



Agenda

Regular Meeting
Board of Trustees, District No. 20
Walla Walla Community College
Wednesday, October 18, 2017 – 1:00 p.m.

All Times are Estimates

1:00 p.m.	Call to Order		
1:02 p.m.	Recess to Executive Session to Review the Performance of a Public Employee and to Discuss Faculty Negotiations		
2:00 p.m.	Approval of Agenda <i>Mrs. Darcey Fugman-Small, Chair</i>	Action	
2:02 p.m.	MOU between WWCC and AHE <i>Dr. Marleen Ramsey</i>	Action	Tab 1
2:10 p.m.	Introductions <u>Kathy Adamski</u> <ul style="list-style-type: none"> Melany Coronado, Nursing Instructor - Clarkston <u>Melissa Andrewjeski</u> <ul style="list-style-type: none"> Kara Caicedo, ABE, GED Instructor – CRCC <u>Jerry Anhorn</u> <ul style="list-style-type: none"> Joseph Gonzalez, Electrical Instructor Dennis Richardson, Computer Science Instructor <u>Chad Bostwick</u> <ul style="list-style-type: none"> James Little, Catering Chef <u>Jessica Cook</u> <ul style="list-style-type: none"> Matt Banderas, Development Specialist, Foundation Judy Jones, Development Specialist, Foundation <u>Jose da Silva</u> <ul style="list-style-type: none"> Tessa Kimball, Director, Advising and Counseling Center <u>Angela Gomez</u> <ul style="list-style-type: none"> Araceli Romero, Office Assistant 3 – High School Programs <u>Tessa Kimball</u> <ul style="list-style-type: none"> Caley Moyer, Counselor <u>Richard Middleton-Kaplan</u> <ul style="list-style-type: none"> Matthew Stacey, Coordinator – Tutoring & Learning Center <u>Chad Miltenberger</u> <ul style="list-style-type: none"> Michael Sholar, Natural Science Instructor <u>Jeff Reinland</u> <ul style="list-style-type: none"> Travis Noble, Program Assistant – Testing and Sports Information Officer <u>Sean Taggart</u> <ul style="list-style-type: none"> Jacquelyn Meier, Office Assistant 3 – Safety & Security 	Discuss	Tab 2
2:25 p.m.	Consent Agenda <i>Mrs. Fugman-Small</i> <ul style="list-style-type: none"> September 20, 2017 Board Meeting Minutes Personnel Update 	Action	Tab 3 Tab 4

2:27 p.m.	Standing Oral Reports		
	<ul style="list-style-type: none"> • Student Government <ul style="list-style-type: none"> ○ Clarkston Campus Associated Student Body Activity Report Discuss <i>Ms. Edie Abney, Clarkston ASB President</i> • Interim Fall Quarter Enrollment Report Discuss Tab 5 <i>Dr. Nick Velluzzi</i> 		
2:45 p.m.	President's Report Discuss		
	<i>Dr. Derek Brandes</i>		
2:55 p.m.	Leadership Priorities: Discuss		
	<ol style="list-style-type: none"> 1. Mission-Driven <ol style="list-style-type: none"> a. Student Success <ol style="list-style-type: none"> i. Student Affairs Update Discuss <i>Dr. Jose da Silva</i> <ol style="list-style-type: none"> a. Office of Admissions and Registrar Discuss Tab 6 <i>Mr. Carlos Delgadillo and Mrs. Erika Bockmann</i> b. Advising and Counseling Center Discuss Tab 7 <i>Ms. Tessa Kimball</i> c. TRiO Student Support Services Discuss Tab 8 <i>Ms. Maria Alonso and Mrs. Rosa Rivera</i> d. Financial Aid Office Discuss Tab 9 <i>Ms. Danielle Hodgen</i> b. Strong Communities c. Resource Stewardship <ol style="list-style-type: none"> i. 2016-17 Year-End Financial Report Discuss Tab 10 <i>Mrs. Davina Fogg</i> ii. September Financial Report Discuss Tab 11 <i>Mrs. Fogg</i> iii. 2019-21 Capital Budget Minor Project Request Discuss Tab 12 <i>Mrs. Fogg</i> 2. Strengthen Institutional Preparedness for and Increase Student Diversity and Access <ol style="list-style-type: none"> a. Resolution to Support College Spark Guided Pathways Initiative at WWCC Action Tab 13 <i>Dr. Ramsey</i> 3. Strengthen Student Enrollment – Retention and Outcomes 4. Strengthen and Expand Programs, Academic/Business Partnerships, Financial Resources, and Alternative Revenue Resources <ol style="list-style-type: none"> a. Update on Student Housing <i>Ms. Jessica Cook</i> 5. Develop Clarkston Campus Facilities Master Plan 6. Nurture, Expand, and Leverage WWCC's Presence in Surrounding Communities 7. Improve Risk Management 		
4:15 p.m.	2018 WWCC Board of Trustees Meeting Schedule – First Reading Discuss Tab 14		
4:20 p.m.	Board Reports / Remarks Discuss		

4:30 p.m.	New and Unscheduled Business	Discuss
4:40 p.m.	Public Comment <i>Persons wishing to express their views on any matter must sign up in advance and are limited to three minutes.</i>	
4:55 p.m.	Adjourn	

Memorandum of Understanding
Between
The Board of Trustees of Community College District No. 20
and the
Walla Walla Community College Association for Higher Education

Faculty Salary Improvement

Whereas the Legislature has enacted legislation that allows the opportunity to improve faculty salaries with a cost of living adjustment of 2.3 percent and the use of Turnover Savings to fund increments, and

Whereas the parties have engaged in negotiations in accordance with Article 38.5 of the Contract

Whereas available Turnover Savings is insufficient to fund all earned increments,

Therefore, the Association for Higher Education and the Board of Trustees hereby enter into this Memorandum of Understanding for the 2017-2018 academic year. Effective July 1, 2017:

1. A 2.3 percent cost of living adjustment will be applied to the Full-Time Faculty Salary Schedule;
2. A 2.3 percent cost of living adjustment will be applied to the adjunct salary schedule;
3. Step 15B will be added to the Full-Time Faculty Salary Schedule;
4. Eligible faculty will receive one (1) increment for seniority;
5. Professional Improvement increments will not be funded;
6. Any excess Turnover Savings will be banked.

As such, effective July 1, 2017, the Part Time, Moonlight/Overload Faculty Salary Schedule, Appendix D, is as follows:

<i>Mode of Instruction</i>	<i>Full enrollment and Overload rate</i>	<i>Benefits Eligible for 3 years Full enrollment rate</i>	<i>Low enrollment rate</i>
<i>1 Lecture</i>	\$61.30	\$64.40	\$49.35
<i>2 Lecture/Lab</i>	\$53.45	\$56.15	\$43.15
<i>3 Lab</i>	\$46.60	\$49.00	\$38.55
<i>4 Clinical</i>	\$42.00	\$44.10	\$38.55
<i>5 Other</i>	\$26.00	\$27.40	

Effective July 1, 2017, the Full-Time Faculty Salary Schedule, Appendix C, will be as follows:

STEP	SALARY (176- DAYS)	DAILY RATE	STEP	SALARY (176-DAYS)	DAILY RATE	STEP	SALARY (176- DAYS)	DAILY RATE
3A	\$ 52,184	\$ 296.50	7A	\$ 57,392	\$ 326.09	11A	\$ 62,599	\$ 355.68
B	\$ 52,511	\$ 298.36	B	\$ 57,717	\$ 327.94	B	\$ 62,925	\$ 357.53
C	\$ 52,836	\$ 300.20	C	\$ 58,044	\$ 329.80	C	\$ 63,251	\$ 359.38
D	\$ 53,160	\$ 302.05	D	\$ 58,368	\$ 331.64	D	\$ 63,576	\$ 361.23
4A	\$ 53,486	\$ 303.90	8A	\$ 58,696	\$ 333.50	12A	\$ 63,901	\$ 363.07
B	\$ 53,813	\$ 305.76	B	\$ 59,018	\$ 335.33	B	\$ 64,228	\$ 364.93
C	\$ 54,137	\$ 307.60	C	\$ 59,345	\$ 337.19	C	\$ 64,552	\$ 366.77
D	\$ 54,465	\$ 309.46	D	\$ 59,670	\$ 339.03	D	\$ 64,878	\$ 368.63
5A	\$ 54,787	\$ 311.29	9A	\$ 59,997	\$ 340.89	13A	\$ 65,203	\$ 370.47
B	\$ 55,114	\$ 313.15	B	\$ 60,321	\$ 342.73	B	\$ 65,529	\$ 372.32
C	\$ 55,438	\$ 314.99	C	\$ 60,647	\$ 344.59	C	\$ 65,855	\$ 374.18
D	\$ 55,766	\$ 316.85	D	\$ 60,972	\$ 346.43	D	\$ 66,181	\$ 376.03
6A	\$ 56,090	\$ 318.69	10A	\$ 61,298	\$ 348.28	14A	\$ 66,506	\$ 377.88
B	\$ 56,415	\$ 320.54	B	\$ 61,623	\$ 350.13	B	\$ 66,831	\$ 379.72
C	\$ 56,742	\$ 322.40	C	\$ 61,948	\$ 351.98	C	\$ 67,156	\$ 381.57
D	\$ 57,067	\$ 324.24	D	\$ 62,275	\$ 353.84	D	\$ 67,482	\$ 383.42
						15A	\$ 67,807	\$ 385.27
						B	\$ 68,133	\$ 387.12

For the Employer:

For the Union:

Ms. Darcey Fugman-Small

Mr. James Peitersen

Date

Date



Walla Walla Community College
Board of Trustees Meeting
October 18, 2017

Introductions

Kathy Adamski

- **Melany Coronado, Nursing Instructor, Clarkston Campus**

Ms. Coronado has been a Registered Nurse since 2004 and has 13 years of nursing experience in medical-surgical nursing and long-term care. She has experience in the WWCC Nursing Program as both a clinical adjunct and as the Nursing Skills Lab Coordinator on the Clarkston campus. Melany recently received her Master of Nursing degree from Washington State University with a focus on Advanced Population Health and is interested in a career as a Nurse Educator.

Melissa Andrewjeski

- **Kara Caicedo, ABE, GED Instructor – CRCC**

Kara Caicedo has a Bachelor's degree in Criminal Justice from Washington State University, and some Master's in Education coursework. She has been teaching basic skills/GED and various support classes at CRCC since 2009. She has a wealth of experience and knowledge in the ABE/GED classroom and brings strong classroom management skills.

Jerry Anhorn

- **Joseph Gonzalez, Electrical Instructor**

Joe has a comprehensive background in the electrical field with over 24 years of experience in the Walla Walla Valley. He began as an apprentice for Doyle Electric in 1993 and later became a Master Electrician. In 2005 he started his own company, Current Electric, which was purchased by Dunning Irrigation in 2010. Joe continued to work for Dunning Irrigation until March 2015, when he opened his own business. During the past 20 years Joe has taught and mentored many apprentices.

- **Dennis Richardson, Computer Science Instructor**

Dennis was previously a Graphic Design Instructor at the North campus working with a diverse population of students and is an active participant in the Computer Science advisory committee. Dennis has an undergraduate degree in Visual Communications/Graphic Design from Northern Arizona University and a Master's in Education from Walla Walla University. His area of expertise is in digital design and digital marketing - both needed skill sets on the WWCC campus.

Chad Bostwick

- **James Little, Catering Chef**

James graduated from the Culinary Program at Clark College in 2007, and went on to serve in the Army as a Medic for the 82nd Airborne before moving to Walla Walla in 2011. He helped open up Marcy's Bar and Lounge before cooking at Jacobi's and finally landing as Sous Chef for Andrae's Kitchen for the past 3 ½ years. James' passion is around transforming lives through food and offering memorable dining experiences through food and dining events.

Jessica Cook

- **Matt Banderas, Development Specialist, Foundation**

A graduate of Whitman College (B.A. Psychology), Matt Banderas has worked for many years in the field of visual communications, first as a Staff Photographer at the Union Bulletin and then as a Communications Officer and Visual Editor in the Communications Department at Whitman. Matt's background makes him uniquely suited to a role that combines technical precision (donor database work) with intuitive communications and visual story telling (stewardship, relationship building, and content creation for Foundation fundraising campaigns). He has a passion for the mission of WWCC, a deep desire to help our students by sharing their stories with donors and stakeholders, and a strong interest in bringing his skillset to work in the non-profit field.

- **Judy Jones, Development Specialist, Foundation**

Judy Jones comes to us with an extensive background in non-profit management including communications, proposal-development, donor stewardship, program development, and relationship building. She is a graduate of the University of Washington (B.A., Community Economic Planning and Development) and has held positions of responsibility at BRIDGE Community Development Corporation, World Vision, and the NW Leadership Foundation in the Seattle area. More recently, she has served as a Trainer and Executive Coach for the John Maxwell Team helping clients create tools that help others discover connections, bring fresh ideas and perspectives to facilitate organizational or personal growth and performance. Her passion for WWCC and the Foundation's mission combined with her experience in non-profit (both program and fundraising work) make her an excellent addition to WWCC.

Jose da Silva

- **Tessa Kimball, Director, Advising and Counseling Center**

Tessa Kimball is our Director of Advising & Counseling and has been working in this capacity since January of this year. Tessa has worked at WWCC in Student Affairs for the past eight years, prior to her role as Director, she served in a variety of roles - Retention Specialist, Funding Advisor, and Assistant Director of Funding Triage Services. Tessa has a B.A. in Political Science with a Minor in Business from WSU and is currently working on her Masters.

Angela Gomez

- **Araceli Romero, Office Assistant 3 – High School Programs**

Araceli Romero is an AEP graduate which provides her the insight to understand and support the student population we serve. She has worked in a variety of office environments and the organizations that she has worked for show her commitment to serving at-risk populations.

Tessa Kimball

- **Caley Moyer, Counselor**

Caley Moyer worked for WWCC in a temporary Counselor position in Student Affairs during the last academic year. She received her Bachelor's degree in English and Philosophy from Gonzaga and MA in Counseling Psychology at Walla Walla University. Before moving to Walla Walla, Caley lived in England working both as a Clinical Manager of a counseling charity and Senior Wellbeing Practitioner at the University of the West of England. Caley is passionate about working with students and supporting their success.

Richard Middleton-Kaplan

- **Matthew Stacey, Coordinator – Tutoring & Learning Center**

Matthew Stacey has a Master's in Biology and a Bachelor's in Biology/minor in Chemistry from Walla Walla University. For the past eight years he has worked as the Science Tutoring Lead at WWCC and has taught General Biology and Anatomy and Physiology courses as an adjunct instructor. Matt was given the responsibility of Interim Coordinator prior to hiring the last TLC Coordinator where he oversaw the hiring of student tutors, the TLC budget, and day-to-day operations. His experience in teaching and tutoring has given him a unique understanding regarding the distinct roles and philosophical differences of teaching and tutoring. He is experienced in online tutoring and in the use of software programs that assist students in various disciplines. Matt understands the WWCC mission, our diverse student population, as well as the tutoring practices and methods to help students be successful in the educational studies.

Chad Miltenberger

- **Michael Sholar, Natural Science Instructor**

Michael comes to us from Lewis-Clark State College, where he has been teaching courses in Natural Science, Pathophysiology, and A&P. Michael has previously taught science in Albion, Michigan public schools, and at Auburn University, Columbus Technical College in Georgia, and Ozarks Technical Community College in Missouri. He earned his Bachelor's degree in Biology and Psychology with an Education endorsement from Grand Valley State University in Michigan followed by two Master's degrees, the first in Science Education from Western Michigan University and the second in Biology from Auburn.

Jeff Reinland

- **Travis Noble, Program Assistant – Testing and Sports Information Officer**

Travis was previously employed by the Oakley, Idaho School District where he served as the Athletic Director and Head Boys' Basketball Coach. Prior to his time at Oakley Travis was employed by Montana State-Northern University as an Assistant Men's Basketball Coach. Travis brings a wealth of administrative background to the Program Assistant-Testing and Sports Information Officer position. He is currently working towards his Master's Degree in Education. Travis has an Athletic Administration background that will help him greatly in his role here at Walla Walla Community College, and he will be a great role model for the college and our students.

Sean Taggart

- **Jacquelyn Meier, Office Assistant 3 – Safety & Security**

Jacquelyn Meier brings more than 10 years of customer service and administrative management experience to the Walla Walla Community College Campus Safety and Security Department. She graduated from the San Diego State University with a Bachelor's Degree in Business Administration and has completed additional certifications in Community Preparedness and Disaster management through the University of North Carolina. Her emergency management experience also includes working with community emergency response teams in North Carolina and various emergency management courses through the Federal Emergency Management Agency.

Board of Trustees Meeting Minutes Community College District No. 20 Walla Walla Community College

September 20, 2017

The Board of Trustees of Community College District No. 20 met in regular session on September 20, 2017, in the Board Room of Walla Walla Community College. Mrs. Darcey Fugman-Small called the meeting to order at 1:00 p.m.

Trustees present: Mrs. Darcey Fugman-Small
Mr. Tim Burt
Mr. Miguel Sanchez

Administrators present: Dr. Derek Brandes, President
Dr. Jose da Silva, Vice President, Student Affairs
Mrs. Davina Fogg, Vice President, Administrative Services
Mrs. Sherry Hartford, Vice President, Human Resources
Dr. Marleen Ramsey, Vice President, Instruction
Ms. Kathy Adamski, Dean, Health Science Education
Ms. Melissa Andrewjeski, Dean, Corrections Education, CRCC
Mr. Jerry Anhorn, Dean, Workforce Education
Mr. Brent Caulk, Dean, Corrections Education, WSP
Ms. Lisa Chamberlin, Director, eLearning
Ms. Jessica Cook, Executive Director, WWCC Foundation
Ms. Denise Kammers, Assistant Dean, Corrections Education
Mr. Shane Loper, Executive Director, Facilities and Capital Projects
Dr. Richard Middleton-Kaplan, Dean, Arts & Sciences
Dr. Chad Miltenberger, Dean, Clarkston Campus
Ms. Stacy Prest, Director, Library Services
Ms. Darlene Snider, Dean, Transitional Studies
Dr. Nick Velluzzi, Executive Director, Institutional Effectiveness

Also present: Mr. Bryan Ovens, Assistant Attorney General
Ms. Jerri Ramsey, Recording Secretary

Approval of Agenda. Dr. Brandes requested the agenda be amended to include a presentation on athletic scholarships under Resource Stewardship.

Mr. Sanchez moved and Mr. Burt seconded to approve the agenda as amended for the September 20, 2017 Board of Trustees meeting. *Motion carried.*

Introductions. The following new employees and employees in new positions were introduced to the Board:

- Diana Griffin, Nursing Clinical Educator, Walla Walla Campus
- Melissa Rodriguez, Director, Allied Health and Safety Education
- Pamela Walton, Nursing Clinical Educator, Clarkston Campus
- Rachael Bruce, Secretary Senior, Workforce Education
- Bobbie Sue Arias, Coordinator, Disability Support Services
- Darah Grogan, Instruction & Classroom Support Tech 2, Clarkston Campus
- Dahood El-Oqla, English Instructor
- BreAnna Wright, Fiscal Technical 3
- Brandy Bennett, Secretary Senior, Applied Bachelor Programs

Consent Agenda.

Mr. Sanchez moved and Mr. Burt seconded that the consent agenda items be approved or accepted, as appropriate:

1) August 16, 2017 Board Meeting Minutes; 2) Personnel Update; and 3) Preliminary Fall Quarter Enrollment Report.

Motion carried.

Recognize Susan Palmer for NEA Foundation Award for Teaching Excellence. Dr. Richard Middleton-Kaplan introduced Susan Palmer and recognized her for the honor of receiving the prestigious NEA Foundation California Casualty Award for Teaching Excellence that recognizes awardees for their dedication to the profession, community engagement, professional development, attention to diversity, and advocacy for fellow educators.

Standing Oral Reports

- **Student Government – Walla Walla Campus.**

- **Walla Walla Campus Associated Student Body Activity Report.** Walla Walla Campus ASB President Rick Aguilar reported on recent ASB activities, including attending the CUSP Leadership Conference; ASB officers attended summer training; and volunteering for the Super Hero Fun Run. Mr. Aguilar also presented the new "Warrior" costume.

President's Report. Dr. Brandes reported the search process for the Vice President of Instruction position had begun and it was anticipated the position would be filled by February 2018; the two-week Faculty In-Service was very successful, and had included Search Advocate Training and Ethics Training; and the WWCC 50th Anniversary Celebration lunch had been held on September 19 with former Presidents Dr. Pete Dietrich and Dr. Steve VanAusdle as speakers. Dr. Brandes also reported the Accreditation for Education in Nursing had completed its evaluation, granted continued accreditation, and concluded it would not be necessary for another site visit until 2025. Dr. Brandes congratulated Kathy Adamski and her staff for this accomplishment.

Leadership Priorities

- **Review and Discuss.**

- **Updates:**

- 1. Mission-Driven**

- a. Student Success**

- 1) AEP Update.** Angela Gomez provided an update on the AEP program, including the addition of GED programs; developing relationships with area high schools; striving to increase retention rates with ongoing engagement of students; and also reported that referrals had increased from 86 in 2015-16 to 112 so far for 2017-18.

- b. Strong Communities**

- c. Resource Stewardship**

- 1) Discussion on Financial Status Reports**

- i. Desired Information**

- ii. Timing of Reports**

Dr. Brandes and Mrs. Fogg discussed what type of financial information and the timing of providing that information the Board preferred. It was the consensus to continue providing monthly financial reports on the consent agenda; however, if there were significant developments, there would be a more detailed, verbal report.

- 2) Athletic Scholarships.** Mr. Reinland provided detailed information on the awarding of athletic scholarships, waivers, student-help employment, and the total 2016-17 scholarship offerings.

- 2. Strengthen Student Diversity and Access**

- a. Search Advocate Training.** Ms. Hartford and Dr. Velluzzi highlighted the Search Advocate training provided by Dr. Anne Gillies of OSU; explaining the Search Advocate Training was for individuals who serve on search committees to ensure searches occur as intended – from preparing the position description through to offering the position to a candidate, and to diversify staff and increase cultural competencies.

- 3. Strengthen Student Enrollment – Retention and Outcomes**

- 4. Strengthen and Expand Programs, Academic/Business Partnerships, Financial Resources, and Alternative Revenue Resources**

- a. I-BEST at Work.** Darlene Snider introduced Brad Weastler, COO of the Walla Walla Foundry, and Ian Gregoire, WWCC Transitional Studies instructor, to highlight the recent program to aid the Foundry in improving communication and understanding between production supervisors and Foundry employees. The program was seen as being effective in promoting communication skills that English and non-English speaking employees apply to their work in the Foundry's multilingual work environment.

- 5. Support Clarkston Facilities Expansion as Education Activity Hub**

- 6. Nurture, Expand, and Leverage WWCC's Presence in Surrounding Communities**

- 7. Improve Risk Management**

Board of Trustees Election of 2017-18 Officers.

Mr. Sanchez moved and Mr. Burt seconded to elect Mrs. Darcey Fugman-Small as Chair and Mr. Don McQuary as Vice Chair of the WWCC Board of Trustees. *Motion carried.*

Board Reports / Remarks. None

New and Unscheduled Business. Mrs. Fogg reported the process was underway to determine what project to submit for the 2017-19 capital budget minor project and outlined possible projects under consideration and the pros and cons of each.

Public Comment. None

Adjourn. The meeting adjourned at 2:50 p.m.

Derek R. Brandes, President

ATTEST:

Mrs. Darcey Fugman-Small, Chair
Board of Trustees

WALLA WALLA COMMUNITY COLLEGE

MEMORANDUM

DATE: October 12, 2017
TO: Board of Trustees
FROM: Sherry Hartford, Vice President of Human Resources
SUBJECT: Personnel Update

Retirements/Resignations/Separations, September 2017

Dewey, Michael – Outreach Specialist

Shively, Michael – Instructor, Mathematics Clarkston

Current Recruitments

1. Digital Design, Tenure Track Faculty, Washington State Penitentiary
2. Maintenance Custodian, Classified, Clarkston
3. Vice President of Instruction, Walla Walla



Walla Walla Community College

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DATE: October 12, 2017

TO: Board of Trustees

FROM: Dr. Nick Velluzzi

RE: Interim Enrollment Report, Fall Quarter 2017

Attached is the Interim Enrollment Report for Fall Quarter, 2017. The report presents enrollment by funding source: state, contract, and self-support. Enrollment is reported by FTE and unduplicated headcount.

- State funded enrollment is reporting 2,494.2 FTEs, which is –196.7 FTEs (-7.3%) down from the **close** of Fall Quarter 2016 (2,690.9 FTEs). Unduplicated headcount is 3,571, down -218 (-5.8%) from the **close** of last fall (3,789).
- Contract enrollment is reporting 1,206.1 FTEs, which is down -264.7 FTEs (-20.5%) from the **close** of last Fall Quarter. Corrections is reporting 916.3 FTEs, down -308.8 FTEs or -25.2% from the **close** of last fall.
- Self-support enrollment is currently reporting 31.3 FTEs, which is down -2.2 FTEs (-7.5%) from the **close** of Fall Quarter 2016.
- Running start is reporting 202.4 FTEs, up 66.2 FTEs or 48.6% from the **close** of last Fall Quarter. AEP is reporting 102.7 FTEs, up 5.2 FTEs or 5.3% from the **close** of last Fall Quarter.

Interim Fall Enrollment Board Report

October 12, 2017

State Supported FTE Enrollment 2017-18

Administrative Unit	Summer Quarter				Fall Quarter				Winter Quarter				Spring Quarter				Annualized - YTD			
	16-17 Final	17-18 To Date	Nom Change	% Change	16-17 Final	17-18 To Date	Nom Change	% Change	16-17 To Date	17-18 To Date	Nom Change	% Change	16-17 To Date	17-18 To Date	Nom Change	% Change	16-17 Final	17-18	Nom Change	% Change
C Prof. Tech	46.5	60.9	14.4	31.0%	242.5	203.26	-39.2	-16.2%	223.3				230.96				247.7			
D Transitional	64.5	120.0	55.5	86.1%	317.1	263.33	-53.8	-17.0%	364.6				299.72				348.6			
H Extended Learning	197.2	215.1	17.9	9.1%	293.0	288.34	-4.7	-1.6%	318.2				295.32				367.9			
J Clarkston	52.6	66.5	13.8	26.3%	246.3	227.0	-19.3	-7.8%	228.4				214.8				247.4			
K Academic Transfer	95.4	84.7	-10.7	-11.2%	776.9	732.1	-44.8	-5.8%	739.3				661.0				757.5			
M Nursing/Allied Health	85.1	98.5	13.5	15.8%	265.7	277.4	11.7	4.4%	250.1				281.6				294.2			
P Business/Entre	89.2	91.2	2.1	2.3%	330.7	287.2	-43.5	-13.2%	300.9				305.6				342.1			
R Ag/Water/Energy	68.8	55.7	-13.1	-19.0%	218.8	215.7	-3.1	-1.4%	212.4				181.2				227.0			
Total	699.1	792.6	93.5	13.4%	2690.9	2494.19	-196.7	-7.3%	2637.2				2472.87				2833.4			

Contract FTE Enrollment 2017-18

	Summer Quarter				Fall Quarter				Winter Quarter				Spring Quarter				Annualized - YTD			
	16-17 Final	17-18 To Date	Nom Change	% Change	16-17 Final	17-18 To Date	Nom Change	% Change	16-17	17-18 To Date	Nom Change	% Change	16-17 Final	17-18 To Date	Nom Change	% Change	16-17 Final	16-17	Nom Change	% Change
Total DOC	1050.85	1054.4	3.5	0%	1225.1	916.3	-308.8	-25.2%	1483.39				1408.43				1722.6			
Other Contract	0.5	21.87	21.4	4274%	65.7	109.8	44.1	67.1%	84.0				25.3				58.5			
Total Contract	1050.9	1076.2	25.3	2%	1290.8	1026.1	-264.7	-20.5%	1218.3				1223.2				1594.4			

Self-Support/Community Service FTE Enrollment 2017-18

	Summer Quarter				Fall Quarter				Winter Quarter				Spring Quarter				Annualized - YTD			
	16-17 Final	17-18 To Date	Nom Change	% Change	16-17 Final	17-18 To Date	Nom Change	% Change	16-17 Final	17-18 To Date	Nom Change	% Change	16-17 Final	17-18 To Date	Nom Change	% Change	16-17 Final	16-17	Nom Change	% Change
Total Self-Support	43.7	29.4	-14.3	-32.7%	29.07	31.3	2.2	7.5%	19.29				17.2				36.4267			

Unduplicated Headcount 2017-18

State Support	2010	1806	-204	-10.1%	3789	3571	-218	-5.8%	4086				3990				4625			
Contract	1495	1532	37	2.5%	1661	1194	-467	-28.1%	1722				1650				2176			
Undup Headcount	3509	3338	-171	-4.9%	5450	4765	-685	-12.6%	5808				5664				6810			

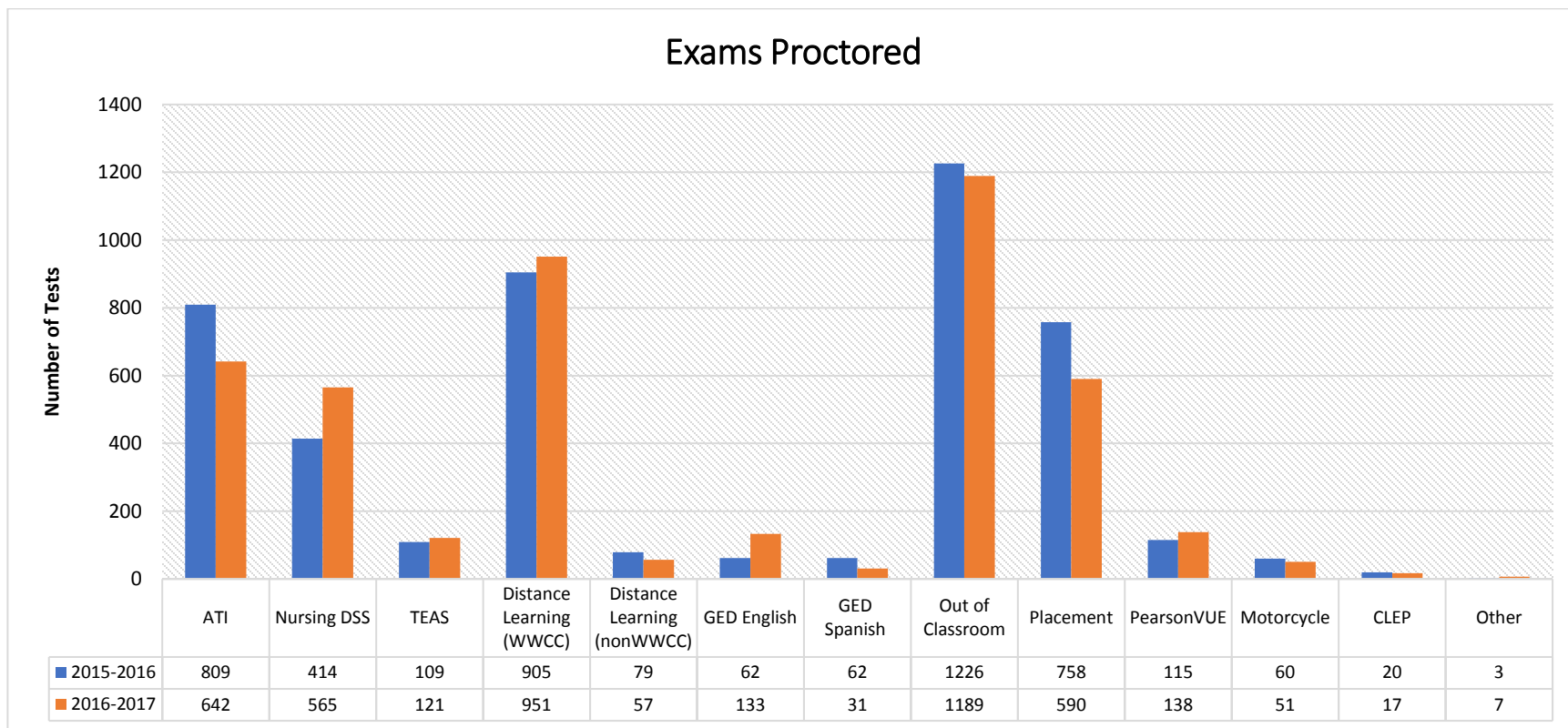
Running Start and AEP FTE Enrollment 2017-18

	16-17 Final	17-18 To Date	Nom Change	% Change	16-17 Final	17-18 To Date	Nom Change	% Change	16-17 Final	17-18 To Date	Nom Change	% Change	16-17 Final	17-18 To Date	Nom Change	% Change	16-17 Final	16-17	Nom Change	% Change
RS "billable" FTEs"					136.2	202.4	66.2	48.6%	133.8				127.2				134.9			
AEP "billable" FTEs					97.5	102.7	5.2	5.3%	88.8				85.5				90.6			

OAR Board Report 2017

	2015-16	2016-17
	5979* *1471 - DOC only	6381* *1602 - DOC only
	3409 enrolled Sum 15 thru Fall 16	3763 enrolled Sum 16 thru Fall 17
Completions	2008	1507

Exams Proctored			
	2015-2016	2016-2017	+/-
ATI	809	642	-167
Nursing DSS	414	565	+151
TEAS	109	121	+12
Distance Learning (WWCC)	905	951	+46
Distance Learning (non-WWCC)	79	57	-22
GED	62	133	+71
Spanish GED	62	31	-31
Out of Classroom	1226	1189	-37
Placement	758	590	-168
PearsonVUE	115	138	+23
Motorcycle	60	51	-9
CLEP	20	17	-3
Other	3	7	+4
Total Exams Proctored	4622	4492	



ATI - Nursing program assessments.

Nursing DSS - Exams for nursing students with accommodations.

TEAS - Required nursing program admission exams.

Distance Learning (WWCC) - WWCC online students.

Distance Learning (non-WWCC) - Non-WWCC online students.

GED - High School equivalency exams offered in both English and Spanish language.

Out of Classroom - Students not able to take a test within the classroom.

Placement - ACCUPLACER placement exams.

PearsonVUE - PearsonVUE exams other than GED.

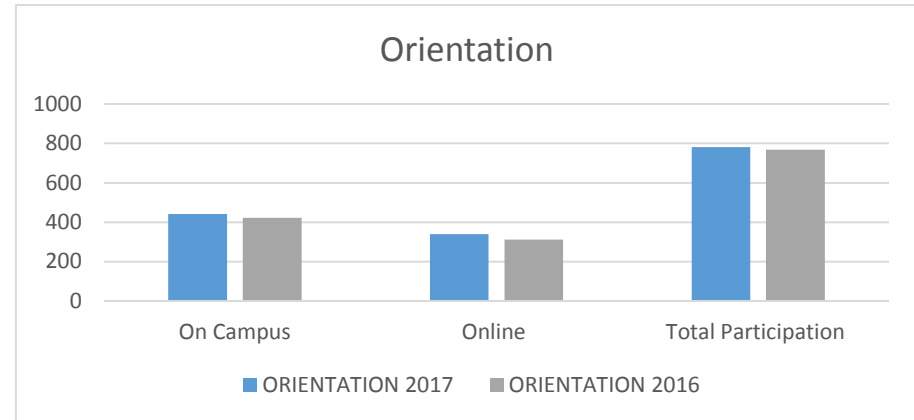
Motorcycle - WA State written motorcycle endorsement exams.

CLEP - College credit exams.

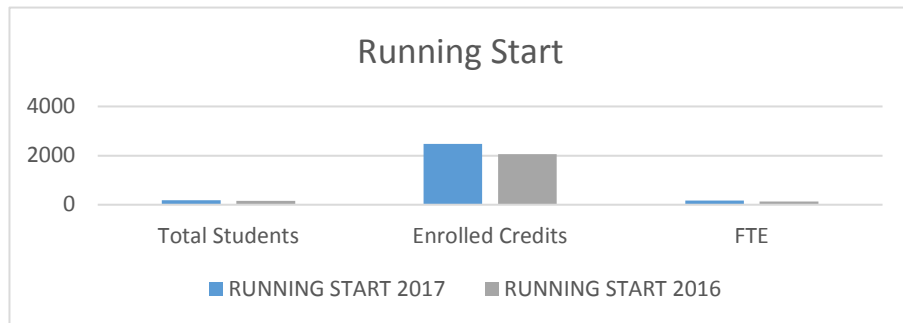
Other - Tests that do not fit into one of the categories above.

Advising and Counseling
Board Report 10/18/2017

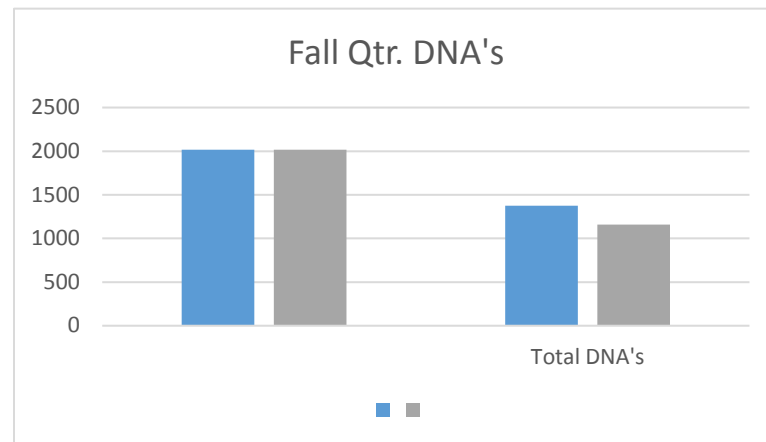
ORIENTATION		
	2017	2016
On Campus	442	422
Online	339	312
Total Participation	781	768



RUNNING START		
	2017	2016
Total Students	186	162
Enrolled Credits	2477.7	2057.5
FTE	165.18	137.16

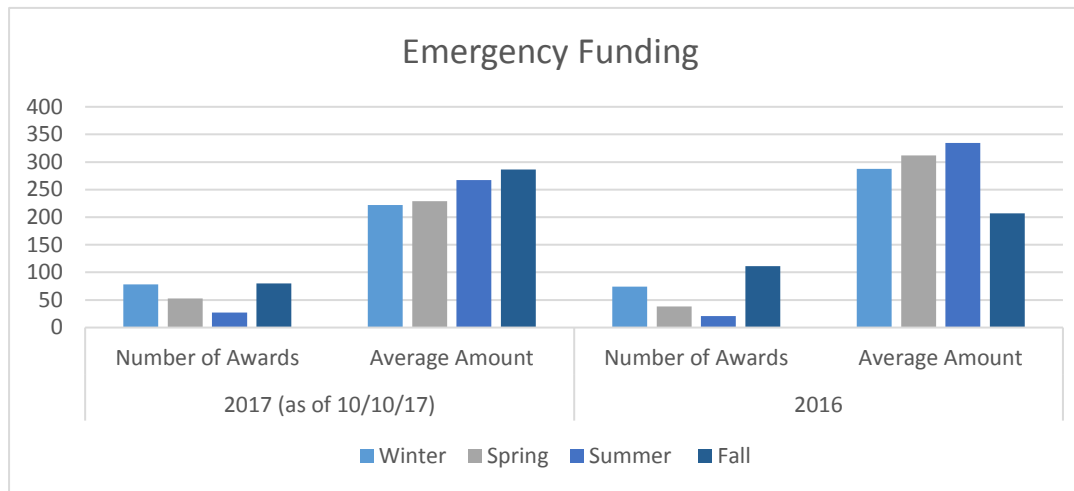


FALL ADVISING DNA's		
	2017	2016
Total DNA's	1376	1160



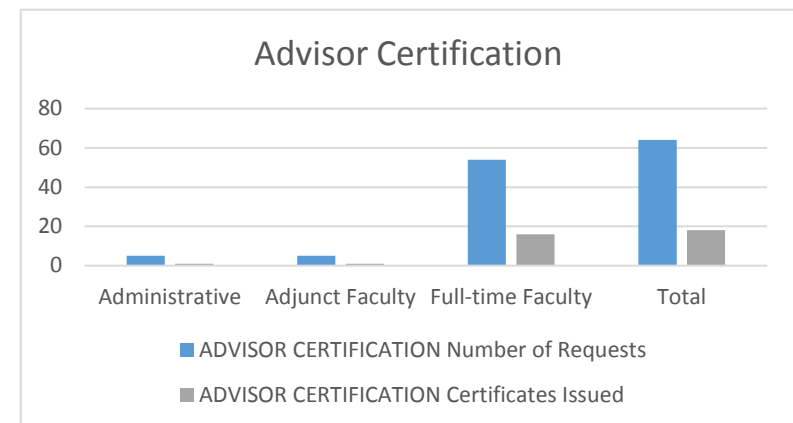
EMERGENCY FUNDING

	2017 (as of 10/10/17)		2016	
	Number of Awards	Average Amount	Number of Awards	Average Amount
Winter	78	\$ 222.01	74	\$ 287.47
Spring	53	\$ 228.86	38	\$ 311.86
Summer	27	\$ 267.01	21	\$ 334.67
Fall	80	\$ 286.62	111	\$ 207.07
Total	238	\$59,584	244	\$67,596.15



ADVISOR CERTIFICATION

(as of 10/10/17)	Number of Requests	Certificates Issued
Administrative	5	1
Adjunct Faculty	5	1
Full-time Faculty	54	16
Total	64	18



TRiO Board Report
10/18/2017

The TRiO grant programs were created by the Department of Education in order to designate resources to address the inequities in enrollment, persistence and completion found among degree-seeking first generation students, low-income students and students with disabilities.

TRiO Student Support Services has been a part of Walla Walla Community College since the late 1980's and currently serves 288 students annually. The goal of our program is to bring guidance, connection and encouragement to students as they navigate through the complexities of college on the way to degree completion and/or transfer to a four-year university.

2015-16 Program Objectives Annual Progress Report for 280 TRiO participants

PERSISTENCE RATE	
<i>% of participants that persist from one academic year or graduate and/or transfer to 4-year college</i>	
Goal	75%
Actual	81%

GOOD ACADEMIC STANDING	
<i>% of participants meeting the institution's performance level to stay in good academic standing</i>	
Goal	85%
Actual	85%

TWO-YEAR GRADUATION RATE	
<i>% of participants who graduate with an Associate's degree or certificate (within 4 reporting years)</i>	
Goal	35%
Actual	54%

TWO-YEAR GRADUATION RATE AND TRANSFER	
<i>% of participants who graduate with an Associate's degree or certificate AND transfer to a 4-year college (within 4 reporting years)</i>	
Goal	20%
Actual	31%

Students Served 2016-17

NUMBER OF PROGRAM PARTICIPANTS	
<i># of participants required to serve</i>	
Goal	288
Actual	290

PRESIDENT'S INITIATIVE: WILDLY IMPORTANT GOALS FOR TRiO 2016-17		
	Meet required number of TRiO participants	Double the number of TRiO enrollees from Walla Walla High School as incoming freshmen from 8-16
Goal	288	16
Actual-current	290	25

TRiO Achievers

- 10 of the 17 students that graduated with Honors were TRiO students.
- 22 Full-time TRiO students received Scholastic Achievement Awards for maintaining a 3.5 or higher GPA for Fall and Winter quarters, 2016-17.

Projects for 2017-18

A Peer Evaluation of our TRiO program was conducted this summer through the regional TRiO organization, NAEOP.

Noted strengths include:

- The commitment of staff members to students, the program and one another.
- Strong working relationships with other Student Affairs departments.
- Budget compliance.

Project areas for 2017-18 include:

- Deepening support of the Clarkston TRiO program and building student numbers.
- Boosting data collection on programs and services through more regular, mid- and end of year evaluations.
- Creating a more TRiO student-centered area within our current space to celebrate, challenge, and connect students to the program in a more meaningful way.

WWCC FINANCIAL AID BOARD REPORT OCTOBER 2017

UNDUPLICATED FINANCIAL AID APPLICATIONS RECEIVED			
	2014-15	2015-16	2016-17
Walla Walla*	2,338 (41%)	2,214 (42%)	1,956 (41%)
Clarkston*	556 (9%)	477 (9%)	537 (11%)
Total	5,700	5,232	4,697
Students that did not enroll but applied for aid: 14/15 – 2806 (49%); 15/16 – 2541 (48%); 16/17 – 2204 (46%)			

COMPLETED APPLICATION FILES			
	2014-15	2015-16	2016-17
Walla Walla*	2,159 (63%)	1,983 (65%)	1,725 (64%)
Clarkston*	524 (15%)	436 (14%)	496 (18%)
Total	3,422	3,019	2,665
Students that did not enroll but completed their financial aid file: 14/15 – 739 (21%); 15/16 – 600 (19%); 16/17 – 444 (16%)			

UNDUPLICATED FINANCIAL AID RECIPIENTS			
	2014-15	2015-16	2016-17
Walla Walla*	2,084 (73%)	1,918 (74%)	1,710 (72%)
Clarkston*	498 (17%)	432 (16%)	491 (20%)
Total	2,844	2,567	2,375
Students that did not enroll but received a financial aid award: 14/15 – 262 (9%); 15/16 – 217 (8%); 16/17 – 174 (7%)			

**These figures represent ONLY the students in each category that had registered for classes during that academic year, whereas the total includes both students that enrolled and those that did not. Corrections students were not included.*

**TOTAL FINANCIAL AID ENCOMPASSING ALL
PROGRAMS FOR THE 2016-2017 AID YEAR**

\$17,606,925

WALLA WALLA COMMUNITY COLLEGE - Final 2016-2017

2016-2017 Approved Budget	May Adjusted Budget	June Adjusted Budget	Difference	Revenue to Date	% of Annual Budget	Prior Year Activity to Date	% of Prior Budget
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REVENUE:

State Funds:

Base Allocation	\$14,522,811	\$14,663,244	\$15,363,843	\$700,599	\$15,363,843	100.00%	\$14,510,478	100.00%
Opportunity Grant	461,412	494,862	494,862	0	494,862	100.00%	470,812	100.00%
Worker Retraining	2,073,823	2,201,323	2,201,323	0	2,201,323	100.00%	2,073,823	100.00%
Total State:	\$17,058,046	\$17,359,429	\$18,060,028	\$700,599	\$18,060,028	100.00%	\$17,055,113	100.00%

Local Funds:

General:

Operating Fees	\$8,085,000	\$8,085,000	\$8,085,000	\$0	\$7,571,561	93.65%	\$8,080,549	99.97%
General Local	1,528,900	1,528,900	1,528,900	0	1,593,200	104.21%	1,625,412	102.95%
Alternative Education Program	530,000	530,000	530,000	0	471,403	88.94%	530,477	100.66%
Running Start	785,000	785,000	785,000	0	921,951	117.45%	776,969	101.83%
Foundation Support	200,000	200,000	200,000	0	200,000	100.00%	200,000	100.00%
Corrections Ed.-Indirect	669,228	698,347	698,347	0	698,347	100.00%	684,054	99.56%
Carry-Forward & Use of Reserves	493,575	493,575	493,575	0	493,575	100.00%	848,575	100.00%
Total General:	\$12,291,703	\$12,320,822	\$12,320,822	\$0	\$11,950,037	96.99%	\$12,746,036	100.46%

Self-Support:

Community Service	75,000	75,000	75,000	0	139,275	185.70%	109,636	146.18%
Ancillary Programs	300,000	300,000	300,000	0	253,531	84.51%	848,219	94.25%
Total Self Support:	\$375,000	\$375,000	\$375,000	\$0	\$392,806	104.75%	\$957,855	98.24%
Total Local Funds	\$12,666,703	\$12,695,822	\$12,695,822	\$0	\$12,342,843	97.22%	\$13,703,891	100.30%

TOTAL REVENUE	\$29,724,749	\$30,055,251	\$30,755,850	\$700,599	\$30,402,871	98.85%	\$30,759,004	100.13%
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2016-2017 Approved Budget	May Adjusted Budget	June Adjusted Budget	Difference	Expenditures to Date	Encumbrances to Date	Total Activity to Date	% of Annual Budget	Prior Year Activity to Date	% of Prior Budget
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EXPENDITURES:

By Object

Salaries and Wages	\$18,330,139	\$18,179,051	\$18,042,646	(\$136,405)	\$17,891,638	\$0	\$17,891,638	99.16%	\$18,041,576	99.36%
Benefits	6,086,087	6,082,785	6,068,037	(14,748)	6,191,284	0	6,191,284	102.03%	6,098,691	99.49%
Rents	179,228	179,228	179,228	0	166,943	0	166,943	93.15%	158,541	93.13%
Utilities	835,355	835,355	835,355	0	903,926	0	903,926	108.21%	841,402	101.04%
Goods and Services *	2,531,721	2,723,694	3,567,439	843,745	3,284,832	0	3,284,832	92.08%	3,445,142	103.59%
Travel	233,836	252,309	272,716	20,407	287,608	0	287,608	105.46%	321,621	105.32%
Equipment	256,335	451,828	450,882	(946)	449,858	0	449,858	99.77%	391,189	99.58%
Subsidies/Transfers/Debt Service	1,272,048	1,351,001	1,339,547	(11,454)	1,309,133	0	1,309,133	97.73%	1,400,099	99.77%
Total by Object	\$29,724,749	\$30,055,251	\$30,755,850	\$700,599	\$30,485,222	\$0	\$30,485,222	99.12%	\$30,698,261	99.94%

By Program

Instruction	\$12,392,947	\$12,657,876	\$12,708,642	\$50,766	\$12,826,515	\$0	\$12,826,515	100.93%	\$12,941,648	100.83%
Community Service	75,000	75,000	75,000	0	110,353	0	110,353	147.14%	85,163	113.55%
Instructional Computing	435,482	431,299	431,951	652	401,655	0	401,655	92.99%	383,381	97.64%
Ancillary Programs	300,000	300,000	300,000	0	315,816	0	315,816	105.27%	899,248	99.92%
Academic Administration	2,997,266	3,157,701	3,139,031	(18,670)	3,122,003	0	3,122,003	99.46%	3,183,842	100.01%
Library Services	621,882	631,437	631,228	(209)	604,008	0	604,008	95.69%	603,078	96.94%
Student Services	3,951,221	4,111,553	4,034,794	(76,759)	4,006,549	0	4,006,549	99.30%	3,745,685	98.13%
Institutional Support *	5,845,595	5,527,697	6,288,131	760,434	5,935,209	0	5,935,209	94.39%	5,852,278	100.14%
Facility Services	3,105,356	3,162,688	3,147,073	(15,615)	3,163,114	0	3,163,114	100.51%	3,003,938	98.53%
Total by Program	\$29,724,749	\$30,055,251	\$30,755,850	\$700,599	\$30,485,222	\$0	\$30,485,222	99.12%	\$30,698,261	99.94%

* In the Expenditures to Date columns of these lines is a set aside of \$125,000 to cover the estimated amount of carry-forward needed for the 17-18 fiscal budget.

WALLA WALLA COMMUNITY COLLEGE
Grants and Contracts
June 2017

	Current Month Changes	2016-2017 YTD Budget	Expenditures to Date	Encumbrances	Activity to Date	YTD Percentage Spent	Balance Expendable	Revenue to Date	Balance Receivable
Corrections Education	\$0	6,784,871	\$6,784,871	\$0	\$6,784,871	100.0%	\$0	\$6,784,871	\$0
State Funded									
Carl Perkins Federal Vocational	\$0	\$389,828	\$389,828	\$0	\$389,828	100.0%	\$0	\$389,828	\$0
Perkins-Leadership Block Grant	0	16,000	16,000	0	16,000	100.0%	0	16,000	0
Perkins-Non-Traditional	0	5,000	5,000	0	5,000	100.0%	0	5,000	0
Perkins - Student Leadership	0	9,000	7,229	0	7,229	80.3%	1,771	7,229	0
WSP Perkins-Special Projects	0	15,000	15,000	0	15,000	100.0%	0	15,000	0
CRCC Perkins-Special Projects	0	15,000	15,000	0	15,000	100.0%	0	15,000	0
Workfirst	19,088	287,523	287,523	0	287,523	100.0%	0	287,523	0
Water Management Center	0	363,750	363,750	0	363,750	100.0%	0	363,750	0
Dept. of Ecology - Titus Creek Project	0	16,130	16,130	0	16,130	100.0%	0	16,130	0
State Work Study	9,848	51,493	51,493	0	51,493	100.0%	0	51,493	0
Ag Center USDA Grant	0	675,929	422,448	0	422,448	62.5%	253,481	422,448	0
TAACCCT Grant	0	818,837	643,178	0	643,178	78.5%	175,659	643,178	0
Early Achiever Opportunity Grant	0	99,600	97,876	0	97,876	98.3%	1,724	97,876	0
Department of Early Learning - ECEAP	0	175,949	111,272	0	111,272	63.2%	64,677	173,941	(62,669)
Adult Basic Education	0	113,555	113,555	0	113,555	100.0%	0	113,555	0
EI Civics	0	22,828	22,828	0	22,828	100.0%	0	22,828	0
I-DEA Grant	0	20,000	20,000	0	20,000	100.0%	0	20,000	0
Basic Food Employment & Training	0	343,960	299,350	0	299,350	87.0%	44,610	422,424	(123,074)
Central Washington University	0	20,752	11,515	0	11,515	55.5%	9,237	20,752	(9,237)
ABE Leadership Block Grant	0	4,968	4,874	0	4,874	98.1%	94	4,874	0
Miscellaneous SBCTC Grants	0	1,000	1,000	0	1,000	100.0%	0	1,000	0
Total State Funded	\$28,936	\$3,466,102	\$2,914,849	\$0	\$2,914,849		\$551,253	\$3,109,829	(\$194,980)
Federal Funded									
Student Support Services (SSS) FY 15-20	\$0	\$492,630	\$394,466	\$0	\$394,466	80.1%	\$98,164	\$394,466	\$0
College Work Study	2,407	104,752	104,752	0	104,752	100.0%	0	104,752	0
Total Federal Funded	\$2,407	\$597,382	\$499,218	\$0	\$499,218		\$98,164	\$499,218	\$0
Private Funded									
Customized Contract Training	\$0	\$50,000	\$23,752	\$0	\$23,752	47.5%	\$26,248	\$30,355	(\$6,603)
EMS Trauma Training	0	7,000	6,196	0	6,196	88.5%	804	6,196	0
Parent Co-op	0	40,000	36,596	0	36,596	91.5%	3,404	36,299	297
Corrections Ed AA Degree - Seattle Foundation	1,556	41,404	18,994	0	18,994	45.9%	22,410	41,404	(22,410)
Corrections Ed AA Degree - Sunshine Lady	14,919	14,919	11,488	0	11,488	77.0%	3,431	14,919	(3,431)
Corrections Ed - Open Doors	44,000	44,000	24,387	0	24,387	55.4%	19,613	43,908	(19,521)
Working Families Support Network	0	75,678	55,376	0	55,376	73.2%	20,302	75,678	(20,302)
Project Finish Line	0	31,952	31,952	0	31,952	100.0%	0	31,952	0
ESD 123 Consulting & Home Services	0	83,637	46,064	0	46,064	55.1%	37,573	83,637	(37,573)
Waitsburg School District Preschool	0	40,000	36,905	0	36,905	92.3%	3,095	40,000	(3,095)
Legacy for Health - Tobacco Free Initiative	0	5,000	5,000	0	5,000	100.0%	0	5,000	0
SE Washington Economic Development	0	22,405	22,405	0	22,405	100.0%	0	22,405	0
Avista	0	18,927	2,557	0	2,557	13.5%	16,370	18,927	(16,370)
Total Private Funded	\$60,475	\$720,722	\$546,364	\$0	\$546,364		\$174,358	\$696,171	(\$149,807)
		\$1,556							
Fiscal Agent Contracts									
Community Network	\$0	\$90,182	\$78,103	\$0	\$78,103	86.6%	\$12,079	\$78,103	\$0
Early Learning Coalition (ELC)	0	76,526	54,812	0	54,812	71.6%	21,714	54,812	0
Snake River Salmon Recovery Board (SRSRB)	0	361,376	343,083	0	343,083	94.9%	18,293	343,083	0
Bonneville Power Administration (SRSRB)	0	355,391	199,915	0	199,915	56.3%	155,476	199,915	0
Total Fiscal Agent Contracts	\$0	\$883,475	\$675,913	\$0	\$675,913		\$207,562	\$675,913	\$0
Grand Total of All Grants & Contracts	\$91,818	\$12,452,552	\$11,421,215	\$0	\$11,421,215	91.7%	\$1,031,337	\$11,766,002	(\$344,787)

WALLA WALLA COMMUNITY COLLEGE - September 2017

2017-2018 Approved Budget	August Adjusted Budget	September Adjusted Budget	Difference	Revenue to Date	% of Annual Budget	Prior Year Activity to Date	% of Prior Budget
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REVENUE:

State Funds:								
Base Allocation	\$14,339,015	\$14,952,775	\$14,956,795	\$4,020	\$3,153,883	21.09%	\$3,134,071	21.37%
Opportunity Grant	461,412	461,412	461,412	0	141,824	30.74%	115,843	25.11%
Worker Retraining	2,073,823	2,073,823	2,073,823	0	353,860	17.06%	446,154	21.51%
Total State:	\$16,874,250	\$17,488,010	\$17,492,030	\$4,020	\$3,649,567	20.86%	\$3,696,068	21.49%
Local Funds:								
General:								
Operating Fees	\$8,103,963	\$8,103,963	\$8,253,963	\$150,000	\$2,591,032	31.39%	\$2,678,438	33.13%
General Local	1,675,400	1,675,400	1,675,400	0	520,129	31.05%	495,193	32.39%
Alternative Education Program	510,000	510,000	510,000	0	0	0.00%	0	0.00%
Running Start	1,003,400	1,003,400	1,003,400	0	0	0.00%	0	0.00%
Foundation Support	200,000	330,000	330,000	0	82,500	25.00%	50,000	25.00%
Corrections Ed.-Indirect	644,897	644,897	661,410	16,513	107,506	16.25%	115,035	17.19%
Carry-Forward & Use of Reserves	760,784	760,784	760,784	0	190,196	25.00%	123,394	25.00%
Total General:	\$12,898,444	\$13,028,444	\$13,194,957	\$166,513	\$3,491,363	26.46%	\$3,462,060	28.17%
Self-Support:								
Community Service	75,000	75,000	75,000	0	47,182	62.91%	75,379	100.51%
Ancillary Programs	300,000	300,000	300,000	0	27,241	9.08%	78,181	26.06%
Total Self Support:	\$375,000	\$375,000	\$375,000	\$0	\$74,423	19.85%	\$153,560	40.95%
Total Local Funds	\$13,273,444	\$13,403,444	\$13,569,957	\$166,513	\$3,565,786	26.28%	\$3,615,620	28.54%
TOTAL REVENUE	\$30,147,694	\$30,891,454	\$31,061,987	\$170,533	\$7,215,353	23.23%	\$7,311,688	24.48%

2017-2018 Approved Budget	August Adjusted Budget	September Adjusted Budget	Difference	Expenditures to Date	Encumbrances to Date	Total Activity to Date	% of Annual Budget	Prior Year Activity to Date	% of Prior Budget
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EXPENDITURES:

By Object										
Salaries and Wages	\$18,293,162	\$18,729,664	\$18,707,361	(\$22,303)	\$3,521,044	\$0	\$3,521,044	18.82%	\$3,415,771	18.66%
Benefits	6,168,647	6,355,265	6,347,634	(7,631)	1,395,407	0	1,395,407	21.98%	1,364,673	22.43%
Rents	173,128	173,128	173,128	0	37,983	113,950	151,933	87.76%	151,933	84.77%
Utilities	895,130	895,130	895,130	0	145,275	0	145,275	16.23%	129,179	15.46%
Goods and Services	2,646,307	2,769,442	2,969,909	200,467	581,799	785,682	1,367,481	46.04%	1,347,079	52.95%
Travel	272,810	272,810	272,810	0	29,282	3,405	32,687	11.98%	141,504	58.55%
Equipment	328,553	328,553	328,553	0	58,295	17,275	75,570	23.00%	203,114	50.06%
Subsidies/Transfers/Debt Service	1,369,957	1,367,462	1,367,462	0	264,324	0	264,324	19.33%	365,164	28.82%
Total by Object	\$30,147,694	\$30,891,454	\$31,061,987	\$170,533	\$6,033,409	\$920,312	\$6,953,721	22.39%	\$7,118,417	23.84%
By Program										
Instruction	\$12,670,352	\$12,868,390	\$12,868,390	\$0	\$1,988,497	\$102,672	\$2,091,169	16.25%	\$2,320,839	18.48%
Community Service	75,000	75,000	75,000	0	22,246	0	22,246	29.66%	34,078	45.44%
Instructional Computing	419,017	419,017	419,017	0	105,436	30,350	135,786	32.41%	130,686	30.08%
Ancillary Programs	300,000	300,000	300,000	0	26,118	5,488	31,606	10.54%	66,381	22.13%
Academic Administration	2,939,582	2,948,849	2,948,849	0	750,732	6,587	757,319	25.68%	755,811	25.13%
Library Services	633,862	633,862	633,862	0	165,740	30,088	195,828	30.89%	184,606	29.72%
Student Services	3,920,195	3,920,195	3,924,215	4,020	909,839	12,127	921,966	23.49%	1,038,622	26.37%
Institutional Support	5,806,045	6,342,500	6,509,013	166,513	1,284,573	401,692	1,686,265	25.91%	1,512,123	25.95%
Facility Services	3,383,641	3,383,641	3,383,641	0	780,228	331,308	1,111,536	32.85%	1,075,271	34.65%
Total by Program	\$30,147,694	\$30,891,454	\$31,061,987	\$170,533	\$6,033,409	\$920,312	\$6,953,721	22.39%	\$7,118,417	23.84%

WALLA WALLA COMMUNITY COLLEGE - August 2017

2017-2018 Approved Budget	July Adjusted Budget	August Adjusted Budget	Difference	Revenue to Date	% of Annual Budget	Prior Year Activity to Date	% of Prior Budget
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REVENUE:

State Funds:

Base Allocation	\$14,339,015	\$14,952,775	\$14,952,775	\$0	\$2,002,267	13.39%	\$1,939,488	13.23%
Opportunity Grant	461,412	461,412	461,412	0	20,088	4.35%	9,507	2.06%
Worker Retraining	2,073,823	2,073,823	2,073,823	0	132,513	6.39%	118,451	5.71%
Total State:	\$16,874,250	\$17,488,010	\$17,488,010	\$0	\$2,154,869	12.32%	\$2,067,446	12.02%

Local Funds:

General:

Operating Fees	\$8,103,963	\$8,103,963	\$8,103,963	\$0	\$813,795	10.04%	\$809,553	10.01%
General Local	1,675,400	1,675,400	1,675,400	0	198,717	11.86%	184,071	12.04%
Alternative Education Program	510,000	510,000	510,000	0	0	0.00%	0	0.00%
Running Start	1,003,400	1,003,400	1,003,400	0	0	0.00%	0	0.00%
Foundation Support	200,000	200,000	330,000	130,000	82,500	25.00%	50,000	25.00%
Corrections Ed.-Indirect	644,897	644,897	644,897	0	51,684	8.01%	57,140	8.54%
Carry-Forward & Use of Reserves	760,784	760,784	760,784	0	126,797	16.67%	82,263	16.67%
Total General:	\$12,898,444	\$12,898,444	\$13,028,444	\$130,000	\$1,273,493	9.77%	\$1,183,027	9.62%

Self-Support:

Community Service	75,000	75,000	75,000	0	40,313	53.75%	42,140	56.19%
Ancillary Programs	300,000	300,000	300,000	0	20,215	6.74%	61,183	20.39%
Total Self Support:	\$375,000	\$375,000	\$375,000	\$0	\$60,528	16.14%	\$103,323	27.55%
Total Local Funds	\$13,273,444	\$13,273,444	\$13,403,444	\$130,000	\$1,334,021	9.95%	\$1,286,350	10.16%

TOTAL REVENUE	\$30,147,694	\$30,761,454	\$30,891,454	\$130,000	\$3,488,890	11.29%	\$3,353,796	11.23%
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2017-2018 Approved Budget	July Adjusted Budget	August Adjusted Budget	Difference	Expenditures to Date	Encumbrances to Date	Total Activity to Date	% of Annual Budget	Prior Year Activity to Date	% of Prior Budget
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EXPENDITURES:

By Object

Salaries and Wages	\$18,293,162	\$18,627,769	\$18,729,664	\$101,895	\$2,087,442	\$0	\$2,087,442	11.15%	\$2,000,926	10.92%
Benefits	6,168,647	6,315,231	6,355,265	40,034	879,439	0	879,439	13.84%	860,743	14.14%
Rents	173,128	173,128	173,128	0	25,322	126,611	151,933	87.76%	151,933	84.77%
Utilities	895,130	895,130	895,130	0	77,254	0	77,254	8.63%	66,157	7.92%
Goods and Services	2,646,307	2,778,876	2,769,442	(9,434)	408,256	808,477	1,216,733	43.93%	1,165,600	46.10%
Travel	272,810	272,810	272,810	0	22,091	1,000	23,091	8.46%	14,430	6.17%
Equipment	328,553	328,553	328,553	0	50,266	16,284	66,550	20.26%	50,159	12.36%
Subsidies/Transfers/Debt Service	1,369,957	1,369,957	1,367,462	(2,495)	13,192	0	13,192	0.96%	58,195	4.58%
Total by Object	\$30,147,694	\$30,761,454	\$30,891,454	\$130,000	\$3,563,262	\$952,372	\$4,515,634	14.62%	\$4,368,143	14.63%

By Program

Instruction	\$12,670,352	\$12,868,390	\$12,868,390	\$0	\$1,031,958	\$91,991	\$1,123,949	8.73%	\$1,197,267	9.54%
Community Service	75,000	75,000	75,000	0	20,158	0	20,158	26.88%	11,271	15.03%
Instructional Computing	419,017	419,017	419,017	0	76,109	33,812	109,921	26.23%	108,090	24.88%
Ancillary Programs	300,000	300,000	300,000	0	16,258	0	16,258	5.42%	43,136	14.38%
Academic Administration	2,939,582	2,939,582	2,948,849	9,267	491,166	10,017	501,183	17.00%	498,559	16.58%
Library Services	633,862	633,862	633,862	0	116,198	19,942	136,140	21.48%	122,503	19.72%
Student Services	3,920,195	3,920,195	3,920,195	0	433,477	9,622	443,099	11.30%	475,720	12.04%
Institutional Support	5,806,045	6,221,767	6,342,500	120,733	881,142	406,911	1,288,053	20.31%	1,070,735	18.37%
Facility Services	3,383,641	3,383,641	3,383,641	0	496,796	380,077	876,873	25.92%	840,862	27.10%
Total by Program	\$30,147,694	\$30,761,454	\$30,891,454	\$130,000	\$3,563,262	\$952,372	\$4,515,634	14.62%	\$4,368,143	14.63%



Walla Walla Community College

500 Tausick Way
Walla Walla, WA 99362-9267
(509) 522-2500
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Tab 12

DATE: October 12, 2017

TO: Board of Trustees

FROM: Davina Fogg
Vice President of Administrative Services

RE: Capital Project Request (PRR) update – PRR due 12/20/17

At the September Trustee meeting I briefed the Board on the current status of the planning work for the 2019-21 Capital Project Request (PRR). Schacht Aslani Architects was selected to assist WWCC staff in a discovery phase to determine options for a project. At that time there were still three project scenarios under consideration:

1. Request for a New Square Footage Project: Second phase of Science and Technology Center. The first phase of this new building on the Walla Walla campus scored #2 overall in the 2017-19 PRR application cycle.
2. Request for a Renovation Project: Renovate up to 70,000 square feet of the main Building (Bldg D) in Walla Walla.
3. Request for a Replacement Project: Replace with new square footage (sf) approximately 7,500 sf by removing the exact equivalent in sf related to four facilities that have poor facility condition scores at the Clarkston Campus.

Since that meeting we have the following new information to consider:

- A. Preliminary scoring estimates for #1, 2 and 3 above currently stand at 60, 70 and 60 respectively. The project score must be at least 70 to get on the list.
- B. The due date for PRR applications was set last week as 12/20/17.
- C. The next phase in the PRR process will cost between \$60,000 - \$80,000.
- D. Soft costs in WWCC staff hours required for Shane, Jeff G. and me will be significant.

A final decision on whether to move forward with any of these project options needs to be made right away to meet the 12/20/17 application deadline. There may be a few additional considerations to review with you at the Board meeting, but an initial discussion last week indicated a preference towards recommending that we should not submit a PRR application due primarily to the uncertainty of being at or below the cutoff score of 70.



Walla Walla Community College

Resolution No. 10-17-02

Guided Pathways Initiative for Student Success, Educational Attainment, and Increased Transfer Numbers

Whereas, the Mission Statement of Walla Walla Community College is to inspire all students to discover their potential and achieve their goals by providing relevant, equitable, and innovative learning opportunities and services;

Whereas, Walla Walla Community College is committed to student success and building strong communities, as reflected in our core themes;

Whereas, Walla Walla Community College values diversity, excellence, innovation and strives to improve student success and close gaps in educational attainment;

Whereas, Walla Walla Community College recognizes that college students are more likely to complete a degree in a timely fashion if they choose a program early on and develop an academic plan;

Whereas, Walla Walla Community College is committed to developing a Guided Pathways approach, which presents courses in the context of highly structured, educationally coherent program maps that align with students' goals for careers and further education;

Whereas, Walla Walla Community College is committed to giving support to incoming students by allowing them guided opportunity to explore careers, choose a program of study, and develop an academic plan based on Program/Degree maps created by faculty and advisors;

Whereas, the Guided Pathways approach simplifies student decision-making and allows the college to provide predictable schedules and frequent feedback so students can complete programs more timely and effectively;

Whereas, an understanding that the Guided Pathways approach entails a systemic re-design of the student experience from initial connection to Walla Walla Community College through completion, with changes to program structure, new student intake, instruction, and support services;

Whereas, an understanding that the Guided Pathways approach requires engagement of faculty and staff across functions and departments to develop degree and program maps and design integrated supports;

Whereas, an understanding that the Guided Pathways approach requires a willingness to implement an intake and advising system that is more intrusive with a default course schedule based on program of study;

Therefore, be it resolved that the Board of Trustees of Walla Walla Community College District 20 directs the College President to strengthen Guided Pathways work at Walla Walla Community College by preparing and submitting an RFP to the College Spark Guided Pathways Initiative;

Be it further resolved, that the Board of Trustees directs the College President to provide annual reports of the ongoing progress of the Guided Pathways Initiative.

Done in Open Meeting by the Board of Trustees of Walla Walla Community College District No. 20 this 18th day of October 2017.

Board of Trustees
Walla Walla Community College

Chair of the Board



Office of the President
Walla Walla Community College
 500 Tausick Way
 Walla Walla, WA 99362-9267
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MEMORANDUM

TO: WWCC Board of Trustees

DATE: October 12, 2017

FROM: Derek Brandes, President

RE: 2018 WWCC Board of Trustees Meeting Schedule – First Reading

The following represent the proposed dates for the 2018 Walla Walla Community College Board of Trustees meetings. This schedule is for your review only and, with your approval, will be placed on the Consent Agenda for the November 15, 2017 Board Meeting. Thank you.

Date	Time	Location
Wednesday, January 17, 2018	11:00 a.m. Study Session 1:00 p.m. Board Meeting	WWCC Walla Walla Campus
Wednesday, February 21, 2018	1:00 p.m. Board Meeting	WWCC Walla Walla Campus
Wednesday, March 21, 2018	11:00 a.m. Study Session 1:00 p.m. Board Meeting	WWCC Walla Walla Campus
Wednesday, April 18, 2018	11:00 a.m. Study Session 1:00 p.m. Board Meeting	WWCC Clarkston Campus
Wednesday, May 16, 2018	11:00 a.m. Study Session 1:00 p.m. Board Meeting	WWCC Walla Walla Campus
Wednesday, June 27, 2018	11:00 a.m. Study Session 1:00 p.m. Board Meeting	WWCC Walla Walla Campus
Wednesday, July 18, 2018	1:00 p.m. Board Meeting	WWCC Walla Walla Campus
Wednesday, August 15, 2018	11:00 a.m. Study Session 1:00 p.m. Board Meeting	WWCC Walla Walla Campus
Wednesday, September 19, 2018	1:00 p.m. Board Meeting	WWCC Walla Walla Campus
Wednesday, October 17, 2018	11:00 a.m. Study Session 1:00 p.m. Board Meeting	WWCC Clarkston Campus
Wednesday, November 14, 2018	11:00 a.m. Study Session 1:00 p.m. Board Meeting	WWCC Walla Walla Campus
Wednesday, December 19, 2018	1:00 p.m. Board Meeting	WWCC Walla Walla Campus