



Agenda

Regular Meeting
Board of Trustees, District No. 20
Walla Walla Community College
500 Tausick Way; Walla Walla, WA
Wednesday, January 21, 2015 – 9:30 a.m.

9:30 a.m.	Call to Order Approval of Minutes Approval of Agenda <i>Don McQuary, Chair</i>	Action Action	
9:35 a.m.	Enrollment Reports <i>Dr. Nick Velluzzi</i> <ul style="list-style-type: none"> ➤ Final Fall Quarter ➤ Interim Winter Quarter 	Discuss	Tab 1 Tab 2
10:00 a.m.	Student Services Report <i>Mrs. Wendy Samitore</i> <ul style="list-style-type: none"> ➤ Associated Student Body Activity Reports <i>Clarkston: Teresa Carlson</i> <i>Walla Walla: Paige Vincent</i> 	Discuss	
10:10 a.m.	Instruction Report <i>Dr. Marleen Ramsey</i> <ul style="list-style-type: none"> ➤ Health Science/Nursing Update <i>Kathy Adamski</i> ➤ Achieving the Dream Report <i>Jill Emigh</i> ➤ For Information Only – 2015-16 Instructional Calendar <i>Dr. Ramsey</i> 	Discuss Discuss Discuss	 Tab 3
10:30 a.m.	December Budget Status Report <i>Davina Fogg</i>	Discuss	Tab 4
10:40 a.m.	WWCC Foundation Activities Report <i>Doug Bayne</i>	Discuss	

10:50 a.m.	Break		
11:00 a.m.	December Capital Budget Report <i>Mrs. Fogg</i>	Discuss	Tab 5
11:20 a.m.	Personnel <i>Sherry Hartford</i>		
	➤ Appointments	Discuss	
	<ul style="list-style-type: none"> • Chad Bostwick, Catering Chef • Gwendolyn Dentinger, Career Navigator • Darren Montgomery, Purchasing Manager 		
	➤ Personnel Update	Discuss	
11:30 a.m.	Employee Recognition <i>Dr. Steven VanAusdle</i>	Discuss	
11:35 a.m.	Legislative Update <i>Dr. VanAusdle</i>	Discuss	
11:45 a.m.	New and Unscheduled Business	Discuss	
	Adjournment		

**Board of Trustees Meeting Minutes
Community College District No. 20
Walla Walla Community College**

December 17, 2014

The Board of Trustees of Community College District No. 20 met in regular session on December 17, 2014, in the Board Room of Walla Walla Community College. Mr. McQuary called the meeting to order at 9:30 a.m.

Trustees present: Mr. Don McQuary
 Mr. Miguel Sanchez
 Mrs. Darcey Fugman-Small
 Mrs. Kris Klaveano
 Dr. Roland Schirman

Administrators present: Dr. Steven VanAusdle, President
 Mrs. Davina Fogg, Vice President, Financial Services
 Dr. Marleen Ramsey, Vice President, Instruction
 Mrs. Wendy Samitore, Vice President, Student Services
 Mr. Jerry Anhorn, Dean, Ag. Science, Energy & Water Management
 Mr. Doug Bayne, Director, Resource Development
 Dr. Janet Danley, Director, Clarkston Campus
 Mrs. Sherry Hartford, Director, Human Resources
 Mr. Shane Loper, Director, Facility Services & Capital Projects
 Mrs. Stacy Prest, Director, Library Services
 Mr. Angel Reyna, Dean, Workforce Education
 Dr. Joe Small, Dean, Corrections Education
 Mrs. Darlene Snider, Dean, Transitional Studies
 Dr. Nick Velluzzi, Director, Planning & Assessment
 Mrs. Kristi Wellington-Baker, Director, Student Development Center
 Ms. Melissa Williams, Director, Public Relations

Also present: Mr. Bryan Ovens, Assistant Attorney General
 Ms. Jerri Ramsey, Recording Secretary

Approval of Minutes.

Dr. Schirman moved and Mr. Sanchez seconded to approve the minutes of both the November 19, 2014 Board of Trustees meeting and the November 21, 2014 Special Board of Trustees Meeting as presented. *Motion carried.*

Approval of Agenda.

Mr. Sanchez moved and Mrs. Klaveano seconded to approve the agenda for the December 17, 2014 Board of Trustees meeting as presented. *Motion carried.*

Enrollment Reports.

Interim Fall Quarter Enrollment Report. Dr. Velluzzi reviewed the Interim Fall Quarter Enrollment Report, noting that compared to Fall Quarter 2013, net enrollment in state-supported classes was down 234.3 FTES, or 7.4%, total enrollment in all funds was down 7.7% to 4,219.4 FTES, and unduplicated headcount was 5,873, down from 6,184 the previous year.

Preliminary Winter Quarter Enrollment Report. Dr. Velluzzi reviewed the Preliminary Winter Quarter Enrollment Report, noting that compared to the previous year, net enrollment was down 190 FTES to 2,318 FTES.

November Budget Status Report. Mrs. Fogg reviewed the November Budget Status Report noting the \$9,173 increase to the Base Allocation in the Revenue Budget was a total of receiving more funds than had been budgeted for both Student Achievement and for Basic Skills Enhancement plus Corrections Ed Indirect increased by \$5,140 for a total Revenue Budget increase of \$14,313. The Expenditure Budget reflected these funds as well. Actual Revenues were at 35.72% vs. 38.29% the prior year and Total Expenditures were at 39.03% compared to 38.75% the previous year. In Grants and Contracts, Mrs. Fogg reported Corrections Ed increased \$48,924, a result of Student Achievement money now going directly to the Department of Corrections, and Community Network increased \$461, for a total of \$11,439,231 in Grants and Contracts.

November Capital Budget Report. Mr. Loper reported the Dome water piping project was set to begin, the Business Office remodel project was on track, the roofing project had been delayed slightly due to weather, and the Culinary cooler/freezer project was to be completed before the start of Winter Quarter. Mrs. Fogg reported the architecture firm for the Clarkston Workforce Business Development Center would be selected in January.

Instruction Report.

Achieving the Dream Report. Jill Emigh reported on the recent visit by the Achieving the Dream coaches, that the Financial Literacy Intervention was moving forward, and the Strategic Plan for Equity and Inclusion had been distributed to several groups on campus and it was hoped a draft would be ready for the Trustees to review at the January 2015 Board meeting.

High School 21+. Mrs. Snider provided information on the new High School 21+ program that provides students 21 years and older the opportunity to achieve a high school diploma through additional education and by earning credits for prior work experience, high school credits, and other types of applicable life experiences. Ms. Hormel highlighted the intake process for the program, referral sources, and a student life story.

Student Services Report.

Opportunity Grant. Mrs. Wellington-Baker reported on the Opportunity Grant program; a program for Washington state low-income residents in high demand pathways. At WWCC, the program started in 2006, focuses on nursing, medical administrative assistant, medical assisting, diesel technology, energy systems, and watershed ecology, and has achieved a 91% seven-year retention and graduation rate – highest in the state – earning WWCC a Certificate of Merit from the State Board.

Associated Student Body Activities Report. Walla Walla ASB President Paige Vincent reviewed ASB activities, including the TRiO Giving Tree, a Nursing Club blood drive, participation in the Parade of Lights, and a \$5,000 contribution for the start-up costs for an on-campus food bank. Dr. Janet Danley provided the Clarkston report on behalf of ASB President Teresa Carlson; including putting together and distributing Thanksgiving baskets for needy students, a Nursing Student-sponsored food drive with over 5,000 pounds of food distributed to the community, a PBL-sponsored children's coat drive that provided over 50 coats to Grantham Elementary, and participation in the Lighted Christmas Parade.

WWCC Foundation Activities Report. Mr. Bayne announced Bobbi Hazeltine was the recipient of the WWCC Community Service Award at the recent Chamber of Commerce Annual Awards banquet. Mr. Bayne presented videos used in the current fundraising campaign that featured students who had succeeded with assistance from the Foundation.

2014 IPEDS Data Feedback Report. Dr. Velluzzi reviewed the 2014 IPEDS Data Feedback report, explaining the report benchmarks WWCC data against a comparison group and uses first time, full time degree- and certificate-seeking students for the data. Dr. Velluzzi also presented additional data on time to completion comparing WWCC to the comparison group over the past five years.

Personnel.

Personnel Update. Mrs. Hartford reported the College was the number one college in the state for completing health assessment reports.

Recess to Executive Session to Discuss Faculty Negotiations. The Board recessed to Executive Session at 11:35 a.m. to discuss faculty negotiations with an anticipated return time of 11:55 a.m. The Board returned to open session at 11:35 a.m. and Mr. McQuary reported no action had been taken during the Executive Session.

Dr. Schirman moved and Mr. Sanchez seconded to approve the Memorandum of Understanding between the Board of Trustees of Walla Walla Community College and the Association of Higher Education that includes the ability to address salaries by creating two additional steps, offering retention incentives to recognize professional improvement units, and seniority increments. The Memorandum of Understanding is attached and made a part of these minutes. *Motion carried.*

New and Unscheduled Business. Dr. VanAusdle reported on his meeting with the District 16 elected officials to discuss the upcoming legislative sessions.

Adjournment: The meeting adjourned at 12:05 p.m.

Steven L. VanAusdle, President

ATTEST:

Mr. Don McQuary, Chair
Board of Trustees

Memorandum of Understanding
Between
The Board of Trustees of Walla Walla Community College And
The Association of Higher Education

Awarding Faculty Increments

Whereas the Legislature has enacted legislation that allows WWCC the opportunity to improve faculty salaries, and

Whereas the parties have engaged in negotiations in accordance with Article 38.5,

Therefore, the Association of Higher Education and the Board of Trustees hereby enter into this memorandum of understanding for the 2014-2015 academic year:

Two additional steps will be added to the salary schedule (Step 14 A \$62,685 and Step 14 B \$62,992); and

As a retention incentive, equity increments will be awarded to existing faculty whom, if they left employment and were rehired by WWCC, would be re-hired at a higher salary step than where they are currently placed. Such faculty will have their salary adjusted to the new step before any additional increments are awarded; and

Professional Improvement Unit increments earned will be awarded; and

Seniority increments will be awarded to faculty employed full-time during the 2013-2014 academic year.

As such, Appendix C will be as follows:

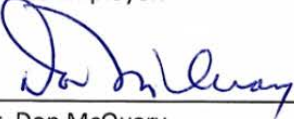
Appendix C: Full-time Faculty Salary Schedule

A. Full-time Salary Schedule (eff. 9/1/2014)

STEP	2013-14 NEW SALARY (176- DAYS)	2013-14 DAILY RATE	STEP	2013-14 NEW SALARY (176- DAYS)	2013-14 DAILY RATE	STEP	2013-14 NEW SALARY (176- DAYS)	2013-14 DAILY RATE
3A	49,187	\$279.47	7A	54,096	\$307.36	11A	59,004	\$335.25
B	49,494	\$281.22	B	54,402	\$309.10	B	59,311	\$336.99
C	49,801	\$282.96	C	54,709	\$310.85	C	59,618	\$338.74
D	50,107	\$284.70	D	55,016	\$312.59	D	59,924	\$340.48
4A	50,414	\$286.44	8A	55,323	\$314.34	12A	60,231	\$342.22
B	50,721	\$288.19	B	55,629	\$316.07	B	60,538	\$343.97
C	51,028	\$289.93	C	55,936	\$317.82	C	60,845	\$345.71
D	51,335	\$291.68	D	56,243	\$319.56	D	61,151	\$347.45
5A	51,641	\$293.41	9A	56,550	\$321.31	13A	61,458	\$349.19
B	51,948	\$295.16	B	56,857	\$323.05	B	61,765	\$350.94
C	52,255	\$296.90	C	57,163	\$324.79	C	62,072	\$352.68
D	52,562	\$298.65	D	57,470	\$326.53	D	62,379	\$354.43
6A	52,868	\$300.39	10A	57,777	\$328.28	14A	62,685	\$356.17
B	53,175	\$302.13	B	58,084	\$330.02	B	62,992	\$357.91
C	53,482	\$303.88	C	58,390	\$331.76			
D	53,789	\$305.62	D	58,697	\$333.51			

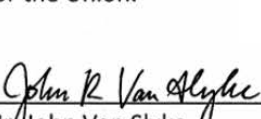
- B. Stipend for earned doctorate is set at \$3,300.
- C. Stipend for Division Chair responsibilities is set at (see MOU dated 10/15/14).
- D. Stipend for AHE President is set at \$8,700.
- E. Stipend for Professional Development Coordinator is set at \$5,075.

For the Employer:


Mr. Don McQuary

12/17/14
Date

For the Union:


Mr. John Van Slyke

12/17/14
Date



Walla Walla Community College

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Tab 1
Page 1

DATE: January 15, 2015

TO: Board of Trustees

FROM: Dr. Nick Velluzzi

RE: 2014 Final Fall Quarter Enrollment Report

Attached is the Final Enrollment Report for Fall Quarter, 2014. Key elements of Fall Quarter enrollment are outlined below.

- Net enrollment in state-support classes closed at 2,918.5 FTE, down 240.1 FTE or -7.6% from the close of Fall Quarter 2013. Headcount ended at 4,092, down 195 from 4,287 last Fall Quarter.
- Enrollment in Corrections closed at 1,256.3 FTE, down 110.2 FTE or -8.1% from last Fall Quarter. Unduplicated Headcount ended at 1,781, down from 1,897 last Fall Quarter.
- Running Start FTE closed at 132.7 FTE, down 8.7 FTE or -6.1%. Running Start headcount ended at 219, down from 238 last Fall Quarter.
- AEP FTE closed at 89.8, down 6.8 FTE or -7%. AEP headcount ended at 109, which was slightly up from 102 last Fall Quarter.
- Final total enrollment (all funds) FTE is 4,217.1, down 353.2 FTE or -7.7% from last Fall Quarter. Unduplicated Headcount closed at 5,873, down 311 from 6,184 last Fall Quarter.

FINAL FALL QUARTER 2014 ENROLLMENT REPORT

Updated 1/12/15

Tab 1

Fall 2013 to Fall 2014

Page 2

FTE ENROLLMENT		NET			Undupl. Headcount		GROSS		
ADMIN UNIT	DESCRIPTION	12/11/13	1/12/15	DIFF	12/11/13	1/12/15	12/11/13	1/12/15	DIFF
AC	TRADES	212.0	206.7	-5.3			214.8	207.6	-7.2
AD	TRANSITIONAL STUDIES	335.6	272.3	-63.4			346.5	276.1	-70.4
AH	EXTENDED LEARNING	12.1	20.6	8.6			12.1	20.6	8.6
AK	ARTS & SCIENCES	905.0	790.3	-114.7			1,065.8	966.4	-99.5
AM	HEALTH SCIENCES	151.1	134.9	-16.1			151.1	134.9	-16.1
AP	BUS, ENTREPRENEURSHIP, HOSP	325.8	317.4	-8.5			332.2	324.5	-7.7
AR	AG ENERGY & ENVIRONMENT	194.8	207.9	13.1			195.3	209.1	13.8
A	TOTAL - WW DAY	2,136.4	1,950.0	-186.4	2,876	2,733	2,317.8	2,139.2	-178.6
BC	TRADES	18.9	21.3	2.4			18.9	22.1	3.2
BD	TRANSITIONAL STUDIES	7.6	13.7	6.1			8.1	13.7	5.6
BH	EXTENDED LEARNING	58.5	64.5	6.0			60.4	67.6	7.2
BK	ARTS & SCIENCES	0.0	3.4	3.4			0.0	4.2	4.2
BM	HEALTH SCIENCES	14.7	19.8	5.2			15.6	21.2	5.7
BP	BUS, ENTREPRENEURSHIP, HOSP	21.1	2.2	-18.9			21.1	2.7	-18.4
B	TOTAL - WW EVE	120.8	124.9	4.2	116	137	124.1	131.5	7.4
DJ	ALL OTHER	337.6	314.0	-23.6			360.6	338.8	-21.8
DM	HEALTH SCIENCES	107.4	119.2	11.9			107.5	119.4	11.9
DR	AG ENERGY & ENVIRONMENT	0.4	0.0	-0.4			0.4	0.0	-0.4
D	TOTAL - CLK DAY	445.4	433.2	-12.2	419	438	468.4	458.2	-10.3
EJ	ALL OTHER	30.1	45.4	15.3			39.1	50.4	11.3
EM	HEALTH	7.5	7.5	0.0			7.9	7.5	-0.5
E	TOTAL - CLK EVE	37.6	52.9	15.3	148	143	47.1	57.9	10.8
WC	TRADES	12.4	0.0	-12.4			12.4	0.0	-12.4
WD	TRANSITIONAL STUDIES	5.0	7.6	2.6			5.2	7.6	2.4
WH	EXTENDED LEARNING	240.6	231.0	-9.7			257.7	253.0	-4.7
WK	ARTS & SCIENCES	0.0	9.6	9.6			0.0	10.8	10.8
WM	HEALTH SCIENCES	5.9	15.7	9.7			5.9	15.8	9.9
WP	BUS, ENTREPRENEURSHIP, HOSP	25.1	7.6	-17.5			25.5	7.9	-17.5
WR	AG ENERGY & ENVIRONMENT	19.1	13.8	-5.3			19.8	13.8	-6.0
W	TOTAL - DISTANCE ED	308.2	285.2	-23.0	313	326	326.5	308.9	-17.6
OTHER LOCATIONS		110.3	72.3	-38.0	415	315	119.5	75.3	-44.1
TOTAL STATE SUPPORTED		3,158.5	2,918.5	-240.1	4,287	4,092	3,403.4	3,171.0	-232.3
CE	OFFENDER CHANGE	16.7	13.5	-3.2			16.7	13.5	-3.2
CF	PROF-TECH	375.6	314.2	-61.4			375.6	314.6	-61.0
CG	BASIC SKILLS	294.7	279.0	-15.8			295.1	283.8	-11.3
CQ	ARTS & SCIENCES	71.7	49.9	-21.8			73.4	56.7	-16.7
C	TOTAL - WSP	758.7	656.6	-102.1	1,053	931	760.7	668.6	-92.2
RE	OFFENDER CHANGE	28.9	16.6	-12.3			28.9	16.6	-12.3
RF	PROF-TECH	263.6	243.7	-19.8			263.8	243.7	-20.1
RG	BASIC SKILLS	260.4	283.3	22.9			260.4	283.3	22.9
RQ	ARTS & SCIENCES	55.0	56.1	1.1			55.0	56.1	1.1
R	TOTAL - CRCC	607.8	599.7	-8.1	844	850	608.0	599.7	-8.3
TOTAL DOC		1,366.5	1,256.3	-110.2	1,897	1,781	1,368.8	1,268.3	-100.5
OTHER CONTRACT		13.9	6.8	-7.0			14.0	6.8	-7.2
TOTAL CONTRACT FUNDED		1,380.4	1,263.1	-117.3			1,382.8	1,275.1	-107.7
TOTAL SELF SUPPORTED		31.4	35.5	4.1			31.4	35.5	4.1
TOTAL ALL FUNDS		4,570.3	4,217.1	-353.2	6,184	5,873	4,817.5	4,481.6	-335.9
Running Start, FTES are "billable" FTES					238	219	141.4	132.7	-8.7
Alternative Education Program, FTES are "billable" FTES					102	109	96.5	89.8	-6.8



Walla Walla Community College

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Tab 2
Page 1

DATE: January 15, 2015

TO: Board of Trustees

FROM: Dr. Nick Velluzzi

RE: 2015 Interim Winter Enrollment Report

Attached is the Interim Enrollment Report for Winter Quarter, 2015. Key elements of the report include:

- Net enrollment in state-support classes is currently 2,832.9 FTE, down 212.4 FTE or -7% from this time Winter Quarter 2014. Headcount is 3,780, slightly down from 3,799 last Winter Quarter.
- Enrollment in Corrections is 1,020.6 FTE, up 55.7 FTE or 5.8% from last Winter Quarter. Unduplicated Headcount is 1,401, up from 963 last Winter Quarter.
- Running Start FTE is 120.5 FTE, down 16.2 FTE or -11.8%. Running Start headcount is 219, slightly down from 220 last Winter Quarter.
- AEP FTE is 85.3 FTE, up 9.1 FTE or 11.9%. AEP headcount is 98, which is up from 88 this time last Winter Quarter.
- Total enrollment (all funds) is 3,876.2 FTE, down 162 FTE or -4% from last Winter Quarter. Unduplicated Headcount is 5,181, up from 4,762 last Winter Quarter.

INTERIM WINTER QUARTER 2014 ENROLLMENT REPORT

Win 2014 to Win 2015

Updated 1/15/15

Tab 2

Page 2

FTE ENROLLMENT		NET			Undupl. Headcount		GROSS		
ADMIN UNIT	DESCRIPTION	1/16/14	1/15/15	DIFF	1/9/14	1/15/15	1/16/14	1/15/15	DIFF
AC	TRADES	211.7	202.9	-8.9			213.1	204.3	-8.8
AD	TRANSITIONAL STUDIES	224.5	216.3	-8.2			229.7	217.3	-12.4
AH	EXTENDED LEARNING	17.1	22.0	4.9			17.1	22.0	4.9
AK	ARTS & SCIENCES	874.7	779.2	-95.5			1,018.0	905.4	-112.6
AM	HEALTH SCIENCES	88.8	111.8	23.0			88.8	111.8	23.0
AP	BUS, ENTREPRENEURSHIP, HOSP	331.4	326.6	-4.9			341.6	331.0	-10.6
AR	AG ENERGY & ENVIRONMENT	216.1	207.2	-8.9			217.1	207.4	-9.7
A	TOTAL - WW DAY	1,964.3	1,865.9	-98.4	2,598	2,563	2,125.3	1,999.0	-126.2
BC	TRADES	21.5	24.2	2.7			21.5	25.2	3.7
BD	TRANSITIONAL STUDIES	2.4	2.8	0.5			2.4	2.8	0.5
BH	EXTENDED LEARNING	55.5	76.1	20.6			58.0	80.3	22.3
BK	ARTS & SCIENCES	0.0	0.0	0.0			0.0	0.0	0.0
BM	HEALTH SCIENCES	11.0	7.2	-3.8			14.1	7.2	-6.9
BP	BUS, ENTREPRENEURSHIP, HOSP	18.2	11.3	-6.9			18.7	11.9	-6.9
BR	AG ENERGY & ENVIRONMENT	3.0	5.0	2.0			3.0	5.0	2.0
B	TOTAL - WW EVE	111.5	126.6	15.1	100	136	117.7	132.4	14.7
DJ	ALL OTHER	266.3	263.1	-3.3			279.6	282.0	2.4
DM	HEALTH SCIENCES	90.7	99.5	8.8			95.5	102.7	7.2
DR	AG ENERGY & ENVIRONMENT	0.0	0.0	0.0			0.0	0.0	0.0
D	TOTAL - CLK DAY	357.0	362.5	5.6	344	357	375.1	384.7	9.6
EJ	ALL OTHER	56.3	47.8	-8.5			63.0	53.5	-9.5
EM	HEALTH	9.5	0.0	-9.5			10.1	0.0	-10.1
E	TOTAL - CLK EVE	65.8	47.8	-18.0	173	141	73.1	53.5	-19.5
WC	TRADES	2.4	0.0	-2.4			2.4	0.0	-2.4
WD	TRANSITIONAL STUDIES	7.2	6.6	-0.6			7.8	6.6	-1.2
WH	EXTENDED LEARNING	290.2	271.0	-19.2			308.6	295.1	-13.5
WK	ARTS & SCIENCES	0.0	4.4	4.4			0.0	5.3	5.3
WM	HEALTH SCIENCES	26.3	24.8	-1.5			26.6	24.9	-1.7
WP	BUS, ENTREPRENEURSHIP, HOSP	10.3	0.0	-10.3			11.0	0.0	-11.0
WR	AG ENERGY & ENVIRONMENT	7.3	25.2	17.9			7.3	25.2	17.9
W	TOTAL - DISTANCE ED	343.7	332.0	-11.7	296	306	363.7	357.1	-6.7
OTHER LOCATIONS		202.9	98.1	-104.8	288	277	213.1	105.8	-107.3
TOTAL STATE SUPPORTED		3,045.3	2,832.9	-212.4	3,799	3,780	3,268.0	3,032.5	-235.6
CE	OFFENDER CHANGE	10.1	13.1	3.0			10.1	13.1	3.0
CF	PROF-TECH	268.8	270.7	2.0			268.8	270.7	2.0
CG	BASIC SKILLS	161.4	203.2	41.8			161.4	203.2	41.8
CQ	ARTS & SCIENCES	52.9	54.7	1.8			52.9	54.7	1.8
C	TOTAL - WSP	493.1	541.6	48.6	463	707	493.1	541.6	48.6
RE	OFFENDER CHANGE	21.6	9.7	-11.9			21.6	9.7	-11.9
RF	PROF-TECH	181.7	166.0	-15.7			181.7	166.0	-15.7
RG	BASIC SKILLS	194.8	245.6	50.8			194.8	245.6	50.8
RQ	ARTS & SCIENCES	73.7	57.6	-16.1			73.7	57.6	-16.1
R	TOTAL - CRCC	471.8	478.9	7.1	500	694	471.8	478.9	7.1
TOTAL DOC		964.9	1,020.6	55.7	963	1,401	964.9	1,020.6	55.7
OTHER CONTRACT		22.2	10.4	-11.8			22.2	10.4	-11.8
TOTAL CONTRACT FUNDED		987.0	1,031.0	43.9			987.0	1,031.0	43.9
TOTAL SELF SUPPORTED		5.8	12.3	6.5			5.8	12.3	6.5
TOTAL ALL FUNDS		4,038.1	3,876.2	-162.0	4,762	5,181	4,260.9	4,075.7	-185.2
Running Start, FTES are "billable" FTES					220	219	136.7	120.5	-16.2
Alternative Education Program, FTES are "billable" FTES					88	98	76.2	85.3	9.1

2015-2016 WWCC Instructional Calendar

Draft
January 15, 2015

Tab 3

2015 MAY

- 1 Summer and Fall Quarter Final eSchedules available
- 13 Advising Day (most day classes cancelled)
- 15 Last day to drop Spring classes
- 18 Summer and Fall Registration Begins for Returning Students
- 25 Holiday (College Closed) Memorial Day
- 26 Summer Registration Begins for New Students

JUNE

- 10-12 Spring Quarter Exams
- 12 Spring Quarter Ends
- 12 Clarkston Center Recognition of Graduates
- 12 Fall Registration Begins for New Students
- 13 Walla Walla Campus Recognition of Graduates
- 15-16 Faculty Option Days
- 16 Spring Grades Due to Registrar by 5:00 p.m.
- 22 Summer Quarter Begins
- 26 Sustainability Day (College Closed)

JULY

- 2 Holiday (College Closed) Independence Day
- 3 Sustainability Day (College Closed)
- 10 Sustainability Day (College Closed)
- 17 Sustainability Day (College Closed)
- 20 Last day to drop Summer Session Classes
- 24 Sustainability Day (College Closed)
- 31 Sustainability Day (College Closed)

AUGUST

- 6 Summer Quarter Ends
- 7 Sustainability Day (College Closed)
- 11 Summer Grades Due to Registrar by 5 p.m.
- 14 Sustainability Day (College Closed)
- 21 Sustainability Day (College Closed)
- 28 Sustainability Day (College Closed)
- 28 WSP Summer Quarter Ends

2015 SEPTEMBER

- 1-3 Faculty Option days
- 4 Sustainability Day (College Closed)
- 7 Holiday (College Closed) Labor Day
- 8-18 Required faculty contract days
- xx, xx Faculty In-Service
- 21 Fall Quarter Begins--54 Teaching, Exam, Advising Days

OCTOBER

- 30 Winter Quarter Final eSchedule available

NOVEMBER

- 6 Winter Quarter Final eSchedule available
- 9 Last day to drop Fall classes
- 11 Holiday (College Closed) Veterans' Day
- 18 Advising Day (most day classes cancelled)
- 23-24 Faculty Option Days--No Class Sessions
- 25 Sustainability Day (College Closed)
- 26-27 Holiday (College Closed) Thanksgiving
- 30 Winter Quarter Registration Begins for Returning Students

DECEMBER

- 7 Winter Quarter Registration begins for New Students
- 9-11 Fall Quarter Exams
- 11 Fall Quarter Ends
- 14-18 Faculty Option Days--No Class Sessions
- 15 Fall Grades Due to Registrar by 5:00 p.m.
- 24 Sustainability Day (College Closed)
- 25 Holiday (College Closed) Christmas

2016 JANUARY

- 1 Holiday (College Closed) New Year's Day
- 4 Winter Quarter Begins--53 Teaching, Exam, Advising Days
- 18 Holiday (College Closed) Martin L. King Day

FEBRUARY

- 12 Spring Quarter Final eSchedule available
- 15 Holiday (College Closed) Presidents' Day
- 18 Last day to drop Winter classes
- 24 Advising Day (most day classes cancelled)
- 29 Spring Quarter Registration Begins for Returning Students

MARCH

- 7 Spring Quarter Registration Begins for New Students
- 16-18 Winter Quarter Exams
- 18 Winter Quarter Ends
- 21-28 Faculty Option Days
- 21-29 Spring Break
- 22 Winter Grades Due to Registrar by 5:00 p.m.
- 29 Faculty Contract Day/Faculty Professional Development Day--No Class Sessions
- 30 Spring Quarter Begins--52 Teaching, Exam, Advising Days

APRIL

- 29 Summer and Fall Quarter Final eSchedules available

2016 MAY

- 11 Advising Day (most day classes cancelled)
- 13 Last day to drop Spring classes
- 16 Summer and Fall Registration Begins for Returning Students
- 23 Summer Registration Begins for New Students
- 30 Holiday (College Closed) Memorial Day

JUNE

- 8-10 Spring Quarter Exams
- 10 Spring Quarter Ends
- 10 Clarkston Center Recognition of Graduates
- 11 Walla Walla Campus Recognition of Graduates
- 13-14 Faculty Option Days
- 14 Spring Grades Due to Registrar by 5:00 p.m.
- 20 Summer Quarter Begins

May 2015

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

December

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June

S	M	T	W	T	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

January

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

July

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February

S	M	T	W	T	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

August

S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

March

S	M	T	W	T	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

April

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

October

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

May

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

June

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					



Sustainability Days—College closed (paid leave options apply):
June 26, July 3, 10, 17, 24, 31;
August 7, 14, 21, 28; September 4;
November 25; December 24

Summer Quarter 2015

June 22-August 6
June 22-August 28 (DOC Sites)

Fall Quarter 2015

September 21-December 11
(54 Teaching, Exam, Advising Days)

Winter Quarter 2016

January 4-March 18
(53 Teaching, Exam, Advising Days)

Spring Quarter 2016

March 30-June 10
(52 Teaching, Exam, Advising Days)

Summer Quarter 2016

June 20 to TBA
June 20-August 26 (DOC Sites)

Key

- No Classes in session
- College Closed
- College Closed—Sustainability Day Closures exclude DOC sites

WALLA WALLA COMMUNITY COLLEGE - December 2014

Tab 4
Page 1

REVENUE:

State Funds:

	2014-2015 Approved Budget	November Adjusted Budget	December Adjusted Budget	Difference	Revenue to Date	% of Annual Budget	Prior Year Activity to Date	% of Prior Budget
Base Allocation	\$12,620,249	\$12,869,602	\$12,869,602	\$0	\$5,813,986	45.18%	\$6,376,099	48.72%
Opportunity Grant	461,412	461,412	461,412	0	250,175	54.22%	236,416	51.24%
Worker Retraining	1,612,573	1,945,698	1,945,698	0	918,026	47.18%	753,994	47.36%
Total State:	\$14,694,234	\$15,276,712	\$15,276,712	\$0	\$6,982,187	45.70%	\$7,366,509	48.65%

Local Funds:

General:								
Operating Fees	\$8,933,723	\$8,783,723	\$8,783,723	\$0	\$5,460,322	62.16%	\$5,861,222	65.61%
General Local	1,533,900	1,533,900	1,533,900	0	912,290	59.48%	991,698	64.72%
Alternative Education Program	410,000	410,000	410,000	0	0	0.00%	0	0.00%
Running Start	685,000	685,000	685,000	0	20,742	3.03%	14,513	2.15%
Foundation Support	140,000	140,000	140,000	0	70,000	50.00%	56,250	50.00%
Corrections Ed.-Indirect	642,930	655,559	655,559	0	247,791	37.80%	278,226	42.67%
Excess Enrollment from FY14	225,000	225,000	225,000	0	112,500	50.00%	0	0.00%
Carry-Forward from FY14	125,000	125,000	125,000	0	62,500	50.00%	125,000	100.00%
Total General:	\$12,695,553	\$12,558,182	\$12,558,182	\$0	\$6,886,145	54.83%	\$7,326,909	58.38%

Self-Support:

Washington On Line (WAOL)	\$0	\$0	\$0	\$0	\$0	0.00%	\$26,780	22.32%
Community Service	75,000	75,000	75,000	0	58,529	78.04%	56,216	74.95%
Ancillary Programs	800,000	800,000	800,000	0	360,659	45.08%	377,784	47.22%
Total Self Support:	\$875,000	\$875,000	\$875,000	\$0	\$419,188	47.91%	\$460,780	46.31%
Total Local Funds	\$13,570,553	\$13,433,182	\$13,433,182	\$0	\$7,305,333	54.38%	\$7,787,689	57.49%

TOTAL REVENUE

\$28,264,787	\$28,709,894	\$28,709,894	\$0	\$14,287,520	49.77%	\$15,154,198	52.83%
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EXPENDITURES:

By Object

	2014-2015 Approved Budget	November Adjusted Budget	December Adjusted Budget	Difference	Expenditures to Date	Encumbrances to Date	Total Activity to Date	% of Annual Budget	Prior Year Activity to Date	% of Prior Budget
Salaries and Wages	\$17,401,122	\$17,198,752	\$17,269,793	\$71,041	\$7,686,496	\$0	\$7,686,496	44.51%	\$7,597,039	44.48%
Benefits	5,063,352	5,046,236	5,048,010	1,774	2,418,633	0	2,418,633	47.91%	2,587,696	47.57%
Rents	166,128	166,128	166,128	0	90,477	71,993	162,470	97.80%	73,110	45.54%
Utilities	825,455	825,455	823,405	(2,050)	361,008	0	361,008	43.84%	308,643	37.85%
Goods and Services	2,801,284	2,930,037	2,871,104	(58,933)	1,203,829	527,605	1,731,434	60.31%	1,682,707	52.46%
Travel	233,822	271,925	269,975	(1,950)	191,662	818	192,480	71.30%	186,206	77.25%
Equipment	494,585	899,433	891,719	(7,714)	173,565	65,611	239,176	26.82%	279,271	63.32%
Subsidies/Transfers/Debt Service	1,279,039	1,371,928	1,369,760	(2,168)	835,844	1,058	836,902	61.10%	687,733	52.86%
Total by Object	\$28,264,787	\$28,709,894	\$28,709,894	\$0	\$12,961,514	\$667,085	\$13,628,599	47.47%	\$13,402,405	46.72%

By Program

Instruction	\$11,670,440	\$11,804,697	\$11,865,578	\$60,881	\$5,024,379	\$178,415	\$5,202,794	43.85%	\$5,302,042	44.84%
Washington On Line (WAOL)	0	0	0	0	0	0	0	0.00%	27,835	23.20%
Community Service	75,000	75,000	75,000	0	32,199	0	32,199	42.93%	30,772	41.03%
Instructional Computing	379,508	391,757	391,601	(156)	171,193	10,177	181,370	46.31%	259,206	64.30%
Ancillary Support	800,000	800,000	800,000	0	307,902	5,497	313,399	39.17%	426,859	53.36%
Academic Administration	2,870,923	2,882,481	2,911,936	29,455	1,425,283	4,517	1,429,800	49.10%	1,353,165	48.29%
Library Services	603,401	592,507	593,858	1,351	285,242	32,470	317,712	53.50%	313,946	52.63%
Student Services	3,804,393	3,888,002	3,885,375	(2,627)	2,069,146	8,722	2,077,868	53.48%	1,883,874	51.20%
Institutional Support	5,140,522	5,393,560	5,304,635	(88,925)	2,237,580	211,692	2,449,272	46.17%	2,344,661	42.39%
Facility Services	2,920,600	2,881,890	2,881,911	21	1,408,590	215,595	1,624,185	56.36%	1,460,045	51.18%
Total by Program	\$28,264,787	\$28,709,894	\$28,709,894	\$0	\$12,961,514	\$667,085	\$13,628,599	47.47%	\$13,402,405	46.72%

WALLA WALLA COMMUNITY COLLEGE

Grants and Contracts

December 2014

Tab 4

Page 2

	Current Month Changes	2014-2015 YTD Budget	Expenditures to Date	Encumbrances	Activity to Date	YTD Percentage Spent	Balance Expendable	Revenue to Date	Balance Receivable
CORRECTIONS EDUCATION	\$0	\$6,376,441	\$2,782,551	\$183,650	\$2,966,201	46.5%	\$3,410,240	\$2,358,443	\$607,758
State Funded									
Carl Perkins Federal Vocational	\$0	\$374,157	\$204,945	\$0	\$204,945	54.8%	\$169,212	\$182,545	\$22,400
Perkins-Leadership Block Grant	0	16,000	688	0	688	4.3%	15,312	688	0
Perkins-Special Projects	0	9,000	0	0	0	0.0%	9,000	0	0
Workfirst	0	306,761	123,679	0	123,679	40.3%	183,082	101,050	22,629
Water Management Center	0	375,000	149,703	2,946	152,649	40.7%	222,351	0	152,649
State Work Study	0	54,355	13,508	0	13,508	24.9%	40,847	6,000	7,508
Ag Center USDA Grant	0	857,188	421,667	159,265	580,932	67.8%	276,256	365,279	215,653
I-DEA Grant	0	43,863	10,961	0	10,961	25.0%	32,902	9,274	1,687
Adult Basic Education	0	120,645	63,729	0	63,729	52.8%	56,916	52,226	11,503
EI Civics	0	23,611	8,834	0	8,834	37.4%	14,777	7,249	1,585
Basic Food Employment & Training	0	209,745	26,384	0	26,384	12.6%	183,361	87,675	(61,291)
Early Achiever Opportunity Grant	0	41,500	28,603	0	28,603	68.9%	12,897	13,899	14,704
I-DEA SBCTC Assistance	0	6,500	6,500	0	6,500	100.0%	0	0	6,500
ABE Leadership Block Grant	0	4,386	2,635	0	2,635	60.1%	1,751	2,571	64
Total State Funded	\$0	\$2,442,711	\$1,061,836	\$162,211	\$1,224,047		\$1,218,664	\$828,456	\$395,591
Federal Funded									
Student Support Services (SSS)	\$0	\$409,395	\$175,265	\$189	\$175,454	42.9%	\$233,941	\$145,351	\$30,103
Title III	0	491,899	149,050	31,318	180,368	36.7%	311,531	128,205	52,163
USDA - National Institute of Food & Ag	0	134,838	25,711	48,030	73,741	54.7%	61,097	24,193	49,548
College Work Study	0	99,666	19,911	0	19,911	20.0%	79,755	0	19,911
Total Federal Funded	\$0	\$1,135,798	\$369,937	\$79,537	\$449,474		\$686,324	\$297,749	\$151,725
Private Funded									
Customized Contract Training	\$0	\$50,000	\$11,703	\$0	\$11,703	23.4%	\$38,297	\$16,185	(\$4,482)
EMS Trauma Training	0	11,146	1,993	0	1,993	17.9%	9,153	1,851	142
Parent Co-op	0	80,000	22,516	0	22,516	28.1%	57,484	26,070	(3,554)
Child Care Aware	0	93,827	39,669	257	39,926	42.6%	53,901	26,823	13,103
Corrections Ed AA Degree - Sunshine Lady	0	286,049	124,088	10,000	134,088	46.9%	151,961	96,049	38,039
Corrections Ed AA Degree - Seattle Foundation	15,000	15,000	0	0	0	0.0%	15,000	15,000	(15,000)
Corrections Ed - Open Society	0	44,503	13,744	0	13,744	30.9%	30,759	44,503	(30,759)
Working Families Support Network	0	80,000	4,888	0	4,888	6.1%	75,112	45,374	(40,486)
Skill Up Washington	0	2,852	2,852	0	2,852	100.0%	0	2,852	0
ESD 123 Consulting & Homeservices	0	27,262	5,429	0	5,429	19.9%	21,833	19,445	(14,016)
Coleman Foundation Grant & Match	0	11,114	11,114	0	11,114	100.0%	0	11,114	0
Lake Michigan College Wine Education	0	30,893	10,426	3,399	13,825	44.8%	17,068	30,893	(17,068)
Avista	0	45,962	14,767	0	14,767	32.1%	31,195	45,962	(31,195)
Total Private Funded	\$15,000	\$778,608	\$263,189	\$13,656	\$276,845		\$501,763	\$382,121	(\$105,276)
Fiscal Agent Contracts									
Community Network	\$35,000	\$65,057	\$27,249	\$0	\$27,249	41.9%	\$37,808	\$65,057	(\$37,808)
Early Learning Coalition (ELC)	0	75,565	28,109	0	28,109	37.2%	47,456	47,101	(18,992)
Snake River Salmon Recovery Board (SRSRB)	0	418,087	171,488	83,287	254,775	60.9%	163,312	113,392	141,383
Bonneville Power Administration (SRSRB)	0	196,964	82,399	78,343	160,742	81.6%	36,222	0	160,742
Total Fiscal Agent Contracts	\$35,000	\$755,673	\$309,245	\$161,630	\$470,875		\$284,798	\$225,550	\$245,325
TOTAL	\$50,000	\$11,489,231	\$4,786,758	\$600,684	\$5,387,442	46.9%	\$6,101,789	\$4,092,319	\$1,295,123



Walla Walla Community College

500 Tausick Way
Walla Walla, WA 99362
(509) 522-2500
FAX (509) 527-4480

Tab 5

January 15, 2015

From: Davina Fogg
Vice President of Financial Services

Re: 2014-2015 Capital Budget Status Report - December 2014

December's report will focus primarily on the status of the Clarkston EDA project including an update on the architect selection process

Type	Code	Title	Budget	Encumbrances	Expenditures	Balance
2013-2015 Appropriations						
S	4Z5A	2013-15 Repairs and Minor Improvements	\$ 131,143	\$ -	\$ 8,806	\$ 122,337
S	4Z5B	2013-15 Facility Repair - Dome Piping	\$ 301,218	\$ 292,896	\$ 8,321	\$ -
S	4Z5C	2013-15 Facility Repair - Diesel/Oil Water Separator	\$ 36,237	\$ 17,148	\$ 19,089	\$ -
S	4Z5D	2013-15 Facility Repair - Air Compressors	\$ 130,693	\$ 60,769	\$ 67,716	\$ 2,208
S	4Z5E	2013-15 Facility Repair - Tech Center Boiler	\$ 20,687	\$ -	\$ 9,208	\$ 11,479
S	4Z5F	2013-15 Facility Repair - Fire Alarm System	\$ 69,287	\$ 55,747	\$ 1,104	\$ 12,436
S	4Z5G	2013-15 Facility Repair - Diesel Overhead Doors	\$ 26,114	\$ -	\$ 1,754	\$ 24,360
S	4Z5H	2013-15 Facility Repair - Main Bldg. Walk-in Refrig.	\$ 88,000	\$ 85,556	\$ 1,136	\$ 1,308
S	4Z5I	2013-15 Facility Repair - Clarkston Heat Pumps	\$ 716,242	\$ 50,110	\$ 529,014	\$ 137,118
S	4Z5K	2013-15 Minor Works - WW Campus Business Office	\$ 537,547	\$ 329,223	\$ 36,974	\$ 171,349
S	4Z5L	2013-15 Roof Repair - Main Bldg. Roof & Insulation	\$ 351,000	\$ 101,066	\$ 211,715	\$ 38,219
S	4Z5M	2013-15 Site Repair - Clarkston Drainage	\$ 76,000	\$ -	\$ 76,000	\$ -
		TOTAL	\$ 2,484,168	\$ 992,516	\$ 970,837	\$ 520,816
2011-2013 Appropriations						
S	4Z10	Roof Repair - Main Building	\$ 53,217	\$ 17,238	\$ 35,979	\$ -
S	4Z14	Facility Repair - HVAC Repair - Library/Bookstore	\$ 41,489	\$ -	\$ -	\$ 41,489
S	4Z15	Facility Repair - HVAC Repair - Technology Ctr.	\$ 954	\$ -	\$ -	\$ 954
S	4Z16	Facility Repair - Sump Pumps	\$ 4,147	\$ -	\$ 1,209	\$ 2,938
S	4Z17	Facility Repair - Domestic Water Line -Dome	\$ 141,305	\$ 130,895	\$ 10,410	\$ -
		TOTAL	\$ 241,112	\$ 148,133	\$ 47,598	\$ 45,381
Local Funds and Grants						
L	4Z8x	Water Center Expansion - Local	\$ 171,593	\$ -	\$ -	\$ 171,593
G	4Z86	Economic Dev. Admin. (EDA) - Water Ctr. Exp.	\$ 78,300	\$ -	\$ -	\$ 78,300
G	4ZPx	IPZ Alternative Energy	\$ 2,637,643	\$ 2,124,810	\$ 47,151	\$ 465,683
L/G	4Z72	EDA - Clarkston Workforce and Bus. Dev. Ctr.	\$ 4,700,000	\$ -	\$ -	\$ 4,700,000
G	4ZP6	PP&L Blue Sky Grant	\$ 22,000	\$ -	\$ 22,000	\$ -
		TOTAL	\$ 7,609,536	\$ 2,124,810	\$ 69,151	\$ 5,415,576
		TOTAL ALL FUNDS	\$ 10,334,816	\$ 3,265,458	\$ 1,087,585	\$ 5,981,772
Percent Uncommitted						57.9%

Fund Types:

S - State Appropriations L - Local G - Grant P - Private C - Certificate of Participation.