



Agenda

Regular Meeting
Board of Trustees, District No. 20
Walla Walla Community College
Wednesday, February 21, 2018 – 1:00 p.m.

All Times are Estimates

1:00 p.m.	Call to Order		
	Approval of Agenda <i>Mr. Don McQuary, Vice Chair</i>	Action	
1:02 p.m.	Consent Agenda <i>Mr. McQuary</i>	Action	
	<ul style="list-style-type: none">• January 17, 2018 Board Meeting Minutes• Personnel Update• Interim Winter Quarter Enrollment Report• December 2017 Financial Report		Tab 1 Tab 2 Tab 3 Tab 4
1:05 p.m.	Introductions <u>Melissa Andrewjeski</u> <ul style="list-style-type: none">• Douglas LeClair, Automotive Repair Technology Instructor <u>Jerry Anhorn</u> <ul style="list-style-type: none">• Jay Entrikin, Interim Culinary Arts Director <u>Derek Brandes</u> <ul style="list-style-type: none">• Dr. Chad Hickox, Vice President of Instruction <u>Debra Erikson</u> <ul style="list-style-type: none">• Michele Paul, Instruction & Classroom Support Tech 1 <u>Robin Sisson</u> <ul style="list-style-type: none">• Michele Hansell, Fiscal Technician 3	Discuss	Tab 5
1:15 p.m.	Employee Recognition: Bobbi Hazeltine, Jeff Reinland	Discuss	
1:20 p.m.	Standing Oral Reports <ul style="list-style-type: none">• Student Government – Clarkston Campus <i>Dr. Jose da Silva</i><ul style="list-style-type: none">○ Clarkston Campus Associated Student Body Activity Report	Discuss	
1:25 p.m.	President's Report <i>Dr. Derek Brandes</i> <ul style="list-style-type: none">• Legislative Update• WACTC Update• ASB Constitution and By Laws	Discuss	

1:40 p.m.	SBCTC 2019-21 College Survey of Budget Priorities <i>Dr. Brandes, Mrs. Davina Fogg</i>	Discuss	Tab 6
1:55 p.m.	Leadership Priorities: <ol style="list-style-type: none"> 1. Mission-Driven <ol style="list-style-type: none"> a. Student Success b. Strong Communities c. Resource Stewardship 2. Strengthen Institutional Preparedness for and Increase Student Diversity and Access 3. Strengthen Student Enrollment – Retention and Outcomes 4. Strengthen and Expand Programs, Academic/Business Partnerships, Financial Resources, and Alternative Revenue Resources <ol style="list-style-type: none"> a. BAS Degrees Update <i>Mr. Jerry Anhorn, Ms. Cindy Walker</i> 5. Develop Clarkston Campus Facilities Master Plan 6. Nurture, Expand, and Leverage WWCC's Presence in Surrounding Communities <ol style="list-style-type: none"> a. WWCC's First 50 Years in Print <i>Mr. Doug Bayne, Ms. Abra Bennett</i> 7. Improve Risk Management <ol style="list-style-type: none"> a. Developing a Culture of Reporting <i>Dr. Brandes</i> 	Discuss	
2:30 p.m.	Board Development <ul style="list-style-type: none"> • State Allocation Model <i>Dr. Brandes</i> 		
2:40 p.m.	Board Reports / Remarks <ul style="list-style-type: none"> • ACT Winter Conference Report 	Discuss Discuss	
2:50 p.m.	New and Unscheduled Business	Discuss	
2:55 p.m.	Public Comment <i>Persons wishing to express their views on any matter must sign up in advance and are limited to three minutes.</i>		
3:10 p.m.	Adjourn		

**Board of Trustees Meeting Minutes
Community College District No. 20
Walla Walla Community College**

January 17, 2018

The Board of Trustees of Community College District No. 20 met in regular session on January 17, 2018, in the Board Room of Walla Walla Community College. Mrs. Darcey Fugman-Small called the meeting to order at 11:00 a.m.

Trustees present: Mrs. Darcey Fugman-Small
Mr. Tim Burt
Mr. Sergio Hernandez
Mr. Bill Warren

Administrators present: Dr. Derek Brandes, President
Mr. Doug Bayne, Vice President, Advancement
Dr. Jose da Silva, Vice President, Student Affairs
Mrs. Davina Fogg, Vice President, Administrative Services
Mrs. Sherry Hartford, Vice President, Human Resources
Ms. Kathleen Adamski, Dean, Health Science Education
Ms. Melissa Andrewjeski, Dean, Corrections Education, CRCC
Mr. Jerry Anhorn, Dean, Workforce Education
Mr. Brent Caulk, Dean, Corrections Education, WSP
Ms. Lisa Chamberlin, Director, eLearning
Ms. Jessica Cook, Executive Director, WWCC Foundation
Mr. Shane Loper, Executive Director, Facilities and Capital Projects
Dr. Richard Middleton-Kaplan, Dean, Arts & Sciences
Ms. Stacy Prest, Director, Library Services and eLearning
Ms. Darlene Snider, Dean, Transitional Studies and High School Programs
Also present: Dr. Nick Velluzzi, Executive Director, Institutional Effectiveness
Mr. Steven Foster, Assistant Attorney General
Mr. Bryan Ovens, Assistant Attorney General
Ms. Ashley Purdin, Testing and Student Services Program Specialist, WSP
Ms. Jerri Ramsey, Recording Secretary

Approval of Agenda.

Mr. Burt moved and Mr. Hernandez seconded to approve the agenda for the January 17, 2018 Board of Trustees meeting as presented. *Motion carried.*

Capital Projects Overview. Mrs. Fogg and Mr. Loper provided an overview of capital projects, including: 1) Approval to construct a Student Recreation Center on the Walla Walla Campus; 2) Approval of a Student Legacy Project on the Clarkston Campus; and 3) In the absence of a Legislature-approved Capital Budget, approval to use Local Funds on three prioritized projects.

1. Student Recreation Center on the Walla Walla Campus. The Walla Walla ASB funded a feasibility study for the design of what was identified as a 17,700 gross square foot Rec Center at a cost of between \$7 and \$9 million. The Walla Walla student body voted in June 2016 to incur a \$7.00 per credit fee up to ten credits to be used for the construction of a Rec Center, plus \$1.00 per credit for operations. The Walla Walla Campus Facility Master Plan approved in May 2017 included proposed siting options for a Center. The proposal before the Board is to approve a COP (Certificate of Participation) for the construction. The student fees generate approximately \$460,000 annually and as of June 30, 2017, had accumulated \$1.13 million. The additional \$1/credit generates approximately \$65,000 annually for operations. Annual debt service on a \$6.5 million COP is \$457,000. In order for this project to be included in the 2019-21 biennium budget request, it must be approved by the Board of Trustees and then sent to the State Board to be included in their system request to the legislature.

2. Student Legacy Project on the Clarkston Campus. Dr. da Silva reported the Clarkston Campus students indicated their priority for a Legacy Project was a student activity center. A Clarkston Campus student-voted fee generates about \$100,000 annually for a project plus an additional \$14,300 annually for operations. This proposed project will be included in meetings with stakeholders on the Clarkston Campus Facility Master Plan.

3. Approval to use Local Funds. Mr. Loper explained the three "buckets" of State capital funds received by the College and the historic amounts for each. Further, Mr. Loper noted the College had requested 14 projects at a cost of approximately \$3 million but was approved for seven projects and \$1.4 million. However, no funds have been received as the State Legislature failed to approve a Capital Budget. Due to the limited time to complete projects once a Capital Budget is approved, College staff prioritized the top three projects, as follows: 1 – Remove and replace the Roof Top Units (HVAC) and roofing on one section of the Administration Building – approximate cost \$260,000; 2 – Replace the heat pumps (HVAC) on the Main Building on the Clarkston Campus – approximate cost \$80,000; and 3 – Replace the Enology & Viticulture Center chiller – approximate cost \$340,000; for a total cost of \$680,000. Mr. Loper explained these projects are considered an immediate need for the College.

Mrs. Fogg also reviewed the closeout of the Clarkston Workforce and Business Development Center project and highlighted three potential projects for the 2019-21 Minor Program Project, noting the final projects must be submitted April 2018.

Introductions. The following new employees and employees in new positions were introduced to the Board:

- Andrew Wade, Program Coordinator, Clarkston Campus
- Robin Leventhal, Culinary Arts Instructor
- Lindsey Williams, Interim Director of the Agriculture Center of Excellence
- Dale Chapman, Digital Design Instructor, WSP
- Cynthia Ford, Counselor

- Candace Whitaker, Early Achiever's Coach, Child Care Aware of Eastern Washington
- Jodi Worden, Director of Continuing Education and Campus Events

Consent Agenda.

Mr. Burt moved and Mr. Hernandez seconded that the consent agenda items be approved or accepted, as appropriate:

1) December 20, 2017 Board Meeting Minutes; 2) Personnel Update; 3) Final Fall Quarter Enrollment Report; and 4) Interim Winter Quarter Enrollment Report. *Motion carried.*

Standing Oral Reports

- **Student Government | Walla Walla Campus**

- **Walla Walla Campus Associated Student Body Activity Report.** Mr. Rick Aguilar, Walla Walla Campus ASB President, reported the ASB Constitution and By Laws were under review; ASB was working with the Washington State Penitentiary on a book drive; were also working with the Coyote Ridge Corrections Center Student Voice, a counterpart to ASB, on potential speakers; and had participated in both the Walla Walla and College Place Parades of Light.

- **Military Friendly Designation.** Dr. da Silva reported the College had been designated as a 2018 Military Friendly Institution by the national Victory Media and Military Friendly Association after completing a comprehensive application. The designation means the College met and exceeded the standard of "an organization's commitment, effort, and success in creating sustainable and meaningful benefit for the military community."

- **WWCC Foundation Activity Report.** Mrs. Cook reported the WWCC Foundation had secured nearly \$1 in million gifts and grants, with total revenue for the year at just over \$2 million. Additionally, the Board of Governors had increased the Foundation's commitment to support the College; provided seed money for the new Advancement Unit; and was working with consultants to complete a student housing feasibility study. Mrs. Cook also reported the Foundation had provided nearly \$900,000 in direct support for students via scholarships and emergency assistance.

- **Student Recreation Center Project (Walla Walla) Approval.** Mrs. Fogg briefly reviewed the information from the morning Study Session on a Student Recreation Center Project for the Walla Walla Campus.

Mr. Burt moved and Mr. Warren seconded to approve the construction of a Student Recreation Center on the Walla Walla Campus, including approval to secure up to \$7 million in debt for construction costs. *Motion carried.*

President's Report. Dr. Brandes reported on current legislation, including a faculty compensation bill, the Capital Budget, the Governor's proposed carbon tax bill, and a bill to expand net metering, which, if passed, would allow the College to connect all of its solar power to meters.

Dr. Brandes reported on current efforts designed to move the College to a more participatory style of governance whereby students, faculty, and staff will have more voice, and that meetings were to be held with all the campus communities.

Leadership Priorities

1. Mission-Driven

a. Student Success

b. Strong Communities

c. Resource Stewardship

- i. Approval of Capital Projects Plan.** Mrs. Fogg reviewed the earlier information relative to the use of Local Funds to proceed with prioritized capital projects.

Mr. Burt moved and Mr. Hernandez seconded, due to the delay by the Washington State Legislature to approve a State Capital Budget, that the Board approve the use of Local Funds to proceed with the three capital projects detailed in Tab #8, at a cost for each project up to the amount shown on the same Tab #8, i.e., Project #1 Roof Top Units and Roofing, at a cost up to \$260,000; Project #2 Clarkston Heat Pumps at a cost up to \$80,000; and Project #3, Chiller for Enology & Viticulture Building at a cost up to \$340,000. *Motion carried.*

2. Strengthen Institutional Preparedness for and Increase Student Diversity and Access

3. Strengthen Student Enrollment – Retention and Outcomes

a. Enrollment Projections. Tabled for a future Board meeting.

b. Non-Resident Fee Review. Mrs. Fogg presented information on the Non-Resident Fee, noting the fee currently generates approximately \$463,000, and reviewed three potential options, i.e. 1) Leave the \$300 fee as is; 2) Waive the fee for Oregon border county residents only as allowed under State law; or 3) Eliminate the fee. It was agreed to have staff do additional research for review at a future Board meeting.

4. Strengthen and Expand Programs, Academic/Business Partnerships, Financial Resources, and Alternative Revenue Resources

a. Update on BAS Degree Programs. Mr. Anhorn and Ms. Walker reported the Northwest Commission on Colleges and Universities had approved the College's application for a substantive change thereby granting authority for the College to offer a Bachelor of Applied Science degree in Sustainable Agriculture Systems beginning Fall Quarter 2018.

5. Develop Clarkston Facilities Master Plan

a. **Student Legacy Project (Clarkston) Approval.** Mrs. Fogg briefly reviewed the information discussed during the earlier Study Session, noting the process of developing the Clarkston Campus Facility Master Plan will engage all stakeholders and provide more information than is currently available. By consensus, the Board agreed the Student Legacy Project for the Clarkston Campus was dependent on the yet-to-be-completed Clarkston Campus Facility Master Plan and therefore no action would be taken.

6. Nurture, Expand, and Leverage WWCC's Presence in Surrounding Communities

7. Improve Risk Management

Board Reports / Remarks. None

New and Unscheduled Business. None

Public Comment. None.

Adjourn. The meeting adjourned at 2:10 p.m.

Derek R. Brandes, President

ATTEST:

Mrs. Darcey Fugman-Small, Chair
Board of Trustees

WALLA WALLA COMMUNITY COLLEGE

MEMORANDUM

DATE: February 12, 2018
TO: Board of Trustees
FROM: Sherry Hartford, Vice President of Human Resources
SUBJECT: Personnel Update

Retirements/Resignations/Separations, January 2018

Charlo, Jenny – Program Supervisor, Health Science Division – Clarkston
Epa, Augusto – Payroll & Benefits Specialist
Hardman, Justin – Automotive Mechanic Technology – CRCC
Mayberry, Patty – Fiscal Analyst 1

Current Recruitments

Criminal Justice Instructor, Walla Walla
Microbiology Instructor, Walla Walla
Payroll & Benefits Specialist, Walla Walla
Physical Sciences Instructor, Walla Walla
Recruitment & Outreach Specialist, Water & Environmental Center, Walla Walla

Other News

We are in the process of implementing mandatory direct deposit of wages for all college employees.



Walla Walla Community College

500 Tausick Way
Walla Walla, WA 99362-9267
(509) 522-2500
FAX (509) 527-4800

DATE: February 15, 2018

TO: Board of Trustees

FROM: Dr. Nick Velluzzi

RE: Interim Enrollment Report, Winter Quarter 2018

Attached is the Interim Enrollment Report for Winter Quarter, 2018. The report presents enrollment by funding source: state, contract, and self-support. State and contract enrollment is reported by FTE and unduplicated headcount.

- State-supported enrollment is reporting 2,515.9 FTEs, which is down –121.4 FTEs (-4.6%) from the **close** of Winter Quarter 2017 (2,637.2 FTEs). Unduplicated headcount is 3,348, down 738 from the **close** of last winter (4,086).
- Contract enrollment is reporting 1,116.3 FTEs, which is down -102 FTEs (-8.4%) from the **close** of last Winter Quarter. Department of Corrections is reporting 1,054.2 FTEs, down -492.2 FTEs (-28.9%) from the **close** of last winter (1483.4 FTEs).
- Self-support enrollment is reporting 23.1 FTEs, which is up 3.8 FTEs (19.7%) from the **close** of Winter Quarter 2017.
- Running Start is reporting 197.3 FTEs, up 63.5 FTEs or 47.5% from the **close** of last Winter Quarter. AEP is reporting 97.5 FTEs, up 8.7 FTEs or 9.7% from the **close** of last Winter Quarter.

Interim Winter Enrollment Board Report

February 15, 2018

State Supported FTE Enrollment 2017-18

Administrative Unit	Summer Quarter				Fall Quarter				Winter Quarter				Spring Quarter				Annualized - YTD			
	16-17 Final	17-18 To Date	Nom Change	% Change	16-17 Final	17-18 To Date	Nom Change	% Change	16-17 To Date	17-18 To Date	Nom Change	% Change	16-17 To Date	17-18 To Date	Nom Change	% Change	16-17 Final	17-18	Nom Change	% Change
C Prof. Tech	46.5	60.9	14.4	31.0%	242.5	200.07	-42.4	-17.5%	223.3	236.59	13.29	6.0%	230.96				247.7			
D Transitional	64.5	120.0	55.5	86.1%	317.1	332.53	15.4	4.9%	364.6	348.92	-15.7	-4.3%	299.72				348.6			
H Extended Learning	197.2	215.1	17.9	9.1%	293.0	286.34	-6.7	-2.3%	318.2	250.44	-67.76	-21.3%	295.32				367.9			
J Clarkston	52.6	66.5	13.8	26.3%	246.3	238.5	-7.7	-3.1%	228.4	206.5	-22.0	-9.6%	214.8				247.4			
K Academic Transfer	95.4	84.7	-10.7	-11.2%	776.9	725.5	-51.4	-6.6%	739.3	691.1	-48.2	-6.5%	661.0				757.5			
M Nursing/Allied Health	85.1	98.5	13.5	15.8%	265.7	278.0	12.4	4.7%	250.1	254.1	4.0	1.6%	281.6				294.2			
P Business/Entre	89.2	91.2	2.1	2.3%	330.7	287.5	-43.2	-13.1%	300.9	322.6	21.7	7.2%	305.6				342.1			
R Ag/Water/Energy	68.8	55.7	-13.1	-19.0%	218.8	212.5	-6.3	-2.9%	212.4	205.6	-6.8	-3.2%	181.2				227.0			
Total	699.1	792.6	93.5	13.4%	2690.9	2561.01	-129.9	-4.8%	2637.2	2515.85	-121.4	-4.6%	2472.87				2833.4			

Contract FTE Enrollment 2017-18

	Summer Quarter				Fall Quarter				Winter Quarter				Spring Quarter				Annualized - YTD			
	16-17 Final	17-18 To Date	Nom Change	% Change	16-17 Final	17-18 To Date	Nom Change	% Change	16-17	17-18 To Date	Nom Change	% Change	16-17 Final	17-18 To Date	Nom Change	% Change	16-17 Final	16-17	Nom Change	% Change
Total DOC	1050.85	1054.4	3.5	0%	1225.1	1056.5	-168.6	-13.8%	1483.39	1054.2	-429.2	-28.9%	1408.43				1722.6			
Other Contract	0.5	21.87	21.4	4274%	65.7	101.0	35.2	53.6%	84.0	62.2	-21.8	-26.0%	25.3				58.5			
Total Contract	1050.9	1076.2	25.3	2%	1290.8	1157.4	-133.4	-10.3%	1218.3	1116.3	-102.0	-8.4%	1223.2				1594.4			

Self-Support/Community Service FTE Enrollment 2017-18

	Summer Quarter				Fall Quarter				Winter Quarter				Spring Quarter				Annualized - YTD			
	16-17 Final	17-18 To Date	Nom Change	% Change	16-17 Final	17-18 To Date	Nom Change	% Change	16-17 Final	17-18 To Date	Nom Change	% Change	16-17 Final	17-18 To Date	Nom Change	% Change	16-17 Final	16-17	Nom Change	% Change
Total Self-Support	43.7	29.4	-14.3	-32.7%	29.07	32.5	3.4	11.8%	19.3	23.1	3.8	19.7%	17.2				36.4267			

Unduplicated Headcount 2017-18

State Support	2010	1806	-204	-10.1%	3789	3809	20	0.5%	4086	3348	-738	-18.1%	3990				4625			
Contract	1495	1532	37	2.5%	1661	1436	-225	-13.5%	1722	1344	-378	-22.0%	1650				2176			
Undup Headcount	3509	3338	-171	-4.9%	5450	5245	-205	-3.8%	5808	4692	-1116	-19.2%	5664				6810			

Running Start and AEP FTE Enrollment 2017-18

	16-17 Final	17-18 To Date	Nom Change	% Change	16-17 Final	17-18 To Date	Nom Change	% Change	16-17 Final	17-18 To Date	Nom Change	% Change	16-17 Final	17-18 To Date	Nom Change	% Change	16-17 Final	16-17	Nom Change	% Change
RS "billable" FTEs"					136.2	200.0	63.8	46.8%	133.8	197.3	63.5	47.5%	127.2				134.9			
AEP "billable" FTEs					97.5	98.9	1.4	1.5%	88.8	97.5	8.7	9.7%	85.5				90.6			

WALLA WALLA COMMUNITY COLLEGE - December 2017

2017-2018 Approved Budget	November Adjusted Budget	December Adjusted Budget	Difference	Revenue to Date	% of Annual Budget	Prior Year Activity to Date	% of Prior Budget
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REVENUE:

State Funds:								
Base Allocation	\$14,339,015	\$14,956,795	\$14,956,795	\$0	\$6,753,800	45.16%	\$6,511,039	44.40%
Opportunity Grant	461,412	461,412	461,412	0	236,243	51.20%	255,121	55.29%
Worker Retraining	2,073,823	2,007,198	2,007,198	0	774,762	38.60%	901,300	41.41%
Total State:	\$16,874,250	\$17,425,405	\$17,425,405	\$0	\$7,764,805	44.56%	\$7,667,460	44.32%
Local Funds:								
General:								
Operating Fees	\$8,103,963	\$8,253,963	\$8,253,963	\$0	\$4,585,647	55.56%	\$4,878,605	60.34%
General Local	1,675,400	1,675,400	1,675,400	0	958,758	57.23%	948,727	62.05%
Alternative Education Program	510,000	510,000	510,000	0	0	0.00%	0	0.00%
Running Start	1,003,400	1,003,400	1,003,400	0	135,867	13.54%	16,106	2.05%
Foundation Support	200,000	330,000	330,000	0	165,000	50.00%	100,000	50.00%
Corrections Ed.-Indirect	644,897	655,904	655,904	0	260,314	39.69%	282,672	42.24%
Carry-Forward & Use of Reserves	760,784	760,784	760,784	0	380,392	50.00%	246,788	50.00%
Total General:	\$12,898,444	\$13,189,451	\$13,189,451	\$0	\$6,485,978	49.18%	\$6,472,898	52.66%
Self-Support:								
Community Service	75,000	75,000	75,000	0	65,476	87.30%	110,548	147.40%
Ancillary Programs	300,000	300,000	300,000	0	109,230	36.41%	153,518	51.17%
Total Self Support:	\$375,000	\$375,000	\$375,000	\$0	\$174,706	46.59%	\$264,066	70.42%
Total Local Funds	\$13,273,444	\$13,564,451	\$13,564,451	\$0	\$6,660,684	49.10%	\$6,736,964	53.19%
TOTAL REVENUE	\$30,147,694	\$30,989,856	\$30,989,856	\$0	\$14,425,489	46.55%	\$14,404,424	48.07%

2017-2018 Approved Budget	November Adjusted Budget	December Adjusted Budget	Difference	Expenditures to Date	Encumbrances to Date	Total Activity to Date	% of Annual Budget	Prior Year Activity to Date	% of Prior Budget
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EXPENDITURES:

By Object										
Salaries and Wages	\$18,293,162	\$18,711,157	\$18,738,222	\$27,065	\$8,305,249	\$0	\$8,305,249	44.32%	\$7,921,212	43.40%
Benefits	6,168,647	6,356,535	6,351,956	(4,579)	3,050,930	0	3,050,930	48.03%	2,926,862	47.67%
Rents	173,128	173,128	173,128	0	81,517	87,217	168,734	97.46%	165,984	92.61%
Utilities	895,130	895,130	895,130	0	377,188	0	377,188	42.14%	343,762	41.15%
Goods and Services	2,646,307	2,895,435	2,863,863	(31,572)	1,305,766	598,060	1,903,826	66.48%	1,949,187	74.73%
Travel	272,810	274,279	282,160	7,881	209,653	900	210,553	74.62%	182,476	74.90%
Equipment	328,553	344,657	345,902	1,245	89,835	9,443	99,278	28.70%	251,066	60.93%
Subsidies/Transfers/Debt Service	1,369,957	1,339,535	1,339,495	(40)	534,324	0	534,324	39.89%	625,426	48.26%
Total by Object	\$30,147,694	\$30,989,856	\$30,989,856	\$0	\$13,954,462	\$695,620	\$14,650,082	47.27%	\$14,365,975	47.94%
By Program										
Instruction	\$12,670,352	\$12,853,582	\$12,865,928	12,346	\$5,436,297	\$76,980	\$5,513,277	42.85%	\$5,623,912	44.16%
Community Service	75,000	75,000	75,000	0	72,689	0	72,689	96.92%	58,292	77.72%
Instructional Computing	419,017	412,147	419,494	7,347	191,259	26,782	218,041	51.98%	217,416	49.64%
Ancillary Programs	300,000	300,000	300,000	0	97,514	3,572	101,086	33.70%	180,144	60.05%
Academic Administration	2,939,582	3,075,831	3,107,336	31,505	1,571,219	1,681	1,572,900	50.62%	1,531,226	49.52%
Library Services	633,862	650,394	655,083	4,689	323,355	1,866	325,221	49.65%	314,111	49.75%
Student Services	3,920,195	3,918,207	3,938,432	20,225	1,762,225	0	1,762,225	44.74%	2,018,306	50.23%
Institutional Support	5,806,045	6,294,009	6,216,325	(77,684)	2,836,869	360,452	3,197,321	51.43%	2,677,355	48.34%
Facility Services	3,383,641	3,410,686	3,412,258	1,572	1,663,035	224,287	1,887,322	55.31%	1,745,213	55.63%
Total by Program	\$30,147,694	\$30,989,856	\$30,989,856	\$0	\$13,954,462	\$695,620	\$14,650,082	47.27%	\$14,365,975	47.94%



**Walla Walla Community College
Board of Trustees Meeting
February 21, 2018**

Introductions

Melissa Andrewjeski

Douglas LeClair, Automotive Repair Technology Instructor

Douglas LeClair has an Associate of Applied Science in Automotive Service Technology from Portland Community College. He is a Certified Automotive Technician and a Certified Technology Expert. He has 22 years of automotive repair service and has managed a service department for the past 9 years. He has experience with training others, as a technician he trained apprentices, and he was also a softball coach for the Richland School District.

Jerry Anhorn

Jay Entrikin, Interim Culinary Arts Director

Experiencing European cuisine in France and Italy, Chef Entrikin continued as an honors graduate of the Western Culinary Institute in 1994, immersed himself in the fusion cuisine in Seattle restaurants and authentic, regional pasta in Portland. Jay started at WWCC in 2004 as a Culinary Arts Instructor and was foundational in establishing the Culinary Program; implementing a contemporary curriculum and teaching his students not only the cooking fundamentals but the attitudes and behaviors associated with the profession.

Derek Brandes

Dr. Chad Hickox, Vice President of Instruction

Chad has most recently served as the Chief Academic Officer and Accreditation Liaison Officer at Helena (MT) College and before that, served first as the Dean for Academic Programs and then as the Executive Director for Institutional Effectiveness at South Seattle College. Chad earned his Bachelors in Honors Liberal Arts at College of Idaho and his Ph.D. in Philosophy at the State University of New York at Buffalo.

Debra Erikson

Michele Paul, Instruction & Classroom Support Tech 1

Michele has lifelong roots to the Walla Walla Valley and is a graduate of Walla Walla Community College's Cosmetology program. She has been supporting Walla Walla Community College's Cosmetology department as a part-time hourly program assistant for the past six months. She brings over 25 years of business experience including three years as a licensed cosmetologist working in an area salon as well as operating her own cosmetology business.

Robin Sisson

Michele Hansell, Fiscal Technician 3

Michelle recently relocated to Walla Walla from Port Orchard. She has experience in a variety of fields including various accounting positions, para-educator, and activities coordinator. Her adaptability and willingness to dive in have made her a great fit for the Travel Accountant position.

SBCTC Survey of College Budget Priorities

February 2018

Thank you for your input. Your contributions will be valuable as the Washington Association of Community and Technical Colleges and the State Board begin developing the 2019-21 budget requests to the Legislature.

Please return this survey to Cherie Berthon, SBCTC Operating Budget Director, at cberthon@sbctc.edu by February 28, 2018.

Section 1

Below are several potential strategic investments (budget requests) based on the State Board's goals and recent biennial budget proposals. Please respond to each part of the questions below.

1. Promote student achievement and success by implementing the **Guided Pathways Initiative** across the system.

- a. Our college supports this initiative as a budget request (circle one).

Agree

Disagree

1

2

3

4

5

6

7

- b. Please explain:

- c. How would you use new funding in this area?



2. Build on the system's strengths by **improving faculty salaries and the full-time to part-time faculty mix.**

- a. Our college supports this initiative as a budget request (circle one).

Agree

Disagree

1 2 3 4 5 6 7

- b. Please explain:

- c. How would you use new funding in this area?

3. Build on the system's strengths by **improving employee compensation.**

- a. Our college supports this initiative as a budget request (circle one).

Agree

Disagree

1 2 3 4 5 6 7

- b. Please explain:

- c. How would you use new funding in this area?

4. Increase the number of people in **Basic Education for Adults and I-BEST** (programs that combine basic skills, English language, academics, and job skills training) and those students' transition to college-level courses.

- a. Our college supports this initiative as a budget request (circle one).

Agree

Disagree

1 2 3 4 5 6 7

- b. Please explain:

- c. How would you use new funding in this area?



5. Expand **workforce education** programs to meet skills gaps and to increase awards in high-demand professional-technical programs.

a. Our college supports this initiative as a budget request (circle one).

Agree

Disagree

1

2

3

4

5

6

7

b. Please explain:

c. How would you use new funding in this area?

6. Increase flexible funding for **financial aid** so that colleges can help students address barriers to attending college (e.g. childcare, car repairs, groceries)

a. Our college supports this initiative as a budget request (circle one).

Agree

Disagree

1

2

3

4

5

6

7

b. Please explain:

c. How would you use new funding in this area?

7. Are there other system-wide needs or priorities that should have been included here? Please explain: