

## **Timely Warning Notification Policy**

### **Policy Number: 3250**

#### **I. Policy Background/Purpose:**

Walla Walla Community College is committed to ensuring the safety and security of all members of the college community. In the event that a Clery Act crime has been committed in a Clery Act geographical designated area and is determined, by Walla Walla Community College, to represent a serious or continuing threat to students and employees a Timely Warning will be issued. Walla Walla Community College has implemented the following policy regarding Timely Warnings.

#### **II. Definitions:**

Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) – Federal statute that requires colleges and universities to disclose campus safety information, crime statistics and summaries of security policies to the public.  
VAWA – The Violence Against Women Act (VAWA) is a comprehensive legislative package designed to improve criminal justice responses to sexual assault, domestic violence, dating violence, and stalking and to increase the availability of services for victims and survivors.

#### **III. Authority:**

Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act)

#### **IV. Scope/Responsibilities:**

This policy applies to the Walla Walla Community College campuses in Walla Walla, Washington and in Clarkston, Washington. Walla Walla Community College operates college programs at the Coyote Ridge Correctional Facility in Connell, Washington and at the Washington State Penitentiary in Walla Walla, Washington. Both of these locations are under the control of the Washington State Department of Corrections who has the authority to determine all policies and procedures for these facilities.

#### **V. Policy:**

Per the Clery Act, Walla Walla Community College will issue a Timely Warning to the college community (1) upon notification that a Clery Act crime has occurred and is determined to pose a serious or continuing threat to WWCC students, employees, and/or visitors and (2) the crime occurred in a Clery Act geographical designated area. This includes any area on campus, in or on non-campus buildings or property owned by WWCC or on public property that is within the campus or immediately adjacent to the campus. A Timely Warning will be issued for the following Clery Act crimes:

- Criminal offenses
  - Murder and Non-negligent manslaughter, Manslaughter by negligence, Sexual Assault, Rape, Statutory Rape, Aggravated Assault, Robbery, Motor Vehicle Theft, Incest, Arson, Fondling, and Burglary
- Hate crimes
  - Larceny-Theft, Simple Assault, Intimidation, Destruction/Damage/Vandalism of Property
- VAWA offenses
  - Domestic Violence, Stalking, Dating Violence
- Arrests and referrals for disciplinary action
  - Weapon Law violations, Liquor Law violations, Drug Abuse violations

The decision to issue a Timely Warning will be made by the President, Vice President of Administrative Services or the Executive Director of Campus Security and Environmental Health and Safety; in coordination with the Public Information Officer. The notification will be sent out through the college's email system, the college's emergency notification system and will also be posted on the Campus Security and Environmental Health and Safety Department's webpage. The Walla Walla Community College Campus Security and Environmental Health and Safety Department maintains close communication with the Walla Walla, WA and Clarkston, WA Police Departments to aid in the notification and communication of an event or situation that may necessitate the issuing of a Timely Warning. A Timely Warning may be issued for any other incident or crime as deemed necessary or appropriate.

**Referenced Policies/Procedures:** N/A

**Policy Contact:** Vice President of Administrative Services

**Approved by:**

**Date Originally Approved:** 4/30/2016

**Last Reviewed/Revised on:**