

REVIEWING AND MANAGING HOLDS – FROM THE ADVISOR CENTER –

TO RELEASE AN ADVISING HOLD, GO TO STEP 4. YOU WILL NEED TO LOOK UP THE STUDENT TO RELEASE THE HOLD.

1. Look up a student in the Student Center. Take note of holds listed on the right hand side and click on Details.

[Advisee Student Center](#)

Walla Walla Community College

*Change Advisee


Change

Student Message Center

[Message Center](#)

Academics

[My Class Schedule](#)
[Shopping Cart](#)
[My Planner](#)

 You are not enrolled in classes.

other academic...

Holds

Enrollment Block

Student Record Information

Vaccinated Campus Requirements

[Details ▶](#)

2. In the details page, you can click on each individual hold and get some more details on what the hold is for and directions on releasing the hold.

[Advisee Holds](#)

The following is a list of current Holds on your records. To filter your list of Holds, change the options on the following and select the Go button.

View your Holds by

Institution

Term

Department

Go

Item List

Hold Item	Amount		Institution	Start Term	End Term	Start Date	End Date	Department
Enrollment Block		USD	Walla Walla Community College	SUMMER 2022		05/11/2022		Advising and Counseling
Student Record Information		USD	Walla Walla Community College			05/05/2022	05/05/2024	STUDENT SERVICES
Vaccinated Campus Requirements		USD	Walla Walla Community College	Begin Term - Srvc Indicatr Use		05/02/2022	05/03/2022	ENROLLMENT SERVICES

Hold Item Details

Your Holds

Hold Item

Walla Walla Community College

Student Record Information

Reason and Contact

Description Walla Walla Community College
Start Term
Start Date 05/05/2022
Reason Release of Information
Department STUDENT SERVICES
Contact

Instructions

This student has identified an individual(s) to whom they have permitted access to their student record information. See the comments for details. Please note this release of information is valid for two years from date of receipt.

[Return](#)

This hold is letting you know the student has a Release of Information on file.

Hold Item Details

Your Holds

Hold Item

Walla Walla Community College

Enrollment Block

Reason and Contact

Description Walla Walla Community College
Start Term SUMMER 2022
Start Date 05/11/2022
Reason Advising Appointment Required
Department Advising and Counseling
Contact

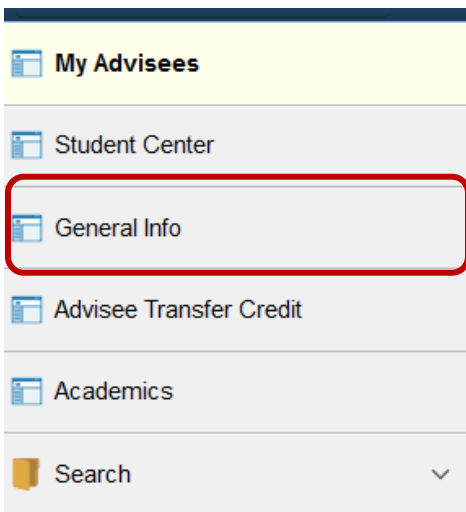
Instructions

Please meet with your advisor to select and approve classes for the next quarter registration. To find your advisor, go to the Academic tab in WarriorLink and click on Advisor Information. For questions, contact 509-527-4262.

[Return](#)

This hold is the kind an Advisor can release! And should, so a student can register for classes.

3. To see specific comments and RELEASE an Advising Hold, go to the "General Info" tab on the left hand side.



Walla Walla Community College

*Change Advisee

Service Indicators
Student Groups
National ID
Addresses
Email Addresses

Initiated Checklists
Personal Data
Names
Phones

Now click on the Details for a specific hold for details and comments on the hold.

Service Indicators

★ Positive ⊘ Negative

Service Indicators

Type	Details	Start Term	End Term	Start Date	End Date	Department
⊘	Vaccinated Campus Requirements	Begin Term		05/02/2022	05/03/2022	ENROLLMENT SERVICES
★	Student Record Information			05/05/2022	05/05/2024	STUDENT SERVICES
⊘	Enrollment Block	SUMMER 2022		05/11/2022		Advising and Counseling

4. When you advise a student, be sure to go to the Enrollment Block Indicator and then click on the Release button.

Edit Service Indicator

Walla Walla Community College

XX200CS01

*Institution Walla Walla Community College
*Service Indicator Code Enrollment Block
*Reason Advising Appointment Required

Description

Effect Negative Service Indicator

Effective Period

Start Term 2022 SUMMR End Term
Start Date End Date

Assignment Details

*Department Advising and Counseling
Reference
Amount Currency

5. Click on OK if you are sure. ;P

Are you sure you want to release this Service Indicator?

6. You will see that the Service Indicator for Enrollment Block is gone. The student can now register/enroll/sign up for classes.

Diana Herrmann

[Advisee General Info](#)

Walla Walla Community College

*Change Advisee

[Service Indicators](#)
[Student Groups](#)
[National ID](#)
[Addresses](#)
[Email Addresses](#)

[Initiated Checklists](#)
[Personal Data](#)
[Names](#)
[Phones](#)

Positive Negative

Service Indicators

1-2 of 2 | View All

Type	Details	Start Term	End Term	Start Date	End Date	Department
<input type="radio"/>	Vaccinated Campus Requirements	Begin Term - Srvc Indicatr Use		05/02/2022	05/03/2022	ENROLLMENT SERVICES
<input checked="" type="radio"/>	Student Record Information			05/05/2022	05/05/2024	STUDENT SERVICES