



# QUARTERLY REGISTRATION SHEET

Advisor Name & Contact: \_\_\_\_\_

Quarter: \_\_\_\_\_ Classes Start: \_\_\_\_\_

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Register Online After: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Date Advised: \_\_\_\_\_

## RECOMMENDED SCHEDULE

Class #	Course #	Course Title	Instructor	Cr.	Time	M	T	W	Th	F

## ALTERNATE COURSES

Class #	Course #	Course Title	Instructor	Cr.	Time	M	T	W	Th	F

Notes:

**Reminder:** Tuition is due approximately 10 days before the first day of the quarter; please check the Academic Calendar for the exact date.

TUITION DUE DATE: \_\_\_\_\_

### HOW TO REGISTER FOR CLASSES:

1. Go to WarriorLink for Students.

[WarriorLink](#)  
 WarriorLink enables us to use online and integrated tools in a modern, consistent way.  
 WarriorLink for Employees | [WarriorLink for Students](#)

2. Log into ctcLink.



Have you activated your account? If not, go here first!



3. Using the information provided by your Advisor, search for classes by clicking on Class Information and then Class Search.

- Class Information
- Class Search
- Browse Classes
- Course Catalog

4. Be sure to select the correct Term (Quarter). Then use the **Subject** to find your class, or use a **Keyword**, or click on **More filters** for more options. (PROTIPS: Do not use "Academic Organization". Do make sure the Class# matches the information your advisor provided. IF a course listed has an "&", it is a (CCN) course.)

Class Search

Select all the required (\*) search criteria.

Term:  Academic Organization:  Subject:  Instruction Mode:  Location:  Keyword:

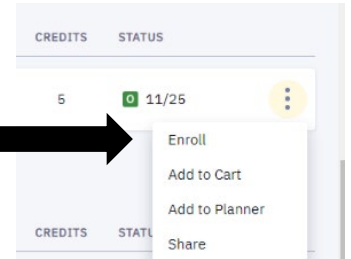
Show Open Classes Only

5. When you find the matching course, click on the 3 dots on the right hand side.

Advanced Microsoft Excel | BUS 151

SECTION	INSTRUCTION MODE	DAYS	START	END	ROOM	DATES	INSTRUCTOR	CREDITS	STATUS
> 01-LEC (17984)	On-line	ARR	-	-	-	03/30 - 06/10	Krista Mahan	5	11/25

6. To enroll right away, click on Enroll. To save it for later, click on Save to Cart (the Shopping Cart or to My Planner). For these directions, we are selecting Enroll. Details on how to enroll from Shopping Cart or My Planner are here: <https://warriorlink.wvcc.edu/ctlink-resources-for-students/>



Enrollment options

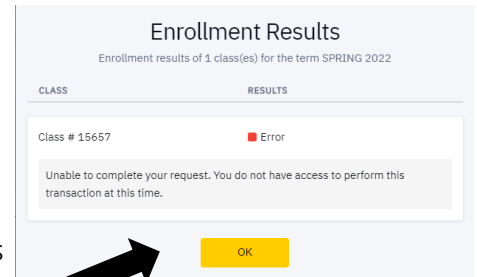
AGBS 210: Sales and Customer Service | 01 - 15657

Permission Number

Cancel Save

7. You should get this box. Just click on Save. This is a default box, there is no permission code for most classes. If a permission code is needed, your advisor will provide it.

8. When you click save, you should get an Enrollment Results page: If the class is full, you will receive an option to add yourself to the Waitlist. Click OK.



9. Repeat for other courses from step 4 and check your enrollment status on the WarriorLink Dashboard.

Hello Diana!

General Academics Financials

Message Center: You have no messages.

To Dos: You have no To Dos.

Holds: You have no holds.

Wait List SPRING 2022: You have no wait listed classes.

Student Exams SPRING 2022: You have no Exams.

Recent Transactions: You have no recent transactions.

Hello Diana!

General Academics Financials

Grades WINTER 2019: College Experience CE 100 [N]

Student Exams SPRING 2022: You have no Exams.

Class Schedule SPRING 2022: You have no classes on this day.