

**WALLA WALLA COMMUNITY COLLEGE  
FACULTY EMERITUS  
ADMINISTRATIVE POLICY 5450**

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**I. POLICY BACKGROUND/PURPOSE**

In recognition of their service to the college, Emeritus is a designated honorary status in the faculty that may be conferred upon a retired member of the faculty or in anticipation of the retirement of a faculty member, effective upon retirement.

**II. AUTHORITY**

Walla Walla Community College (WWCC) Association for Higher Education (AHE) negotiated agreement.

**III. SCOPE OF POLICY**

This policy applies to faculty who have been at the college for fifteen (15) years or more, and who have voluntarily retired or separated. Faculty who voluntarily retired or separated prior to the approval of this policy are eligible for consideration.

**IV. POLICY**

- A. Conferring of emeritus title is not automatic upon retirement. This title shall be conferred based upon individual distinction and quality of contribution and service to the college.
- B. Emeriti will remain in force until death or as otherwise determined by the Board of Trustees.
- C. The emeritus appointment carries no formal associated responsibilities or compensation.
- D. Privileges awarded to faculty emeriti include:
  - 1. Use of the title Faculty Emeritus.
  - 2. Listing on a Faculty Emeritus section of the WWCC Website that includes professional biographies and photos.
  - 3. WWCC business cards that include Emeritus title.
  - 4. Participation in graduation and recognition as Emeriti along with retirement recognition.
  - 5. Participation in volunteer opportunities as recruiters or outreach ambassadors at mutually agreed upon events within the community. (Example: visit service clubs.)
  - 6. Participation in volunteer opportunities in student support services.
  - 7. Use of College facilities the same as current faculty.
  - 8. Use of a unique WWCC email account, configured similarly to a student email account.
  - 9. Receipt of College Cellars discount the same as current faculty.
  - 10. Ability to attend all campus activities the same as current faculty.
  - 11. Catalog listing: Faculty Emeritus, by their consent, will be listed in the college catalog until such time as they request not to be listed or until deceased.
  - 12. Attendance at any function for faculty emeriti.
- E. Responsibilities of faculty emeriti include:
  - a. Comply with all college policies, including those regarding the use of facilities, use of email, and the Ethics policy.

<p><b>Policy Contact:</b> <u>Vice President of Instruction</u></p> <p><b>Approved by (Department/Body):</b> <u>Chad E. Hickox, President</u></p> <p><b>Date Originally Approved:</b> <u>July 18, 2022</u></p> <p><b>Last Reviewed/Revised on:</b> _____</p>
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