Syllabus

Item #: 1140 AW (5 credits)  
Instructor: Dorene Paulson  
Days: Tuesday / Thursday  
Times: 5:45 – 7:55 p.m.  
Location: Sunrise 121  
E-mail: dpaulson@pierce.ctc.edu  
Course Web Site: www.pierce.ctc.edu/faculty/dpaulson

First Day of Class: Tuesday, April 1, 2008  
Last Day to Withdraw: Friday, May 16, 2008  
Last Day of Class: Tuesday, June 10, 2008  
Final Project Due: Thursday, June 12, 2008

Textbook: Bouweraerts, Daniel; Introduction to Computer Graphics

Materials:
- You will need some type of portable storage medium for your working files:
  - a thumb (flash) drive
  - OR CD-R’s, or DVD-R’s.
  - 1-2 CD-R’s for submitting various projects, in a protective sleeve or case.

Course Description:
This class is an overview of the Interactive Digital Design field. It provides an introduction to terminology, changes, ethics, and trends in the business and industry. We will also explore different types of media involving image manipulation, illustration, web production, video production, sound, and animation.

Learning Outcomes:
Upon completion of the requirements of this course a student can expect to be able to:

1. Define terminology and recognize the context of the terminology related to each digital design format.
2. Identify the history and trends of digital design vocations in order to recognize the fast pace market demands of workers.
3. Research career options in digital design.
4. Recognize the use of various digital design formats that include image manipulation, web-page development, digital video production, music and sound integration, authoring of interactive presentations, and animation.
5. Explore various pieces of digital design software through classroom demonstrations and/or lab experiences.
6. Evaluate the communication effectiveness of formats and organizational methods used and their intended messages for diverse audiences.
7. Recognize ethical issues related to the field of digital design.
Expectations

The goal of the Digital Design program is to best prepare you for employment in this field within two years. If you are late to work, absent from work or miss deadlines very often, you will soon find yourself unemployed or without clients. So with that in mind, those same things are considered important in this class. Please be clear on the following:

Attendance:

You are expected to attend class, be on time, and be prepared to participate in class discussion. Attendance will be taken at the beginning of class. If you are late, you will be considered absent. If you miss 5 or more class sessions, you will be invited to withdraw from the class.

Absence:

If you are unable to attend a class session, it is your responsibility to obtain information as to the class session’s content and assignments. You are to obtain this information from someone – other than the instructor – who did attend. You are responsible for all assignments assigned or collected during your absence.

NOTE: Getting notes from a classmate does not equal 2 hours and 40 minutes of learning. It is suggested students obtain the content covered during the class session, conduct their own learning in the subject(s) through outside resources, and document what is learned.

On-Time Performance:

Businesses expect employees to be responsible and turn in their work on time. Turning in work late can result in being fired, or if you are an independent contractor, it may result in never being hired again. Deadlines must be met. Late work is unacceptable in the classroom as well.

Late assignments receive a 50% reduction in score. Absence from class is not an acceptable reason to miss a deadline.

NOTE – On time is defined as the beginning of the class in which the assignment is due. Do not plan to complete assignments in class.

Participation:

Participate in class discussions, activities, and assignments. I will be looking for evidence in discussions and in-class assignments of your understanding of the issues, concepts, and perspectives addressed. To get a top grade, you must demonstrate active participation in class activities. Yes, part of your grade is based on participation, and of course, absences will affect this grade. I expect you to support each other in group activities and contribute to a constructive and safe learning environment in the classroom.

Evaluation:

Participation, projects, and quizzes will be assessed as follows: The following grading table is based upon the submission of all the assignments. Please note that the completion of ALL assignments is required to earn a passing grade. Having even ONE missing assignment will eliminate the possibility of earning credit in this class. Yes, assignments can be turned in late at a 50% reduction of score. NOTE: specific evaluation criteria will be explained with each assignment.

<table>
<thead>
<tr>
<th></th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quizzes</td>
<td>60</td>
</tr>
<tr>
<td>Participation</td>
<td>30</td>
</tr>
<tr>
<td>Assignments 10</td>
<td>10</td>
</tr>
<tr>
<td>Assignments 20</td>
<td>200</td>
</tr>
<tr>
<td>Assignments 30</td>
<td>30</td>
</tr>
<tr>
<td>Final Project</td>
<td>50</td>
</tr>
<tr>
<td>Total Points</td>
<td>380</td>
</tr>
</tbody>
</table>
You can email me anytime you want to check your grade status. Grades will be allocated on the following basis that is used for all Digital Design Program courses:

<table>
<thead>
<tr>
<th>Percentages</th>
<th>Grade Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>95-100</td>
<td>4.0</td>
</tr>
<tr>
<td>90-94</td>
<td>3.7</td>
</tr>
<tr>
<td>87-89</td>
<td>3.3</td>
</tr>
<tr>
<td>83-86</td>
<td>3.0</td>
</tr>
<tr>
<td>80-82</td>
<td>2.7</td>
</tr>
<tr>
<td>77-79</td>
<td>2.3</td>
</tr>
<tr>
<td>73-76</td>
<td>2.0</td>
</tr>
<tr>
<td>70-72</td>
<td>1.7</td>
</tr>
<tr>
<td>Under 70</td>
<td>0.0</td>
</tr>
</tbody>
</table>

**Cheating and Plagiarism:**
Cheating and plagiarism will not be tolerated and will result in a zero grade for the quarter.

**Special Needs:**
Students with disabilities who believe they may need academic adjustments, auxiliary aids or services to fully participate in course activities or meet course requirements are encouraged to register with the Access and Disability Services (ADS) Office, Room 300K in the Cascade Building. You may also call the ADS Office to make an appointment to meet with the ADS Coordinator at (253) 964-6526 or 964-6527.

Students requesting accommodations must obtain the “Approved Quarterly Academic Adjustments, Auxiliary Aids or Services” (green) form provided by ADS.

**Lab Hours for N121:**
They will be posted on the outside entry door.

**Arranged Visitation:**
Your instructor does not have normal office hours (nor does she have an office!), but you can arrange to visit with her if you have any questions, suggestions, or need assistance. The best way to do this is to email her at dpaulson@pierce.ctc.edu and schedule a time to meet.

**More Reminders:**
1) All rules and regulations of Pierce College apply.
2) The instructor reserves the right to remove any student who is interfering with and disturbing the learning environment and not on task. This can be on a short term or long term basis.

**NOTE:** This schedule and syllabus as a whole is subject to change as needed. But I will tell you of any and all changes. And usually changes are for the good, designed to give you more time to work on a project or practice with a piece of software.