

WALLA WALLA COMMUNITY COLLEGE
COLLEGE PROFESSIONAL NEGOTIATIONS ACT
ADMINISTRATIVE POLICY 5635 - [WAC 132T-180](#)

WAC 132T-180-010

Purpose.

The following rules and regulations are hereby adopted by the board of trustees of Walla Walla Community College pursuant to RCW 28B.52.080 which directs the board of trustees to adopt reasonable rules and regulations for the administration of employer-employee relations under chapter 28B.52 RCW as now existing or hereafter amended.

[Order 73-14, § 132T-180-010, filed 8/30/73.]

WAC 132T-180-020

Definitions.

(1) "Academic employee" means any teacher, counselor, librarian, or department head, who is employed by any community college district, with the exception of the chief administrative officer of, and any administrator in, each community college district. Negotiated policies shall apply to all such employees and they shall be represented in negotiations with the board by the Walla Walla Community College education association or any authorized organization duly elected as provided for in RCW 28B.52.030. Nothing in this chapter however shall prohibit any academic employee from appearing in his own behalf on matters relating to his employment relations with the community college district.

(2) "Administrator" means any person employed either full or part time by the community college district and who performs administrative functions as at least fifty percent or more of his assignments, and has responsibilities to hire, dismiss, or discipline other employees. Policies negotiated by Walla Walla Community College education association or any authorized organization duly elected to represent academic employees, as provided for in RCW 28B.52.030, shall not apply to any such personnel and they shall not be represented in negotiations with the board of Walla Walla Community College education association or any authorized organization duly elected to represent academic employees as provided for in RCW 28B.52.030 unless they elect to join the association and the association elects to represent said administrators.

[Order 73-14, § 132T-180-020, filed 8/30/73.]

WAC 132T-180-030

Communications with employees' representatives.

The board of trustees of Community College District No. 20 recognizes that it is necessary to communicate effectively with its academic employees in the course of exercising its authority, duties and responsibilities imposed by law. Now, therefore, it is the intent of District No. 20 to comply with chapter 28B.52 RCW as now existing or hereafter amended, and meet, confer, and negotiate pursuant to these rules at the request of Walla Walla Community College education association (hereafter called the organization) prior to the adoption of policies proposed by the college relating, but not limited to curriculum, textbook selection, inservice training, student teaching programs, personnel, hiring and assignment practices, leaves of absence, salaries and salary schedules and noninstructional duties. Following such negotiations as are initiated by the

organization on proposed policies the board may adopt appropriate policies thereon as provided for in WAC 132T-180-060.

[Order 73-14, § 132T-180-030, filed 8/30/73.]

WAC 132T-180-040

Operating procedures.

Procedures for the conduct of negotiations meetings, the exchange of proposals and related data, and all other matters concerning the negotiating process shall be as determined mutually by the organization and the board negotiating teams unless otherwise provided for by Title 132T WAC as now existing or hereafter amended.

[Order 73-14, § 132T-180-040, filed 8/30/73.]

WAC 132T-180-050

Requests for information.

The chairman of the organization's negotiation team shall be furnished, upon written request, a copy of all regularly and routinely prepared information concerning the financial condition of the college district including annual financial statement and adopted budget. In addition, the district will grant written requests for any other reasonably available information of public record which may be relevant to negotiations. The organization shall grant written requests for any reasonably available information which may be relevant to negotiations. Nothing herein shall require either the district or organization to research or assemble information on behalf of the other and the cost of duplication of any materials shall be paid for by the association.

[Order 73-14, § 132T-180-050, filed 8/30/73.]

WAC 132T-180-060

Action taken.

The district hereby notifies the organization that it reserves the right to take action consistent with the exercise of its duties and responsibilities respecting the operation and maintenance of the district: Provided, That, the district shall, with the exception of emergencies, defer such action on proposed matters upon which the organization has a right to negotiate, but has not been afforded the opportunity to do so. With the exception of emergencies, in which case the time period will be shortened, seven calendar days prior to the final adoption of any rule, regulation or policy which is negotiable under RCW 28B.52.030, the district shall submit such proposed rule, regulation or policy to the organization. Such submission shall be deemed an invitation to negotiate the proposed rule, regulation or policy. Failure of the association to request negotiations on the proposed rule, regulation or policy, in writing to the district within twenty-four hours from the time of receipt of the proposed rule, regulation or policy, shall be deemed a waiver of such right to negotiate.

[Order 73-14, § 132T-180-060, filed 8/30/73.]

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| <p>Policy Contact: <u>Vice President, Human Resources</u></p> <p>Approved by (Department/Body): <u>WWCC Board of Trustees</u></p> <p>Date Originally Approved: <u>August 30, 1973</u></p> <p>Last Reviewed/Revised on: <u>December 31, 1973</u></p> |
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