



## **Agenda**

Regular Meeting

Board of Trustees, District No. 20

Walla Walla Community College

500 Tausick Way; Walla Walla, WA

Wednesday, December 16, 2015 – **9:00 a.m.**

<b>9:00 a.m.</b>	<b>Call to Order</b>		
	<b>Approval of Minutes</b>	<b>Action</b>	
	<b>Approval of Agenda</b>	<b>Action</b>	
	<i>Mr. Miguel Sanchez, Chair</i>		
<b>9:05 a.m.</b>	<b>Enrollment Reports</b>	<b>Discuss</b>	
	<i>Dr. Nick Velluzzi</i>		
	➤ <b>Interim Fall Quarter</b>	<b>Discuss</b>	<b>Tab 1</b>
	➤ <b>Preliminary Winter Quarter</b>	<b>Discuss</b>	<b>Tab 2</b>
<b>9:20 a.m.</b>	<b>November Budget Status Report</b>	<b>Discuss</b>	<b>Tab 3</b>
	<i>Mrs. Davina Fogg</i>		
<b>9:35 a.m.</b>	<b>November Capital Budget Report</b>	<b>Discuss</b>	<b>Tab 4</b>
<b>9:50 a.m.</b>	<b>WWCC Foundation Activities Report</b>	<b>Discuss</b>	
	<i>Mr. Doug Bayne</i>		
<b>10:00 a.m.</b>	<b>Recess to Executive Session to Review Performance of Probationary Faculty Relative to Tenure Status</b>		
<b>10:20 a.m.</b>	<b>Personnel</b>		
	➤ <b>Tenure Recommendations</b>	<b>Action</b>	<b>Tab 5</b>
	<i>Dr. Steven VanAusdle</i>		
	➤ <b>Continued Full-Time Probationary Employment Recommendations</b>	<b>Action</b>	
	<i>Dr. VanAusdle</i>		
	➤ <b>Personnel Update</b>	<b>Discuss</b>	
	<i>Mrs. Hartford</i>		

<b>10:35 a.m.</b>	<b>Update on Presidential Search</b>		
	<i>Mrs. Hartford</i>		
	➤ <b>Adopt Presidential Search Guiding Principles</b>	<b>Action</b>	<b>Tab 6</b>
	➤ <b>For Information Only: Draft RFP for Search Consultant</b>	<b>Discuss</b>	
	➤ <b>Composition and Formation of Presidential Search Advisory Committee</b>	<b>Discuss</b>	
	➤ <b>Appointment of Trustees as Chair and Vice Chair of Presidential Search Advisory Committee</b>	<b>Action</b>	
<b>11:00 a.m.</b>	<b>New and Unscheduled Business</b>	<b>Discuss</b>	
	<b>Adjournment</b>		

**Board of Trustees Meeting Minutes  
Community College District No. 20  
Walla Walla Community College**

November 18, 2015

The Board of Trustees of Community College District No. 20 met in regular session on November 18, 2015, in the Board Room of Walla Walla Community College. Mr. Sanchez called the meeting to order at 9:30 a.m.

**Trustees present:** Mr. Miguel Sanchez  
Mrs. Fugman-Small  
Mrs. Kris Klaveano  
Mr. Don McQuary  
Dr. Roland Schirman

**Administrators present:** Dr. Steven VanAusdle, President  
Mrs. Davina Fogg, Vice President, Financial & Administrative Services  
Dr. Marleen Ramsey, Vice President, Instruction  
Mr. Jerry Anhorn, Dean, Ag Science, Energy & Water Management  
Dr. Janet Danley, Director, Clarkston Campus  
Mrs. Jessica Gilmore, Dean, Business, Entrepreneurial Programs & Extended Learning  
Mrs. Sherry Hartford, Director, Human Resources  
Mr. Shane Loper, Director, Facility Services and Capital Projects  
Dr. Richard Middleton-Kaplan, Dean, Arts & Sciences  
Mrs. Stacy Prest, Director, Library Services  
Mr. Angel Reyna, Dean, Workforce Education  
Mrs. Melissa Thiessen, Director, Marketing, Media, and Graphics  
Dr. Nick Velluzzi, Director, Planning, Research and Assessment  
Ms. Kristy Wellington-Baker, Director, Student Development Center

**Also present:** Ms. Lisa Chamberlin, Coordinator, eLearning/Evening College  
Ms. Jessica Cook, Development Specialist, Foundation  
Ms. Caitlin Fleming, Assistant Attorney General  
Mr. Bryan Ovens, Assistant Attorney General  
Ms. Jerri Ramsey, Recording Secretary

## **Approval of Minutes.**

Dr. Schirman moved and Mr. McQuary seconded to approve the minutes of the October 21, 2015 Board of Trustees meeting as presented. *Motion carried.*

## **Approval of Agenda.**

Mrs. Fugman-Small moved and Mrs. Klaveano seconded to approve the agenda for the November 18, 2015 Board of Trustees meeting as presented. *Motion carried.*

**Interim Fall Quarter Enrollment Report.** Dr. Velluzzi reviewed the Interim Fall Quarter Enrollment Report, noting that, compared to the same period the previous year: State-funded net enrollment was down 1.5% at 2,861+ FTE, total Corrections enrollment was down 4.7% at 1,158 FTE, total enrollment all funding sources down 1%, and headcount was down 225 at 5,532.

**October Budget Status Report.** Mrs. Fogg reviewed the October Budget Status Report, noting a \$5,186 reduction to the Revenue Budget, comprised of receiving less than budgeted for Basic Skills Enhancement, two additional Bates' FTE, and a reduction to Corrections Ed Indirect. There were no major changes to the Expenditures Budget. Total Actual Revenues were at 30.71% vs. 30.66% the previous year and Total Actual Expenditures were at 32.94% vs. 31.14% the previous year. In Grants and Contracts, Mrs. Fogg reported two new Perkins Grants – one to Washington State Penitentiary and one to Coyote Ridge, totaling \$36,358. Total Grants and Contracts \$12,235,793. Mrs. Fogg provided an updated 2015-16 Operating Budget Reconciliation and reviewed the changes that had occurred since the August Retreat meeting.

**October Capital Budget Report.** Mrs. Fogg reviewed the October Capital Budget Report, noting a meeting would be held that day to discuss how the funds will be spent and ensure they are expended. Mr. Loper reviewed the work in progress on installing security devices on all self-closing doors on both campuses.

## **Student Services Report.**

**Associated Student Body Activity Reports.** Ross Lake, Walla Walla ASB President, reported on the meeting ASB leadership held with President VanAusdle; the meeting the accreditation team held with students; the project of placing over 2,000 flags to honor Veterans as well as a ceremony in their honor; and a "Trunk or Treat" event in the parking lot that attracted over 1,000 members of the community to campus. Terra Selzler, Clarkston ASB President, reported on the placement of flags on their campus to honor Veterans as well as providing their Veterans with gift certificates to the Campus Café and also reported they would be distributing 13 Thanksgiving baskets to needy students.

**Capital Project Request Update.** Mrs. Fogg provided an update on the Project Request Report (PRR) for a proposed STEM-based building for the Walla Walla campus. The PRR is due to the State Board by January 4 and Schacht Aslani Architects are working with College staff on the report. A final decision will be made February 19 and Mrs. Fogg highlighted the State Board's scoring criteria and reviewed the proposed building layout and possible sites.

**WWCC Foundation Activities Report.** Ms. Jessica Cook provided the Foundation Activities Report, noting over \$400,000 had been received in gifts and grants; the internal campaign had started; the community-wide appeal would be launched in December; the Board of Governors would be meeting the next day and would include new members – Sandi Madsen, Pat Reay, Sergio Hernandez, and Sue Gillespie; and work was continuing on the Clarkston project.

**Report on Reaccreditation.** Dr. Ramsey reported at the end of its three-day visit to the campus, the reaccreditation evaluation team held an exit meeting and briefly touched on their findings, which included four commendations and three recommendations, with the final report expected in 30 days. Dr. VanAusdle noted one of the recommendations was to implement a systematic review of policies with the Board.

#### **Instruction Report.**

**Carpentry Program.** Angel Reyna provided an overview of the Carpentry Program and introduced Carpentry Instructor Armando Maldonado. Mr. Maldonado reported on the capacity of the program and reviewed the completed projects and those that are upcoming. Mr. Maldonado introduced two of the Carpentry students who provided their background information and explained what the Carpentry program meant to them.

**Achieving the Dream Update.** Mrs. Emigh reviewed the comments from Achieving the Dream on the report submitted by WWCC, noting the College had been highly commended for creating an equity plan and making it the focus of the coming year. Mrs. Emigh reported the two ATD coaches would be visiting both the Walla Walla and Clarkston campuses December 7 and 8.

#### **Personnel Report.**

**Appointments.** Mrs. Hartford provided the background information and qualifications for the appointments of: Jose DaSilva, Vice President of Student Services, and Darel Harwell, TRIO Advisor.

**Resignations/Retirements.** Mrs. Hartford announced the resignation of Angel Reyna, Dean of Workforce Education. Dr. VanAusdle congratulated Mr. Reyna on his recent appointment as Vice President of Instruction for Renton Technical College.

**Personnel Update.** Mrs. Hartford reported November was open enrollment month for employees to make changes to their benefits package; there had been two negotiations meetings with AHE; and a representative of the Federal Mediation and Conciliation Services

would be spending three days on campus to provide training and guidance on interest based bargaining.

**2016 WWCC Board of Trustees Meeting Schedule.**

Dr. Schirman moved and Mr. McQuary seconded to approve the 2016 WWCC Board of Trustees Meeting Schedule as presented. *Motion carried.*

**Update on Workforce and Business Development Center – NAC Architecture.** Tom Golden of NAC Architecture provided the most recent layouts, budget, and schedule information for the Workforce and Business Development Center project.

**New and Unscheduled Business.**

By consensus, the Board agreed to start the December 16, 2015 Board of Trustees meeting at 9:00 a.m.

Dr. VanAusdle presented the Board of Trustees with his formal letter of retirement, indicating his plan to retire in the summer of 2016, once a new president was in place, expressing his appreciation for all the support he had received in his 31 years as President, and indicating he was giving notice now so the presidential search process could begin.

Dr. Schirman moved and Mr. McQuary seconded, to accept, with reluctance, the resignation of Dr. Steven VanAusdle, with the understanding that the actual date of termination will be dependent upon the hiring of a new president. *Motion carried.*

**Adjournment.** The meeting adjourned at 12:15 p.m.

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Steven L. VanAusdle, President

ATTEST:

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Miguel Sanchez, Chair  
Board of Trustees



## Walla Walla Community College

500 Tausick Way  
Walla Walla, WA 99362-9267  
(509) 522-2500  
FAX (509) 527-4800

**Tab 1**

**Page 1**

DATE: December 10, 2015

TO: Board of Trustees

FROM: Dr. Nick Velluzzi

RE: Fall Quarter 2015 Interim Enrollment Report

Key elements of the Fall Quarter enrollment report include:

- Net enrollment in state-support classes is 2,900.3 FTE, down -24 FTE or -0.8% from this time last year. Unduplicated headcount is 3,965, down 127 from last year (4,092).
- In Walla Walla, daytime and evening enrollment is slightly up from this point last year. In the daytime, enrollment is currently 1,987.7 FTE. The FTE count is up 32.3, amounting to 1.7 % difference. Evening enrollment is 126.0 FTE, which is up 1.1 FTE or 0.9% from last year.
- In Clarkston, enrollment in the daytime and the evening is down. Daytime enrollment is 360.4 FTE, which is down -72.8 FTE or -16.8% from this time last year. Evening is 47.8 FTE, down -5.0 FTE or -9.5%.
- Distance Education is currently at 300.2 FTE, which is up 14.6 FTE or 5.1%.
- Corrections Education: WSP enrollment is 588.5 FTE, which is down -64.7 FTE or -9/9% from this point last year. Unduplicated headcount is 866, down from 931 last year. Coyote Ridge is reporting 590.2 FTE, which is down -9.5 FTE or -1.6% from this time last year. Unduplicated headcount at CRCC is 871, up 21 from last year (850). Total DOC enrollment amounts to 1,178.7 FTE, which is down -74.2 FTE or -5.9% from this point last year. Unduplicated headcount is 1,737, which is down 44 from last year (1,781).
- Running Start is enrollment is flat from this time last year. Unduplicated headcount is 187, a drop of 33.7 from last year (220.7). FTE is at 136.2, a difference of .4 FTE. AEP unduplicated headcount is 108, which is down 3 from this point last year. AEP is reporting 97.5 FTE, slightly up from last year by 8.7 FTE or 9.8%.
- Total enrollment is currently 4,165.4 FTE, down -54.0 FTE or -1.3% from this time last year. Unduplicated Headcount is 5,702, down 171 from this point last year (5,873).

Fall 2014 to Fall 2015

**Tab 1**  
**Page 2**

FTE ENROLLMENT				NET	Undupl. Headcount				GROSS
ADMIN UNIT	DESCRIPTION	12/9/2014	12/8/2015	DIFF	12/9/2014	12/8/2015	12/9/2014	12/8/2015	DIFF
AC	TRADES	206.7	227.8	21.1	2,733	2,697	207.6	230.2	22.6
AD	TRANSITIONAL	277.8	303.7	25.9			281.7	318.3	36.7
AH	EXTENDED LEARNING	20.6	19.9	-0.7			20.6	19.9	-0.7
AK	ARTS & SCIENCES	790.3	823.2	32.9			966.4	942.1	-24.2
AM	HEALTH SCIENCES	134.9	127.9	-7.1			134.9	127.9	-7.0
AP	BUSINESS, ENT., & HOSP.	317.2	284.3	-32.9			324.6	291.5	-33.1
AR	AG ENERGY & ENVIRONMENT	207.9	201.0	-6.9			209.1	201.7	-7.4
**A**	TOTAL - WW DAY	1,955.4	1,987.7	32.3			2,144.9	2,131.7	-13.2
BC	TRADES	21.3	19.6	-1.7			137	200	22.1
BD	TRANSITIONAL	13.7	13.1	-0.6	13.7	16.0			2.3
BH	EXTENDED LEARNING	64.5	64.1	-0.4	67.6	67.2			-0.4
BK	ARTS & SCIENCES	3.4	10.1	6.7	4.2	10.3			6.1
BM	HEALTH SCIENCES	19.8	1.4	-18.4	21.2	1.4			-19.8
BP	BUSINESS, ENT., & HOSP.	2.2	15.7	13.5	2.7	15.7			13.0
BR	AG ENERGY & ENVIRONMENT	0.0	2.0	2.0	0.0	2.0			2.0
**B**	TOTAL - WW EVE	124.9	126.0	1.1	131.5	132.2			0.7
DJ	ALL OTHER	314.0	248.6	-65.4	438	335			338.8
DM	HEALTH SCIENCES	119.2	108.7	-10.5			119.4	108.8	-10.6
DR	AG ENERGY & ENVIRONMENT	0.0	3.1	3.1			0.0	3.1	3.1
**D**	TOTAL - CLK DAY	433.2	360.4	-72.8	458.2	382.7	-75.6		
EJ	ALL OTHER	45.4	46.0	0.6	143	137	50.4	54.1	3.7
EM	HEALTH SCIENCES	7.5	1.9	-5.6			7.5	1.9	-5.6
**E**	TOTAL - CLK EVE	52.9	47.8	-5.0	57.9	56.0	-1.9		
WC	TRADES	0.0	0.0	0.0	326	290	0.0	0.0	0.0
WD	TRANSITIONAL	7.6	5.0	-2.6			7.6	5.0	-2.6
WH	EXTENDED LEARNING	231.3	208.5	-22.8			253.5	229.3	-24.2
WK	ARTS & SCIENCES	9.6	35.9	26.3			10.8	40.9	30.1
WM	HEALTH SCIENCES	15.7	18.8	3.2			15.8	19.8	4.0
WP	BUSINESS, ENT., & HOSP.	7.6	13.7	6.1			7.9	14.0	6.1
WR	AG ENERGY & ENVIRONMENT	13.8	18.3	4.5			13.8	18.5	4.7
**W**	TOTAL - DISTANCE ED	285.6	300.2	14.6			309.4	327.5	18.1
OTHER LOCATIONS		72.3	78.1	5.9			315	306	75.3
***TOTAL STATE SUPPORTED***		2,924.3	2,900.3	-24.0	4,092	3,965	3,177.3	3,108.1	-69.1
CE	OFFENDER CHANGE	13.5	14.0	0.5	931	866	13.5	14.0	0.5
CF	PROF-TECH	311.2	272.0	-39.2			311.6	273.4	-38.2
CG	BASIC SKILLS	278.5	265.0	-13.6			283.4	269.7	-13.7
CQ	ACADEMIC TRANSFER	49.9	37.5	-12.5			56.7	43.9	-12.8
*C*	TOTAL - WSP	653.2	588.5	-64.7	665.1	600.9	-64.2		
RE	OFFENDER CHANGE	16.6	25.1	8.5	850	871	16.6	25.1	8.5
RF	PROF-TECH	243.7	239.4	-4.3			243.7	239.4	-4.3
RG	BASIC SKILLS	283.3	272.3	-11.0			283.3	272.3	-11.0
RQ	ACADEMIC TRANSFER	56.1	53.4	-2.7			56.1	53.4	-2.7
*R*	TOTAL - CRCC	599.7	590.2	-9.5	599.7	590.2	-9.5		
TOTAL DOC		1,252.9	1,178.7	-74.2	1,781	1,737	1,264.8	1,191.1	-73.7
OTHER CONTRACT		6.8	53.1	46.3			6.8	61.6	54.8
***TOTAL CONTRACT FUNDED***		1,259.6	1,231.8	-27.9			1,271.7	1,252.7	-18.9
***TOTAL SELF SUPPORTED***		35.5	33.3	-2.2			35.5	33.4	-2.1
***TOTAL ALL FUNDS***		4,219.4	4,165.4	-54.0	5,873	5,702	4,484.4	4,394.3	-90.1
Running Start, FTES are "billable" FTES					220.7	187	136.6	136.2	-0.4
Alternative Education Program. FTES are "billable" FTES					111.0	108	88.8	97.5	8.7



## Walla Walla Community College

500 Tausick Way  
Walla Walla, WA 99362-9267  
(509) 522-2500  
FAX (509) 527-4800

# Tab 2

## Page 1

DATE: December 10, 2015

TO: WWCC Board of Trustees

FROM: Dr. Nick Velluzzi

RE: Preliminary Enrollment Report, Winter Quarter 2016

Attached is the Preliminary Enrollment Report for Winter Quarter, 2016. Key details of the report include:

- Net enrollment in state-support classes is at 2,232.8 FTE, down -85.8 FTE or -4.8% from this time last year. Unduplicated headcount is presently 2,572, down -96 from last year (2,688).
- In Walla Walla, daytime enrollment is at 1,548.5 FTE, which is down -13.9 or -.9 % from last year. Evening enrollment is currently 93.9 FTE, which is down -15.1 FTE or -13.9% from this time last year.
- In Clarkston, daytime enrollment is 233.7, which is down -47.5 FTE or -16.9%. Evening is presently 24.1 FTE, down -4.6 FTE or -16.0%.
- Distance Education is currently at 269.3 FTE, down -5.2 or -1.9%.
- Corrections Education has had limited enrollment activity for Winter Quarter. CRCC is currently reporting 101.9 FTE. Last year at this time, only 2.3 FTE were reported. We expect a more substantive report in January.
- Total enrollment (all funds) is currently 2,366.8 FTE, which is up 38.6 FTE. However that accounts for the gap in corrections reporting. A more accurate representation of today's enrollment is net state-support (see above).

# PRELIMINARY WINTER 2016 ENROLLMENT BOARD REPORT

Updated 12/10/15

Win 2015 to Winter 16

Tab 2

Page 2

FTE ENROLLMENT		NET		
ADMIN UNIT	DESCRIPTION	12/11/2014	12/10/2015	DIFF
AC	TRADES	183.3	186.4	3.1
AD	TRANSITIONAL	108.7	136.5	27.8
AK	ARTS & SCIENCES	721.9	706.6	-15.3
AM	HEALTH SCIENCES	89.5	111.1	21.6
AP	BUSINESS, ENT., & HOSP.	265.2	239.8	-25.5
AR	AG ENERGY & ENVIRONMENT	193.9	168.2	-25.7
<b>**A**</b>	<b>TOTAL - WW DAY</b>	<b>1,562.5</b>	<b>1,548.5</b>	<b>-13.9</b>
BC	TRADES	26.0	21.0	-5.1
BD	TRANSITIONAL	0.3	0.0	-0.3
BH	EXTENDED LEARNING	55.3	42.2	-13.1
BK	ARTS & SCIENCES	1.7	7.0	5.3
BM	HEALTH SCIENCES	4.9	5.4	0.5
BP	BUSINESS, ENT., & HOSP.	15.7	18.4	2.7
BR	AG ENERGY & ENVIRONMENT	5.0	0.0	-5.0
<b>**B**</b>	<b>TOTAL - WW EVE</b>	<b>109.1</b>	<b>93.9</b>	<b>-15.1</b>
DJ	ALL OTHER	194.0	139.8	-54.2
DM	HEALTH SCIENCES	87.3	86.1	-1.2
DR	AG ENERGY & ENVIRONMENT	0.0	7.8	7.8
<b>**D**</b>	<b>TOTAL - CLK DAY</b>	<b>281.2</b>	<b>233.7</b>	<b>-47.5</b>
EJ	ALL OTHER	28.3	23.5	-4.7
EM	HEALTH SCIENCES	0.5	0.6	0.1
<b>**E**</b>	<b>TOTAL - CLK EVE</b>	<b>28.7</b>	<b>24.1</b>	<b>-4.6</b>
WC	TRADES	0.0	1.7	1.7
WD	TRANSITIONAL	4.4	7.7	3.3
WH	EXTENDED LEARNING	222.4	193.5	-28.9
WK	ARTS & SCIENCES	3.7	15.6	11.9
WM	HEALTH SCIENCES	25.8	26.5	0.7
WP	BUSINESS, ENT., & HOSP.	0.0	4.0	4.0
WR	AG ENERGY & ENVIRONMENT	18.2	20.3	2.1
<b>**W**</b>	<b>TOTAL - DISTANCE ED</b>	<b>274.5</b>	<b>269.3</b>	<b>-5.2</b>
<b>OTHER LOCATIONS</b>		<b>62.7</b>	<b>63.3</b>	<b>0.6</b>
<b>***TOTAL STATE SUPPORTED***</b>		<b>2,318.7</b>	<b>2,232.8</b>	<b>-85.8</b>
CE	OFFENDER CHANGE	0.0	0.0	0.0
CF	PROF-TECH	0.0	0.0	0.0
CG	BASIC SKILLS	0.0	0.0	0.0
CQ	ACADEMIC TRANSFER	0.0	0.0	0.0
<b>*C*</b>	<b>TOTAL - WSP</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
RE	OFFENDER CHANGE	0.0	0.0	0.0
RF	PROF-TECH	0.0	0.0	0.0
RG	BASIC SKILLS	1.1	39.0	37.9
RQ	ACADEMIC TRANSFER	1.2	62.9	61.7
<b>*R*</b>	<b>TOTAL - CRCC</b>	<b>2.3</b>	<b>101.9</b>	<b>99.7</b>
<b>TOTAL DOC</b>		<b>2.3</b>	<b>101.9</b>	<b>99.7</b>
<b>OTHER CONTRACT</b>		<b>5.8</b>	<b>32.0</b>	<b>26.2</b>
<b>***TOTAL CONTRACT FUNDED***</b>		<b>8.1</b>	<b>133.9</b>	<b>125.9</b>
<b>***TOTAL SELF SUPPORTED***</b>		<b>1.4</b>	<b>0.1</b>	<b>-1.4</b>
<b>***TOTAL ALL FUNDS***</b>		<b>2,328.2</b>	<b>2,366.8</b>	<b>38.6</b>

Undupl. Headcount	
12/11/2014	12/10/2015
1,936	1,876
78	76
248	226
102	80
204	231
100	83
2,668	2,572
0	1
23	140
23	141
2,691	2,713

GROSS		
12/11/2014	12/10/2015	DIFF
185.1	187.6	2.5
109.3	138.1	28.8
818.6	778.6	-40.0
89.5	111.2	21.7
276.3	243.7	-32.7
193.9	169.3	-24.5
<b>1,672.7</b>	<b>1,628.5</b>	<b>-44.2</b>
26.0	21.0	-5.1
0.3	0.0	-0.3
58.3	43.6	-14.7
2.0	7.0	5.0
4.9	5.4	0.5
16.3	18.4	2.1
5.0	0.0	-5.0
<b>112.9</b>	<b>95.3</b>	<b>-17.5</b>
209.4	153.3	-56.1
88.4	86.1	-2.3
0.0	7.8	7.8
<b>297.8</b>	<b>247.2</b>	<b>-50.6</b>
38.5	25.3	-13.2
0.5	0.6	0.1
<b>39.0</b>	<b>25.9</b>	<b>-13.1</b>
0.0	1.7	1.7
4.4	7.7	3.3
237.1	217.8	-19.3
4.5	17.5	13.1
25.8	26.5	0.7
0.0	4.3	4.3
18.2	20.3	2.1
<b>290.0</b>	<b>295.8</b>	<b>5.9</b>
<b>63.8</b>	<b>63.3</b>	<b>-0.5</b>
<b>2,476.2</b>	<b>2,356.1</b>	<b>-120.1</b>
0.0	0.0	0.0
0.0	0.0	0.0
0.0	0.0	0.0
0.0	0.0	0.0
<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
0.0	0.0	0.0
0.0	0.0	0.0
1.1	39.0	37.9
1.2	62.9	61.7
<b>2.3</b>	<b>101.9</b>	<b>99.7</b>
<b>2.3</b>	<b>101.9</b>	<b>99.7</b>
<b>5.8</b>	<b>32.0</b>	<b>26.2</b>
<b>8.1</b>	<b>133.9</b>	<b>125.9</b>
<b>1.5</b>	<b>0.1</b>	<b>-1.4</b>
<b>2,485.7</b>	<b>2,490.1</b>	<b>4.3</b>

### WALLA WALLA COMMUNITY COLLEGE - November 2015

2015-2016 Approved Budget	October Adjusted Budget	November Adjusted Budget	Difference	Revenue to Date	% of Annual Budget	Prior Year Activity to Date	% of Prior Budget
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#### REVENUE:

##### State Funds:

Base Allocation	\$14,299,799	\$14,169,529	\$14,171,649	\$2,120	\$5,269,023	37.18%	\$4,882,649	37.94%
Opportunity Grant	461,412	461,412	461,412	0	154,026	33.38%	160,787	34.85%
Worker Retraining	1,945,698	2,073,823	2,073,823	0	886,099	42.73%	647,167	33.26%
<b>Total State:</b>	<b>\$16,706,909</b>	<b>\$16,704,764</b>	<b>\$16,706,884</b>	<b>\$2,120</b>	<b>\$6,309,147</b>	<b>37.76%</b>	<b>\$5,690,603</b>	<b>37.25%</b>

##### Local Funds:

##### General:

Operating Fees	\$8,833,723	\$8,533,073	\$8,083,073	(\$450,000)	\$3,148,935	38.96%	\$3,248,977	36.99%
General Local	1,578,900	1,578,900	1,528,900	(50,000)	564,214	36.90%	565,341	36.86%
Alternative Education Program	445,000	445,000	445,000	0	0	0.00%	0	0.00%
Running Start	750,000	750,000	750,000	0	0	0.00%	0	0.00%
Foundation Support	200,000	200,000	200,000	0	100,000	50.00%	70,000	50.00%
Corrections Ed.-Indirect	637,268	631,317	639,570	8,253	205,099	32.07%	194,951	29.74%
Excess Enrollment from FY15	0	0	0	0	0	0.00%	93,750	41.67%
Carry-Forward & Use of Reserves	348,575	348,575	848,575	500,000	353,573	41.67%	52,083	41.67%
<b>Total General:</b>	<b>\$12,793,466</b>	<b>\$12,486,865</b>	<b>\$12,495,118</b>	<b>\$8,253</b>	<b>\$4,371,821</b>	<b>34.99%</b>	<b>\$4,225,102</b>	<b>33.64%</b>

##### Self-Support:

Community Service	75,000	75,000	75,000	0	50,264	67.02%	53,250	71.00%
Ancillary Programs	200,000	200,000	200,000	0	203,464	101.73%	285,859	35.73%
<b>Total Self Support:</b>	<b>\$275,000</b>	<b>\$275,000</b>	<b>\$275,000</b>	<b>\$0</b>	<b>\$253,728</b>	<b>92.26%</b>	<b>\$339,109</b>	<b>38.76%</b>
<b>Total Local Funds</b>	<b>\$13,068,466</b>	<b>\$12,761,865</b>	<b>\$12,770,118</b>	<b>\$8,253</b>	<b>\$4,625,549</b>	<b>36.22%</b>	<b>\$4,564,211</b>	<b>33.98%</b>

#### TOTAL REVENUE

\$29,775,375	\$29,466,629	\$29,477,002	\$10,373	\$10,934,696	37.10%	\$10,254,814	35.72%
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2015-2016 Approved Budget	October Adjusted Budget	November Adjusted Budget	Difference	Expenditures to Date	Encumbrances to Date	Total Activity to Date	% of Annual Budget	Prior Year Activity to Date	% of Prior Budget
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#### EXPENDITURES:

##### By Object

Salaries and Wages	\$18,289,641	\$18,239,351	\$18,155,730	(\$83,621)	\$6,473,780	\$0	\$6,473,780	35.66%	\$6,300,410	36.63%
Benefits	6,091,270	5,911,285	5,991,944	80,659	2,341,576	0	2,341,576	39.08%	1,994,663	39.53%
Rents	170,128	170,228	170,228	0	62,894	92,933	155,827	91.54%	156,200	94.02%
Utilities	835,355	835,355	835,355	0	261,600	0	261,600	31.32%	272,626	33.03%
Goods and Services	2,457,966	2,340,101	2,321,586	(18,515)	1,199,446	713,682	1,913,128	82.41%	1,520,808	51.90%
Travel	238,576	245,273	260,136	14,863	174,711	1,000	175,711	67.55%	166,679	61.30%
Equipment	292,702	313,354	330,341	16,987	156,868	90,332	247,200	74.83%	223,186	24.81%
Subsidies/Transfers/Debt Service	1,399,737	1,411,682	1,411,682	0	599,205	0	599,205	42.45%	569,761	41.53%
<b>Total by Object</b>	<b>\$29,775,375</b>	<b>\$29,466,629</b>	<b>\$29,477,002</b>	<b>\$10,373</b>	<b>\$11,270,080</b>	<b>\$897,947</b>	<b>\$12,168,027</b>	<b>41.28%</b>	<b>\$11,204,333</b>	<b>39.03%</b>

##### By Program

Instruction	\$11,782,483	\$11,816,737	\$12,435,878	\$619,141	\$4,379,850	\$197,063	\$4,576,913	36.80%	\$4,092,071	34.66%
Community Service	75,000	75,000	75,000	0	27,398	0	27,398	36.53%	29,463	39.28%
Instructional Computing	386,028	388,906	392,644	3,738	176,561	45,073	221,634	56.45%	158,965	40.58%
Ancillary Programs	200,000	200,000	200,000	0	232,724	4,767	237,491	118.75%	249,005	31.13%
Academic Administration	2,914,826	3,010,391	3,112,905	102,514	1,244,853	1,840	1,246,693	40.05%	1,183,193	41.05%
Library Services	585,109	593,455	612,905	19,450	271,771	21,577	293,348	47.86%	284,044	47.94%
Student Services	3,672,634	3,771,750	3,841,004	69,254	1,595,221	17,623	1,612,844	41.99%	1,592,538	40.96%
Institutional Support	7,224,217	6,639,549	5,782,030	(857,519)	2,153,678	329,101	2,482,779	42.94%	2,230,024	41.35%
Facility Services	2,935,078	2,970,841	3,024,636	53,795	1,188,024	280,903	1,468,927	48.57%	1,385,030	48.06%
<b>Total by Program</b>	<b>\$29,775,375</b>	<b>\$29,466,629</b>	<b>\$29,477,002</b>	<b>\$10,373</b>	<b>\$11,270,080</b>	<b>\$897,947</b>	<b>\$12,168,027</b>	<b>41.28%</b>	<b>\$11,204,333</b>	<b>39.03%</b>

# WALLA WALLA COMMUNITY COLLEGE

## Grants and Contracts

November 2015

Tab 3

Page 2

	Current Month Changes	2015-2016 YTD Budget	Expenditures to Date	Encumbrances	Activity to Date	YTD Percentage Spent	Balance Expendable	Revenue to Date	Balance Receivable
<b>CORRECTIONS EDUCATION</b>	<b>\$78,554</b>	<b>\$6,224,257</b>	<b>\$2,382,656</b>	<b>\$132,742</b>	<b>\$2,515,398</b>	<b>40.4%</b>	<b>\$3,708,859</b>	<b>\$1,475,660</b>	<b>\$1,039,738</b>
<b>State Funded</b>									
Carl Perkins Federal Vocational	\$7,014	\$403,732	\$114,092	\$25,000	\$139,092	34.5%	\$264,640	\$64,791	\$74,301
Perkins-Leadership Block Grant	0	16,000	0	0	0	0.0%	16,000	0	0
WSP Perkins-Special Projects	0	23,533	469	0	469	2.0%	23,064	0	469
CRCC Perkins-Special Projects	0	12,825	839	9,666	10,505	81.9%	2,320	0	10,505
Workfirst	0	245,409	81,243	0	81,243	33.1%	164,166	39,988	41,255
Water Management Center	0	363,750	143,804	14,976	158,780	43.7%	204,970	0	158,780
Dept. of Ecology - Titus Creek Project	0	40,000	0	0	0	0.0%	40,000	0	0
State Work Study	0	40,680	20,737	0	20,737	51.0%	19,943	0	20,737
Ag Center USDA Grant	0	1,401,728	173,697	246,280	419,977	30.0%	981,751	143,865	276,112
TAACCCT Grant	0	846,056	139,123	88,875	227,998	26.9%	618,058	70,386	157,612
Early Achiever Opportunity Grant	88,800	88,800	0	0	0	0.0%	88,800	0	0
Department of Early Learning - ECEAP	219,930	219,930	0	0	0	0.0%	219,930	0	0
I-DEA Grant	0	29,882	9,499	6,289	15,788	52.8%	14,094	3,418	12,370
Adult Basic Education	0	113,971	35,667	0	35,667	31.3%	78,304	10,873	24,794
EI Civics	0	23,328	6,598	0	6,598	28.3%	16,730	2,112	4,486
Basic Food Employment & Training	0	303,381	94,069	885	94,954	31.3%	208,427	131,378	(36,424)
Central Washington University	0	15,000	9,107	0	9,107	60.7%	5,893	15,000	(5,893)
WIOA Transitional Studies	0	17,814	81	0	81	0.5%	17,733	0	81
I-DEA SBCTC Assistance	0	3,900	3,874	0	3,874	99.3%	26	0	3,874
ABE Leadership Block Grant	0	5,563	258	0	258	4.6%	5,305	0	258
Miscellaneous SBCTC Grants	0	1,000	0	0	0	0.0%	1,000	0	0
<b>Total State Funded</b>	<b>\$315,744</b>	<b>\$4,216,282</b>	<b>\$833,157</b>	<b>\$391,971</b>	<b>\$1,225,128</b>		<b>\$2,991,154</b>	<b>\$481,811</b>	<b>\$743,317</b>
<b>Federal Funded</b>									
Student Support Services (SSS) FY 15-20	\$0	\$398,840	\$97,898	\$3,226	\$101,124	25.4%	\$297,716	\$61,045	\$40,079
Student Support Services (SSS) FY 10-15	0	35,629	35,629	0	35,629	100.0%	0	17,184	18,445
Title III	0	238,244	187,147	51,097	238,244	100.0%	0	182,970	55,274
USDA - National Institute of Food & Ag	0	84,344	42,390	0	42,390	50.3%	41,954	42,390	0
College Work Study	0	101,920	25,301	0	25,301	24.8%	76,619	19,706	5,595
<b>Total Federal Funded</b>	<b>\$0</b>	<b>\$858,977</b>	<b>\$388,365</b>	<b>\$54,323</b>	<b>\$442,688</b>		<b>\$416,289</b>	<b>\$323,295</b>	<b>\$119,393</b>
<b>Private Funded</b>									
Customized Contract Training	\$0	\$50,000	\$5,048	\$0	\$5,048	10.1%	\$44,952	\$2,043	\$3,005
EMS Trauma Training	0	7,000	1,588	0	1,588	22.7%	5,412	0	1,588
Parent Co-op	0	80,000	13,134	0	13,134	16.4%	66,866	10,954	2,180
Child Care Aware	159,675	182,229	22,554	0	22,554	12.4%	159,675	11,389	11,165
Corrections Ed AA Degree - Sunshine Lady	0	248,562	104,641	10,000	114,641	46.1%	133,921	93,562	21,079
Corrections Ed AA Degree - Seattle Foundation	0	34,623	31,949	0	31,949	92.3%	2,674	34,623	(2,674)
Working Families Support Network	0	73,551	22,174	0	22,174	30.1%	51,377	13,551	8,623
Project Finish Line	0	6,192	356	0	356	5.7%	5,836	6,192	(5,836)
ESD 123 Consulting & Home Services	0	30,770	5,466	0	5,466	17.8%	25,304	15,770	(10,304)
Legacy for Health - Tobacco Free Initiative	0	5,000	1,137	0	1,137	22.7%	3,863	5,000	(3,863)
Avista	0	47,905	15,217	0	15,217	31.8%	32,688	47,905	(32,688)
<b>Total Private Funded</b>	<b>\$159,675</b>	<b>\$765,832</b>	<b>\$223,264</b>	<b>\$10,000</b>	<b>\$233,264</b>		<b>\$532,568</b>	<b>\$240,989</b>	<b>(\$7,725)</b>
<b>Fiscal Agent Contracts</b>									
Community Network	\$44,000	\$71,122	\$19,816	\$0	\$19,816	27.9%	\$51,306	\$27,122	(\$7,306)
Early Learning Coalition (ELC)	0	53,957	23,414	0	23,414	43.4%	30,543	7,410	16,004
Snake River Salmon Recovery Board (SRSRB)	0	398,588	134,589	82,836	217,425	54.5%	181,163	77,676	139,749
Bonneville Power Administration (SRSRB)	0	244,751	54,990	0	54,990	22.5%	189,761	21,316	33,674
<b>Total Fiscal Agent Contracts</b>	<b>\$44,000</b>	<b>\$768,418</b>	<b>\$232,809</b>	<b>\$82,836</b>	<b>\$315,645</b>		<b>\$452,773</b>	<b>\$133,524</b>	<b>\$182,121</b>
<b>TOTAL</b>	<b>\$597,973</b>	<b>\$12,833,766</b>	<b>\$4,060,251</b>	<b>\$671,872</b>	<b>\$4,732,123</b>	<b>36.9%</b>	<b>\$8,101,643</b>	<b>\$2,655,279</b>	<b>\$2,076,844</b>



# Walla Walla Community College

500 Tausick Way  
Walla Walla, WA 99362  
(509) 522-2500  
FAX (509) 527-4480

# Tab 4

December 10, 2015

From: Davina Fogg  
Vice President of Financial and Administrative Services

Re: 2015-2016 Capital Budget Status Report - November 2015

Type	Code	Project Classification & Title	Budget	Encumbrances	Expenditures	Balance
<b>2015-2017 Appropriations</b>						
S	4Z7A	2015-17 Repairs and Minor Improvements	\$ 472,800	\$ 9,006	\$ 22,440	\$ 441,354
S	4Z7B	2015-17 FR - HVAC Equipment	\$ 244,000	\$ -	\$ -	\$ 244,000
S	4Z7C	2015-17 FR - Reglaze/Replace Windows	\$ 44,000	\$ 44,000	\$ -	\$ -
S	4Z7D	2015-17 FR - Replace/Repair Doors	\$ 65,000	\$ -	\$ -	\$ 65,000
S	4Z7E	2015-17 FR - HVAC CAV boxes, Main Bldg.	\$ 58,000	\$ -	\$ -	\$ 58,000
S	4Z7F	2015-17 FR - HVAC Circulation Pumps, Main Bldg.	\$ 180,000	\$ -	\$ -	\$ 180,000
S	4Z7G	2015-17 FR - HVAC Dampers, Main Bldg.	\$ 58,000	\$ -	\$ -	\$ 58,000
S	4Z7H	2015-17 FR - Replace Tech Center Generators	\$ 87,000	\$ -	\$ -	\$ 87,000
S	4Z7K	2015-17 SR - Sidewalk Replacement	\$ 29,000	\$ 28,229	\$ -	\$ 771
S	4Z7L	2015-17 SR - Water Line Replacement	\$ 72,000	\$ -	\$ 5,143	\$ 66,857
S	4Z7M	2015-17 SR - Repair Wooden Bridges	\$ 65,000	\$ -	\$ -	\$ 65,000
S	4Z7N	2015-17 MW - Clarkston Workforce and Bus. Dev. Ctr.	\$ 760,000	\$ -	\$ -	\$ 760,000
		<b>TOTAL</b>	<b>\$ 2,134,800</b>	<b>\$ 81,236</b>	<b>\$ 27,584</b>	<b>\$ 2,025,981</b>
<b>2013-2015 Appropriations</b>						
S	4Z5A	2013-15 Repairs and Minor Improvements	\$ 31,669	\$ -	\$ 31,669	\$ -
S	4Z5C	2013-15 FR - Diesel/Oil Water Separator	\$ 7,126	\$ -	\$ 141	\$ 6,985
S	4Z5I	2013-15 FR - Clarkston Heat Pumps	\$ 12,907	\$ 2,941	\$ 9,966	\$ -
S	4Z5K	2013-15 MW - WW Campus Business Office	\$ 2,598	\$ 2,521	\$ 77	\$ -
S	4Z5U	2013-15 RR - Main Bldg. Roof, Section 2	\$ 14,369	\$ -	\$ 14,369	\$ -
		<b>TOTAL</b>	<b>\$ 68,669</b>	<b>\$ 5,462</b>	<b>\$ 56,222</b>	<b>\$ 6,985</b>
<b>Local Funds and Grants</b>						
L/G/C	4Z72	EDA - Clarkston Workforce and Bus. Dev. Ctr.	\$ 4,674,398	\$ 219,232	\$ 174,637	\$ 4,280,529
		<b>TOTAL</b>	<b>\$ 4,674,398</b>	<b>\$ 219,232</b>	<b>\$ 174,637</b>	<b>\$ 4,280,529</b>
		<b>TOTAL ALL FUNDS</b>	<b>\$ 6,877,867</b>	<b>\$ 305,929</b>	<b>\$ 258,443</b>	<b>\$ 6,313,495</b>

Percent Uncommitted 91.8%

Fund Types:

S - State Appropriations L - Local G - Grant C - Certificate of Participation

Project Classifications:

FR - Facility Repair SR - Site Repair RR - Roof Repair MW - Minor Works



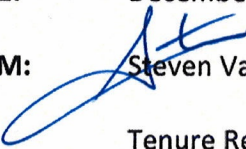
Office of the President  
Walla Walla Community College  
500 Tausick Way  
Walla Walla, WA 99362-9267  
Phone: (509)527-4274  
Fax: (509)527-4249

**Tab 5**  
**Page 1**

## **MEMORANDUM**

**TO:** Board of Trustees

**DATE:** December 10, 2015

**FROM:**  Steven VanAusdle, President

**RE:** Tenure Recommendations

---

The Tenure Review Committee and the Vice President of Instruction have made recommendations relative to granting tenure. I have reviewed the files and, after a thorough evaluation, I concur with these recommendations.

It is my recommendation that the Board of Trustees grant tenure to the following faculty member who has completed three years of successful employment at Walla Walla Community College:

- Anne Nelson, Business Management Instructor

My recommendations for the other probationary faculty will be reviewed during the Executive Session.

Thank you.



**Walla Walla Community College**

**Instruction Office**

500 Tausick Way  
Walla Walla, WA 99362-9267  
(509) 527-4289  
FAX (509) 527-4249

**Tab 5**

**Page 2**

TO: Steve VanAusdle

FROM: Marleen Ramsey *Marleen*

DATE: December 4, 2015

SUBJECT: Probationary Faculty Evaluation and Recommendation

After meeting with the Tenure Review Committee today and carefully evaluating the progress of each of the current probationary faculty appointees, I fully concur with the committee's assessment and endorse its recommendation that Anne Nelson, Business Management Instructor, be granted tenure.

I recommend continued probationary status for the following faculty:

Patricia Becker	Nursing Instructor
Jodi Bice	Nursing Instructor, Clarkston Campus
Jennifer Bayne-Lemma	Philosophy Instructor
Timothy Burgoyne	Office Technology/Business Instructor
Jeremiah Burt	English Instructor
Joe Cooke	Accounting Instructor
Ruth Hallowell	Nursing Instructor
Kristen Harvey	Mathematics Instructor
Ashley Lawyer	Cosmetology Instructor
Kaye McGehee	Nursing Instructor, Clarkston Campus
Tony McGuire	Building Maintenance Instructor, WSP
Michelle McKibben	Cosmetology Instructor
Chris Mehl	Mathematics Instructor
Daryl Miller	Counselor
Kimberly Pottberg	Nursing Instructor, Clarkston Campus
Gwen Stahnke	Ag Chemistry/Turf Management
Jennifer Stutesman	Reference Librarian
Lana Toelke	Nursing Instructor
Kimberly Tolson	English Instructor, Clarkston Campus
Jennifer Vaughn	ABE Instructor
Ilona Verwer	Nursing Instructor
Robert Walker	CNC Machining Instructor, WSP
Matt Williams	Ag Science Instructor

cc: Sherry Hartford



**Walla Walla Community College**  
**Tenure Review Committee**  
500 Tausick Way  
Walla Walla, WA 99362-9267

**Tab 5**  
**Page 3**

TO: Dr. Steve VanAusdle, President

FROM: Linda Lane, Chair *Linda Lane*  
Tenure Review Committee

DATE: December 4, 2015

SUBJECT: Probationary Faculty Evaluations and Recommendations

The Tenure Review Committee met today to review Fall Quarter evaluations of those faculty who were referred to the committee by your memo of October 15, 2015. The administrative, student, peer, and self evaluations within each of those person's file were discussed as well as a review provided by each of the supervisors in attendance.

The committee voted to recommend that the Board of Trustees grant tenure to the following faculty, who has completed three years of successful employment at Walla Walla Community College:

Anne Nelson	Business Management Instructor
-------------	--------------------------------

The committee voted to recommend that the following probationary faculty be continued in full-time probationary employment:

Patricia Becker	Nursing Instructor
Jodi Bice	Nursing Instructor, Clarkston Campus
Jennifer Bayne-Lemma	Philosophy Instructor
Timothy Burgoyne	Office Technology/Business Instructor
Jeremiah Burt	English Instructor
Joe Cooke	Accounting Instructor
Ruth Hallowell	Nursing Instructor
Kristen Harvey	Mathematics Instructor
Ashley Lawyer	Cosmetology Instructor
Kaye McGehee	Nursing Instructor, Clarkston Campus
Tony McGuire	Building Maintenance Instructor, WSP
Michelle McKibben	Cosmetology Instructor
Chris Mehl	Mathematics Instructor
Daryl Miller	Counselor
Kimberly Pottberg	Nursing Instructor, Clarkston Campus
Gwen Stahnke	Ag Chemistry/Turf Management
Jennifer Stutesman	Reference Librarian
Lana Toelke	Nursing Instructor
Kimberly Tolson	English Instructor, Clarkston Campus
Jennifer Vaughn	ABE Instructor

Dr. Steven VanAusdle  
Page 2  
December 4, 2015

Ilona Verwer  
Robert Walker  
Matt Williams

Nursing Instructor  
CNC Machining Instructor, WSP  
Ag Science Instructor

Feel free to contact me if you have any questions.

cc: Marleen Ramsey  
Sherry Hartford

## *Presidential Search*

Washington State law vests the Walla Walla Community College Board of Trustees with the responsibility for appointing the President (RCW 28B.50.140 (3)). The Board considers the selection of the President to be their most important responsibility, and the search process vital to ensuring WWCC remains a high performing institution committed to our vision, values, and core themes.

These guidelines are designed to assist the Board in meeting their responsibility in a manner that is responsive to the leadership needs of the college and the public we serve, and to provide a general procedural framework for the search and selection of the college's next President.

### *Presidential Search Guiding Principles*

- The search will be conducted in a professional, efficient, and timely manner. While a reasonable objective would be to have a President named by the end of June 2016, this timeframe should not impinge on the overarching goal of the search, which is to find an excellently qualified candidate who shares our vision and values.
- The Board will respect and protect candidate confidentiality to the fullest extent allowed by law, while making every effort to ensure that the search process is transparent and as open and inclusive as possible, with opportunities for input from the campus and local community.
- The search shall be conducted with an awareness of the diversity of our community and its constituencies and shall proceed in accordance with equal opportunity principles.
- The Board will strive to appoint a Presidential Search Advisory Committee that is both manageable in size and includes members from a variety of backgrounds, expertise, perspectives, and representative of our district.
- The Board will use a professional search consultant to provide overall guidance to the Advisory Committee, assist with development of the position and institutional profile documents, recruit and evaluate applicants, and work closely with the Advisory Committee to ensure a smooth and efficient search process.
- The Advisory Committee will work with the search consultant retained to develop procedures to be followed for the recruitment of candidates and for the Advisory Committee's evaluation of candidate qualifications. Through its procedures, the Committee will:
  - Conduct a broad search to attract a highly qualified and robust candidate pool, and
  - Function as a team dedicated to the objective of identifying and recommending to the Board for consideration a small number of presidential candidates who meet the criteria set forth in the position and institutional profile documents.
- The Presidential Search Advisory Committee and the search consultant will act in an advisory capacity only and will not have authority to take action on behalf of the Board of Trustees. The Board reserves the right to reject any recommendations and has sole authority to carry out the final selection and appointment process.
- The Board may deviate from these guidelines to the extent allowed by law and in its sole discretion, in order to identify and recruit qualified candidates or to make the selection for the presidency.