

**SATISFACTORY ACADEMIC PROGRESS REQUIREMENTS**  
**FOR FINANCIAL AID RECIPIENTS**

Students receiving financial aid funds are required to make satisfactory academic progress and must enroll in classes required for their program of study.

**QUALITATIVE MEASURE**

All students must be in good standing with WWCC and maintain the minimum cumulative grade point average (GPA) of 2.00. Students failing to meet this standard will be placed on “**warning status**” for one quarter and will continue to be eligible for aid for that quarter. Failure to meet the cumulative 2.00 GPA requirements for two consecutive quarters will result in financial aid suspension and the student will need to submit an academic plan, completed with their advisor, in order to remain eligible for financial aid.

**QUANTITATIVE MEASURES**

1. Students are expected to successfully complete the credits for which they enroll. Credits completed will be reviewed at the end of each quarter to determine that progress is being made toward completion of the program of study. If students do not complete the number of registered credits, they can be placed on either a **warning status** or automatic **suspension** as follows:

If you enroll as:	You must complete at least:	You will be placed on <b>warning status</b> if you complete:	Aid will be <b>suspended</b> if you complete less than:
Full time (12+ credits)	12 credits per quarter	6-11 credits per quarter	6 credits per quarter
$\frac{3}{4}$ time (9-11 credits)	9 credits per quarter	4-8 credits per quarter	4 credits per quarter
$\frac{1}{2}$ time (6-8 credits)	6 credits per quarter	3-5 credits per quarter	3 credits per quarter
Less than $\frac{1}{2}$ time (1-5 credits)	all credits enrolled for		total credits enrolled

(Only grades of A, B, C, D, P, and S will count as completed credits. Grades of F, Z, Y, I, N, Q and W do not count as completed credits)

2. Students must maintain a **Pace of Progression** completion rate of at least 67% of the credits for which they attempt (register).
  - Pace of Progression is evaluated at the end of each quarter and is based on the cumulative credits completed divided into the cumulative number of credits attempted within their program of study. If a student is below 67% they must provide financial aid with an academic plan outlining the quarter(s) that would enable them to reach the 67% pace of progression. If at the end of their academic plan if they have not succeeded, they will be placed on suspension.
  - Pace of progression examples for a student enrolled full time (at least 12 credits):
    - Example 1: Student attempts 20 credits; and successfully completes 15 credits.  $15/20=75\%$  completion. Student is in good academic standing.
    - Example 2: Student attempts 20 credits; and successfully completes 12 credits.  $12/20=60\%$  completion. Student is placed on warning status and will continue to receive aid. The pace of progression requirement was not met even though the student successfully met the quarterly enrollment level requirement.
    - Example 3: Student attempt 20 credits; successfully completes 5 credits.  $5/20=25\%$  completion. Student's aid is immediately suspended because they failed to meet both the pace of progression requirement and the quarterly enrollment level requirement.

## SATISFACTORY ACADEMIC PROGRESS LIMITATIONS

1. Students have a maximum time frame to complete their selected program of study at Walla Walla Community College, indicated as follows:
  - Each student is allowed to attempt up to **a maximum of 150%** of the total credits required by the program of study to complete a degree or certificate for that program. For example; students in a program requiring 90 credits will be allowed a maximum of 135 **attempted** credits to complete the degree. *Students receiving all Washington State funds (WSNG, CBS, and Passport) are permitted a maximum of 125% for state aid eligibility.*
  - 45 attempted credits are allowed for **remedial courses** (below 100 level or college level course pre-requisites) necessary to enter the selected program of study. **Financial Aid will not be able to pay for any credits over 45 for remedial or college level pre- requisites.**
  - All credits applied to the current program of study will be considered regardless of whether or not aid was received.
  - Retaking coursework using financial aid may be allowed under certain circumstances.
    - ✓ All coursework that is retaken must be a requirement for program completion.
    - ✓ Only coursework that received a failing grade will be allowed to be retaken until a passing grade is received. Financial aid is available for these courses.
    - ✓ A student may repeat a previously passed course once utilizing financial aid.
2. A **maximum of two programs of study** may be pursued while receiving financial aid at WWCC (certificates do not count as a program of study). An appeal can be submitted to be funded for additional programs.
3. Students **who are on warning status** from financial aid:
  - Can receive financial aid while they are in warning status.
  - Must successfully complete 100% of their subsequent term in order to be removed from warning status and be back in good standing for financial aid purposes.
  - If a student fails to complete two consecutive quarters successfully, they will be placed on financial aid suspension.
4. Students **who are suspended** from financial aid:
  - May be considered for reinstatement of eligibility after successfully completing, at their own expense, the minimum number of credits required (dependent on their last attempted quarter) with a 2.00 GPA for that quarter. Upon successful completion of these credits, the student must submit a grade report and request their financial aid to be reinstated.
  - May appeal for reinstatement of financial aid eligibility based on extenuating circumstances beyond the student's control. An appeal request with appropriate documentation must be submitted to the financial aid office for review. A financial aid appeal committee will review the documentation submitted and make a decision regarding continued eligibility. The financial aid appeal committee will meet periodically throughout each quarter. If the appeal is approved, the student will be placed on a probationary quarter the following quarter.
    - *Students placed on **probation** must complete all credits at the status for which they enrolled with a 2.00 GPA during their next term of enrollment to be removed from probation and maintain eligibility for financial aid.*
  - Must pay any repayment that may be owed to financial aid programs as a result of leaving school. Repayment must be paid in full before any appeal will be reviewed and before any further financial aid funds will be disbursed.
5. Students **are no longer eligible** for financial aid at WWCC when one or more of the following situations occurs:
  - The degree or certificate program at WWCC has been completed or the maximum number of credits attempted toward program completion has been reached; or
  - The two programs of study limit has been met; or
  - Less than 50% of attempted credits were completed during any one quarter; or
  - Two successive quarters of unsatisfactory academic progress, or
  - A student cannot reach the minimum 67% Pace of Progression before their degree is complete, or scheduled to be completed, based on their degree audit.