NURSING ADMISSION GUIDE
The Nursing Pathway and Admission to Nursing Core Courses
2015-2016

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This guide does not constitute a contract between Walla Walla Community College and prospective or enrolled students.
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November 1, 2015

Dear Nursing Student Applicant,

Thank you for considering beginning your Nursing Education journey at Walla Walla Community College!

It is the mission of the WWCC Nursing Education program to:

1. Transform the lives of nursing students to fulfill the increasingly complex role of entry-level professional nurses in the provision of safe, compassionate, culturally sensitive, evidence-based, ethically-grounded, and client-centered care;
2. Promote the well-being of a diverse patient population in the evolving healthcare environments of the communities we serve;
3. Facilitate academic progression of our students to the baccalaureate level and beyond to meet the healthcare needs of our communities, state, and nation.

In an effort to facilitate academic progression of our nursing students into a Bachelor of Science in Nursing (BSN) program when/if desired, we offer a new nursing transfer degree in Washington State called the “Associate in Nursing Direct Transfer Agreement/Major Related Program (AN DTA/MRP)” degree. Completion of this nursing transfer degree not only allows the student to become a Registered Nurse (RN) after three years of education, but also enables the student to transfer directly to a university RN to BSN program with only one year of nursing studies remaining to receive a baccalaureate degree!

For Financial Aid purposes, the Program of Study for the AN DTA/MRP degree is open enrollment which enables all students who wish to pursue this degree to complete the “Nursing Degree Requirements” (courses in the areas of English, Biological Sciences, Psychology, etc.). The “Nursing Degree Requirements” provide the foundation for the subsequent “Nursing Core” classes (classes with “NURS” prefix). Due to clinical space limitations, although the Program of Study for the nursing transfer degree is open enrollment, there is a competitive application process for students to be able to begin the “Nursing Core” classes. The instructions in this Nursing Admission Guide explain the nursing transfer degree requirements and the competitive application process to be able to begin the Nursing Core classes.

Best wishes on your future educational endeavors!

Kathleen Adamski, M.N., R.N.
GENERAL INFORMATION

We are pleased that you are interested in pursuing Nursing education at Walla Walla Community College (WWCC). We want to help in any way we can to make entrance into our program as easy as possible. WWCC offers six quarters of nursing course work leading to an Associate in Nursing DTA/MRP (Direct Transfer Agreement/Major Related Program) degree. A Practical Nurse option is included.

The Nursing Program at WWCC is approved by the Washington State Nursing Care Quality Assurance Commission: 310 Israel Rd., Tumwater, WA 98501, phone (360) 236-4700, (www.doh.wa.gov). The Associate Degree Nursing Program is also accredited by the Accreditation Commission for Education in Nursing, Inc. (ACEN): 3343 Peachtree Road NE, Suite 850, Atlanta, Georgia 30326, phone (404) 975-5000, (www.acenursing.org). The PN exit option is not accredited by ACEN.

What degree and opportunities are provided to me upon completion of the program?

Graduates are eligible to take the National Council Licensure Examination (NCLEX) for Registered Nursing. If successful, they are licensed as Registered Nurses (RN). Graduates are prepared to care for patients in hospitals, long-term care facilities, doctors’ offices and clinics. Employment preparation is directed toward a beginning Registered Nurse. Students who complete the first year Associate Degree nursing courses and additional practical nurse course work (Summer Quarter) are eligible to take the National Council Licensure Examination (NCLEX) for Practical Nursing. If successful, they are licensed as practical nurses (LPN). We strongly recommend considering your Associate Degree in Nursing the first step on your education pathway. Students are encouraged to continue on to obtain a Bachelor Degree in Nursing from a 4-year university in the future.

When can I apply and start course work?

All students who declare their intention to receive a nursing degree from WWCC are placed in the open admission Nursing Pathway. Nursing Degree Requirements (also known as general university requirements), such as English, Biological Sciences, Psychology, etc. for the Nursing Pathway may be started any quarter. Admission to Nursing Core Courses (classes with a NURS prefix) is competitive and requires a separate application process as outlined in this Admission Guide. Students are admitted to Nursing Core Courses in Fall Quarter following a competitive selection process the prior Spring. Nursing applications are accepted between January 2 and April 15. Applications (including $30 non-refundable application fee) must be completed by April 15 to be considered for Fall admission (see page 10 for details). Transfer students may begin any quarter on a space available basis.

How are students admitted?

Students are admitted into Nursing Core Courses based on the number of total points earned in the Nursing Degree Requirements (see page 6), as calculated on the Nursing Admission Rating Form (see page 15). Enrollment in the program is limited. Admission to the Nursing Pathway is open, but does not guarantee acceptance into Nursing Core Courses. We strongly encourage students to complete as many of the Nursing Degree Requirements as possible before applying for entrance into Nursing Core Courses. These courses provide points toward admission.

What are the requirements for admission to the program?

Nursing Degree Requirements: see page 6 for details.

Technology Requirements:
Computer skills including MS Word, Power Point, basic knowledge of the internet and emailing (with attachment) are essential. Web-based applications and computerized testing are integrated throughout the program. CANVAS and Panopto technology are utilized. Minimum computer requirements include: Operating Systems: Windows 7 or higher, 2 GHz Intel/AMD CPU, 2 Gig of RAM (4 Gig recommended). MAC OSX; Browsers: Internet Explorer 9 or higher, Firefox 19.0; Google Chrome 38, High speed internet or broadband (minimum 1Mbps download speed from home to view Panopto recordings). AOL and other dial-up services are not sufficient. Computer labs are available on campus.

Legal Requirements:
Washington State law (R.C.W. 43.43.830 through 43.43.840) mandates that criminal background checks be conducted on all students entering clinical agencies. This law also stipulates that any student nurse with a criminal history of “crimes against persons” is not allowed to work in a nursing home. Because clinical experience in both acute care facilities and nursing homes is an integral part to the nursing curriculum, students with a criminal history of “crimes against persons” will not be able to progress in the Nursing Core Courses.

Residence Requirements:
1. A minimum of 30 Nursing Core Course credits toward any degree or certificate must be earned at WWCC. These credits may be earned after admission to Nursing Core Courses.
2. A minimum of two (2) quarters in attendance at WWCC.
3. Last 12 credits to be earned at WWCC unless waived by the Vice President of Instruction.

Advisement:
Students intending to become nursing candidates should consult with a pre-nursing advisor in the Student Development Center prior to beginning Nursing Degree Requirements. LPN and transfer students will be advised on an individual basis by the Director of Nursing or her designee.

Transfer Students:
- Students transferring from another nursing program will be accepted into Nursing Core Courses on a space available basis after evaluation of application packet, and review of all transcripts and all syllabi for nursing courses completed elsewhere by the Nursing Admission/Progression Committee.
- Transfer students must apply to the college and meet all WWCC residence requirements for graduation.
- Transfer students will provide the Walla Walla Community College Nursing Director with an official copy of their practicum performance evaluation from any previously attended nursing schools.
- Transfer students will need to demonstrate laboratory skills and medication administration competency at the level of their placement prior to program admittance.
- To apply, follow the directions in the TRANSFER NURSING APPLICANT section on Page 12.

Placement for Transferring or Returning Students:
Placement in the Associate Degree program will be based upon an evaluation by the Nursing Admission/Progression Committee of the individual transcript, GPA, work experience in health occupations, length of time the student has been out of school and demonstrated competency in laboratory skills and medication administration at the level of their placement. Completed packet requirements, work references and program space availability will assist in the decision for placement. For returning students, the applicant’s professional behavior and adherence to the WWCC Student Code of Conduct while previously enrolled will also be taken into consideration.

Acceptance Policy for All Nursing Applicants:
Applicants are notified of acceptance by letter only. After you have received a formal letter of acceptance from the Admission/Progression Committee, students are required to pay a $70.00 non-refundable deposit (which will be applied to your tuition) to the cashier in the Business Office. This $70.00 non-refundable deposit is required for initial entrance into Nursing Core Courses.

Applicants accepted into the optional PN quarter are required to pay a $50.00 non-refundable deposit (which will be applied to your tuition) to the cashier in the Business Office. This $50.00 non-refundable deposit is required for entrance into the summer quarter Nursing classes.

Characteristics of a Successful Nurse:
Students in Nursing Core Courses need to be aware of the expectations for performance in their nursing courses. All students will be expected to meet these criteria. The inability to meet these expectations could result in failure of the course in which the student is enrolled.

1. BEHAVIORAL/EMOTIONAL: The student must have the emotional stability to function effectively/competently under stress and to adapt in fast paced environments demonstrating the characteristics of adaptability and flexibility. The student must demonstrate responsibility, accountability and integrity.
2. COGNITIVE: The student must demonstrate the ability to evaluate and apply knowledge and engage in critical thinking in the classroom and practicum settings.
3. COMMUNICATION SKILLS: The student must demonstrate the ability to communicate in English in all formats; written, verbal, and reading. The student must be able to clearly express his/her ideas and feelings and demonstrate a willingness to give and receive feedback. The student must demonstrate effective and therapeutic communication with other students, faculty, staff patients, patient’s family, and other professionals.
4. MOTOR: The student must have the ability to lift or carry a minimum of twenty-five (25) pounds independently and fifty (50) pounds with assistance. Intermittent standing, sitting, stooping, and walking is often necessary. Full range of motion of all joints is expected. Normal manual and finger dexterity are expected. The student must be able to physically endure clinical shifts lasting 6-12 hours.
5. SENSORY/PERCEPTUAL: The student must have intact vision, hearing, and the senses of touch and smell in order to thoroughly analyze patient data and provide accurate and safe patient care. Corrective devices may be utilized.

Financial Aid:
**Requirements for Admission into Nursing Core Courses**

Beginning in Fall 2015, the only Nursing degree Walla Walla Community College will offer is the Associate in Nursing DTA/ MRP (Direct Transfer Agreement/ Major Related Program).

**PRIOR TO BEING ADMITTED TO NURSING CORE COURSES:**

The following competencies and/or courses MUST be completed prior to the April 15 application deadline. Applicants who have not completed the following Nursing Degree Requirements will not be admitted during the first round of application review and admissions. If you are scheduled to take one or more of these classes during Spring quarter, please still apply by the April 15 deadline and plan to submit an updated degree audit by July 1 to be considered for the second round of admissions (see page 10). Minimum GPA requirement: 2.0 for all college level classes.

- **CHEM& 110, Chemical Concepts w/lab**: 5 credits
- **MATH 201, Intro to Statistics**: 5 credits
  - (Statistics course number MUST have a MATH prefix)
- **ENGL& 101, English Composition I**: 5 credits
- **BIOL& 160, General Biology w/lab**: 5 credits
- **BIOL& 251, Human A & P I**: 5 credits
- **COMPLETION OF THE ATI TEAS TEST** (see page 13)

**PRIOR TO ENTERING NURSING CORE COURSES:**

- **PSYC& 100, General Psychology**: 5 credits
- **PSYC& 200, Lifespan Psychology**: 5 credits
- **BIOL& 252, Human A & P II**: 5 credits
- **BIOL& 260, Microbiology**: 5 credits
- **NUTR& 101, Nutrition**: 5 credits
- **Show evidence of Nursing Assistant certification or proof of passing the state exam for Nursing Assistants.**

*Humanities must be selected from at least two disciplines from the WWCC Master List of Transfer Courses, no more than 10 credits allowed from any one discipline, no more than 5 credits in foreign language at the 100 level, no more than 5 credits in performance/skills courses are allowed.

**RETAKE POLICY:** A&P I and II and Microbiology are subject to the Nursing Department’s Retake Policy. Points toward admission will be deducted if students take these courses more than **two times** to achieve a desirable grade. The Retake Policy includes courses taken at other schools. See page 15 for details on point deductions. A “W” does not count as an attempt, but may affect your Financial Aid status at WWCC.

BEFORE ENTERING SECOND YEAR OF NURSING CORE COURSES:

- **ENGL& 102, English Composition II**: 5 credits
  - (or other Communication class from the distribution list)

- **HUMANITIES***: 10 credits
  - (from the Humanities distribution list, available here:


These courses may be taken at Walla Walla Community College, or equivalent courses may be taken at any other community college or university and transferred to Walla Walla Community College when you apply. However, the Associate in Nursing DTA/ MRP has very specific course and credit requirements. Students from other schools, especially out of state, may find that classes taken elsewhere do not fully meet all Nursing Degree Requirements. For example, you may have a four credit General Psychology class and a four credit Lifespan Psychology class, which would leave you two credits deficient in Social Sciences. You will need an official transcript evaluation, which requires submitting all official transcripts from other schools to WWCC’s Office of Admissions along with a Transcript Evaluation Request. Once your evaluation is complete, you will be able to access your Degree Audit online (see page 14 for instructions), and then meet with a pre-nursing advisor or call the Nursing office for assistance on how to make up for any credit deficiencies.

It is highly recommended that as many as possible of the Nursing Degree Requirements listed above be completed prior to the application deadline in order to achieve the highest possible points toward admission. Nursing Assistant Certification or proof of passing the state exam for Nursing Assistants must be submitted prior to entering Nursing Core Courses. (PLEASE NOTE: The Nursing Assistant class is a special admission class that requires early planning to guarantee a seat in the class and get a clinical schedule that will work with your class schedule. Please see the Allied Health Department for information and an application at least one full quarter before you intend to take the class).
The scheduling of clinical sections, the demands of a large volume of reading, and the personal responsibilities of our students has shown that success is most likely if all Nursing Degree Requirements are completed before beginning Nursing Core Courses.

**PROPOSED SCHEDULE OF CLASSES FOR THE ASSOCIATE IN NURSING DTA/MRP DEGREE TO BE COMPLETED IN 3 YEARS**

<table>
<thead>
<tr>
<th>Year One</th>
<th>Fall Quarter</th>
<th>Winter Quarter</th>
<th>Spring Quarter</th>
<th>Summer Quarter</th>
</tr>
</thead>
<tbody>
<tr>
<td>GURs 60 credits</td>
<td>ENGL&amp; 101 (5 cr.) BIOL&amp; 160 (5 cr.) CHEM&amp;110 (5 cr.)</td>
<td>ENGL&amp; 102 or other Communications (5 cr.) BIOL&amp; 251 (5 cr.) MATH 201 (5 cr.)</td>
<td>BIOL&amp; 252 (5 cr.) BIOL&amp; 260 (5 cr.) PSYC&amp; 100 (5 cr.)</td>
<td>Humanities (5 cr.) NUTR&amp; 101 (5 cr.) PSYC&amp; 200 (5 cr.)</td>
</tr>
<tr>
<td></td>
<td><strong>Total 15 credits</strong></td>
<td></td>
<td><strong>Total 15 credits</strong></td>
<td><strong>Total 15 credits</strong></td>
</tr>
<tr>
<td>Year Two</td>
<td>NURS 100 (4 cr.) NURS/PSYC 150: Psychosocial Issues I-II (2 cr.) NURS/PHEL 140: Ethics/Policy I (1 cr.) NURS 110 (4 cr.)</td>
<td>NURS 101 (5 cr.) NURS/PSYC 151: Psychosocial Issues III (1 cr.) NURS 111 (4 cr.)</td>
<td>NURS 102 (6 cr.) NURS/PHEL 142: Ethics/Policy II (1 cr.) NURS 112 (4 cr.)</td>
<td>Humanities (5 cr.)</td>
</tr>
<tr>
<td>Nursing 32 credits + GUR 5 credits</td>
<td><strong>Total 11 credits</strong></td>
<td><strong>Total 10 credits</strong></td>
<td><strong>Total 11 credits</strong></td>
<td><strong>Total 5 credits</strong></td>
</tr>
<tr>
<td>Year Three</td>
<td>NURS 200 (5 cr.) NURS/PSYC 250: Psychosocial Issues IV (1 cr.) NURS/PHEL 240: Ethics/Policy III (1 cr.) NURS 210 (6 cr.)</td>
<td>NURS 201 (5 cr.) NURS/PSYC 251: Psychosocial Issues V (1 cr.) NURS/PHEL 241: Ethics/Policy IV (1 cr.) NURS 211 (6 cr.)</td>
<td>NURS 202 (7 cr.) NURS/PHEL 242: Ethics/Policy V (1 cr.) NURS 212 (4 cr.)</td>
<td>NCLEX-RN Exam (45 credits)</td>
</tr>
<tr>
<td>Nursing 38 credits</td>
<td><strong>Total 13 credits</strong></td>
<td><strong>Total 13 credits</strong></td>
<td><strong>Total 12 credits</strong></td>
<td><strong>Total 5 credits</strong></td>
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The schedule for Nursing Degree Requirements assumes that student is college ready and already holds a CNA (Nursing Assistant Certification) or has passed the state exam for Nursing Assistants.

**The Nursing courses must be completed after being admitted into Nursing Core Courses** (All courses must be passed with a C grade (75% or better) in order to progress to the subsequent quarter).

Students should be aware that instruction is received using multiple methods of delivery. In first year, 80-85% of theory lectures are delivered via ITV (Interactive TV). In this environment, an instructor teaches live on one campus and students on the other campus receive the lectures via live television; an instructor is present in the classroom for students receiving the ITV lecture. Faculty make every attempt to ensure that half of the lectures are received live on each campus. Online discussion forums are used to facilitate discussion and questions regarding the lecture content and instructors are readily available to discuss content and answer questions. In second year, theory lectures are delivered live on both campuses.

There is an **optional Summer quarter** for students who wish to obtain a Practical Nursing license, or for LPNs that wish to return to school to complete the Associate Degree program. The Summer quarter is 12 credits and is intensive. We do not recommend that students who choose to enroll in the optional Summer Nursing quarter co-enroll in any General Education class.

For Summer quarter, **NURS 103 and 113 are designed for students who wish to obtain PN licensure. NURS 104 and 114 are individualized for LPN to Associate Degree transition students.**
Requirements after Acceptance to Nursing Core Courses:

Must be completed prior to entrance/re-entrance into the program:

- Vaccination/Immunization form
- Submit 2”x2” passport photo
- Acceptance of clinical schedule assignment: Students will be assigned to clinical rotations in which they may be required to work during **day, evening, night,** and **weekend** shifts. The length of shifts may vary and may last up to 12.5 hours. Students may be required to travel to distant clinical sites and are responsible for their own transportation.
- Proof of Personal Health Insurance.
- Personal Liability Insurance and Lab Fees (assessed with tuition payment).
- Criminal Background Check (assessed with tuition payment) completed annually. The background check is processed after student signs release. Criminal Background Check results will be sent to selected clinical agencies upon their request.
- Current AHA Basic Life Support for Healthcare Providers Certification. Classes are conducted in September for first and second year nursing students through the Allied Health Department. Certification is required **annually** and must be completed in June or later each year of attendance in Nursing Core Courses.
- Certification for HIV/AIDS Education. Classes are conducted in September for nursing students through the Allied Health Department.
- HIPAA Certification. This will be completed prior to practicum in Fall quarter, first year. Students will receive instruction in class).
- Nursing Assistant Certification or proof of successfully passing the state exam for Nursing Assistants prior to beginning Nursing Core Courses).
- Drug Testing: Although the WWCC Nursing Department does not conduct drug testing without cause, students placed at some clinical agencies will be required to submit to a mandatory urine drug screening test on Day 1 of clinical.
- Marijuana Use: Although the State of Washington passed a law that legalized personal use of marijuana, it is essential that nursing students realize that Washington’s system of legalized marijuana does not preempt federal law. Federally, Marijuana is illegal. It is listed as a Schedule I drug which is defined as drugs, substances, or chemicals with no currently accepted medical use and a high potential for abuse. The Substance Abuse policy presented in the WWCC Nursing Student Handbook 2015-16 states that, “If the results for alcohol and/or drugs are positive the student will be immediately dismissed from the program” (p. 33). Clinical agencies are bound by Federal Law with regards to Marijuana use. As guests at our clinical agencies, we are bound by this same policy. If a nursing student tests positive for Marijuana metabolites, the student will be immediately dismissed from WWCC Nursing Core Courses. Depending on the clinical affiliation agreement, a clinical agency may have the right to test a WWCC nursing student for drug use as a condition of being allowed to do clinical at that agency.

Program agreements with clinical agencies **prohibit** any nursing student from being in clinical without a criminal background check, proper Vaccinations & Immunizations, BLS/CPR, HIV/AIDS training and HIPAA certification.
We require a $30.00 non-refundable application fee. Fee must be paid to the College Business Office and you MUST submit a copy of your receipt with your application.

**FIRST YEAR**

| Quarter       | Tuition (12 credits, resident) | ATI learning resources and testing | Lab Fee | Skills Practice Supplies | Background Check Fee (minimum) | Malpractice Insurance | Sub-total (tuition & fees) | Required Books (estimated) | Immunizations (estimated) | Nurses Uniform Top (2) | Pants/Uniform (2) | Lab Coat (1) | Watch w/second hand | TOTAL |
|---------------|-------------------------------|-----------------------------------|---------|--------------------------|--------------------------------|------------------------|--------------------------|----------------------------|-------------------------|----------------------|---------------------|---------------|----------------|----------------|--------|
| **Fall Quarter** | 1,248.30                     | 200.00                            | 35.00   | 150.00                   | 35.00                           | 18.75                  | **1,735.13**             | 626.00                        | 230.00                  | 50.00                | 50.00             | 30.00         | 20.00            | **2,693.05** |

**Additional Expenses:**
- Gait Belt ($11)
- White Shoes/Socks ($60)
- Scantrons ($1.39)
- ID Holder ($2)
- Stethoscope ($16-$200)
- National Student Nurses Assn (optional) $30

<table>
<thead>
<tr>
<th>Quarter</th>
<th>Tuition (12 credits, resident)</th>
<th>ATI learning resources and testing</th>
<th>Lab Fee</th>
<th>Skills Practice Supplies</th>
<th>Sub-total Tuition &amp; Fees</th>
<th>Total (tuition &amp; fees)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Winter Quarter</strong></td>
<td>1,248.30</td>
<td>167.00</td>
<td>35.00</td>
<td>150.00</td>
<td><strong>1,600.30</strong></td>
<td><strong>2,693.05</strong></td>
</tr>
</tbody>
</table>

**Summer Quarter—Optional PN Quarter**
- ATI learning resources and testing fee may be assessed for new, transfer or returning students.

**Additional Expenses:**
- Graduation Pin $60.00
- Transcripts $5.00
- Licensure Fee (WA) $288.00

**SECOND YEAR**

<table>
<thead>
<tr>
<th>Quarter</th>
<th>Tuition (13 credits, resident)</th>
<th>ATI learning resources and testing</th>
<th>Lab Fee</th>
<th>Skills Practice Supplies</th>
<th>Background Check Fee (minimum)</th>
<th>Malpractice Insurance</th>
<th>Sub-total (tuition &amp; fees)</th>
<th>Immunizations (estimated)</th>
<th>Required Books (estimated)</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Fall Quarter</strong></td>
<td>1,299.20</td>
<td>155.00</td>
<td>35.00</td>
<td>150.00</td>
<td>35.00</td>
<td>18.75</td>
<td><strong>1,692.95</strong></td>
<td>160.00</td>
<td>278.50</td>
<td><strong>2,131.45</strong></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Quarter</th>
<th>Tuition (13 credits, resident)</th>
<th>ATI learning resources and testing</th>
<th>Lab Fee</th>
<th>Skills Practice Supplies</th>
<th>Sub-total Tuition &amp; Fees</th>
<th>Total (tuition &amp; fees)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Winter Quarter</strong></td>
<td>1,299.20</td>
<td>155.00</td>
<td>35.00</td>
<td>150.00</td>
<td><strong>1,639.20</strong></td>
<td><strong>2,131.45</strong></td>
</tr>
</tbody>
</table>

**Additional Expenses in May/June**
- Graduation Pin $60.00
- Licensure Fee (WA) $288.00
- Transcripts $5.00

PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE
APPLICATION TO NURSING CORE COURSES

ALL APPLICANTS

☐ 1. Read this Nursing Admission Guide in its entirety.

☐ 2. If you are new to Walla Walla Community College:
   a. You must first apply to the college. This can be done online or at the college Admissions Office.
   b. Submit official transcripts from any other colleges you have attended and complete a Transcript Evaluation Request. This is done online at http://applications.wwcc.edu/oar/transcript-evaluation-request.

☐ 3. Consult with a Pre-Nursing Advisor if needed (see contact information on page one).

☐ 4. Complete the ATI Test of Essential Academic Skills (TEAS V) Exam (see page 13 for instructions).

☐ 5. Pay the $30.00 non-refundable application fee to the college Business Office. You may:
   a. Make a payment at the Cashier’s office on either campus, or
   b. Mail to WWCC Business Office-Cashier, 500 Tausick Way, Walla Walla, WA, 99362. Along with your payment please include your Student ID Number, purpose for the payment (Nursing Application Fee) and an email address so the Cashier can email you a receipt, or
   c. Pay by phone: Call the Business Office at (509) 527-4204. Have your debit or credit card ready (Visa or Mastercard), your Student ID Number, and be prepared to give your email address so the Cashier can email you a receipt. It is YOUR RESPONSIBILITY to submit a copy of your receipt with your application.

☐ 6. Prepare and submit your application packet after January 1 and before the April 15 application deadline. Late applications will not be considered during the first round of admissions. Please submit applications as soon as possible after January 1, even if you must submit an updated Degree Audit at the end of Winter quarter.
   a. Print and fill out the Application Information Sheet and Personal Data Forms (pages 16 and 17).
   b. Complete the Personal Statement page (page 19) and attach your financial aid confirmation page, if applicable.
   c. Provide a copy of your receipt showing you have paid the $30 application fee.
   d. Print your WWCC Degree Audit (please carefully review instructions on page 14. An incorrectly submitted Degree Audit will result in an incomplete application and declined admission).
   e. If completed, submit proof of Nursing Assistant Certification or proof of passing the state exam (not just proof of completing a Nursing Assistant class). This may be completed after acceptance into the program, but prior to the start of Fall quarter.
   f. Include a copy of your TEAS V results.

Admission to Nursing Core Courses is based on a ranking of total points earned, as calculated on the Rating Scale (page 15). If you are not admitted during the first round of admissions, you will automatically be placed on a waiting list to fill any vacant spots.Vacant spots will not be filled until after July 1. If you take classes during Spring quarter that will affect your points toward admission, please submit an updated Degree Audit no later than July 1. Applications submitted after the April 15 deadline will only be considered after applications that are submitted on time.

Every applicant will receive a letter of response, whether the applicant is admitted or not. Letters are typically sent out by the end of May. Letters for second round admissions are typically sent out mid-July, and then through the summer as openings occur.

APPLYING TO BOTH CAMPUSES

You may choose to apply to both campuses (Walla Walla and Clarkston). To do so, submit a complete application packet to EACH campus. The mailing address for each campus is at the top of the Application Information Sheet. Do NOT pay the application fee twice, but do submit a copy of your payment receipt with each application packet. Make sure you indicate your campus preference—Walla Walla or Clarkston. Do not apply to a campus you are not able to attend for the full two years of the program. Requests for transfers between campuses will not be considered.
RETURNING STUDENTS (students enrolled in Nursing Core Courses at WWCC within the last 2 years)

Nursing Degree Requirements: Students who were previously admitted under a different nursing degree (ADN or AAS-T) must comply with the Nursing Degree Requirements in this Admission Guide for the Associate in Nursing DTA/MRP Nursing degree to qualify to return to the program. This will include bridge courses (number of credits is variable, depending on quarter of entry) to complete required classes that were not offered with previous Nursing degrees (Ethics and Policy in Healthcare and Psychosocial Issues in Healthcare).

Any recommendations made to you by your advisor or lead instructor on the exit interview form will be reviewed by the Admission Progression Committee prior to your admission. Your professional behavior and adherence to the WWCC Student Code of Conduct while previously enrolled will also be taken into consideration.

Any student who exits the program, whether it is his/her own decision or an academic performance issue, must reapply to be considered for re-entry. Readmission is on a space available basis. If a student exits for academic failure, he/she may repeat one time in the program.

In addition to the application instructions listed on the previous page, complete the following:

☐ 7. After your complete application packet is submitted, but before the application deadline, schedule a pre-admission conference with the Dean of Health Science Education/Director of Nursing or her designee. To schedule, call (509) 527-4240 for Walla Walla or (509) 758-1706 for Clarkston.

☐ 8. Returning applicants may be eligible to enter the program mid-year (refer to your exit interview form). Application deadlines are as follows:

<table>
<thead>
<tr>
<th>Quarter</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer and/or Fall quarter</td>
<td>April 15</td>
</tr>
<tr>
<td>Winter quarter</td>
<td>2nd Monday of October</td>
</tr>
<tr>
<td>Spring quarter</td>
<td>2nd Monday of February</td>
</tr>
</tbody>
</table>

LPN to ADN TRANSITION APPLICANTS (for those who have a valid LPN license and wish to earn an ADN)

LPN to Associate Degree transition applicants will begin the program during summer quarter and MUST complete NURS 104 and NURS 114 with a 75% or higher passing grade in order to progress to the second year of Nursing Core Courses. Students must comply with the Nursing Degree Requirements for the Associate in Nursing DTA/MRP. This will include bridge courses to complete classes required during the first year of Nursing Core Courses (2 credits of Ethics and Policy in Healthcare and 3 credits of Psychosocial Issues in Healthcare). In addition to the application instructions listed on the previous page, complete the following:

☐ 7. Submit a practicum performance evaluation from each previously attended Nursing school.

☐ 8. Submit a letter from the Director of your previous nursing program stating that you left that program as a student in good standing.

☐ 9. Record your WA State LPN license number on the LPN to Associate Degree Nursing Core Course Applicant Form (page 20) and present your LPN license when you come for your pre-admission conference.

☐ 10. Provide an employer reference showing successful, current work as an LPN.

☐ 11. After your complete application packet is submitted, but before the application deadline, schedule a pre-admission conference with the Dean of Health Science Education/Director of Nursing or her designee. To schedule, call (509) 527-4240 for Walla Walla or (509) 758-1706 for Clarkston.

FOR ALL RETURNING, TRANSFER and LPN to ADN APPLICANTS:

Admission is based on a ranking of total points earned, as calculated on the Rating Scale (page 15), approval of the Admission Progression Committee and available space. If you have been out of Nursing school for more than 2 years, you may have to repeat previously completed courses. Students who have previously attended WWCC Nursing Core Courses and are requesting re-entry are given priority over students wishing to transfer from other nursing programs.

If admitted, students will participate in Skills Validation and Medication Administration testing. Admitted students will receive a copy of the policy as well as a list of skills they may be tested on. Testing must be successfully completed within three attempts prior to participating in clinical.
TRANSFER APPLICANTS (for students who have completed Nursing coursework at another program)

In addition to meeting all other Nursing Applicant requirements on page 10, the Transfer Applicant who is requesting Credit for Prior Learning in the WWCC Nursing Core Courses based on coursework completed at a different nursing program will fulfill the following requirements:

1. Submit a letter of request to the Director of the WWCC Nursing specifying that you are seeking credit for prior learning based on an evaluation of previous nursing coursework completed at a different nursing program. Include a brief explanation as to why you are not continuing at the nursing program where previous nursing coursework was completed.

2. Submit syllabi from each class at your previous nursing program that you would like WWCC to consider for possible credit for prior learning in nursing.

3. Submit practicum/clinical performance evaluations from your previous nursing program.

4. Authorize your previous nursing program Director and faculty to release any information related to your performance to WWCC with your application to the Nursing Core Courses.

5. Submit a letter from the Director of your previous nursing program stating that you left that program as a student in good standing. “Good standing” means that you would be eligible for re-entry into that program at a later date.

6. Upon review of your completed coursework at your previous nursing program, you will be notified as to whether you qualify for placement into quarter Winter quarter (1st year), Spring quarter (1st year) or Fall quarter (2nd year) based on previous learning at a different nursing program. No student will be placed into Fall quarter (second year) without successfully completing the summer Practical Nurse course (NURS 103/113) with a minimum grade of 75%.

7. To be exempt from having to take any nursing theory course, you must complete the Final Exam for that course with a minimum of 75% proficiency.
   a. To be placed into Winter quarter, first year, you must pass the final exam for NURS 100 (Fall quarter)
   b. To be placed into Spring quarter, first year, you must first pass the final exam for NURS 100 (Fall quarter), then pass the final exam for NURS 101 (Winter quarter)
   c. To be placed into Fall quarter, second year, you must first pass the final exam for NURS 100 (Fall quarter), NURS 101 (Winter quarter), NURS 102 (Spring quarter) and then be successful in the summer quarter Practical Nurse transition course with a minimum grade of 75%.

8. Successfully complete Skills Validation and Medication Administration tests appropriate to the quarter of your entry within three (3) attempts. You are expected to be able to competently demonstrate all skills that were taught in the WWCC Nursing Core Courses prior to your quarter of entry.

9. Students must comply with the Nursing Degree Requirements for the Associate in Nursing DTA/MRP. This will include bridge courses to complete classes required during the first year of Nursing Core Courses (up to 2 credits of Ethics and Policy in Healthcare and up to 3 credits of Psychosocial Issues in Healthcare, depending on quarter of entry).
As part of the WWCC Nursing Core Course Application, the applicant is required to complete the ATI Test of Essential Academic Skills (TEAS V) exam online in the WWCC Testing Center (or other approved ATI TEAS V testing site). A hard copy of the applicant’s TEAS V results must be included with the completed Nursing Core Course Application for submission no later than April 15, 2016. Please plan ahead; many local testing dates near the deadline will fill up quickly, and we do not guarantee TEAS testing will be available at WWCC after the April 15 deadline.

What is the Test of Essential Academic Skills (TEAS V) exam?
This is 170 question, 209 minute, proctored exam that measures basic essential skills in the academic content area domains of reading, mathematics, science, and English and language usage.

- **Reading assessment**: includes paragraph comprehension, passage comprehension, and inferences/conclusions.
- **Mathematics assessment**: includes basic math problems, metric conversion, word problems, fractions and decimals, algebraic equations, percentages, and ratio/proportion. **You may not use a calculator for the mathematics section.**
- **Science assessment**: includes science reasoning, science knowledge, biology, chemistry, anatomy and physiology, basic physical principles, and general science.
- **English and Language Usage assessment**: includes knowledge of punctuation, grammar, sentence structure, contextual words, and spelling.

How to register for the TEAS V test at Walla Walla Community College
1. Go to [www.atitesting.com](http://www.atitesting.com), and create a personal/student account. On the home page, select the option, “Create an account.”
2. You will need a username, password, contact information, etc. You will also be asked to provide student information. The only field required is the school you wish to apply for. Please select Walla Walla Community College and the campus where you wish to test.
3. After creating an account, log in, and select the “Online Store” at the top of the screen.
4. In the online store, select “TEAS” located in the left hand column under Register for…
5. The next screen you will need to select the Program Type (TEAS for Nursing Students), Country (USA), state (Washington, and city (Walla Walla, WA or Clarkston, WA), and then have the option to select a testing time and location. **We cannot accept TEAS tests taken for Allied Health, only Nursing.**
6. There is a testing fee of $65.00 required to finish registration.
7. After registration and purchase, you will receive detailed instruction of where to go, the time of testing, and expectations of what to bring on the day of your assessment through your personal email you used when you created your ATI account. Be sure to fulfill these expectations, or you will not be able to test at your scheduled time. Frequently students forget to bring photo ID on the day of their scheduled TEAS assessment.
8. If you have taken the TEAS V test at a testing center other than Walla Walla Community College, you will need to purchase a TEAS Transcript through the Online Store once your score posts into your account and have your TEAS Transcript sent to the WWCC Nursing office (to the campus you prefer to attend).
9. You will need to print off a hard copy of your TEAS V results and staple these results to your WWCC Nursing Core Course application which is due on April 15, 2015.

Is there a specific score that is required on the TEAS V to be admitted to WWCC Nursing Core Courses?
While completion of this exam is required to be able to apply to WWCC Nursing Core Courses, no specific Content or Subcontent Area score is required. **The score received on the TEAS V exam is not calculated into the Nursing Admission Rating Scale score.** Results of this exam are used after an applicant is admitted to Nursing Core Courses to identify possible academic areas that would require additional study or remediation to be successful.

Preparation for the TEAS V exam
Students are encouraged to do their best on the TEAS exam. Some students may want to purchase and Study Manual or ATI Online Practice TEAS testing. These can be purchased in the ATI Online Store at [http://www.atitesting.com/ati_store/TEAS-Products.aspx](http://www.atitesting.com/ati_store/TEAS-Products.aspx).

Questions?
**WWCC Nursing Office**
Walla Walla Campus: (509) 527-4240
Clarkston Center Campus: (509) 758-1702

**WWCC Testing Center**
Walla Walla Campus: (509) 527-4267
Clarkston Center Campus: (509) 758-3339
HOW TO PRINT A DEGREE AUDIT

1. If you are new to WWCC, have official copies of transcripts from any other colleges you have attended sent to the Office of Admissions and Records. For Summer or Fall entry, transcripts must be post marked by April 1. Transcripts should be submitted with a Transcript Evaluation Request form. This is done online: http://applications.wwcc.edu/oar/transcript-evaluation-request. Extensions may be granted on a case by case basis through the application deadline (April 15). Transcripts that are postmarked after April 15 will not be considered during the first round of application review.

2. Once your transcripts are processed (this typically takes at least 2 weeks), you may print your Degree Audit directly from WWCC's web site. You will find this link located in the tool bar in the middle of the College's home page. It looks like this:

   Degree Audit

   a. Click on the Degree Audit button on the college web site home page.
   b. Enter your Student ID Number and Global PIN (typically this is your birthday, 6 digits, MMDDYY)
   c. From the “Select A Degree” drop down list, select, “ASSOCIATE IN NURSING [EPC:RNDT] 2015 (RNDT).”
   d. Click the “Run Audit” button (you may also need to check the box “open in a new window” next to the Run Audit button).
   e. Click the “Expand All” link (located just above the Math class information).
   f. Click the “Print Report” button.

IMPORTANT INFORMATION:

- It is the student’s responsibility to verify that the information posted on the Degree Audit is correct and complete. If you have a question or concern about your Degree Audit, contact Becky Furstenberg in the Admissions office. Her contact information is:
  
  WWCC Office of Admissions, c/o Becky Furstenberg  
  500 Tausick Way, Walla Walla, WA 99362  
  becky.furstenberg@wwcc.edu, (509) 527-4284

- Degree Audits must be EXPANDED (this means you will be able to see the grades for each course). Degree Audits that are not EXPANDED are not usable and will render your application incomplete.

- It is the student’s responsibility to print and submit the Degree Audit to the Nursing office. It is NOT the responsibility of the Office of Admissions.

- If you are attending a school (most Oregon colleges, for example) that requires you to take a 3 quarter sequence of Anatomy and Physiology, your A&P grades may not show up on your Degree Audit until all three classes in the sequence are complete. IN THIS CASE: Please submit an UNOFFICIAL printout of your grades along with your Degree Audit so that we may give you points for having completed the first two quarters of A&P.

- The Associate in Nursing DTA/ MRP has very specific course and credit requirements. Students from other schools, especially out of state or semester schools, may find that classes taken elsewhere do not fully meet all Nursing Degree Requirements. For example, you may have a four credit General Psychology class and a four credit Lifespan Psychology class, which would leave you two credits deficient in Social Sciences. Once your transcript evaluation (Degree Audit) is complete, you should discuss it with a pre-nursing advisor or Nursing Department representative for assistance on how to make up for any credit deficiencies.
**Admission is based** on a ranking of the total points earned and, in science courses, number of attempts. Courses that you are enrolled in at the application deadline date **DO NOT** count toward your score for this competition period because no grade has been assigned. *Below is a SAMPLE for a fictitious student who earned all A grades, but had two attempts in one science course and three in another. This student also earned 10 bonus points by completing at least 15 credits at WWCC. **A withdraw (“W” grade) does not count as an attempt.

### NAME: Jane Doe  
### SID: 814-00-0000  
### TOTAL: 160

**COMPLETED TEAS:**  yes

<table>
<thead>
<tr>
<th>GRADE</th>
<th>GRADE POINTS</th>
<th>A&amp;P/MICRO ATTEMPTS</th>
<th>COURSE POINTS</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>5 POINT COURSES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENGL&amp; 101 (Eng Comp)</td>
<td>A</td>
<td>20</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>MATH 201 (Stats)</td>
<td>A</td>
<td>20</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>BIOL&amp; 160 (Gen Bio)</td>
<td>A</td>
<td>20</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>CHEM&amp; 110 (Chem)</td>
<td>A</td>
<td>20</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>BIOL&amp; 251 (A&amp;P I)</td>
<td>A</td>
<td>20</td>
<td>3</td>
<td>10</td>
</tr>
<tr>
<td><strong>3 POINT COURSES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BIOL&amp; 252 (A&amp;P II)</td>
<td>A</td>
<td>12</td>
<td>1</td>
<td>12</td>
</tr>
<tr>
<td>BIOL&amp; 260 (Micro)</td>
<td>A</td>
<td>12</td>
<td>2</td>
<td>12</td>
</tr>
<tr>
<td>NUTR&amp; 101 (Nutrition)</td>
<td>A</td>
<td>12</td>
<td></td>
<td>12</td>
</tr>
<tr>
<td>PSYC&amp; 100 (Gen Psy)</td>
<td>A</td>
<td>12</td>
<td></td>
<td>12</td>
</tr>
<tr>
<td>PSYC&amp; 200 (Lifespan)</td>
<td>A</td>
<td>12</td>
<td></td>
<td>12</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>160</td>
<td>150</td>
</tr>
</tbody>
</table>

The Associate in Nursing DTA/MPR Degree also requires 5 credits of ENGL& 102 OR Communications and 10 credits of Humanities, but there are no points for admission associated with these classes.

<table>
<thead>
<tr>
<th>DATE</th>
<th>EVALUATOR</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TOTAL COURSE POINTS</th>
<th>COMPLETED 15 CREDITS AT WWCC (10 points possible)</th>
<th>Total Points (170 possible)</th>
</tr>
</thead>
<tbody>
<tr>
<td>150 + 10 = 160</td>
<td></td>
<td>160</td>
</tr>
</tbody>
</table>

**GRADING POLICY**

<table>
<thead>
<tr>
<th>GRADE</th>
<th>A&amp;P and MICRO ATTEMPTS</th>
<th>TIE BREAKERS</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.0</td>
<td>Points Possible</td>
</tr>
<tr>
<td>A-</td>
<td>3.7</td>
<td>CNA or state test complete</td>
</tr>
<tr>
<td>B+</td>
<td>3.3</td>
<td>ENGL&amp; 102 or Communications</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
<td>Humanities</td>
</tr>
<tr>
<td>B-</td>
<td>2.7</td>
<td>Humanities</td>
</tr>
<tr>
<td>C+</td>
<td>2.3</td>
<td>TOTAL</td>
</tr>
<tr>
<td>C</td>
<td>2.0</td>
<td></td>
</tr>
<tr>
<td>C-</td>
<td>1.7</td>
<td></td>
</tr>
<tr>
<td>D+</td>
<td>1.3</td>
<td></td>
</tr>
<tr>
<td>D</td>
<td>1.0</td>
<td></td>
</tr>
<tr>
<td>F</td>
<td>0.0</td>
<td></td>
</tr>
<tr>
<td>0</td>
<td>0</td>
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</tr>
</tbody>
</table>

**Tie breaker points are used in the event that two or more candidates earn the same number of points and are near the cutoff for admission.**
~APPLICATION INFORMATION SHEET~

FOR WALLA WALLA CAMPUS:  
Walla Walla Community College  
Nursing Education  
500 Tausick Way  
Walla Walla, WA 99362

FOR CLARKSTON CAMPUS:  
Walla Walla Community College  
Nursing Education  
P.O. Box 700  
Clarkston, WA 99403

NOTE: If you want to be considered at both campuses, you MUST complete 2 separate applications. Mail one to each address above. Please mark which campus(es) you are applying for.

☐ Walla Walla  ☐ Clarkston  ☐ Both  Preference (if any)____________________

*Please do not apply to a campus you are not able or willing to attend for the full two years of the program. Student requests to transfer between campuses will not be considered.

RETURNING STUDENTS: Please note the quarter, year and level (I or II) you were previously enrolled:

<table>
<thead>
<tr>
<th>Date</th>
<th>WWCC Student ID No.</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Date of Birth</th>
<th>Social Security No.</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Name (Last)</th>
<th>(First)</th>
<th>(MI)</th>
<th>(Maiden)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Street Address</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Telephone No. (___)</th>
<th>Message No. (___)</th>
<th>Email Address</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Spouse's Name</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Parent's Name</th>
<th>Parent's Address</th>
</tr>
</thead>
</table>

In case of emergency please contact: Telephone:

<table>
<thead>
<tr>
<th>High School last attended</th>
<th>Graduation Date</th>
</tr>
</thead>
</table>

Have you completed at least 15 credits at WWCC?  ___Yes  ___No

OTHER Colleges Attended:  
Number of Quarters/Semesters Attended

**If more space is needed, please list on a separate sheet. Be sure official transcripts are on file in our Admissions Office.

Certificates Held:  ☐ CNA  ☐ Other:__________________________

Degrees Granted:  ☐ Associates  ☐ Baccalaureate  ☐ Masters  ☐ Doctoral

Area Studied:  _________________________________________________________________________________

FINANCIAL PREPARATION (Optional-This information helps Nursing advisors if you are admitted. It does not affect admission.)

How will you finance this program?:  ☐ Financial Aid  ☐ Self-Pay  ☐ Loans  ☐ Other _______________________

If you will use Federal Financial Aid to finance all or part of your nursing education, have you completed your FAFSA application?  ___Yes  ___No. If you answered “yes,” please attach a printed copy of the financial aid confirmation page verifying that your financial aid application has been successfully completed. If you answered “no,” you should completed this AS SOON AS POSSIBLE and supply this form to the nursing department.

OPTIONAL

Country of Citizenship: _______________________

Ethnic Origin:  ☐ Hispanic  ☐ Caucasian  ☐ Indian/Alaskan Native  ☐ Asian/Pacific Islander  ☐ Black/Non-Hispanic  ☐ Other:__________________________
PERSONAL DATA FORM

DO NOT ANSWER THE FOLLOWING QUESTIONS. Please sign at the bottom indicating that you have read this information

It is important for students to be aware of these questions before starting the program (see page 17 for listing).

The graduate will be required to answer YES or NO to the following questions on the application to Washington State Nursing Care Quality Assurance Commission to obtain an LPN or RN license. Similar questions will be asked on the Idaho application and will have to be notarized.

1. Do you have a medical condition which in any way impairs or limits your ability to practice your profession with reasonable skill and safety?

2. Do you currently use chemical substance(s) in any way which impair or limit your ability to practice your profession with reasonable skill and safety?

3. Have you ever been diagnosed with, or treated for, pedophilia, exhibitionism, voyeurism or frotteurism?

4. Are you currently engaged in the illegal use of controlled substances?

5. Have you ever been convicted, entered a plea of guilty, no contest, or a similar plea, or had prosecution or a sentence deferred or suspended as an adult or juvenile, in Washington or another state or jurisdiction?

6. Have you ever been found in any civil, administrative or criminal proceedings to have:
   a. Possessed, used, prescribed for use, or distributed controlled substances or legend drugs in any way other than for legitimate or therapeutic purposes?
   b. Diverted controlled substances or legend drugs?
   c. Violated any drug law?
   d. Prescribed controlled substances for yourself?

7. Have you ever been found in any proceeding to have violated any state or federal law or rule regulating the practice of a health care profession?

8. Have you ever had any license, certificate, registration or other privilege to practice a health care profession denied, revoked, suspended, or restricted by a state, federal, or foreign authority?

9. Have you ever surrendered a credential like those listed in number 8, in connection with or to avoid action by a state, federal, or foreign authority?

10. Have you ever been named in any civil suit or suffered any civil judgment for incompetence, negligence or malpractice in connection with the practice of a health care profession?

~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~

Please sign and date indicating that you have been informed of the Washington State Nursing Care Quality Assurance Commission’s Personal Data Questions for licensure, and you acknowledge that if you have answered yes to any of the above, or have been convicted of any of the crimes on the following page you may not be eligible for licensure as a health care worker.

Name: __________________________________________
(Please Print)

Signature: __________________________________________ Date: ______________________
CRIMES AGAINST CHILDREN OR OTHER PERSONS
RCW 43.43.830
DEFINITIONS (Section 7)

Aggravated murder
Arson 1st degree
Assault 1st degree
Assault 2nd degree
Assault 3rd degree
Simple assault
Assault of a child 1st degree
Assault of a child 2nd degree
Assault of a child 3rd degree
Burglary 1st degree
Child abandonment
Child abuse or neglect defined in RCW 26.44.020
Child buying or selling
Child molestation 1st degree
Child molestation 2nd degree
Child molestation 3rd degree
Commercial Sexual Abuse of a Minor
Communication with a minor (for immoral purposes)
Criminal abandonment
Criminal mistreatment 1st degree
Criminal mistreatment 2nd degree
Custodial assault
Custodial interference 1st degree
Custodial interference 2nd degree
Custodial sexual misconduct 1st degree
Custodial sexual misconduct 2nd degree
Endangerment with a controlled substance
Extortion 1st degree
Extortion 2nd degree

Incest
Indecent exposure felony
Indecent liberties
Kidnapping 1st degree
Kidnapping 2nd degree
Malicious harassment
Manslaughter 1st degree
Manslaughter 2nd degree
Murder in 1st degree
Murder in 2nd degree
Promoting pornography
Promoting prostitution 1st degree
Prostitution
Rape 1st degree
Rape 2nd degree
Rape 3rd degree
Rape of a child 1st degree
Rape of a child 2nd degree
Rape of a child 3rd degree
Robbery 1st degree
Robbery 2nd degree
Selling or distributing erotic material to a minor
Sexual exploitation of minors
Sexual misconduct with a minor 1st degree
Sexual misconduct with a minor 2nd degree
Unlawful imprisonment
Vehicular homicide
Violation of child abuse restraining order

CRIMES RELATING TO DRUGS (Section 8)
Defined as manufacture, delivery, or possession with intent to manufacture or deliver a controlled substance.

CRIMES RELATING TO FINANCIAL EXPLOITATION (Section 9)
Extortion 1st degree
Extortion 2nd degree
Extortion 3rd degree
Forgery
Robbery 1st degree
Robbery 2nd degree
Theft 1st degree
Theft 2nd degree
Theft 3rd degree

OTHER
Subject to an order of protection under RCW 74.34 regarding abuse or financial exploitation of vulnerable adult.
Please type or write your brief, personal statement below (1 paragraph or less) addressing why you are choosing nursing and your goals for career growth in the nursing profession. For returning, transfer and advanced placement applicants, please also include how you have maintained your knowledge and skills. I.e.: Are you working in the health care field? If so, please describe.
LPN to ASSOCIATE DEGREE NURSING CORE COURSE APPLICANTS

ORIGI NAL AND CURRENT L I C E NSE TO PRACTICAL NURSING
(in any other state or country)

PRESENT LICENSE AT PRE-ADMISSION CONFERENCE. DO NOT SUBMIT PHOTOCOPY OF LICENSE.

1. Name of state or country where you were originally licensed by examination. __ RN __ LPN

<table>
<thead>
<tr>
<th>State</th>
<th>Country</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>License Number</th>
<th>Year Licensed</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

2. Current license to practice Nursing in other states. __ RN __ LPN

<table>
<thead>
<tr>
<th>Name of State</th>
<th>License No.</th>
<th>Current Expiration Date</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

Have you previously taken the State Board Test Pool Examination/NCLEX for licensure in another state?

__ RN __ LPN State ___________________________ Year ______

Have you previously made application for licensure in Washington?

__ RN __ LPN State ___________________________

Under What Name _____________________________
**areas shaded in grey must be completed before the first year of Nursing Core Courses.**

<table>
<thead>
<tr>
<th>Student Name:</th>
<th>Date of Birth:</th>
</tr>
</thead>
</table>

### M. tuberculosis Screening:
Persons entering Nursing Core Courses at Walla Walla Community College are required to receive baseline screening prior to entering the program, using two-step Tuberculosis Skin Testing (TST) to test for infection with *M. tuberculosis*. If the first-step TST result is negative, the second-step TST should be administered 1-3 weeks after the first TST result was read. A second-step TST is not required if the person has a documented TST result from any time during the previous 12 months. **At least one TST MUST be completed AFTER June 1.**

Interferon-Gamma Release Assays (IGRAs) can be used in place of (but not in addition to) TST in all situations in which CDC recommends TST.

Persons with a baseline positive or newly positive result for *M. tuberculosis* infection or documentation of treatment for Latent TB Infection (LTBI) or TB disease will need one chest (x-ray) radiograph result and documentation of treatment to exclude TB disease.

Persons with a positive skin test or positive IGRA, but have a negative chest (x-ray) radiograph result will need to submit radiograph results and an annual TB Symptom Screening Form to the right signed by both the student and healthcare provider.

See [http://www.cdc.gov/mmwr/preview/mmwrhtml/rr5417a1.htm](http://www.cdc.gov/mmwr/preview/mmwrhtml/rr5417a1.htm)

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### FIRST YEAR OF THE PROGRAM:

**First-Step TST (Tuberculosis Skin Test):**

- Date/time placed: ____________ Signature, Title, Agency: ____________
- Result: ____mm. Date/time read: ____________ Sig., Title, Agency: ____________

**Second-Step TST: TST tests must be administered 1-3 weeks after First-Step**

- Date/time placed: ____________ Signature, Title, Agency: ____________
- Result: ____mm. Date/time read: ____________ Sig., Title, Agency: ____________

**Interferon-Gamma Release Assay (IGRA):**

- Date of Blood Draw: ____________ Results: ____________
- Signature, Title, Agency: ____________

**Chest X-ray (if required):**

- Date: ____________ Results: ____________
- Signature, Title, Agency: ____________
- Attach Radiology Report
- If Chest X-ray is completed prior to June 1, complete Annual TB Symptom Screening Form below.

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### SECOND YEAR OF THE PROGRAM:

**One-Step TST**

- Date/time placed: ____________ Signature, Title, Agency: ____________
- Result: ____mm. Date/time read: ____________ Sig., Title, Agency: ____________

**Interferon-Gamma Release Assay (IGRA):**

- Date of Blood Draw: ____________ Results: ____________
- Signature, Title, Agency: ____________

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**ANNUAL TB SYMPTOM SCREENING FORM for those with previous Chest X-ray (see below).**

### ANNUAL TB SYMPTOM SCREENING FORM

Required annually, after June 1, ONLY for those with prior Chest X-ray/positive TST/IGRA. Must be signed by student AND healthcare provider

Date of Last Chest X-ray: ____________

**SIGNS/ SYMPTOMS SCREENING (Yes/No).** If none of these symptoms are present, an updated chest x-ray is not necessary.

- Lethargy/weakness
- Coughing up blood
- Fever
- Unexpected weight loss
- Loss of appetite
- Chest pain
- Sputum-producing cough
- Night sweats
- Swollen glands

I am tuberculin positive. I have had the recommended course of treatment for Tuberculosis infection (LTBI).

I have had one negative chest x-ray since becoming tuberculin skin test positive.

If I develop any of the above symptoms, I agree to seek immediate medical attention.

Student signature ____________ Date ____________

Healthcare provider signature ____________ Date ____________
### Varicella (Chicken Pox):
Evidence of immunity includes documentation of 2 doses of varicella vaccine given at least 28 days apart, history of varicella or herpes zoster based on a physician diagnosis; laboratory evidence if immunity; or laboratory confirmation of disease.

<table>
<thead>
<tr>
<th>Vaccination Dates:</th>
<th>Date of Birth:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. __________</td>
<td>Signature, Title, Agency: ____________________________</td>
</tr>
<tr>
<td>2. __________</td>
<td>Signature, Title, Agency: ____________________________</td>
</tr>
</tbody>
</table>

**Physician diagnosis:**
Date: __________  Results: ____________________________  
Signature, Title, Agency: ____________________________

**Laboratory evidence of immunity:**
Date: __________  Results: ____________________________  
Signature, Title, Agency: ____________________________

**Laboratory confirmation of disease:**
Date: __________  Results: ____________________________  
Signature, Title, Agency: ____________________________

### Measles, Mumps, Rubella (MMR):
Documentation of either 2 doses of Measles and Mumps vaccines separated by 28 days or more, and at least one dose of live rubella vaccine, or laboratory evidence of measles, mumps and rubella immunity.

<table>
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<td>2. __________</td>
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</tr>
</tbody>
</table>

**Laboratory evidence of immunity:**
Date: __________  Results: ____________________________  
Signature, Title, Agency: ____________________________

### Tetanus-Diphtheria-Pertussis (Tdap):
Must have a 1-time dose of Tdap. Must have a Td booster every 10 years.

| Tdap Date: | Signature, Title, Agency: ____________________________ |
| Td Booster Date (if applicable): | Signature, Title, Agency: ____________________________ |

### Hepatitis B Vaccine:
Series of 3 vaccines completed at 0-, 1-, and 6-month and post-vaccination titer at 6-8 weeks after series completion.

**Minimum entry requirement:**
Series initiated. Must complete series and titer prior to entering second year.

| Date: | Signature, Title, Agency: ____________________________ |
| Date: | Signature, Title, Agency: ____________________________ |
| Date: | Signature, Title, Agency: ____________________________ |

**AND**

**Post Vaccination Titer:**
Date: __________  Results: ____________________________  
Signature, Title, Agency: ____________________________

**If titer is negative (anti-HBs <10mU/mL), please provide proof of an additional dose of HepB vaccine, followed by anti-HBs testing 1-2 months later.**

| Date: | Signature, Title, Agency: ____________________________ |

### Influenza:
1 dose of influenza vaccine annually.

**FIRST YEAR OF THE PROGRAM:**
Date: __________  Signature, Title, Agency: ____________________________

**SECOND YEAR OF THE PROGRAM:**
Date: __________  Signature, Title, Agency: ____________________________

***When available for the current academic year and PRIOR to the start of Fall clinical.***

**Please be sure each section is signed and dated by your healthcare provider.**