

January 2, 2024

Tuesday, October 10, 2023 3:02 PM

Agenda 1:30-3:00 PM

Presenter	Discussion Item	Resources/Links
Erika	College Council Updates <ul style="list-style-type: none"> • Calendar • Handbook 	
Erika	FAFSA Updates	
Erika/Christy/Diana	Updating Info during Advising - needs for Perkins	https://www.sbctc.edu/resources/documents/colleges-staff/commissions-councils/dgc/dgc-student-self-services-questions-2023.pdf
All	Video Review	https://www.insidehighered.com/events/vendor-webcast/enter-if-you-dare-data-governance-can-give-you-scare
Erika	Course Modality Updates	https://wwcc.sharepoint.com/:w/s/DataOversightGroupDOG/EVXM6M_quUFep-UzRf0-iUBoLTtXV6jxWvKk4J1Vj88ug?e=fgViiQ
All	Data Dictionary Updates	Data Dictionary Files link: Data Dictionary (also located in DC Team - Resources - Data Dictionary)
	<p>Meeting notes:</p> <p>College Council Updates</p> <ul style="list-style-type: none"> • Academic Calendar is being voted on tomorrow (1/3/24). • Who else needs to be hearing about College Council updates/information- make sure all College Council information is being shared with everyone's teams <p>FAFSA Updates</p> <ul style="list-style-type: none"> • FAFSA simplification • Open Dec 31 • Making it easier for students, but the labor shifts to SBCTC/WWCC • Once things are more finalized, Data Council will have Maisee join a meeting to hear about this transition <p>Updating Info During Advising</p> <ul style="list-style-type: none"> • (Document being shared by Joshua) • Moved from Legacy to ctcLink- there were a series of questions (are you a parent? How much are you working?)- there are some information we need for Perkins reporting • SBCTC is working on a solution, but hasn't finalized anything- are we going to wait for SB, or should we create our own solution? • There's no good way to force students to fill out this information within ctcLink- there's no prompting, it's in the student self-service section. • Gerald suggests having FYE classes fill out on first day, or having it as a canvas shell and having them fill out <ul style="list-style-type: none"> ◦ Admissions would like this done at advising • Erika suggests a form/or ipad to fill out while they wait to see their advisor 	

- Diana- the main motivation for the ipads is to update little things in the moment. Title III is paying for it.
- This needs to be filled out every quarter
- We previously had a checklist for advisors
 - Core advisors this wouldn't be an issue
 - Faculty advisors are not currently being evaluated on how well they are advising
- Shared document- everything included in this document is required for Perkins
- Is this a comprehensive list that should be included on the advising form? Microsoft form or SmartSheet Form?
- If we were to use any other data gathering tool, are we able to bulk update?
 - If they are service indicators or student groups, we can bulk update
 - Service indicators are easy to upload, but are centered around a term and continued to be updated, or we need to treat it as student groups
- We could have students fill out this information just like you would when you go to the doctor's office
- Disability- we wouldn't want it to be a service indicator because it could be viewed by any institution (i.e., globally visible).
 - They can see parts of the information or at least the title
 - Due to the information that is being asked, we should probably not use service indicators
- Goal is to collect information from every person registering
- We need to make it as simple as possible so that Core Advisors and Faculty Advisors can get this done
- Faculty are not going to have a choice, because if they don't collect this information it will have a negative affect on their funding. Significant implications like loss of funding not just for the institution, but at the program level, and will no longer qualify for Perkins if they do not collect this information
- What if we had two enrollment blocks, and it won't be removed until completed?
- DOC receives Perkins funding, but aren't required to gather the same information
- Advisors are currently releasing the advising hold, maybe they don't release the hold until the students fill out the questions
- Do we need this data in ctLink? If not, we could leave this information in the cloud
 - Possibility there is going to be a system solution by the time we've rolled out our temporary solution
- We could also push back at Perkins and say the State hasn't come up with a solution yet
- What are other colleges currently doing?

- Christy is going to ask at the next meeting with the colleges (1/5/24)
- Most of these areas are now blank in our data warehouse provided by SBCTC
 - Some of this information is still available (such as disability via other coding that we enter)
- When is the next Perkins reporting requirement?
 - Probably 2025-26
 - Christy thinks there will be some changes 2024
- Another stakeholder in this is Karri Bruce- she's trying to identify parents for potential funding
- First Gen is now being collected by the FAFSA/WASFA- it's the only process as of right now
- We don't need to make a decision right now, but once Christy has her next meeting with the colleges, we should discuss this again
- Because it's tied with Perkins, and DoED identifies individual colleges responsible, SBCTC might not feel the pressure to do anything. We may need to pressure them SBCTC to act.
- The state is responsible for Federal roll-up reporting, so they are on the hook to some degree
 - On page three of the document they are providing suggestions
 - They are suggesting an activity guide, but have not implemented it
 - An activity guide is a guided walkthrough to update student's record
 - Activity guide for personal updates, will automatically update

Video Review

- Biggest takeaway is data council is a culture and how to show people from front desk workers to President, how it's important to have governance and have buy-in
- The cost of not doing it, how much to not fix it, how much to get it fixed
- There are several higher administrative positions that already have the buy-in, and we need to leverage that
- Some people don't trust the data, if the data shows something different than what they see/perceive
 - Or if they don't like what the data says
- Governance Council
- Exposure- get people to participate

Course Modality Updates

- Document linked above
- Erika wanted to inform everyone that she's started discussion with Dante- we have this new modality coding and we need to all be on the same page. Some kind of training. Hopefully in the next month there will be a game plan on how to train faculty, deans, advisors, navigators
- There are parts that are not visible to students- we can customize that- how to re-word to make better sense to students

- Nel is taking whatever modality is entered on the spreadsheet and creating it, so everyone needs to be on the same page
- Async and Sync definitions are currently based off course schedule
 - Nel has to clarify once she sees the schedule to get them properly assigned
 - If Nel doesn't catch it, is there a report we can run to try and catch it?
 - Perhaps a query or have David create a report
- We're hoping to have this done for 2024-25, but that means we need to have training before Spring Schedules are due

Data Dictionary Updates

- Erika- continuing to work on
 - Once they're all done what's our steps to getting this published to the college?
 - We should get this posted to our College Council webpage
 - A SmartSheet dashboard or a document on teams with a link to keep a running document so that we can update it
- Once we're done with data dictionary, are we going to create one for the queries
 - There's one already available, but it's not great
 - There's a frequently used
- Data guides- they didn't make it over to the new website
 - One of them was for instruction, and have an accurate list of resource tools
 - We should have a reminder that they need to be reviewed every January
- Erika is going to check-in with Miguel about using a document on teams so we can update.
- Erika is also going to send the data guides to appropriate people to get their eyes on it

Topics for Next Meeting

- Continued discussion on collecting Perkins information

Attendance:

Erika Bockmann, ~~Stephanie Groom~~, Katie Ross, Gerald Sampson, Jack Carico, Nick Velluzzi, David Rudnick, Joshua Slepín, ~~Victor Lopez~~, Jessica Johnson (notetaker)
Guests: Diana Herrmann, Christy Doyle

