The Program

The nation’s businesses are a part of an economic system that contributes to our society’s standard of living and quality of life. Business administration skills are critical to the survival of companies. Managers in today’s highly competitive industries must have knowledge and skills in accounting, marketing, resource allocation, technology, retailing, and many more elements that are vital to a company’s success.

Career Opportunities

• Administrative Services
• Advertisers
• Marketers
• Financial Managers
• Real Estate Managers
• Food Service Managers
• Business Owners
• Retailing Managers

WWCC’s Degree Options

• Associate in Applied Arts and Sciences (AAAS) Degree in Business and Management Available upon completion of the two year course of study.
• Associate in Business - DTA Degree: Satisfies general education (or core) requirements and lower division business requirements at the Washington public baccalaureate institutions.
• Business & Management Certificate Available upon completion of a one year course of study.

For More Information
Anne Nelson • (509) 527-4232 • anne.nelson@wwcc.edu
Walla Walla Community College ...Your Best Choice
Business Administration

This schedule lists courses required for degree completion but the actual order and specific coursework may vary depending on student placement, start date, and quarter. Please check with your advisor prior to any substitutions.

The required related instruction is noted in bold print. The letter in the parenthesis indicates which category of related instruction is represented by the given course as follows:

(W)- Written Communications   (O)- Oral Communications   (R)- Human Relations
(M)- Computation/Mathematics   (J)- Job Seeking Skills   (L)- Leadership

Degree Requirements    Associate in Business - DTA

Communication Skills    13-15 Credits
ENGL& 101.................................5
ENGL 102.................................5
CMST& 220 or CMST 102/2011 3-5

Quantitative Skills    10 Credits
Math 115, &141, or &142...........5
Math &148, &151, &152, &153, 220, 238 or &254.....5

Humanities    15 Credits
Course selections must meet the Humanities distribution requirements for the AA degree: A minimum of 15 credits from three different subject areas including one literature course. No more than 10 credits allowed from any one subject area. No more than 5 credits allowed in modern languages at the 100 level. Up to 5 credits can be taken from selected performing/creative arts classes.

Social Sciences    15 Credits
ECON 201................................5
ECON 202................................5
*Additional Social Science.........5

Natural Sciences    15 Credits
Course selections must meet the Natural Science distribution requirements for the AA Degree.
1Lab Science..........................5
2Science................................5
MATH& 146............................5

Business Specific Courses    20 Credits
ACCT& 201..............................5
ACCT& 202..............................5
ACCT& 203..............................5
BUS& 201................................5

General Electives    5 Credits
Recommended:
BUS& 101...............................5
CS 115.................................5
3 CS 110...............................5
4Foreign Language...............5
5POLS................................5
Other electives can include preparation for a business major.

Total Credits..................93-95

AAAS Business and Management    Year One

Fall Quarter
ACCT& 201, Principles of Accounting I.................5
BUS 102, Customer Service................................5
BUS 187, Principles of Selling..........................5
Total Credits................................15

Winter Quarter
BUS 215, Advertising....................................5
BUS& 101, Intro to Business..............................5
CS 110, Introduction to Computers and Applications..5
BUS 157, Human Relations in Business (R)............5
Total Credits................................20

Spring Quarter
BUS 189, Principles of Management......................5
BUS 217, Computer Software Applications.............5
BUS 112, Business Mathematics (M)....................5
Total Credits................................15
Year One..........................50

Year Two

Fall Quarter
BUS 136, Business Communications I...............5
BUS 182, Business Leadership Seminar I.............3
BUS 215, Advertising....................................5
BUS 157, Human Relations in Business (R).............5
Total Credits................................18-20

Winter Quarter
BUS 181, Cooperative Work Experience I..............5
BUS 182, Business Leadership Seminar I.............3
BUS 189, Principles of Management....................5
Total Credits................................20-23

Spring Quarter
BUS 197, Electronic Commerce: A Business Perspective........5
BUS 210, Marketing....................................5
BUS 292, Business Leadership Seminar III (J).........3
Total Credits................................15-18
Year Two........................48-59

Total Credits.....................98-109

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* Student may complete either ECON 200, ECON& 201, or ECON& 202.

(W) - BUS 137   (R) - BUS 157
(L) - BUS 192   (J) - BUS 292
(O) - CMST 102, CMST& 220   (M) - BUS 112

Walla Walla Community College does not discriminate on the basis of race, color, national origin, sex, disability or age in programs and activities.

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