Good to Know Tip on Rental Cars -

Many of our travelers are producing a number of questions regarding traveling on WWCC Business. The following is your guide for simple car rental reservations using our state contractor, Enterprise Rental Car, for all of your rental car reservations.

1. To make arrangements online with Enterprise Rental Car, go to: http://www.enterprise.com/car_rental/home.do
   a. Select “Start a Reservation” at the top or your screen and enter the location of where you want to pick up the vehicle and the Corp ID #. Put in the dates for pick-up and return. Click on the green “CONTINUE” button.
   b. Corp ID #45WA048. Charges will be direct-billed to the College. Note: If you use Worldwide for flight arrangements, they will happily make vehicle reservations for you. If not renting through Enterprise call the Travel Officer at 527-4201 or 527-4202 prior to travel.
   c. Standard Vehicle – If at all possible this is the vehicle that the college would like you to choose.

2. When you pick up your rental car at the agency, here are some things you should know:
   a. DECLINE - any additional insurance options such as supplemental insurance, Road Side Assistance, or personal insurance. When you pick up your car, the clerk may tell you that you need the additional insurances, but the state contract with Enterprise already includes all of the insurance you will need. If you select these types of insurance, it will be at your own expense and you will be asked to repay the college.
   b. DECLINE – The refuel option that Enterprise will offer you. Please use your college visa/travel visa to go to the gas station and fill the car up. The rental car company will charge you for either a half of a tank of gas or a full tank of gas even though you may not use that much and at a higher rate.
   c. DECLINE - the option for a GPS. If you select this option it will be at your own expense and you will be asked to reimburse the college.

If you have questions, please feel free to call Janice Vander Griend at ext. 4208 or Kerri Polson at ext. 4202.

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