



Board of Trustees, District No. 20
Walla Walla Community College
Board Meeting Agenda
Wednesday | September 22, 2021 | 9:30 a.m.

***Please note: To comply with Governor Inslee's Proclamation temporarily suspending the Open Public Meetings act, public attendance will be virtual only. The Trustees, President, and one staff person only will meet in Rooms 2023-24 in the Water & Environmental Center adhering to all required safety and health regulations. To connect to the Wednesday, September 22, 2021 Board Meeting, go to ZOOM: <https://wwcc-edu.zoom.us/j/84389046359> or dial-in: 253/215-8782.**

Board Meeting Agenda

All Times are Estimates

9:30 a.m.	Call to Order <i>Mr. Sergio Hernandez, Chair</i>		
	Approval of Agenda <i>Mr. Hernandez</i>	Action	
	Consent Agenda <i>Mr. Hernandez</i>	Action	
	1. June 23, 2021 Board Meeting Minutes		Tab 1
	2. July 26, 2021 Special Board Meeting Minutes		Tab 2
	3. Personnel Update		Tab 3
9:35 a.m.	President's Report <i>Dr. Chad Hickox</i>	Discuss	
9:55 a.m.	Faculty Senate Update <i>Mr. Chris Mehl</i>	Discuss	
10:00 a.m.	Introduction of 2021-22 SGA Leadership <i>Ms. Nadine Stecklein</i>	Discuss	
10:05 a.m.	Student Government Association Activity Report ➤ Walla Walla Campus <i>Ms. Rebecca Tibbetts</i>	Discuss	
10:15 a.m.	Enrollment Reports <i>Dr. Nick Velluzzi</i> ➤ 2020-21 Year-End Enrollment ➤ Preliminary Fall Quarter Enrollment	Discuss	Tab 4 Tab 5
10:35 a.m.	2020-21 Year-End Financial Report <i>Ms. Peggy Lauerman</i>	Discuss	Tab 6

10:45 a.m.	Scott Grant Discussion <i>Dr. Hickox</i>	Discuss	
11:00 a.m.	Accreditation Report Update <i>Dr. Jessica Clark</i>	Discuss	Tab 7
11:10 a.m.	Introduction of Director, Marketing & Communications <i>Dr. Hickox</i>	Discuss	
11:15 a.m.	Board Reports / Remarks	Discuss	
11:25 a.m.	New and Unscheduled Business	Discuss	
11:30 a.m.	Board of Trustees Election of 2021-22 Officers	Action	
11:40 a.m.	Public Comment	Discuss	
11:55 a.m.	Adjournment		

Board of Trustees Meeting Minutes Community College District No. 20 Walla Walla Community College

The Board of Trustees of Community College District No. 20 met in regular session on Wednesday, June 23, 2021, in the Water & Environmental Center and via Zoom. Mr. Sergio Hernandez called the meeting to order at 9:30 a.m.

Trustees present: Mr. Sergio Hernandez
Mr. Tim Burt
Ms. Michelle Liberty
Mr. Bill Warren

Administrators present: Dr. Chad Hickox, President
Dr. Jess Clark, Vice President, Instruction
Ms. Peggy Lauerman, Vice President, Finance
Dr. Nick Velluzzi, Vice President, Enrollment Services and Institutional Effectiveness
Mr. Jerry Anhorn, Dean, Workforce Education
Ms. Margarita Banderas, Director, Equity, Diversity, & Inclusion
Mr. Brent Caulk, Dean, Corrections Education, WSP
Ms. Jessica Cook, Executive Director, WWCC Foundation
Ms. Denise Kammers, Dean, Corrections Education, CRCC
Dr. Richard Middleton-Kaplan, Dean, Arts & Sciences, Criminal Justice, Early Childhood & Parenting Education, and Human & Social Services
Dr. Chad Miltenberger, Dean, Clarkston Campus
Ms. Susie Pearson, Dean, Transitional Studies
Ms. Jacquelyn Ray, Director, Library Services
Ms. Jodi Worden, Executive Director of Continuing Education & Community Engagement

Also present: Dr. Lisa Chamberlin, ctcLink Project Manager/Organizational Change Manager
Mr. Bryan Ovens, AAG
Ms. Jerri Ramsey, Recording Secretary
Ms. Nadine Stecklein, Director, Student Life
Ms. Cindy Walker, Assistant Dean, Workforce Education

Approval of Agenda. Mr. Hernandez reported the agenda item Authorization to Award Construction Contract for Project #18-592 – Science and Tech Building would be tabled to a later meeting.

Ms. Liberty moved and Mr. Warren seconded to approve the agenda for the June 23, 2021 Board of Trustees meeting as amended with the tabling of the Authorization to Award Construction Contract for Project #18-592 – Science and Tech Building. *Motion carried.*

Consent Agenda

Mr. Warren moved and Ms. Liberty seconded that the consent agenda items be approved or accepted, as appropriate:
1) May 26, 2021 Board Meeting Minutes; and 2) Personnel Update. *Motion carried.*

President's Report. Dr. Hickox reported on the following:

- Including Corrections Ed students, over 600 students earned credentials with 200 participating in the Walla Walla graduation ceremony and 66 participating in the Clarkston ceremony.
- By partnering with Walla Walla Public Schools, Wa-Hi students are using the second floor of the Tech Center for the summer.
- Has been in discussions with Dr. Kaminsky of the Walla Walla Public Health Department about offering monthly vaccine clinics in the Student Rec Center, beginning mid-July, and continuing forward. Also awaiting a return call from the Director of the Asotin County Health Department about the possibility of offering vaccine clinics on the Clarkston Campus. The intent is to make vaccines available more easily to not only WWCC students and employees, but the communities at large.
- Governor Inslee has just announced a vaccination incentive program for higher education with possibly \$10,000 for WWCC. Student eligibility requirements would include having been enrolled for six credits during Spring Quarter, cannot have graduated, and must be a Washington resident. Additional details are yet to be determined.
- Campus Open House for students and the community will be held June 24 followed by an employee Welcome Back on July 1.
- Two individuals in the Clarkston area have indicated their interest in serving as trustees and there may be two more. Hope to start scheduling meetings soon.
- Scott Grant:
 - Continuing to meet and gather information on child care as a possible use of Scott Grant funds.
 - Just met with a Spokane-based private foundation interested in partnering to promote a form of a Promise scholarship in three of the four counties served by the College, i.e., Asotin, Columbia, and Garfield. Additional information will be available in the near future.

- Preparing for a full return to campus; seeking to thoughtfully use the opportunity to incorporate new methods learned over the past year vs simply returning to all former practices.

AHE Update. No report.

Interim Spring Quarter Enrollment Report. Dr. Velluzzi reviewed the Interim Spring Quarter Enrollment Report, noting the following results were in comparison to the close of the previous Spring Quarter and that there had been little change from the previous month's report:

- State-supported enrollment reported 1,399 FTE, down 430 FTE or 23.5%
- Contract enrollment – 1,098 FTE, up 82 FTE or .8%
 - Corrections Education accounted for 837 FTE of Contract enrollment, up 71 FTE.
- Self-support enrollment reported 28 FTE, up 20 FTE
- Bachelors of Applied Science enrollment reported 70 FTE, up 25 FTE
- Running Start – 211 FTE, up 9 FTE
- Course enrollment by Intent:
 - Academic Transfer – 532 FTE, down 173 FTE
 - Workforce Education – 754 FTE, down 214 FTE
 - Basic Education for Adults – 66 FTE, down 10 FTE
 - Pre-College – 48 FTE, down 32 FTE
- All fund sources combined: 2,525 FTE, down 11.5%

In response to a question from the Board, Ms. Denise Kammers and Mr. Brent Caulk reported on the declining corrections population and the potential impact to Corrections Education.

May Financial Report. Ms. Lauerman reviewed the financial report for the period ending May 31, 2021:

- Operating Budget Reconciliation: Approved operating budget of \$30,584,000; Operating budget spending increased by \$619,657 for a total of \$29,610,171
- Total State Revenue: \$16,045,000 vs \$14,924,000 the previous year
- Tuition and Other Revenue: \$8,937,000 vs \$10,516,000 the previous year
- Expenditures: \$23,181,000 vs \$26,061 the previous year
- Course/Program Fees: \$1,257,000 vs \$1,596,000 the previous year
- Grants and Contracts: With the addition of \$4,145,668 in federal funding, \$21,693,000 vs \$11,015,000 the previous year.

Authorization to Award Construction Contract for Project #18-592 – Science and Tech Building. Tabled to a future Board meeting.

Second Read: 2021-22 Student Services and Activities Fee Budget. Ms. Stecklein presented the 2021-22 Student Services and Activities Fee Budget, noting there had been no changes since it was reviewed at the May 2021 Board meeting.

Ms. Liberty moved and Mr. Burt seconded to accept the 2021-22 Student Services and Activities Fees Budget as presented. *Motion carried.*

Second Read: 2021-22 Tuition Schedule and Student Program Fees. Ms. Lauerman highlighted the 2021-22 Tuition Schedule and Student Program Fees, noting there had been no changes since it was presented at the May 2021 Board meeting.

Mr. Burt moved and Mr. Warren seconded to approve the 2021-22 Tuition Schedule and Student Program Fees as presented. *Motion carried.*

Second Read: 2021-22 Athletics Budget. Ms. Lauerman presented the 2021-22 Athletics Budget, unchanged since the May 2021 Board meeting.

Mr. Burt moved and Mr. Warren seconded to approve the 2021-22 Athletics Budget as presented. *Motion carried.*

Second Read: 2021-22 Annual Plan and Budget. Ms. Lauerman reviewed the 2021-22 Annual Plan and Budget, as presented at the May 2021 Board meeting, including:

- State Base allocation: Increased \$3.1 million
- COLAs of 1.7% for faculty; no COLAs for exempt or classified
- Pass-through of \$465,000 for high-demand faculty salaries
- \$1,233,000 for nurse educator salaries
- 2.8% increase in tuition
- 15% increase in enrollment
- One-time expenditure of \$1,045,000 for ctcLink
- \$615,000 in federal funding
- Expenditures - \$33,681,218
- Grants and Contracts - \$14,363,205

Mr. Warren moved and Ms. Liberty seconded to approve the 2021-22 Annual Plan and Budget as presented. *Motion carried.*

Board Reports / Remarks.

- ACT Transforming Lives Award guidelines and applications are now available.
- By consensus, the Board agreed to cancel the regularly scheduled July and August 2021 Board meetings.
- Discussed holding a Board retreat sometime in mid-August 2021.

New and Unscheduled Business. None.

Public Comment. None.

Adjournment. The meeting adjourned at 11:00 a.m.

Dr. Chad E. Hickox, President

ATTEST:

Mr. Sergio Hernandez, Chair
Board of Trustees

**Board of Trustees Meeting Minutes
Community College District No. 20
Walla Walla Community College**

July 26, 2021

The Board of Trustees of Community College District No. 20 met in special session on July 26, 2021, via Zoom. Mr. Sergio Hernandez called the meeting to order at 10:03 a.m.

Trustees present: Mr. Sergio Hernandez
Mr. Tim Burt
Ms. Michelle Liberty
Mr. Bill Warren

Administrators present: Dr. Chad Hickox, President
Dr. Jessica Clark, Vice President, Instruction
Ms. Peggy Lauerman, Vice President, Finance
Ms. Margarita Banderas, Director, Equity, Diversity & Inclusion
Ms. Jessica Cook, Executive Director, WWCC Foundation
Mr. Tracy Klem, Interim Director, Campus Security & EHS
Dr. Chad Miltenberger, Dean, Clarkston Campus

Also present: Mr. Jeff Gonzalez, DES
Ms. Doreen Kennedy, Recording Secretary
Mr. Bryan Ovens, AAG

Review/Approve Capital Project Bid (STEM Building). Dr. Hickox reviewed the STEM Building capital project and asked the Board to approve the bid from Fowler Construction at \$8.724 million. The bid was the lowest out of two submitted and was \$1.3 million more than budgeted. The overage was covered by moving money from minor projects funding from the State Board by combining two different projects, however it will be managed as a single project.

Mr. Warren moved and Mr. Burt seconded to accept the Fowler Construction bid as presented. *Motion carried.*

Discuss Governor's Higher Education COVID-19 Proclamation. Dr. Hickox updated the Board on the recent Governor's Higher Education Covid-19 Proclamation enacted on July 12 and how it may impact the college. Dr. Hickox informed the Board that the interpretation of what the proclamation means, how to operationalize it, and what the implications are for the college is an ongoing conversation that is being had across the state.

Public Comment. None.

Adjournment: Ms. Liberty moved and Mr. Burt seconded to adjourn the meeting. *Motion carried.*

The meeting adjourned at 11:05 a.m.

Chad Hickox, President

ATTEST:

Mr. Sergio Hernandez, Chair
Board of Trustees

WALLA WALLA COMMUNITY COLLEGE

MEMORANDUM

DATE: September 14, 2021
TO: Board of Trustees
FROM: Sherry Hartford, Vice President of Human Resources
SUBJECT: Personnel Update

Below is an update reflecting changes to college personnel in June, July and August 2021.

New Hires

Dimak, Jesse – Custodian 2
Groom, Stephanie – HR Generalist
Chamberlin, Nicholas – Purchasing Manager
Sandvick, Morgan – Fiscal Analyst 2
Magun, Eli – E&V Tasting Room & Wine Marketing Manager
Doering, Colton – Fiscal Technician 3
Tobin, Rosa – WSP Program Assistant
Evans, Sebastian – Foundation Administrative Assistant 3
Reed, Lauren – Student Services & Academic Coordinator, CRCC
Hamann, Kimberly – Educational & Career Navigator

Separated

Donahue, Tim – Director of Winemaking
Fogg, Davina – VP of Operations
Richards, Craig – Program Specialist 2
Knapp, Kevin – Purchasing Manager
Heytvelt, Gretchen – FTF, Nursing, Clarkston
Haggard, Mike – FTF, Welding
Price, Brandom – FTF, Nursing, Clarkston
Russo, Ruth – Arts & Sciences
McGuire, Tony – FTF, Building Maintenance, WSP
Selner, Brenda – FTF, Nursing, Clarkston
Grant-Fortney, Debra – Secretary Senior, Student Services/TRiO
Ramsey, Jerri – Executive Assistant to the President
Snell, Janet – Fiscal Analyst 4
Tobin, Rosa – Program Assistant, WSP

Employee Changes

Baker, William – Grounds & Nursery Services Specialist 2
Alonso, Jacqueline – Student Success Running Start Coordinator
Law, Leonard – E&V Instruction & Classroom Support Tech 1
Lueck, Sabrina – E&V Interim Director of Winemaking & General Manager
Kennedy, Doreen – Executive Assistant to the President

Brott, Randi – Student Success Center Navigator
Evans, Debra – Instructional & PeopleSoft Accessibility Specialist

Full-Time Positions Currently Posted

Administrative Assistant, Arts & Sciences, Walla Walla
Administrative Assistant to Executive Leadership, Walla Walla
Business Systems Analysts, Walla Walla
CNC Instructor, Washington State Penitentiary
Construction Trades Apprenticeship Preparation (CTAP) Instructor, Washington State Penitentiary
Human Resource Consultant, Walla Walla
Nursing Instructors, Clarkston and Walla Walla
Scholarship Coordinator, Walla Walla
Vice President of Student Services, Walla Walla

Upcoming Searches

Director of Safety & Security, Walla Walla
Maintenance Mechanic, Walla Walla
Administrative Assistant to the VP of Finance, Walla Walla
Program Assistant, Enrollment Services, Walla Walla

Searches Pending Review & Approval

Program Assistant/Coordinator, Washington State Penitentiary
Opportunity Grant Coordinator, Walla Walla
Bookstore, Walla Walla
Disability Support Services Coordinator, Walla Walla
IT Security, Walla Walla
Fiscal Analyst 2, Walla Walla
Program Coordinator/Specialist, Clarkston



Walla Walla Community College

500 Tausick Way
Walla Walla, WA 99362-9267
(509) 522-2500
FAX (509) 527-4800

DATE: September 16, 2021
TO: Board of Trustees
FROM: Dr. Nick Velluzzi
RE: 2020-2021 Final Enrollment

The corresponding tab provides an annualized enrollment report for WWCC for the 2019-2020 academic year.

- Annualized state-supported enrollment reported at 1,696 FTE, which is 25% down from the prior year.
- Annualized contract enrollment reported 1,323 FTE, which is down 18.5% from last year.
- Annualized self-support enrollment reported 37 FTE, which is down 15 FTE (29%) from last year.
- WWCC's state allocation target was 3,155 FTE. The College's annualized state-supported enrollment (1,696 FTE) is 46% below that target, a difference of 1,459 FTE. WWCC's three-year rolling average from 2018/19 – 2020/21 is 2,171 FTE. WWCC experienced the greatest enrollment decline of all the colleges in our system last academic year. Cascadia, Pierce, Renton, and Whatcom share similar circumstances.

WWCC Enrollment Report for Fall 2021

As of September 14, 2021

All current and future quarter FTEs are estimates and subject to change. Historical FTEs match SBCTC official records.

FTE by Funding Source

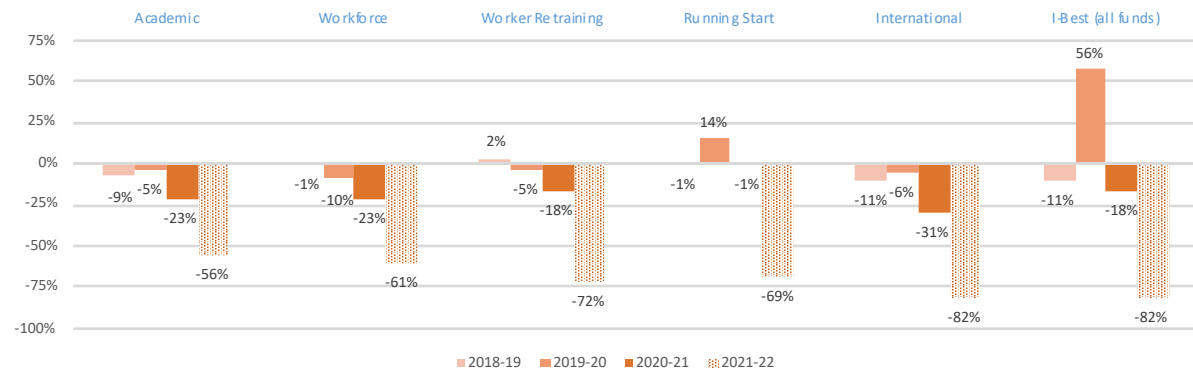
	2018-19				2019-20				2020-21				2021-22			
	State FTE	Contract FTE	Self support FTE	Total FTE	State FTE	Contract FTE	Self support FTE	Total FTE	State FTE	Contract FTE	Self support FTE	Total FTE	State FTE	Contract FTE	Self support FTE	Total FTE
summer	689	889	41	1,619	561	972	36	1,569	474	759	6	1,239	371	811	16	1,198
fall	2,367	1,347	31	3,745	2,277	1,362	75	3,714	1,662	1,033	48	2,743	1,647	242	32	1,921
winter	2,371	1,353	29	3,753	2,158	1,529	38	3,724	1,549	1,022	33	2,603				0
spring	2,199	1,341	40	3,580	1,829	1,016	8	2,853	1,403	1,156	25	2,584				0
Total	7,626	4,930	141	12,697	6,825	4,879	157	11,860	5,088	3,970	112	9,169	2,018	1,053	48	3,119
AAFTI	2,542	1,643	47	4,232	2,275	1,626	52	3,953	1,696	1,323	37	3,056	673	351	16	1,040

Three-year average: 2,171
State Allocation Plan for 2021-22: 3,157 (-31%)

Change to date

		Δ prev.yr.	Δ 3yrs.	3-yr avg. Δ
State	summer	-22%	-46%	-19%
	fall	-1%	-30%	-11%
	winter			
	spring			
	annual			
Contract	summer	7%	-9%	-2%
	fall	-77%	-82%	-33%
	winter			
	spring			
Self Support	summer	167%	-61%	24%
	fall	-33%	4%	25%
	winter			
	spring			

Annual Change in FTE by Class Intent and Program



FTE Highlights by Class Intent and Funding Source

Duplicative. Do not sum to totals		2018-19				2019-20				2020-21				2021-22			
		summer	fall	winter	spring	summer	fall	winter	spring	summer	fall	winter	spring	summer	fall	winter	spring
intent*	State																
	Academic	237	851	859	814	240	870	799	705	245	659	588	531	184	697		
	Workforce	309	1,214	1,148	1,119	232	1,111	1,088	968	183	848	823	760	156	873		
	Basic Ed. for Adults	117	165	229	168	61	140	135	76	25	54	57	63	22	29		
	Pre-College	26	137	134	98	29	155	136	80	21	101	80	48	9	48		
	Worker Retraining	93	380	379	366	102	352	361	342	98	271	304	278	80	185		
	I-Best**		30	21	47		44	26	33	11	15	24	22	9	16		
	BAS		3	7	9	4	49	49	45	5	61	65	70	22	78		
	International	8	20	19	21	4	19	23	18	6	14	11	13	2	6		
	Contract																
	DOC	888	1,018	1,052	1,056	972	1,074	1,244	766	748	779	778	887	801	16		
	Running Start		199	202	183		232	234	202		229	221	211		205		
	Alternative HS		97	93	86		9	42	28		19	18	23		6		
	College in HS		14		10			3	10			1	8				
	I-Best**	63	60	70	68	123	95	165	74	101	101	94	93	59			

Full-time Equivalent (FTE) enrollments are an analytical measurement of student activity across the term, equal to 15 quarterly or 45 annual credits, and may not match billing requirements for all programs.

*Based on intent of the course as defined by CIP. Does not equate to department or college organizational structures.

**All state-funded I-Best enrollments receive a 75% enhancement. Enhancement of contract -funded courses began in 2017-18.



Walla Walla Community College

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Walla Walla, WA 99362-9267
(509) 522-2500
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DATE: September 16, 2021

TO: Board of Trustees

FROM: Dr. Nick Velluzzi

RE: Summer Quarter Enrollment and Preliminary Fall Quarter Enrollment

The corresponding tab provides an enrollment report for Summer Quarter 2021 and preliminary enrollment report for Fall Quarter 2021.

- Summer Quarter enrollment combining all funds closed at 1,198 FTE, which is 41 FTE (3%) down from Summer Quarter 2020. State-supported enrollment closed at 371 FTE, which is down 103 FTE (22%) from last year. Contract enrollment closed at 811 FTE, up 52 FTE (7%) from last year. Self-support enrollment closed at 16 FTE, up from 6 FTE last summer.
- State-supported enrollment for Fall Quarter is reporting 1,647 FTE, a decline of 15 FTE (about 1%) from the **close** of Fall Quarter 2020.
- Due to the lagged timing of enrolling students in corrections education, contract enrollment is reporting 242 FTE. Corrections education should report more robust enrollment in October.
- Self-support enrollment is reporting 32 FTE, which is down 16 FTE from the **close** of last Fall Quarter.
- Enrollment in the Bachelors of Applied Science (BAS) programs is reporting 78 FTE, up 17 FTE from the **close** of last Fall Quarter.
- Running Start is reporting 205 FTE, down 24 FTE from the **close** of last Fall Quarter.

WWCC Enrollment Report for Fall 2021

As of September 14, 2021

All current and future quarter FTEs are estimates and subject to change. Historical FTEs match SBCTC official records.

FTE by Funding Source

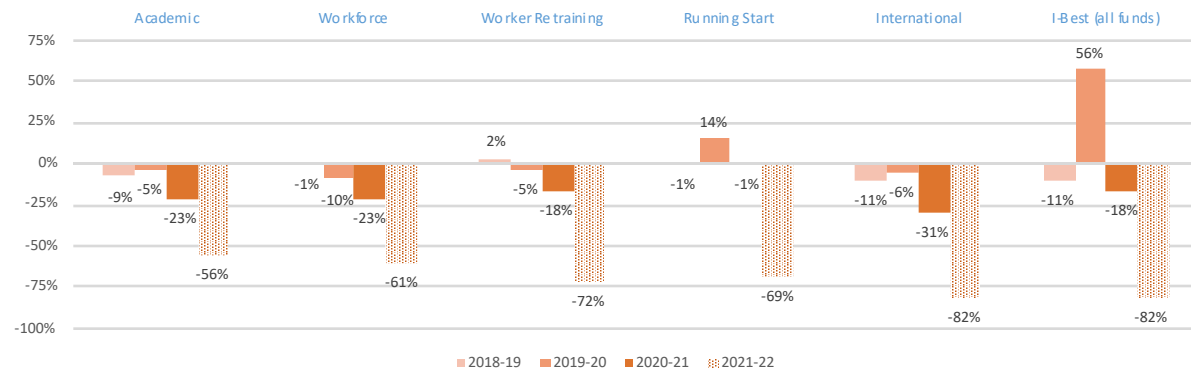
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Annual Change in FTE by Class Intent and Program



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**All state-funded I-Best enrollments receive a 75% enhancement. Enhancement of contract -funded courses began in 2017-18.

Financial Presentation June 30, 2021

Board of Trustees Meeting
September 22, 2021



Presentation Summary

Today's review includes operating results for year to date ending, June 30, 2021.

- Operating Budget Reconciliation
- Revenue
- Expenditures; by category and function
- Reserves
 - Operating Margin
 - Annual Calculation
- Course/Program Fees
- Grants & Contracts Summary
- Questions



Operating Budget Reconciliation

Approved 2020-2021 Operating Budget	\$28,990,514
Approved 2020-2021 Course/Program Fees Budget	1,593,486
Approved 2020-2021 Operating Budget	\$30,584,000

Operating Budget

Approved 2020-2021 Operating Budget Spending	\$28,990,514	
Allocation 1 - Workforce Dev. Project	45,000	} 3,731,147
Allocation 2 - Goldstar Families	3,489	
Allocation 3 - GEER Funding	773,439	
Operating Fees (Tuition) Revised	-722,552	
Allocation 4 - Reduction to Centers of Excellence funding	-1,500	
Allocation 4 - Worker Retraining increase	51,250	
Allocation 5 - Homeless College Student funding to Puget Sound	-7,000	
Allocation 7 - Gold Star Families	471	
Allocation 8 - Sexual Misconduct	4,901	
Allocation 9 - Gold Star Families/College Affordability	1,218	
Allocation 9 - Wage Decrease	-172,182	
Allocation 10 - System IT/Central Agency	512,958	
Allocation 11 - Ongoing Reserve/DEAB Adjustment	47,002	
Allocation Holdback - High Demand Faculty Salary	465,441	
Allocation Holdback - Additional	2,729,212	
Updated 2020-2021 Operating Budget Spending	\$32,721,661	

Revenue

	2020-2021 Adjusted Budget	% of Total	2020-2021 YTD Actuals	% of Budget	2019-2020 YTD Actuals	% of Budget	Difference over Prior Year	% Change YOY
State Allocation								
Base Allocation	\$18,847,790	58%	\$18,847,790	100%	\$17,962,643	100%	\$885,147	5%
Opportunity Grant	461,412	1%	355,864	77%	461,967	100%	-106,103	-23%
GEER Funding	773,439	2%	773,439	100%	-	0%	773,439	0%
Worker Retraining	1,838,073	6%	1,838,073	100%	1,986,698	100%	-148,625	-7%
Total State Revenue	\$21,920,714	67%	\$21,815,166	100%	\$20,411,308	100%	\$1,403,858	7%
Operating Fee & Other Revenue								
Operating Fee	\$6,237,448	19%	\$5,718,286	92%	\$7,094,495	110%	-\$1,376,209	-19%
Student Fees/Other Misc Rev	738,499	2%	569,698	77%	824,417	120%	-254,719	-31%
Open Doors Program	300,000	1%	259,560	87%	447,044	63%	-187,484	-42%
Running Start	1,700,000	5%	1,688,696	99%	1,746,623	116%	-57,927	-3%
Foundation Support	200,000	1%	200,000	100%	200,000	100%	-	0%
Grants and Contracts - Indirect	990,000	3%	992,906	100%	737,775	109%	255,131	35%
Community Service	340,000	1%	198,348	58%	185,468	62%	12,880	7%
Ancillary Programs	150,000	0%	72,351	48%	103,197	59%	-30,846	-30%
Total Tuition & Other Revenue	\$10,655,947	33%	\$9,699,844	91%	\$11,339,018	35%	-\$1,639,174	-14%
Use of Fund Balance - ctcLink	\$145,000	0%	\$141,504	0%	\$100,025	6%	\$41,479	0%
TOTAL REVENUE	\$32,721,661	100%	\$31,656,514	97%	\$31,850,351	97%	-\$193,837	-1%

Expenditures, *by Category*

	2020-2021 Adjusted Budget	% of Total	2020-2021 YTD Actuals	% of Budget	2019-2020 YTD Actuals	% of Budget	Difference over Prior Year	% Change YOY
Salaries and Wages	\$17,980,592	59%	\$16,469,393	92%	\$18,358,204	95%	-\$1,888,811	-10%
Benefits	6,312,791	21%	\$5,848,155	93%	\$6,470,500	94%	-622,345	-10%
Rents	38,960	0%	\$32,564	84%	\$82,785	157%	-50,221	-61%
Utilities	899,188	3%	\$810,822	90%	\$770,555	87%	40,267	5%
Goods and Services	3,112,407	10%	\$2,536,901	82%	\$2,570,759	76%	-33,858	-1%
Travel	37,500	0%	\$2,254	6%	\$114,362	40%	-112,108	-98%
Equipment	300,069	1%	\$559,941	187%	\$617,047	162%	-57,107	-9%
Fin Aid, Debt Service, Transfer	1,590,826	5%	\$1,360,178	86%	\$1,542,798	98%	-182,620	-12%
TOTAL EXPENSE	\$30,272,333	100%	\$27,620,207	91%	\$30,527,011	93%	-\$2,906,803	-10%

Expenditures, *by Function*

	2020-2021 Adjusted Budget	% of Total	2020-2021 YTD Actuals	% of Budget	2019-2020 YTD Actuals	% of Budget	Difference over Prior Year	% Change YOY
Instruction	\$12,046,618	40%	\$11,109,519	92%	\$12,713,940	93%	-\$1,604,421	-13%
Community Service	340,002	1%	\$173,300	51%	\$232,668	78%	-59,368	-26%
Instructional Computing	204,989	1%	\$296,839	145%	\$181,630	72%	115,209	63%
Ancillary Programs	150,000	0%	\$84,631	56%	\$104,474	60%	-19,842	-19%
Academic Administration	2,655,629	9%	\$2,461,822	93%	\$2,889,953	101%	-428,132	-15%
Library Services	559,527	2%	\$519,135	93%	\$631,603	91%	-112,468	-18%
Student Services	4,170,691	14%	\$3,807,786	91%	\$4,180,748	94%	-372,962	-9%
Institutional Support	6,860,944	23%	\$6,165,279	90%	\$6,344,261	92%	-178,983	-3%
Facility Services	3,283,933	11%	\$3,001,897	91%	\$3,247,734	95%	-245,837	-8%
TOTAL EXPENSE	\$30,272,333	100%	\$27,620,207	91%	\$30,527,011	93%	-\$2,906,803	-10%

Operating Margin(without Reserves)

Fiscal Year	Revenues	Expenditures	Operating Margin
2011	29,307,846	27,858,912	1,448,934
2012	27,520,416	27,139,700	380,716
2013	27,589,133	27,446,629	142,504
2014	29,128,352	28,600,776	527,576
2015	28,672,140	28,646,376	25,764
2016	29,910,429	30,373,261	(462,832)
2017	29,909,296	30,360,222	(450,926)
2018	30,282,028	31,003,495	(721,467)
2019	29,758,926	30,560,389	(801,463)
2020	31,850,351	30,527,011	1,323,340
2021	31,656,514	27,620,207	4,036,307

Reserve Calculation

Fiscal Year	Operating Funds Reserves	Operating Funds Expenditures	Operating Ratio as a % of Budget
2011	5,605,361	28,555,215	19.60%
2012	5,707,722	27,780,851	20.50%
2013	6,012,758	27,571,629	21.80%
2014	6,254,394	28,725,776	21.80%
2015	6,395,556	28,771,376	22.20%
2016	5,832,699	30,698,261	19.00%
2017	5,363,692	30,485,222	17.60%
2018	4,558,944	31,128,495	14.60%
2019	3,267,839	30,685,389	10.65%
2020	5,046,926	30,527,011	14.60%
2021	9,534,051	27,620,207	34.52%

Course/Program Fees

	2020-2021 Adopted Budget	% of Total	2020-2021 YTD Actuals	% of Budget	2019-2020 YTD Actuals		Difference over Prior Year	% Change YOY
Course/Program Fee Revenue	\$1,593,486	100%	\$1,275,182	80%	1,605,375	107%	-\$330,193	-21%
Course/Program Fee Expense	\$1,593,486	100%	<u>\$810,806</u>	51%	<u>1,224,073</u>	82%	<u>-\$413,267</u>	-34%
Totals			<u>\$464,377</u>		<u>\$381,303</u>		<u>\$83,074</u>	

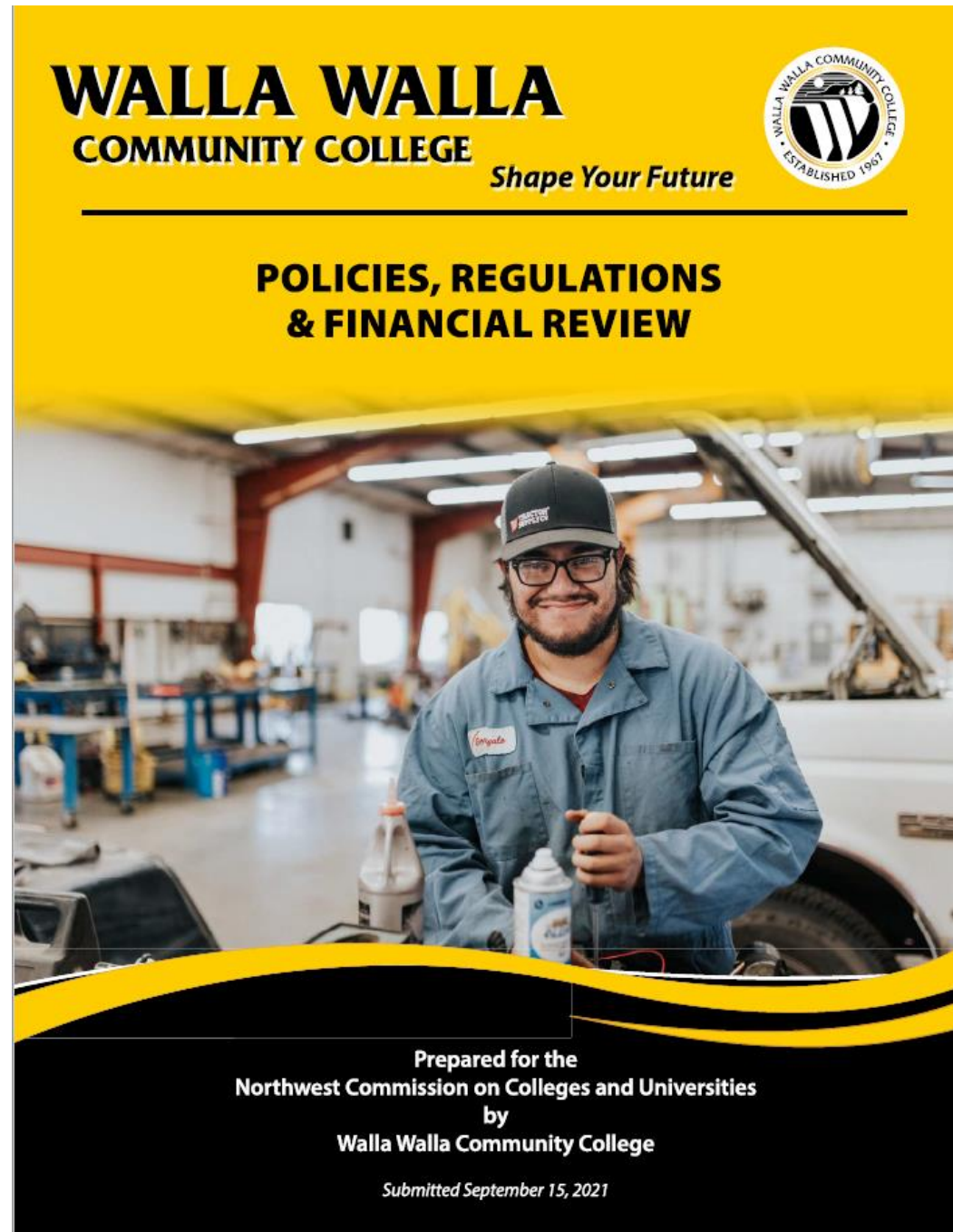
Grants & Contracts

	Current Month Budget Changes	2020-2021 YTD Budget	Expenditures to Date	YTD % Spent
Corrections Education	\$0	\$7,068,967	\$7,021,767	99%
State Funded Grants	\$0	2,244,540	1,807,040	81%
Federal Funded Grants	\$0	10,881,881	2,276,328	21%
Private Funded Grants	\$0	471,962	268,566	57%
Fiscal Agent Grants	\$0	1,025,905	680,091	66%
TOTAL GRANTS & CONTRACTS	<u>\$0</u>	<u>\$21,693,255</u>	<u>\$12,053,792</u>	<u>56%</u>

Questions ?

Accreditation Update

Tab 7





NWCCU

NORTHWEST COMMISSION ON
COLLEGES AND UNIVERSITIES

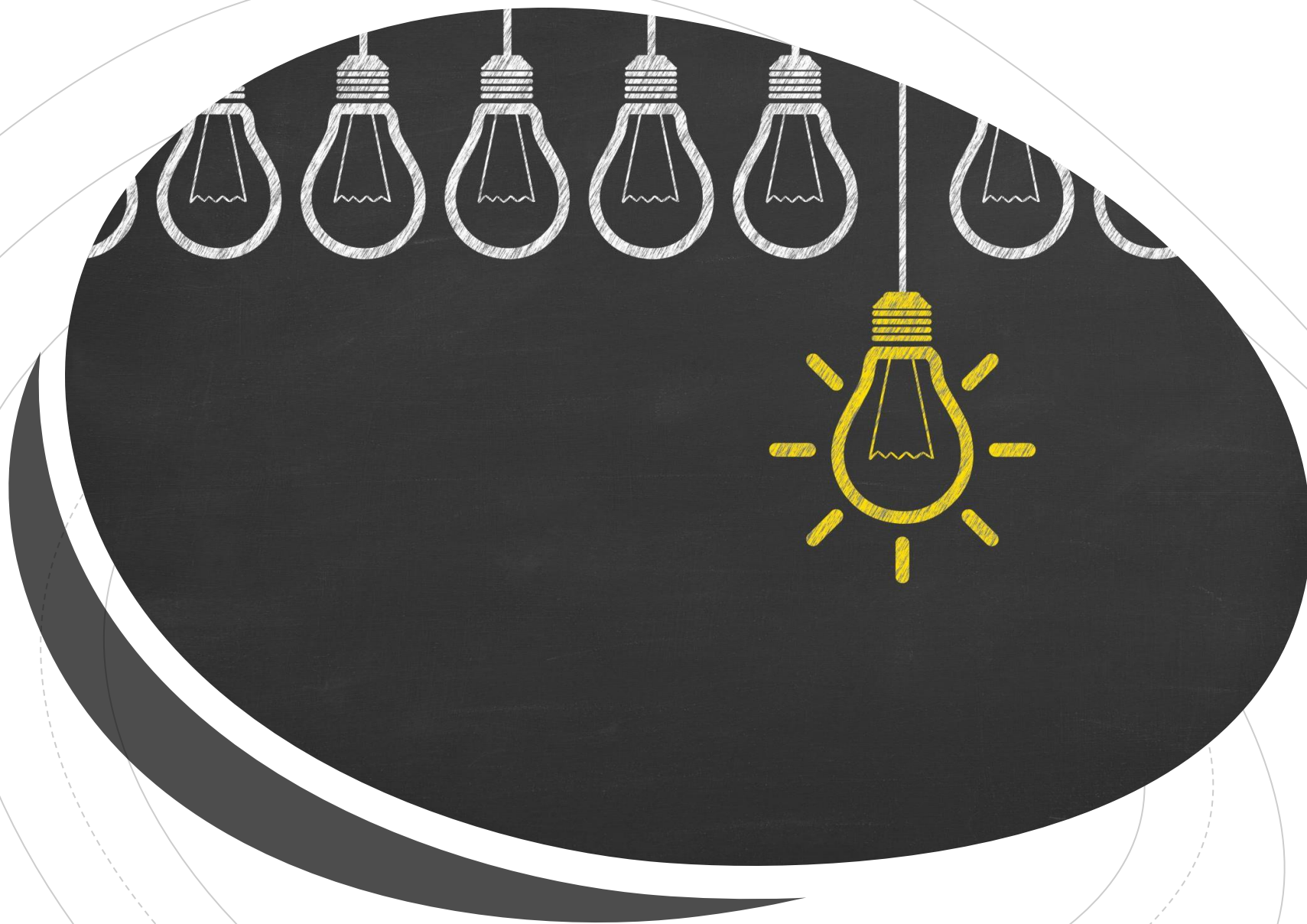
Say what you do; do what you say!



- Accountability
 - Established Criteria and Guidelines
 - Clearly Defined and Appropriate Educational Objectives
 - As evidenced by ...
- Continuous Improvement
 - Institutional Improvement

Process Timeline

- Annual Report – Submitted August 1st
 - Basic Information
 - Program List (Additions, Deletions, Revisions)
 - 7-Year Financial & Enrollment Data
- Year 6 Report – Policies, Regulations, and Financial Review Submitted September 15th
 - PRFR Panel Review – November 1, 2021
- Year 7 Visit & Report
 - Visit Fall 2022
 - Report due 8 weeks before visit



Policies, Regulations, and Financial Review (PRFR)

Insights & Reflections

Insights & Reflections

Rebuilding	the Leadership Team
Promoting	Institutional Effectiveness & Economic Sustainability
Creating	an Academic Master Plan
Developing	Program Reviews & Assessments
Revisiting	Policies & Procedures



Next Steps

1. Address Opportunities
2. Prepare for Year 7 Report & Visit

Accreditation Steering Committee

Members

Sara Egbert

Matt Williams

Joshua Slepín

Rob Becker

Tessa Kimball

Peggy Lauerman

Richard Middleton-
Kaplan

Karl Easttorp

Support

- Jess Clark
- Cindy Devary
- Nick Velluzzi



Any
Questions?

