INSTRUCTOR INFORMATION

Instructor: Gary Owsley  
Office: 15A  
E-mail: gary.owsley@wwcc.edu  
Office phone: 527-4605  
Website: http://staff.wwcc.edu/gary.owsley  
Office Hour: 9:30-10:30 daily

TIME AND LOCATION

Class sessions are in room 0206 from 11:30 to 12:20 every weekday except:

- Veteran’s Day: Tuesday, November 11
- Advising Day: Wednesday, November 19
- Thanksgiving: November 24 - 28

REQUIRED MATERIAL

- Green engineering paper, available in the WWCC Bookstore.
- Scientific calculator. A cell phone will not suffice as a calculator.

PREREQUISITE

Math 50 or equivalent.

ATTENDANCE

Punctual attendance at every class session is expected. If you should miss a class, you are responsible for all announcements made concerning the course, for the material discussed in class, and for the homework assigned.

HOMEWORK

Homework will be assigned and collected regularly. Assignments are due at the beginning of the class period and will be granted credit when appropriate as outlined below.

- All homework assignments will be done, in pencil (only), using green engineering paper.
- Each assignment will be worth 3 points, based on neatness and completion. You must show all supporting work.
- Assignments which are messy and unorganized will not receive credit.
- Complete assignments turned in one day late will be worth at most 2 points.
- Incomplete assignments turned in one day late are worth 0 points.
- Homework assignments will not be accepted more than one day late. However, your lowest three homework scores will be dropped at the end of the quarter.

HOMEWORK QUizzes

Homework quizzes may be given throughout the course that must be completed in class. Questions will be taken from the assigned homework problems. The lowest three homework quiz scores will be dropped at the end of the quarter.


**EXAMS**

There will be 4 one-hour exams and a comprehensive final exam. Each one-hour exam is worth 100 points. The final is worth 150 points. If a student is not able to be in class on the day an exam is scheduled and has notified the instructor before the exam, an alternate time will be scheduled for the student to take the exam. If a student misses an exam without contacting the instructor either in person, via email, or voicemail, then the student will receive a "0" on the missed exam.

Please note that cell phones, headphones, computers, and sharing calculators are prohibited during exams.

**COURSE GRADE**

Course grade is based on a percentage of total points \( \left( \frac{\text{points earned}}{\text{points possible}} \right) \times 100 \) as follows:

1. **A** = (93 - 100)% of total points.
2. **A-** = (90 - 92.99)% of total points.
3. **B+** = (87 - 89.99)% of total points.
4. **B** = (83 - 86.99)% of total points.
5. **B-** = (80 - 82.99)% of total points.
6. **C+** = (77 - 79.99)% of total points.
7. **C** = (73 - 76.99)% of total points.
8. **C-** = (70 - 72.99)% of total points.
9. **D+** = (67 - 69.99)% of total points.
10. **D** = (60 - 66.99)% of total points.
11. **F** = (0 - 59.99)% of total points.
12. **I** = Incomplete grade. will be given only if minimum of two thirds of course is completed and with permission of the instructor.
13. **Z** = No credit. The student has not minimal course objectives due to extenuating circumstances (accident, illness, death in family, etc.). Instructor initiates this grade.

**CELL PHONES**

Cell phones are to be silenced before class begins and put away - vibrate mode is not acceptable. Cell phones should not be accessed during classtime. Text messaging is not allowed during class.

**DISABILITY**

If you have a need for disability - related accomodations or services, please contact Claudia Angus, the Disabilities Coordinator. Office: 133 D  Phone: 527 - 45443.

**FINAL WORDS**

If you have any difficulty with the course material, you are urged to get help from your instructor (Room 15A) or the Center for Academic Success (Room 288). The Center for Academic Success is open from 7:30 - 4:00 Monday through Friday and from 1:00 - 5:00 Sunday.