



🏠 **Location:** Rm 181

📅 **Date:** 6/27/2019

🕒 **Time:** 2:30pm

👤 **Attended by:** Jacquelyn Meier, Kt Peterson, Rachael Bruce, Keenan Failing, Sherry Hartford, Jason Selwitz, Donna Young

Safety Committee Meeting Minutes

Agenda Items

- I. **Decide on meeting time for fall quarter with the new 4-day schedule changes.** Committee decided to change the meeting date to the last Wednesday of every month at 2:30pm.
- II. **Discuss Safety Survey Results and visibility of Safety Committee.** Committee discussed several options to increase the awareness and accessibility to the safety committee.
- III. **Safety and Accident Prevention Program Review.** Brief reminder to committee about reviewing program.
- IV. **Accident/Injury Review:**
 - a. AR 2019-0012 – No corrective action recommended
 - b. AR 2019-0013 – No corrective action recommended
 - c. AR 2019-0014 – No corrective action recommended
 - d. AR 2019-0015 – No corrective action recommended
 - e. AR 2019-0016 – No corrective action recommended
 - f. AR 2019-0017 – No corrective action recommended
 - g. AR 2019-0018 – No corrective action recommended
 - h. AR 2019-0019 – No corrective action recommended
 - i. AR 2019-0020 – No corrective action recommended
 - j. AR 2019-0021 – No corrective action recommended
 - k. AR 2019-0022 – No corrective action recommended
 - l. AR 2019-0023 – No corrective action recommended
 - m. AR 2019-0024 – No corrective action recommended
 - n. AR 2019-0026 – No corrective action recommended
 - o. AR 2019-0027 – No corrective action recommended
 - p. AR 2019-0030 – No corrective action recommended
 - q. AR 2019-0031 – No corrective action recommended

Action Items	Owner(s)	Deadline	Status
Update committee meeting times and calendar for the next year	Jacquelyn Meier	9/1/2019	In Progress



🏠 **Location:** Rm 181

📅 **Date:** 6/27/2019

🕒 **Time:** 2:30pm

👤 **Attended by:** Jacquelyn Meier, Kt Peterson, Rachael Bruce, Keenan Failing, Sherry Hartford, Jason Selwitz, Donna Young

Thursday Thought regarding Safety Committee	Jacquelyn Meier	9/1/2019	In Progress
Re-organize safety committee member representation on website	Jacquelyn Meier	9/1/2019	In Progress
Create a link to short summary of Safety Survey Results	Jacquelyn Meier	9/1/2019	In Progress
Reach out to Communication Committee to discuss options for increasing awareness of the Safety Committee	Jacquelyn Meier	9/1/2019	In Progress
Create FAQs page for the Security and EH&S Webpage that includes information regarding Safety Committee	Jacquelyn Meier	9/1/2019	In Progress
Review Safety and Accident Prevention Program and send comments to Jacquelyn	All members	9/1/2019	In Progress

Meeting adjourned at 3:15pm.

Next Safety Committee Meeting will be September 25, 2019 at 2:30pm.