	\$ 31,798,018	\$ 33,580,957	\$ 33,116,407	\$ 36,444,873	\$ 35,201,248	\$ 37,968,465	\$ 38,092,065
Expenditures								
Salaries and Wages	\$ 18,082,092	\$ 16,469,393	\$ 19,928,227	\$ 18,532,462	\$ 21,443,113	\$ 19,799,393	\$ 23,286,827	\$ 20,583,796
Benefits	6,312,791	5,848,155	6,795,456	5,968,897	7,297,353	6,687,845	7,735,987	7,076,562
Total Personnel Costs	\$ 24,394,883	\$ 22,317,548	\$ 26,723,683	\$ 24,501,360	\$ 28,740,466	\$ 26,487,238	\$ 31,022,813	\$ 27,660,357
Personnel as a % of Revenue	74.6%	70.2%	79.6%	74.0%	78.9%	75.2%	81.7%	72.6%
Total Non-Personnel Expense	\$ 5,978,950	\$ 5,302,660	\$ 6,548,430	\$ 5,946,258	\$ 7,751,086	\$ 7,455,805	\$ 6,904,694	\$ 8,184,248
Non-Personnel Expense as a % of Revenue	18.3%	16.7%	19.5%	18.0%	21.3%	21.2%	18.2%	21.5%
Total Operating Expense	\$ 30,373,833	\$ 27,620,208	\$ 33,272,113	\$ 30,447,617	\$ 36,491,552	\$ 33,943,043	\$ 37,927,507	\$ 35,844,605
Operating as a % of Revenue	92.8%	86.9%	99.1%	91.9%	100.1%	96.4%	99.9%	93.3%
Net Operating Excess/Deficit	\$ 2,347,828	\$ 4,177,810	\$ 308,844	\$ 2,668,789	\$ (46,679)	\$ 1,258,204	\$ 40,958	\$ 2,247,460



Questions?

Lori Peterson
Director of Budget and Fiscal Services



**WALLA WALLA COMMUNITY COLLEGE
PHILOSOPHY STATEMENT
BOARD POLICY 1000**

PHILOSOPHY

It is the purpose of Walla Walla Community College (WWCC) to remove barriers to access, to provide high quality educational experiences, and to facilitate equitable learning and success in support of thriving rural communities. WWCC is committed to creating a learning and working environment that promotes the success of a broad and diverse range of learners and community members. Furthermore, WWCC is committed to life-long learning, to fostering local and regional economic development, and to supporting the healthy and robust civil society that can only result from a well-educated, representative, and engaged populace.

~~It is the purpose of Walla Walla Community College to serve the residents of this area and the state of Washington by offering educational opportunities which will help them to fulfill their responsibilities as members of a democratic society. Implicit in all activity at the College, instructional and cocurricular, is a dedication to the individual, to free and vigorous thinking, to the pursuit of high standards of achievement, to the ideals of American life, and to the cultivation of ethical values and attitudes, appropriate to a free society.~~

PURPOSES

College Transfer and Workforce Education

Walla Walla Community College offers both workforce and transfer associate degrees, applied associate degrees, and baccalaureate of applied science (four-year) degrees, as well as numerous short-term and professional certificates. These offerings serve students intent on advanced study, as well as those seeking immediate employment post-graduation. The College endeavors to remain responsive to learners and to community needs the needs of the community as they change over time, through developing new courses and/or programs to meet the evolving needs of the local economy/employers, as well as the community at large.

High School Completion and Adult Education

In collaboration with local and state-wide educational organizations, including K-12 school districts, and through outreach to the broader community, Walla Walla Community College provides credit-recovery, high school completion (diplomas or General Equivalency Diplomas) and various types of Basic Education for Adults, including English Language Acquisition.

Community Education, Continuing Education and Contract Training

The College seeks to serve as a community cultural center and cooperates with other community and educational agencies to provide community services including life-long learning and enrichment opportunities. Classes, forums, lectures, performances, competitions, conferences, and other programs are available to the public. The College supports the workforce development needs of local industry and businesses. Through contract training, we can quickly respond and deliver customized training on particular topics to suit specific needs.

Civic Engagement

The College maintains an active presence in the communities it serves, seeking to promote the value and virtues of higher education, acting when appropriate as a catalyst of community conversation, connection, and enhancement.

College Transfer Education

Walla Walla Community College offers the first two years of college work for those students who plan to transfer to a four-year college or university.

Occupational

The College offers occupational instruction which enables students in two years or less to develop employable skills for the technical trades and for semi-professional employment in business and industry. Advisory committees composed of leaders in significant positions assist the College in evaluation of existing courses and programs and in the development of new courses to meet current needs.

General Education

The College believes that each student should complete a pattern of courses which will develop his competence in human relationships. Emphasis is placed upon the development of skills and attitudes essential to effective performance as an individual, as a citizen, as a member of a family, and as a worker. Required within this pattern are studies in communication, social science, mathematics, and physical and social fitness. Another contribution to the total general education of the student is available within the program of co-curricular activities.

Guidance

The College guidance and counseling service is designed to assist the student in determining his educational objective and the means of attaining it.

Community Service and Adult Education

The College seeks to serve as a community cultural center and cooperates with other community and educational agencies to provide community services. Classes, forums, lectures, musicals, theatrical productions, and physical activity programs are available to the public. The adult education program includes classes, clinics, and a program leading to a high school diploma.

Policy Contact: President

Approved by (Department/Body): WWCC Board of Trustees

Date Originally Approved: August 17, 1967 (Formerly BP 1750 – Renumbered July 2022)

Last Reviewed/Revised on: _____

**WALLA WALLA COMMUNITY COLLEGE
COLLEGE MISSION
BOARD POLICY 1010**

Walla Walla Community College removes barriers to access, provides high quality educational experiences, and facilitates equitable learning and success to cultivate thriving rural communities.

~~Walla Walla Community College inspires all students to discover their potential and achieve their goals by providing relevant, equitable, and innovative learning opportunities and services.~~

Policy Contact: President
Approved by (Department/Body): WWCC Board of Trustees
Date Originally Approved: September 20, 2000 (Formerly BP 1752 – Renumbered July 2022)
Last Reviewed/Revised on: February 19, 2014

**WALLA WALLA COMMUNITY COLLEGE
COLLEGE VISION
BOARD POLICY 1020**

Walla Walla Community College ~~sets the standard as is~~ the best community college in the nation at creating well-trained, highly-educated, and thriving communities.

Walla Walla Community College will be the catalyst that transforms our students' lives and the communities we serve.

DRAFT

Policy Contact: <u>President</u>
Approved by (Department/Body): <u>WWCC Board of Trustees</u>
Date Originally Approved: <u>May 18, 2005 (Formerly BP 1753 – Renumbered July 2022)</u>
Last Reviewed/Revised on: <u>February 19, 2014</u>

WALLA WALLA COMMUNITY COLLEGE
COLLEGE ~~VALUES~~ GUIDING PRINCIPLES
BOARD POLICY 1030

(1) Actively Promote Learning Opportunities. We value learning and encourage everyone to acquire a rich and wide body of knowledge and skills, as well as a passion for their chosen discipline. We provide an environment that fosters active learning and the support services necessary to help everyone achieve their potential. Our actions focus on expanding student access, retention, completion, and success, both inside and outside of the classroom.

(2) Create an Environment for Community to Flourish. We strive to build community connections where all individuals are welcomed and given the opportunity to be meaningfully involved. We support and demonstrate respect for one another.

(3) Champion Equity, Diversity, Inclusion, and Belonging. We strive to achieve equity for students and for all members of the communities we serve. We are committed to dismantling or overcoming barriers that separate people from opportunities. Such barriers include, but are not limited to: socioeconomic status, race, ethnicity, national origin, age, gender expression/identity, sexual orientation, belief system, physical/mental abilities, and experience with the educational system.

(4) Foster Health, and Celebrate Kindness and Humor. We provide a safe and healthy atmosphere that encourages humor, creativity, and positive interactions. We promote health, wellness, and safety within the College and the communities we serve.

(5) Expect Excellence. We foster excellence through accountability to the mission and dedicate appropriate resources and support to advance continuous improvement in all college programs and services.

(6) Model and Promote Integrity. We value integrity as an essential component of the common bond within Walla Walla Community College. Trust and mutual respect serve as the foundation for achieving institutional goals. We value and expect honesty, fairness, and ethical behavior at all times.

(7) Nurture Collaboration and Partnerships. We value partnerships across all parts of the College and with the communities we serve to create collaborative plans, actions, and shared results.

(8) Embrace Mission-Driven Innovation. We value and respect the thoughtful and purposeful pursuit of new ideas, calculated risk-taking, and entrepreneurial endeavors.

(9) Support Personal and Professional Growth. We promote the growth of our employees. We believe that life-long learning enriches personal lives, leads to fulfilling careers, and benefits the broader community.

(10) Cultivate Sustainability. We value the well-being of our communities and are dedicated to protecting, managing, and restoring our resources. We advocate for, invest in, and demonstrate practices that promote economic and environmental sustainability.

Learning Opportunities

~~We value learning and encourage students to acquire a rich and wide body of knowledge as well as a love of their chosen discipline. We provide an environment that fosters active learning and the support services necessary to help all students achieve their potential. Everything we do is focused on expanding student access, retention, and completion.~~

Sense of Community

We strive to build community. We value a climate where all individuals feel accepted and meaningfully involved in a common cause. We recognize we are interdependent and demonstrate respect for one another.

Diversity

We oppose all barriers that separate people from opportunities: barriers of socioeconomic status, race and ethnicity, age, gender, sexual orientation, and experience with the educational system.

Health and Humor

We value a healthy environment that encourages humor, creativity, and enjoyment of work. We promote health, wellness, and safety within the College and the communities we serve.

Excellence

We value superior quality and are dedicated to continued improvement in all college programs and services. We practice an ongoing systematic planning and evaluation process to ensure that our programs and services are distinctive, relevant, responsive, and of the highest quality.

Integrity

Integrity is an essential component of the common bond within Walla Walla Community College. Efficient accomplishment of institutional goals is based on trust and mutual respect. We value honesty, fairness, and ethical behavior.

Teamwork

We value partnerships within the College and with members of the communities we serve. We practice collaboration in plans, actions, and shared results.

Innovation

Walla Walla Community College values, respects, and rewards the enthusiastic pursuit of new ideas, creative risk taking, and entrepreneurial endeavors. Encouraging the pursuit of excellence and innovation will help the College prepare student and staff to shape the future. Creativity is one of our most important resources in the 21st Century.

Personal and Professional Growth

We value the growth of both our students and staff. We believe that our own engagement in the learning process enhances our ability to enrich our personal lives, careers, and work in the global community.

Sustainability

Walla Walla Community College values the well-being of our communities and is dedicated to protecting and restoring our resources. We advocate for and demonstrate practices that promote economic and environmental sustainability.

Policy Contact: President

Approved by (Department/Body): WWCC Board of Trustees

Date Originally Approved: May 18, 2005 (Formerly BP 1754 – Renumbered July 2022)

Last Reviewed/Revised on: January 29, 2009

**WALLA WALLA COMMUNITY COLLEGE
NAMING OF COLLEGE BUILDINGS/FACILITIES
BOARD POLICY 1410**

Walla Walla Community College assets, both tangible and intangible, may be named for individuals or entities making significant contributions that support the College's mission and goals, enhancing College programs, services, facilities and/or grounds.

- Tangible assets include, but are not limited to: campuses, buildings, laboratories, classrooms, conference rooms, lobbies, stadiums, fields, courts, courtyards and gardens.
- Intangible assets include, but are not limited to: programs, schools, departments, centers, institutes, chairs and funds – scholarship and program.

The Board of Trustees of Walla Walla Community College has the authority to name individual college buildings and major land areas, at the recommendation of the President.

The Board of Trustees of Walla Walla Community College delegates to the President the authority to name individual college rooms, lecture halls and other centers of activity.

Policy Contact: President
Approved by (Department/Body): WWCC Board of Trustees
Date Originally Approved: _____
Last Reviewed/Revised on: _____